



Minutes of the November 14, 2023 Regular Meeting of the Board of Trustees of Community College District 535

The 793rd meeting of the Board of Trustees of Community College District 535 was conducted on November 14, 2023 at the Des Plaines campus of Oakton College, 1600 East Golf Road, Des Plaines, Illinois.

Closed Session – Call to Order and Roll Call

Chair Yanow called the meeting to order at 5:30 p.m. in room 1502. Trustee Stafford called the roll:

Dr. Wendy Yanow	Chair	Present
Dr. Gail Bush	Vice Chair	Present
Mr. William Stafford	Secretary	Present
Ms. Theresa Bashiri-Remetio		Present
Ms. Martha Burns		Absent
Mr. Benjamin Salzberg		Present
Ms. Marie Lynn Toussaint		Absent
Ms. Lydia Cruz	Student Trustee	Present

Chair Yanow asked for a motion to go into closed session under the exceptions to the Illinois Open Meetings Act, with the purpose of reviewing closed session minutes of October 17, 2023; doing a semi-annual review of minutes of meetings lawfully closed under the Open Meetings Act; and considering the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, and pending litigation.

Trustee Bashiri-Remetio made the motion, seconded by Trustee Salzberg. Trustee Stafford called the roll:

Ms. Bashiri-Remetio	Aye
Dr. Bush	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Dr. Yanow	Aye
Ms. Cruz	Aye

Also present in room 1502 were Dr. Joianne Smith, President; Dr. Karl Brooks, CSSO/Vice President for Student Affairs; Dr. Judy Mitchell, Interim CFO, Dr. Ileo Lott, Provost/Vice President for Academic Affairs; and Mr. Duane “Arnie” Oudenhoven, Interim CHRO.

At 5:58 p.m., Chair Yanow asked for a motion to adjourn the closed session meeting. Trustee Bashiri-Remetio made the motion which was seconded by Trustee Yanow. A voice vote was called and the closed session was adjourned.

Open Session – Call to Order and Roll Call

Chair Yanow called the regular meeting of the Board of Trustees to order at 6:35 p.m. in room 1506.

Trustee Stafford called the roll:

Dr. Yanow	Chair	Present
Dr. Bush	Vice Chair	Present
Mr. Stafford	Secretary	Present
Ms. Bashiri-Remetio		Present
Ms. Burns		Absent
Mr. Salzberg		Present
Ms. Toussaint		Absent
Ms. Cruz	Student Trustee	Present

Also present in room 1506:

Leadership: Dr. Joianne Smith, President; Dr. Kelly Becker, Assistant Vice President for Institutional Effectiveness and Strategic Planning; Dr. Karl Brooks, Vice President for Student Affairs; Dr. Ileo Lott, Provost and Vice

President for Academic Affairs; Dr. Judy Mitchell, Interim Vice President for Administrative Affairs; Duane “Arnie” Oudenhoven, Interim Chief Human Resources Officer; and Katherine Sawyer, Chief Advancement Officer.

Administrators: May Alimboyoguen, Dean of Health Careers; Robyn Bailey, Interim Dean of Skokie; Steve Butera, Director of Communications and External Relations; Dr. Sebastian Contreras Jr., Assistant Vice President for Student Affairs/Dean of Student Success; Leana Cuellar, Director of Student Learning and Engagement; Dr. Rick Daniels, Director of Institutional Equity and Inclusion; Dr. Mia Hardy, Dean of Liberal Arts; Jeff Hoffmann, Chief of Campus Police; Dr. Ruben Howard II, Director of Workforce Curriculum and Instruction; Matt Huber, Dean of Enrollment Management; Lindsey Hunter, Director of Admission and Enrollment; Dr. Jesse Ivory, Assistant Vice President of Workforce Innovation and College Partnerships; Jake Jeremiah, Dean of Library; LeVon McAllister, Director of Campus Technologies; Christine Paciero, Director of Oakton Athletics; Dan Weber, Registrar/Director of Registrar Services; and Andy Williams, Controller.

Union Leaders: Mary Hope Griffin, Adjunct Faculty Association; Paul Gulezian, Full-Time Faculty Association; Tamara Laws, Classified Staff Association.

Faculty: Ragaa Abdallah, Computer Information Systems; Carol Bustamante, English; Tracy Fulce, Marketing; Melody Graber, Chemistry; Elizabeth Kershnik, Chemistry; Spencer Kimura, Fire Science; and Katherine Schuster, Education.

Staff: Philip Cronin, Media Services; Ernest Gest, Facilities; Krissie Harris, Student Life and Campus Inclusion; Leah Kintner, Workforce Development; Ewa Lyczewska, Marketing and Communications; Beatriz Sparks, President’s Office; Alfredo Velasco, Athletics Coach; and Rebecca Wojcicki, Enrollment Services.

