



Minutes of the December 13, 2022 Regular Meeting of the Board of Trustees of Community College District 535

The 783rd meeting of the Board of Trustees of Community College District 535 was conducted on December 13, 2022 at Oakton Community College, 1600 East Golf Road, Des Plaines, Illinois.

Closed Session – Call to Order and Roll Call

At 5:26 p.m. in room 1275, Chair Paul Kotowski called the meeting to order.

Trustee Bush called the roll:

Mr. Paul Kotowski	Chair	Present
Dr. Wendy Yanow	Vice Chair	Present
Dr. Gail Bush	Secretary	Present
Ms. Martha Burns		Absent
Mr. Benjamin Salzberg		Present
Mr. William Stafford		Present
Ms. Marie Lynn Toussaint		Present
Mr. Akash Patel	Student Trustee	Present

Chair Kotowski asked for a motion to go into closed session under the exceptions to the Illinois Open Meetings Act, with the purpose to review closed session minutes of November 15, 2022; and consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; and pending litigation.

Student Trustee Patel made the motion, seconded by Trustee Salzberg.

Trustee Bush called the roll:

Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye
Mr. Patel	Aye

Also present in room 1275 were Dr. Joianne Smith, President; Dr. Karl Brooks, CSSO/Vice President for Student Affairs; Mr. Edwin Chandrasekar, CFO/Vice President for Administrative Affairs; Dr. Colette Hands, CHRO; and Dr. Ileo Lott, Provost/Vice President for Academic Affairs.

At 5:59 p.m., Chair Kotowski asked for a motion to adjourn the closed session meeting. Student Trustee Patel made the motion, which was seconded by Trustee Salzberg. A voice vote was called and the closed session was adjourned.

Open Session – Call to Order and Roll Call

Chair Kotowski called the regular meeting of the Board of Trustees to order at 6:11 p.m. in room 1506.

Trustee Bush called the roll:

Mr. Kotowski	Chair	Present
Dr. Yanow	Vice Chair	Present
Dr. Bush	Secretary	Present
Ms. Burns		Absent
Mr. Salzberg		Present
Mr. Stafford		Present
Ms. Toussaint		Present
Mr. Patel	Student Trustee	Present

Also present in room 1506:

Leadership: Dr. Joianne Smith, President; Dr. Karl Brooks, CSSO/Vice President for Student Affairs; Mr. Edwin Chandrasekar, CFO/Vice President for Administrative Affairs; Dr. Colette Hands, CHRO; Dr. Ileo Lott, Provost/Vice President for Academic Affairs.

Administrators: Joseph Scifo, Director of Facilities; Steve Butera, Director of Communications; Dr. Ruth Williams, Assistant VP for Academic Affairs/Dean of Curriculum and Instruction; Dr. Bob Sompolski, Dean of STEM; Linda Korbel, Dean of Liberal Arts; Jake Jeremiah, Dean of Library; May Alimboyoguen, Dean of Health Careers; Dr. Rick Daniels, Director of Student Life and Campus Inclusion; Richard Van Hees, Director of Major and Planned Giving; Dr. Ruben Howard, Director of Workforce Curriculum and Instruction; Prashant Shinde, CIO.

Union Leaders: Dr. Suzanne Ziegenhorn, Full-Time Faculty Association; Heather Jakob-Short, Classified Staff Association.

Faculty: Dr. Katherine Schuster, Education.

Staff: Beatriz Sparks, Special Assistant to the Board; Philip Cronin, Sr. Media Services Technician; Vinita Shah, Media Services Technician; Amanda Krause, Naturalist; Charmaine John, Sustainability Specialist; Ewa Lyczewska, Communications Manager; Gabrielle O'Connor, Coordinator of Student Life.

Students: Lawrence Escarez; Luis Toro; Kathleen Rosas.

Pledge of Allegiance – Chair Kotowski asked Trustee Stafford to lead the pledge.

Approval of Minutes

Chair Kotowski asked for a motion for the approval of the minutes of the November 15, 2022 regular meeting of the Board of Trustees.

Student Trustee Patel made the motion which was seconded by Trustee Salzberg. A voice vote was called and the minutes were unanimously approved.

Statement by the President

Condolences

- To Professor of Chemistry, Chad Landrie on the passing of his father.
- To Safa Hamed, Professor of Math on the passing of her father on December 10.
- To the family of Mary Forester, former staff in the office of Business and Tech Careers, who recently passed away.

