

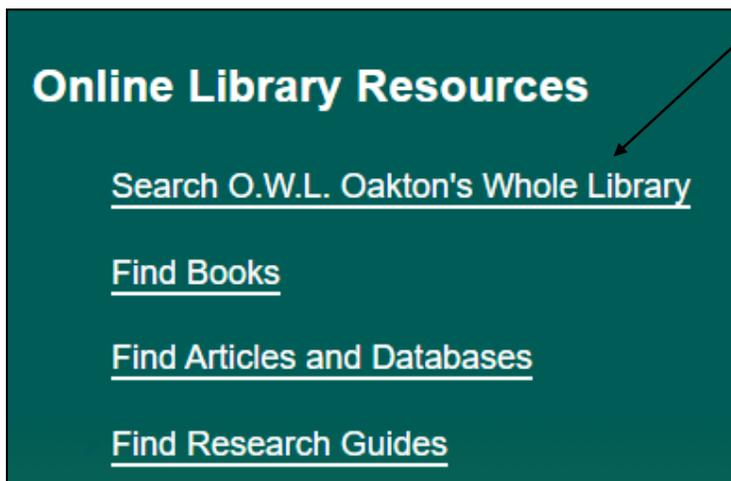
If the book that you need is at Oakton's other campus — either Des Plaines or Skokie — you can have it sent to the location that is more convenient for you.

**You Must Have a Current Library Card to Order Books**

## 1. Find the Catalog

- Start at Oakton's website: [www.oakton.edu](http://www.oakton.edu)
- Click on "Library"

Click on "Search Our Catalog" on the library's main page.

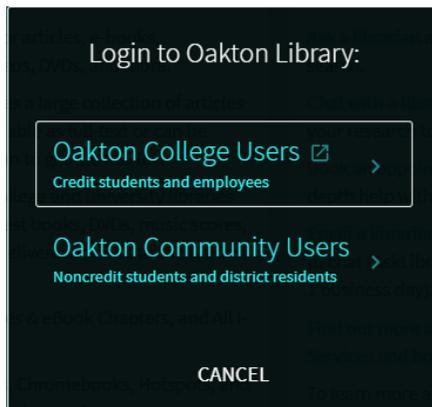


## 2. Login

Click on "Sign In" in the upper right-hand corner of the screen.



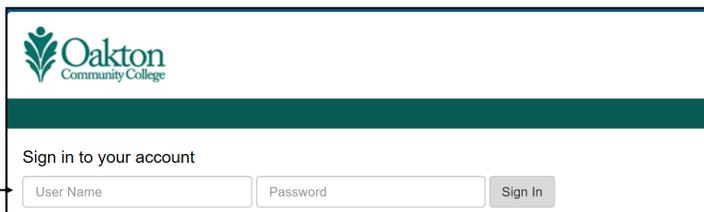
Select **Oakton College Users**



You must be logged in before you can access requesting options.

Therefore, it is a good idea to login each time you search for items.

Enter your **MyOakton username and password**



### 3. Search

Type your keywords here.

If needed, you can switch from the **Simple Search** to the **Advanced Search** drop-down by clicking the link.

song ice

ADVANCED SEARCH

song ice *O.W.L. Oakton's Whole Library*

song ice *All I-Share Libraries*

song ice *More Articles & eBook Chapters*

song ice *Course Reserves*

song ice *Everything*

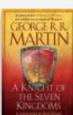
To order between campuses, select "Library Catalog."

You can also click the **magnifying glass** to start your search.

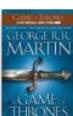
about how to start your search.

### 4. Search Results

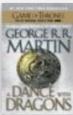
1

 BOOK  
**A knight of the seven kingdoms : being the adventures of Ser Duncan the Tall, and his squire, Egg**  
 Martin, George R. R.  
 2014  
 Available at Oakton, Skokie Library, Popular Fiction Collection: (RHCPOFFICTION. Martin, G.R.R. Kni 2015) >

2

 BOOK  
**A game of thrones**  
 Martin, George R. R., author.  
 2011  
 Available at Oakton, Skokie Library, Popular Fiction Collection: (RHCPOFFICTION. Martin, G.R.R. Gam 2011) and other locations >

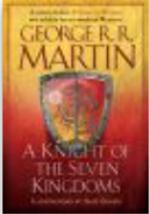
3

 BOOK  
**A dance with dragons**  
 Martin, George R. R.  
 2013  
 Available at Oakton, Skokie Library, Popular Fiction Collection: (RHCPOFFICTION. Martin, G.R.R. Dan 2013) >

This results list shows you the title, author, publication date, and item availability.