Students: Christopher AbiNader, Domenica Bondi and Zarina Sayed.

Guests: Dr. Trudy Bers, Founder Spotlight; Hollis Hanson-Pollock, Crowe LLP; and Christine Torres, Crowe LLP

Pledge of Allegiance – Trustee Yanow led the pledge.

Land Acknowledgment – Trustee Bush read the Land Acknowledgment.

Approval of Minutes

Chair Yanow asked for a motion for the approval of the minutes of the October 17, 2023 regular meeting of the Board of Trustees. Trustee Bashiri-Remetio made the motion which was seconded by Trustee Salzberg. A voice vote was called and the minutes were unanimously approved.

Statement by the President

Condolences

- To Kanchana Mendes, Professor of Biology, on the passing of her mother on October 23.
- To the family of Mike Maloney, Professor Emeritus of Student Development, who passed away on October 25.
- To the family of Urban Thobe, former Dean of Humanities, Mathematics and Technologies, who passed away on October 26
- To the family and colleagues of Armando Villagomez, General Maintenance, who passed away on November 3 at the age of 66.

Congratulations

- To Rob Peterson, Manager of Student Conduct and his new bride Justine Grant on their wedding last weekend. We wish Rob and Justine many years of happiness.
- Tennis players Zarina Sayed and Domenica Bondi had an impressive Regionals run! Zarina is the Region IV Singles Champion, and Domenica is the Regional Singles Runner-Up. Both have qualified for Nationals in Tyler, TX in the spring!
- Other Athletic Honors:

- Women's Soccer All Region and 2nd Team All-Conference - Emma Mueller (Des Plaines, Maine East), Sammi Glatczak (Milwaukee, Greendale HS) Honorable Mention All-Conference - Karely Gomez (Chicago, Niles North), Selina Chavez (Hanover Park, Streamwood)
- Men's Soccer All Region and 1st Team All-Conference - Lucas Visser (Netherlands) 2nd Team All-Conference - Peter Chavez (Skokie, Niles North); Honorable Mention All-Conference - Quinton Jones (Evanston, ETHS), Alejandro Bucaro (Chicago, Niles North)
- Women's Volleyball 2nd Team All-Conference - Cari Giwa-Finley (Skokie, Niles North)
- Employees recognized for their years of service on Nov. 2 at the Employee Recognition Dinner.
- Recipients of Excellence Awards on Nov. 2:
 - Teaching Excellence to Full-Time Faculty: Louis Pierozzi, Chair of Art and Design
 - Teaching Excellence to Adjunct Faculty: David Williams, Liberal Arts
 - Staff Excellence Award: Felix Ortiz, Facilities
 - Living Diversity: Brenda Cruz, Student Life and Campus Inclusion
 - Full-Time Faculty High Impact Practices:
 - Liberal Arts - Stacy Cameron
 - STEM - Theodore Gotis
 - Team Award - Dr. Eva de la Riva and Kristen Hren
 - Adjunct Faculty High Impact Practices:
 - Liberal Arts - Mary Hope Griffin
 - STEM - Urbi Ghosh
 - Library - Rebecca Sedam
- To Lieutenant Eisen who was recognized by the Illinois Association of Chiefs of Police as being a certified eligible Police Chief. Lieutenant Eisen is among a select few command staff statewide who have met the stringent requirements for this program.

Happenings

- In recognition of Native American Heritage Month, the Center for Campus Inclusion and Diversity and the Oakton Library hosted a talk on Nov. 9 - Developing Relational Awareness: The Contemporary Significance of Native American History & Ongoing Indigenous Presence.
- The College was closed last Friday and Saturday in recognition of Veterans Day. Special thanks to Brooke Roche, Oakton's veterans' advisor for coordinating last week's Veterans Day Commemoration in partnership with the Local American Legion.
- This is International Education Week (IEW), an opportunity to celebrate the benefits of international education and exchange worldwide. The theme is *Voices from the African Diaspora, Exploration of Heritage and Identity*. I encourage you to attend some of the sessions and hear from some of our own faculty and our students.
- The current exhibition at the Koehnline Museum of Art is the ID show where Oakton's Art Department faculty members demonstrate their unique artistic identities in a show that features paintings, photography, ceramics and digital art. The exhibit runs through December 1.
- On Saturday, Dec. 2, gather at Oakton College's TenHoeve Center (DP campus) for the "Empty Bowls" event where you can choose from many handcrafted bowls generously donated by professional potters, local schools and others in the community. Admission is free. Donation for a bowl is \$20. Empty Bowls is a nonprofit, global movement that has raised millions of dollars for food banks, soup kitchens, and other meal programs.
- Upcoming events at the Performing Arts Center: Play On! Student Playwriting Festival on Nov. 17, String Ensemble on Dec. 4, Speaker Showcase on Dec. 5, Guitar Ensemble on Dec. 6, Choral-Vocal Concert on Dec. 7, Jazz Invasion on Dec. 8, and OMG Improv on Dec. 9
- Priority Registration for Spring Semester opened November 13, and open registration begins on Thursday, November 16. Please encourage students to stay on their path and register for classes before they leave for the end of the semester.