Congratulations

- To the Alpha Iota Phi Chapter's Honors in Action team. Their Honors in Action Hallmark Award entry, "Acceptance of All Truths: Combatting Mental Health Stigma as Our Legacy," was selected from among 400 entries to be included as one of 18 articles in the 2022 edition of *Civic Scholar: Phi Theta Kappa Journal of Undergraduate Research*.
- Two Oakton students received medals during the Skyway Writers Festival: 3rd place in drama (Nathan Enshiwat), and 2nd place in creative nonfiction (Emily Lorr).
- Oakton participated in the Gail Shadwell Speech Tournament at Elgin Community College:
 - Julia Browne emerged this year as team leader, winning 6th place in Extemporaneous speaking, 4th place in Persuasive speaking, and 5th place in Informative speaking.
 - Angel Soria won a 5th place award for IPDA Debate
 - Oakton got 5th place overall at the competition.

Happenings

- Empty Bowls was held on Dec. 3 – The Ceramics Club raised more than \$29,000 this year for six local food pantries, and has raised more than \$396,000 since 2004.
- Oakton is hosting an Art Kleinman exhibition - Dec. 8 - Jan. 20. Stop by the Museum, to view Chicago-based painter Art Kleinman's recent work during an upcoming "Break Out" exhibit. The

exhibition will feature Kleinman's geometric paintings and explore the relationship between structural balance and the desire to "break out" into a freer form of expression.

- President Smith indicated this was the last Board meeting before Winter Break.

Educational Foundation Liaison Report

Trustee Stafford shared that the Foundation met last week. One of the highlights was the donation from Carl Costanza and his wife for \$100,000 which Trustee Stafford called a real tribute as a past administrator who is supportive of the College. The Board of Directors is planning to meet to discuss the Strategic Plan and capital plan. The next meeting will be in March 2023.

ICCTA Liaison Report

President Smith and Trustee Bush attended a Governance Leadership Institute at Triton College on December 1-2. This event was sponsored by ACCT and ICCTA. The institute covered best practices related to the Open Meetings Act. It was well attended, and national representatives were consultants. Trustee Bush indicated she will provide a more specific report during the next Committee of the Whole for trustees who were not able to attend.

Neurodiversity Liaison Report

A meeting has been scheduled for Friday, December 16. A neurodiversity policy statement is being reviewed by the work group.

Student Trustee Report

A club and organizations roundtable was held in November. Another roundtable is scheduled for December 15. SGA approved the appointment of a new senator, and the resignation of another one who will be working as a delegate. SGA will be distributing CTA/PACE bus passes during the spring semester. An SGA retreat will be held on January 12, 2023.

Student Spotlight – Lawrence Escarez

Lawrence first made land acknowledgement, and then introduced himself as a 3rd semester student at Oakton. He chose the word adaptability to describe his experience at Oakton. The Covid-19 pandemic had an impact on him while he was still in high school. He decided to go to Oakton and keep a retail job; he found it challenging to keep a balance between a full-time job and school schedule. That's when he decided to apply for a student employee position to match his schedule. He met Brenda Cruz and Krissie Harris, and learned that he was passionate about working in Student Life and Campus Inclusion. Lawrence said he is proud to be a student employee at Oakton, and recognizes the importance of making student events successful. His job has also helped him learn more about processes and spaces at the College, and has made him more interested in participating in clubs and organizations. Lawrence is the treasurer of SGA and the co-president of the Filipino student club (PAYO). He considers Oakton a place where he can grow comfortably as a person and be around people who support him. He will graduate in spring 2023. One of the things he wishes Oakton had is affinity groups for LGBTQIA+ students and Asian students where they can have mentors to inspire them to go to higher places.

Comments by the Chair

Trustee Kotowski thanked the administrators, faculty and staff for all they do for the community. He added that the Board recognizes that the rebranding process requires significant effort from across the College. The Board also acknowledges the fact that there are many vacancies in key leadership roles, and progress on some goals may take a little longer to accomplish. The Board is aware of the long hours that are worked on both campuses; multiple initiatives and projects are worked on all at once, many in the context of unexpected or sudden vacancies. The brand refresh is a labor-intensive project, and requires input and contributions from everyone who works at Oakton, and the Board appreciates that. The Board also acknowledges that there are a number of employees working in interim positions which presents a challenge, but the Board is confident all efforts will be worth it.