To view the item you wish to order, click the title.

## 4. View the Item



**BOOK**  
**A knight of the seven kingdoms : being the adventures of Ser Duncan the Tall, and his squire, Egg**  
 Martin, George R. R.  
 2014

Available at Oakton, Skokie Library, Popular Fiction Collection: (RHCPOFFICTION. Martin, G.R.R. Kni 2015) >

TOP

SEND TO

GET IT

EMAIL

CITATION

PRINT

PERMALINK

EASYBIB

DETAILS

VIRTUAL BROWSE

LINKS

Get It To request the item, click the **Request** link under "Get It."

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REQUEST: [Request](#) / [I-Share](#)

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[← BACK TO LOCATIONS](#) Under "Location Items" you can see which campus(es) own the book.

LOCATION ITEMS

Oakton, Skokie  
 Available, Library, Popular Fiction Collection: RHCPOFFICTION. Martin, G.R.R. Kni 2015  
 (1 copy, 1 available, 0 requests)

## 5. Fill out the Form

Material Type  
Book

Pickup Institution  
 Oakton Community College (OAK) –Skokie, IL and Des Plaines, IL ▼

Pickup Location  
★ Oakton, Des Plaines ▼

Not needed after  
 09/24/2020 ▼

Click to select date

Comment

Choose **Oakton Community College** as your pickup institution.

Choose your preferred pickup location, either **Oakton, Des Plaines**, or **Oakton, Skokie**.

Select the date that your item is no longer needed after.

## 6. Send Request and Log Off

Click to select date

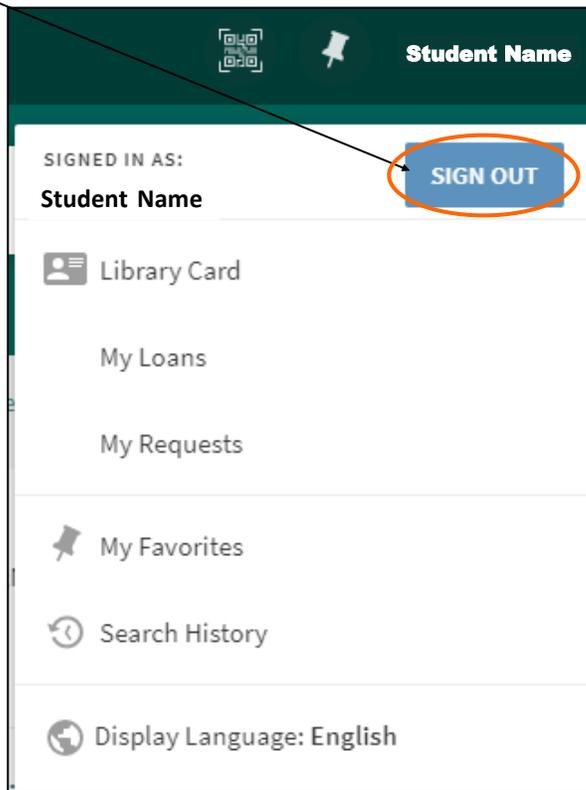
Comment \_\_\_\_\_

RESET FORM

SEND REQUEST

Once you're finished, click **SEND REQUEST**. Your item will be picked from the shelf and sent to the campus you specified.

Always click **SIGN OUT** by selecting your name in the upper right-hand corner and selecting "SIGN OUT."



**Need additional help?**  
**Ask a Reference Librarian!**  
Ask a Librarian URL: [asklibrary.oakton.edu](http://asklibrary.oakton.edu)  
Email the Library: [renewlib@oakton.edu](mailto:renewlib@oakton.edu)  
Reference Desk Phone Number: 847-635-1644