- As we approach the Thanksgiving holiday, I want to express my gratitude to the Board of Trustees and to all of our employees for the ways they contribute to the College – helping us fulfill our mission. The College will be closed on Thursday, Nov. 23 and Friday, Nov. 24.

Educational Foundation Liaison Report

Notable commitments since the last update to the Trustees include:

- A \$150,000 gift from Eugene and Phyllis Goldman to endow the scholarship they initiated in 2017 to provide financial assistance to students enrolled in the environmental studies concentration.
- A \$10,000 gift from an Anonymous Donor to launch the Elovian Fund, an endowed scholarship for non-traditional adults and continuing education students.
- A \$5,000 gift from Carl and Laurie Warschausky to support the Oakton Educational Foundation General Scholarship fund.

The annual Donor Appreciation Brunch took place on November 4 with 80 donors and 104 students in attendance to celebrate access and opportunity at Oakton. Foundation Board members played an active role in outreach to invitees in advance of the event and hosting tables to engage our donors and students.

The Foundation completed a successful audit with an unmodified audit opinion. Auditors presented their findings during the Foundation's Finance and Investment Committee meeting last night and will present to the full Board of Directors along with a draft of the IRS 990 filing at the December meeting.

The Board's next quarterly meeting will take place on December 6.

ICCTA Liaison Report

Trustee Yanow shared that she attended the most recent ICCTA meeting on November 10 and 11 in Schaumburg, IL. Highlights included Governor JB Pritzker who joined the meeting along with Secretary of State Alexi Giannoulias. Mr. Giannoulias talked at length about the importance of the law that passed in Illinois related to book banning. The trustee roundtable involved discussions on artificial intelligence, and how colleges should stay focused on teaching critical thinking. Topics also included diversity, equity, inclusion and belonging, and how colleges are handling messages. Trustee Yanow indicated how important it is that Oakton needs to stay focused on equity even as we identify and improve new areas; we need to maintain our efforts in equity and anti-racism in a consistent way so we don't lose our energy.

Student Trustee Report

Student Happenings:

- Ms. Cruz attended the Oakton Owls Women Basketball game against Wilbur College on November 9, 2023. She was amazed by the potential of Oakton teams.
- The International Education Week runs Nov. 13 to 17. Oakton has a strong international education program and study abroad programs. There are several events scheduled.
- The Skokie campus hosted the Trunk or Treat event on October 20. The SGA team was there to help with CAB (Clubs and Activities Board) to celebrate the spirit of Halloween at Oakton.
- Ms. Cruz had the opportunity to help out with Oakton's Filipino Night Market on October 20. Various vendors, forms of entertainment, and food were available, and the event had a great turnout.
- Last week was National First-Generation College Student Week. There were a variety of events dedicated to amplifying First Generation students of various backgrounds, and to have get-togethers that bring out a sense of community and warmth in uncertain times.
- Ms. Cruz attended the Oakton Donor Appreciation Brunch on November 4 where she saw students, staff, faculty, and donors come together to celebrate the accomplishments and thankfulness for generous donations that have changed the lives of the students.
- On November 11, Oakton's South Asian Club hosted a celebration of Diwali, the Festival of Lights. It was a wonderful event with food, dancing, crafts, and overall an atmosphere that cannot be recreated.

- As a COMPASS (Center for Organizing Minority Program to Advance Student Success) intern, Ms. Cruz attended several events which she also helped plan. Events include our Filipino Night Market, and the AAPI College Day where Oakton brings together Niles, Maine, Glenbrook and Evanston high school students to learn about Asian and Pacific Islander history and participate in workshops. The COMPASS interns will also be doing Focus Groups for Asian and Pacific Islander students.
- Native American heritage month. Ms. Cruz indicated that it is important to note that we as a community must also voice out the obstacles, accomplishments, and achievements of the native people in Illinois. Specifically of the Potawatomi, Chippewa, and Menominee peoples. Let us raise our indigenous groups and their voices up for not just this month, but for as long as we can shout for them.

SGA Update:

- The Oakton SGA team was to honored attend the ASGA 2023 conference at North Park University on October 21. Ms. Cruz personally appreciated a panel with Dr. Suzette Cole on “Bold Leadership vs. Authentic Leadership.” The SGA also had the opportunity to network with other SGA teams, both in-state and out.
- Part of the SGA team is in the process of planning a Winterfest for the first week of December. The Winterfest will be hosted on both campuses with various forms of entertainment by the Oakton Octaves and PAYO, treats, and overall a celebration for the coming of winter and the end of the Fall 2023 semester.

