

ORDERING ITEMS FROM WORLDCAT

LIBRARY4.Oakton

You can search the WorldCat collection to find books not owned by Oakton or I-share. This collection allows you to request items from anywhere in the United States.

You Must Have a Current Library Card to Order Items.

1. Find the Catalog

- Start from Oakton's website: www.oakton.edu
- Click on "Library"
-



Click on "Books & Ebooks" on the library's main page.

2. Select WorldCat

Search the I-Share Catalog

Search the CARLI I-Share Catalog collection of over 7 million books in over 80 Illinois academic libraries. Please refer to the [I-Share Resource Sharing Code](#) for our resource sharing policies. To see individual catalogs for each institution, use the [I-Share Libraries selection page](#).

Search the WorldCat Catalog

Search the OCLC WorldCat collection to find books in libraries around the world.

To request an item, click "Borrow this item from another library" in the title information and submit a request or visit to the circulation desk at either campus.

Select "Search the WorldCat Catalog."



Type your keywords here.

Search **Clear**

Search in database: WorldCat (Updated: 2021-10-06)
OCLC catalog of books and other materials in libraries worldwide

Search for: Keyword

and Title

and Author

- Keyword
- Keyword
 - Access Method
 - Accession Number
 - Author
 - Author Phrase
 - Corporate and Conference Name
 - Corporate and Conference Name Phrase
 - Personal Name
 - Personal Name Phrase
 - Language Phrase
 - Material Type
 - Material Type Phrase
 - Musical Composition
 - Musical Composition Phrase
 - Notes/Comments
 - Publisher
 - Publisher Location
 - Standard Number
 - ISBN
 - ISSN

- Subject
- Subject Phrase
 - Descriptor
 - Genre/Form
 - Geographic Coverage
 - Named Corporation and Conference
 - Named Person
 - Title
 - Title Phrase
 - Series Title

You can narrow your results by choosing options from the dropdown menu such as title & author

The search can be limited by the Year of the work, or the Language.

Limit to:

Year (format: YYYY-YYYY)

Language No Limit Show all languages ...

Number of Libraries All ?

Limit type to:
match any of the following

Books Serial Publications Articles

Visual Materials Sound Recordings Musical Scores

Computer Files Archival Materials Maps

Internet Resources Continually Updated Resources ?

The search can also be limited by resource type, such as Books, Visual Materials, Computer files, etc.

Once you are ready, click "Search."

Search **Clear**

5. Search Results

By default you see all the results, you can limit your results by selecting one of the tabs to view specific formats

You can also limit results by Audience, Content Type, and Format.

Click on the title to see the full information on the item.

6. Item Record

The item record contains additional information about the item such as the ISBN and a brief synopsis of the work.

Select "Access" to see a sample of the item.

Select "Borrow this item from another library" to request the item.

7. Request the Item

Fill out the request form with your first and last name, preferred telephone number, and email.

*First Name

*Last Name

*Telephone

*Email

*Borrower ID

*Pick-up Location

*Status

Comments

Choose the campus where you wish to pickup the item, either Des Plaines or Skokie.

Select your status at the college: Student, Faculty, or Staff.

Enter the Borrower ID. It can be either your B# or library card number; both can be found on your owl card.

You can leave a comment with specific instructions for the library staff. **If you are requesting an article, please add the citation information here.**

When you've completed filling out the request form, click "Submit."

You will be returned to the item record. If you see this message at the top of your screen, you have successfully placed your order.

 **Your resource sharing request was sent successfully.**

Need additional help?
Ask a Reference Librarian!
 Ask a Librarian URL: asklibrary.oakton.edu
 Email the Library: renewlib@oakton.edu
 Reference Desk Phone Number: 847-635-1644