Founder Spotlight

Dr. Trudy Bers is a retired Oakton employee, and she was one of the original full-time faculty members. Dr. Bers shared some anecdotes, and historical facts and context related to the founding of the College in 1969 including legislation and the Vietnam War.

The original faculty members at Oakton believed that students had been constrained by K-12 which was overly rigid, that they were eager to learn, and that they knew what they wanted to learn and focus on. Faculty would adjust courses to accommodate students’ interests. Faculty also understood that students had different learning styles, and they wanted to enroll in courses with faculty whose pedagogy matched them. However, they also understood the lack of competencies, and that students were balancing home, family and work. Dr. Bers shared that faculty established a cluster system, where teaching methodology and pedagogy were developed by groups of faculty from different disciplines. The students then took classes in the cluster that matched their learning style. Faculty also developed tandem courses with an overall umbrella topic.

Faculty believed that students needed to grow as individuals, and they welcomed adult students, especially women. Faculty also believed in the crucial role of advising, and knew that evaluation of faculty was critical. Dr. Bers said that in the early years of Oakton, faculty members had energy and creativity that was virtually palpable, and they were optimistic about students and the College being different. Dr. Bers described it as a remarkable and special opportunity to be on the ground floor building a college literally from scratch.

Comments by the Chair – None

Trustee Comments – None

Public Participation

Alfredo Velasco, Tennis Coach – Talked about the need of tennis facilities at Oakton, and shared some of the history of the tennis team.

Carol Bustamante, Professor of English – Talked about the work she has been doing on her sabbatical related to serving neurodiverse students, especially autistic students. Shared different activities offered at Oakton about navigating neurodiversity including panel discussions and guest speaker Michael Barton.

Leah Kintner, Senior Workforce and Community Education Program Developer – Shared information regarding the navigating neurodiversity panel discussion held last month, which objective was for participants to become more aware of neurodivergent people, and adjust our approaches in education. Resources were shared for students and faculty, and suggestions were discussed related to programs and activities.

2023 Audit Report

Presented by Christine Torres, Crowe LLP.

Timeline:

- April – May: Audit planning, information requests and sample selections
- June – July: Interim procedures including control testing and major program testing
- August – September: Year-end substantive testing procedures, including wrap-up of major program testing, resolving open items, review and follow up.
- October: Preparation of draft reports and meeting with Finance Committee prior to submission to the Board of Trustees
- November: Presentation of required communications to the Board.

Financial Results:

Statements of Net Position			Statements of Revenues, Expenses and Changes in Net Position		
	2023	2022		2023	2022
Current assets	\$ 202,953,479	\$ 185,340,505	Student tuition and fees, net	\$ 12,520,414	\$ 16,710,477
Noncurrent assets	139,209,904	146,393,104	Auxiliary and other operating revenue	4,254,220	3,579,435
Deferred outflows of resources	<u>1,043,837</u>	<u>1,641,107</u>	Total operating revenues	<u>16,774,634</u>	<u>20,289,912</u>
Total assets and deferred outflows	<u>343,207,220</u>	<u>333,374,716</u>	Total operating expenses	<u>109,485,277</u>	<u>133,437,770</u>
Current liabilities	33,751,619	34,684,228	Operating income (loss)	<u>(92,710,643)</u>	<u>(113,147,858)</u>
Noncurrent liabilities	61,834,389	88,427,941	Property taxes	60,687,963	58,606,096
Deferred inflows of resources	<u>59,373,635</u>	<u>41,051,541</u>	Other non-operating revenues (expenses)	<u>51,059,251</u>	<u>65,031,025</u>
Total liabilities and deferred inflows	<u>154,959,643</u>	<u>164,163,710</u>	Total non-operating revenues (expenses)	<u>111,747,214</u>	<u>123,637,121</u>
Net investment in capital assets	52,830,282	70,894,687	Beginning net position	<u>169,211,006</u>	<u>158,721,743</u>
Restricted net position	18,004,758	18,386,141	Ending net position	<u>\$ 188,247,577</u>	<u>\$ 169,211,006</u>
Unrestricted net position	<u>117,412,537</u>	<u>79,930,178</u>			
Total net position	<u>\$ 188,247,577</u>	<u>\$ 169,211,006</u>			

Results of Services:

- Unmodified opinion on the College's financial statements with unmodified opinion.
- No material weaknesses or significant deficiencies were found under Government Auditing Standards.
- Unmodified opinion on compliance, no material weaknesses, and one significant deficiency in report on Federal Major Programs (Education Stabilization Fund, Student Financial Aid Cluster, and Federal Adult Education)
- No matters noted in management comment letter.

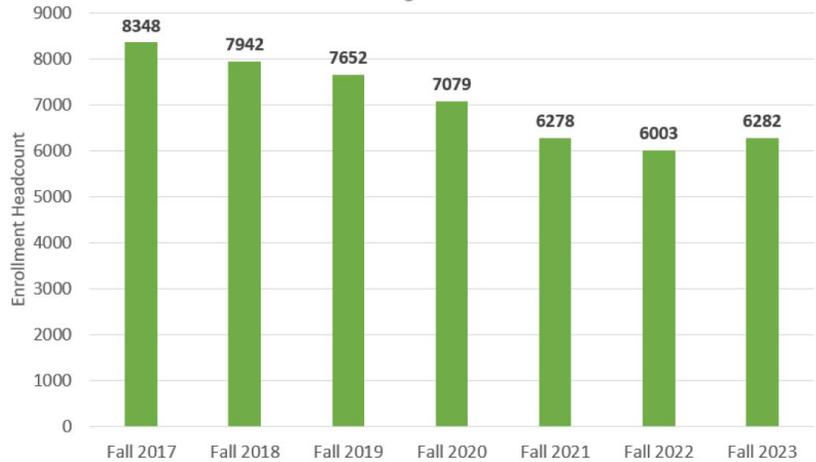
Board Report: Strategic Enrollment Management Update

Matthew Huber, Dean of Enrollment Management

The Past:

- 15.5% decrease in IL CC enrollment from 2011-2015 (source: ICCB)
- HS graduates decreasing in IL by 2.8% by 2023 (source: Ruffalo Noel-Levitz)
- Value, outcomes and cost of higher education in question
- State funding, including MAP Grant, is inconsistent and unreliable
- Competition is increasing
- Credit hours peaked in 2010
- 14.8% decrease in credit hours between 2012-2016
- 16% decrease in headcount between 2012-2016
- 48% persistence rate

Fall Credit Enrollment Over-Time – Headcount



Oakton’s SEM Plan Objectives:

- Understand and influence future enrollment
- Align goals, strategies, and resources around institutional mission and priorities
 - Focus on equity
 - Use data informed decision making
 - Identify long and short-term goals
 - Measure intended outcomes
 - Readjust to new situations or environment
- Ensure institutional success and fiscal health

Oakton’s SEM Plans Goals (2018 – 2023)

1. Connection: Marketing and Visibility Increase community perception and knowledge of Oakton programs and offerings.
2. Connection & Entry: Comprehensive Recruitment Planning Increase fall new student enrollment from 2,377 in fall 2018 to 2,548 by fall 2023. The priority is to stabilize new student enrollment and incrementally increase by 1-2% each year thereafter.

STATUS: Fall 2018 –Baseline (2,377)
 Fall 2019 –Stabilized/flat (2,367)
 Fall 2020 –Decreased (2,270)
 Fall 2021 –Decreased (1,924)
 Fall 2022 –Increased (2,020)
 Fall 2023 –Increased (2,146)

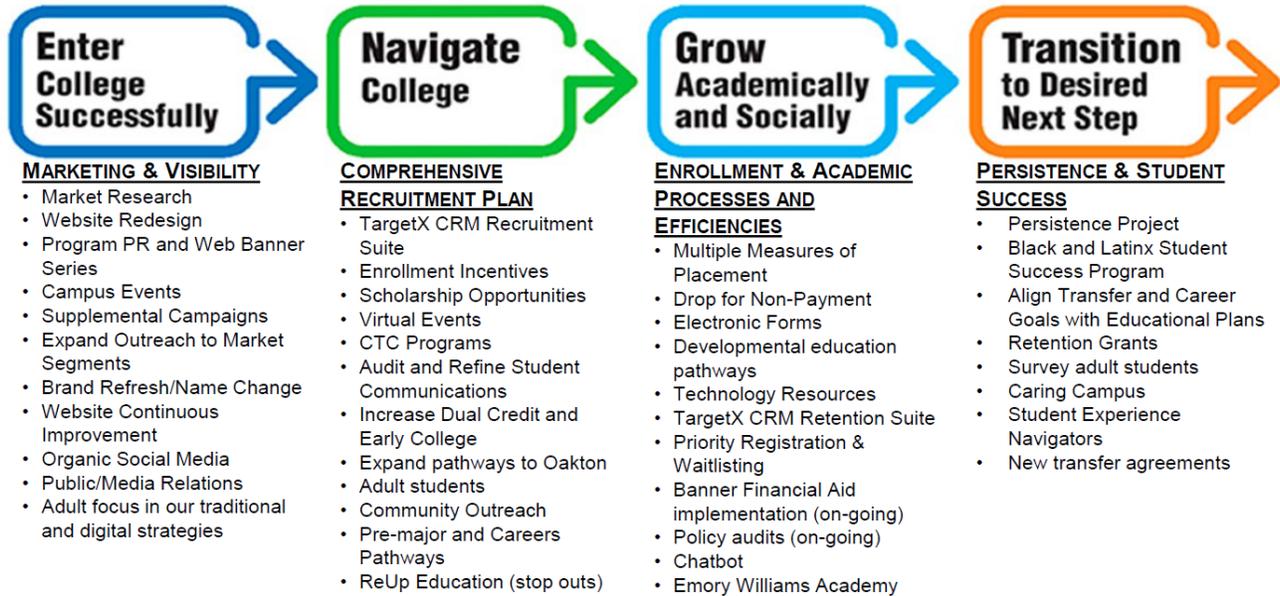
3. Entry & Progress: Enrollment & Academic Processes and Efficiencies Increase the fall-to-fall persistence of all first-time students from 51 to 54% by 2023. This requires increasing overall continuing student enrollment by 1-2% each year.

STATUS: Fall 2018-Fall 2019 –Persistence: 51.4%
 Fall 2019-Fall 2020 –Persistence: 49.7%
 Fall 2020-Fall 2021 –Persistence: 49.1%
 Fall 2021-Fall 2022 –Persistence: 50.7%
 Fall 2022-Fall 2023 –Persistence: 54.4%

4. Entry & Progress: Enrollment & Academic Processes and Efficiencies Increase the fall-to-fall persistence of all first-time students from 51 to 54% by 2023. This requires increasing overall continuing student enrollment by 1-2% each year.

STATUS: Fall 2015 -Graduation -20.3%; Transfer -32.9%
 Fall 2016 -Graduation -22%; Transfer -38%
 Fall 2017 -Graduation -28%; Transfer -34%
 Fall 2018 -Graduation -28.5%; Transfer -29.7%
 Fall 2019 -Graduation -27.8%; Transfer -28.7%

SEM and the Oakton Experience – Accomplishments



The Present:

Fall 2023 Credit Enrollment (Census)



OAKTON STUDENTS IN CREDIT COURSES

Student Enrollment Characteristics	Fall 2019		Fall 2020		Fall 2021		Fall 2022		Fall 2023		% Change Fall 22 to Fall 23
	n	%	n	%	n	%	n	%	n	%	

Summary

Headcount (Unduplicated)	7,652	7,079	6,278	6,003	6,282	4.6%
Credit Hours	65,829	62,840	54,746	52,968	56,003	5.7%
Avg. Credit Hours per Student	8.60	8.88	8.72	8.82	8.91	1.0%
Full-Time Equivalent (12 hrs.)	5,486	5,237	4,562	4,414	4,666	5.7%
Full-Time Equivalent (15 hrs.)	4,389	4,189	3,650	3,531	3,733	5.7%

Enrollment Status

Full-Time	2,381	31%	2,439	34%	2,005	32%	1,958	33%	2,126	34%	8.6%
Part-Time	5,271	69%	4,640	66%	4,273	68%	4,045	67%	4,156	66%	2.7%

Fall 2023 Credit Enrollment (Census)



Student Enrollment Characteristics	Fall 2019		Fall 2020		Fall 2021		Fall 2022		Fall 2023		% Change Fall 22 to Fall 23
	n	%	n	%	n	%	n	%	n	%	
Student Type											
New	2,367	31%	2,270	32%	1,924	31%	2,020	34%	2,146	34%	6.2%
Returning	5,285	69%	4,809	68%	4,354	69%	3,983	66%	4,136	66%	3.8%
Program of Study											
Career	2,381	31%	1,966	28%	1,783	28%	1,594	27%	1,748	28%	9.7%
Associates Seeking					1,044	17%	897	15%	983	16%	9.6%
Certificate Seeking					739	12%	697	12%	765	12%	9.8%
Transfer	4,039	53%	3,883	55%	3,668	58%	3,634	61%	3,715	59%	2.2%
Undecided	1,232	16%	1,230	17%	827	13%	775	13%	819	13%	5.7%

The Future:

Ruffalo Noel Levitz is helping facilitate the creation of the next SEM Plan.



NEW BUSINESS

11/23-1a Approval of Consent Agenda

Trustee Bush offered: “Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda.”

Trustee Salzberg seconded the motion. A voice vote was called and the motion passed unanimously.

11/23-1b Approval of Consent Agenda Items 11/23-2 through 11/23-7

Trustee Bush offered: "Be it resolved that the Board of Trustees of Community College District 535 approves the following items 11/23-2 through 11/23-7 as listed in the Consent Agenda."

11/23-2 Ratification of Payment of Bills for October 2023

"Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$6,106,098.37 for all check amounts as listed and for all purposes as appearing on a report dated October 2023."

11/23-3 Acceptance of Treasurer's Report for October 2023

"Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College's official records, the report of the Treasurer for the month of October 2023."

11/23-4 Compliance with Open Meetings Act, Closed Session Minutes

"Be it resolved that the Board of Trustees of Community College District 535 hereby determines that the minutes of the Board closed session meetings on May 12, 2020 and September 20, 2022 no longer require confidential treatment and are released for public inspection."

11/23-5 Action on Recordings of Closed Session Minutes

"Be it resolved that the Board of Trustees of Community College District 535 recommends the destruction of the verbatim audio recordings of meetings held on August 31, 2021, September 21, 2021, October 19, 2021, November 16, 2021, December 14, 2021 and January 18, 2022."

11/23-6 Ratification of Actions of the Alliance for Lifelong Learning Executive Board

"Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a to b as stipulated above, and hereby approves the expenditures in the amount not to exceed \$40,651.25 for all funds listed in item a."

11/23-7 Supplemental Payment of Professional Personnel – Fall 2023

"Be it resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$425,287.61 to the total amount of part-time teaching salaries paid during the fall semester 2023; the revised total payment amount is \$3,696,482.05."

"Be it further resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$62,942.00 to the total amount of faculty overload salaries paid during the fall semester 2023; the revised total payment amount is \$648,831.70."

Trustee Bashiri-Remetio seconded the motion. Trustee Stafford called the roll:

Ms. Bashiri-Remetio	Aye
Dr. Bush	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Cruz favored the resolution.

11/23-8 Appointment of Members to Career Program Advisory Committees for 2023-2024

Trustee Bashiri-Remetio offered: "Be it resolved that the Board of Trustees of Community College District 535 authorizes the appointment of members on the attached lists to the below named Career Program Advisory Committees for 2023-2024."

Trustee Bush seconded the motion. Trustee Stafford called the roll:

Ms. Bashiri-Remetio	Aye
Dr. Bush	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Cruz favored the resolution.

11/23-9 Acceptance of Annual Comprehensive Financial Report (with Auditor’s Opinion)

Trustee Bush offered: “Be it resolved that the Board of Trustees of Community College District 535 accepts the Fiscal Year 2023 Annual Comprehensive Financial Report for the fiscal year ended June 30, 2023.”

Trustee Bashiri-Remetio seconded the motion. A voice vote was called and the motion passed unanimously.

11/23-10 Approval of Estimate Levy for 2023 and Announcement Thereof

Trustee Bashiri-Remetio offered: “Be it resolved that the Board of Trustees of Community College District 535 estimates the amount of the tax levy needed for 2023 to be collected in calendar year 2024 as follows:

- the sum of \$54,965,875 to be levied as a tax for educational purposes; and
- the sum of \$8,000,000 to be levied as a tax for operations and maintenance purposes; and
- the sum of \$100 to be levied for tort liability, protection and settlement purposes to include liability insurance, workers’ compensation, unemployment insurance, property insurance, and occupational diseases insurance; and
- the sum of \$100 to be levied as a special tax for Social Security and Medicare insurance purposes; and
- the sum of \$100,000 to be levied as a special tax for financial audit purposes.”

“Be it further resolved that the Board of Trustees of Oakton Community College District 535 as part of its regularly scheduled December 12, 2023, Board of Trustees meeting, will have on its agenda the adoption of a resolution setting forth its tax levy for 2023. The above estimated amounts for the 2023 tax levy may be changed by the Board in adopting the final 2023 levy, subject to statutory notice and publication requirements.”

Trustee Yanow seconded the motion. Trustee Stafford called the roll:

Ms. Bashiri-Remetio	Aye
Dr. Bush	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Cruz favored the resolution.

11/23-11 Resolution (i) abating a portion of the taxes heretofore levied to pay the principal of and interest on certain outstanding limited bonds of Community College District No. 535, County of Cook and State of Illinois, and (ii) authorizing a supplemental tax levy to pay the principal of and interest on certain outstanding limited bonds of said Community College District

Trustee Bush offered: “RESOLUTION (i) abating a portion of the taxes heretofore levied to pay the principal of and interest on certain outstanding limited bonds of Community College District

No. 535, County of Cook and State of Illinois, and (ii) authorizing a supplemental tax levy to pay the principal of and interest on certain outstanding limited bonds of said Community College District.”

Trustee Stafford seconded the motion. Trustee Stafford called the roll:

Ms. Bashiri-Remetio Aye
 Dr. Bush Aye
 Mr. Salzberg Aye
 Mr. Stafford Aye
 Dr. Yanow Aye

The motion carried. Student Trustee Cruz favored the resolution.

11/23-12 Authorization to Approve November Purchases

Trustee Stafford offered: “Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

<u>Item</u>	<u>Page(s)</u>	<u>Description</u>	<u>Vendor / Location</u>	<u>Amount</u>
11/23-12a	1	Remodeling Services for the TenHoeve Wing	CCC Holdings, Inc. Tinley Park, IL	\$746,227.90
11/23-12b	2	Remodeling Services for the Skokie Library and Learning Commons	Stuckey Construction Company, Inc. Waukegan, IL	\$3,019,400.00
11/23-12c	1	Document Imaging and Management System Annual Maintenance Contract and System Upgrades	Hyland Software, Inc. Westlake, OH	\$80,913.91
11/23-12d	1	Continuation of Employee Medical, Dental, and Vision Insurance	Blue Cross & Blue Shield of Illinois Chicago, IL	\$10,457,000.00
			Delta Dental of Illinois Naperville, IL	\$441,666.00
			Vision Service Plan, Inc. Rancho Cordova, CA	\$49,758.00
11/23-12e	1	Cisco Equipment for the Computer Networking and Systems Program	JensenIT, Inc. Des Plaines, IL	\$55,682.30
11/23-12f	1	Ratification for Additional Expenses for the Position of Interim Dean of Health Careers	The Registry Peabody, MA	\$72,669.58
11/23-12g	1	Ratification for Construction Work for Parking Lot D	Abbey Paving Company, Inc. Aurora, IL	\$43,608.00
GRAND TOTAL				\$14,966,925.69.”

Trustee Yanow seconded the motion. Trustee Stafford called the roll:

Ms. Bashiri-Remetio	Aye
Dr. Bush	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Cruz favored the resolution.

11/23-13 Preview and Initial Discussion of Upcoming Purchases

The following purchases will be presented for approval at an upcoming Board of Trustees meeting:

- Travel Services for Summer 2024 Study Abroad Program in Ghana
- Travel Services for Summer 2024 Study Abroad Program in India
- Renewal of Food and Catering Services – Foda
- Natural Areas Maintenance – 2-Year Contract
- IP Telephony Annual Maintenance and Software Assurance Agreement

11/23-14 Authorization to Appoint Interim Dean of Access, Equity and Diversity

Trustee Bashiri-Remetio offered: “Be it resolved that the Board of Trustees of Community College District 535 approves the appointment of Leana Cuellar as Interim Dean of Access, Equity and Diversity with a stipend of \$2,700 per month for each month served commencing on December 4, 2023.”

Trustee Bush seconded the motion. Trustee Stafford called the roll:

Ms. Bashiri-Remetio	Aye
Dr. Bush	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Cruz favored the resolution.

11/23-15 Approval of New Units of Instruction

Trustee Bashiri-Remetio offered: “Be it resolved that the Board of Trustees of Community College District 535 approves the following new units of instruction: Radiography Associate in Applied Science Degree, Surgical Technology Associate in Applied Science Degree, and Cardiac Sonography Associate in Applied Science.”

Trustee Stafford seconded the motion. Trustee Stafford called the roll:

Ms. Bashiri-Remetio	Aye
Dr. Bush	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Cruz favored the resolution.

11-23-16 Preview of a New Unit of Instruction

The following new unit of instruction will be presented for Board approval in December 2023:
Essential Applications of AI Certificate (12 Semester Credit Hours; Curriculum: 0156)

11/23-17 Notification of Award of Grants

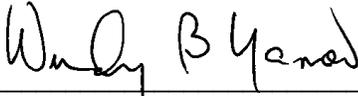
Funding totaling \$1,229,041.00 has been made available to Oakton College:

- a. ICCB Adult Education and Family Literacy Federal and State Grant.....\$1,985,894.00
(Managed by Elena Smoukova / Administered by Dean of Adult and Continuing Ed)
 - b. U.S. Department of Education TRIO Grant \$ 362,503.00
(Managed by Esperanza Salgado-Rodriguez / Administered by Dr. Karl Brooks)
 - c. Illinois Department of Human Services Smart Start Transition Grant.....\$13,200.00
(Managed by Monique Hudson / Administered by Dr. Ileo Lott)
- TOTAL:.....\$2,361,597.00**

Adjournment

Chair Yanow announced that the next regularly scheduled meeting of the Board of Trustees of Oakton Community College, District 535, will be held at 6 p.m. on Tuesday, December 12, 2023 at the Des Plaines Campus.

Trustee Bashiri-Remetio made a motion to adjourn the meeting, which was seconded by Trustee Salzberg. A voice vote was called and the meeting was adjourned at 8:07 p.m.



Wendy B. Yanow, Board Chair



William Stafford, Board Secretary

Minutes recorded by:
Beatriz Sparks
11/2023