Trustee Comments

Trustee Stafford complimented the work of the team who created the holiday greetings video. Trustee Bush promoted the current issue of OCCurrence, especially an opinion piece on unreadable books. Trustee Toussaint wished everyone happy holidays.

Public Participation

Oakton student and SGA President Luis Toro provided feedback on behalf of SGA related to the revision on the board policy pertaining the duration of the term for the student member of the Board of Trustees. Mr. Toro indicated that a one-year term limit differs from the term limits of the other SGA Executive positions; those positions have a term limit of two-years. Student Trustees are an essential part of the SGA Executive Team; their term limits should mirror those of other SGA Executive Team members. He also added that for a Student Trustee to have the greatest impact on the board, they do not believe that one year will be sufficient. A two-year term limit will allow future Student trustees additional time to maximize their role. And generally speaking, one can accomplish their duties to a higher degree and with more experience by having a second year to do so.

Report: Environmental Justice at Oakton

Edwin Chandrasekar, Vice President for Administrative Affairs
Joseph Scifo, Director of Facilities
Amanda Krause, Naturalist
Charmaine John, Sustainability Specialist

The report provided information on current projects and College-wide initiatives that align with Oakton values and environmental justice.

- Exercise responsibility through accountability to each other, our community, and the environment.
- Embrace the diversity of the Oakton community and honor it as one of our college's primary strengths.
- Advance equity by acknowledging the effects of systemic social injustices and intentionally designing the Oakton experience to foster success for all students.
- Cultivate compassion within a caring community that appreciates that personal fulfillment and wellbeing are central to our mission.

Current projects: Naturalist

Maple sugaring
Invasive species removal
Community apiary at Skokie
Native plant nursery
Pollinator garden
Plant ID tours
Rare seed collection

College-wide initiatives: Sustainability

- Board Sustainable Purchasing Policy 2014
- Copy Center Purchases Recycled Paper Content
- Housekeeping Purchases Recycled Content
- Campus Master Plan Furniture/Fixtures
- Food Composting
- Custodian Training on Contamination and Recycling
- PaperCut Student Printing
- Used Microscope Donations
- Ban-the-Bottle
 - Student-led Ban on sale of single use water bottles on campus
 - Adding re-Fill Stations on both campuses
 - Steel water bottles provided by Educational Foundation Grant

- Energy conservation initiatives

Call to Action:

- Increase environmental literacy among staff and students
 - Rooted in the realities of historic and systemic environmental injustices that must be understood and addressed to make progress toward equity.
- Reduce energy consumption and expand renewable sources
 - Installation of high efficiency equipment during replacement and renewal cycle.
 - Review feasibility for additional renewable energy generation on campus.

Upcoming initiatives:

Greenhouse, hiking and trails signage, seed sharing, native landscaping, air handler units replacement, boiler and switchgear upgrades at Skokie, community garden curriculum, landscaping master plan.

NEW BUSINESS

12/22-1a Approval of Consent Agenda

Trustee Salzberg offered: “Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda.”

Student Trustee Patel seconded the motion. A voice vote was called and the motion passed unanimously.

12/22-1b Approval of Consent Agenda Items 12/22-2 through 12/22-6

Trustee Stafford offered: “Be it resolved that the Board of Trustees of Community College District 535 approves the following items 12/22-2 through 12/22-6 as listed in the Consent Agenda.”

12/22-2 Ratification of Payment of Bills for November 2022

“Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$5,772,014.70 for all check amounts as listed and for all purposes as appearing on a report dated November 2022.”

12/22-3 Acceptance of Treasurer’s Report for November 2022

“Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College’s official records, the report of the Treasurer for the month of November 2022.”

12/22-4 Ratification of Actions of the Alliance for Lifelong Learning Executive Board

“Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a to b as stipulated above, and hereby approves the expenditures in the amount not to exceed \$6,973.42 for all funds listed in items a and b.”

12/22-5 Supplemental Authorization for Payment of Professional Personnel – Fall 2022

“Be it resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$62,895.51 to the total amount of part-time teaching salaries paid during the fall semester 2022; the revised total payment amount is \$3,655,097.24.”

“Be it further resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$11,791.40 to the total amount of faculty overload salaries paid during the fall semester 2022; the revised total payment amount is \$598,280.87.”

12/22-6 Approval of Clinical Practice Agreements

“Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreements:

Health Information Technology
Nursing.”

Student Trustee Patel seconded the motion. Trustee Bush called the roll:

Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Patel favored the resolution.

12/22-7 Approval of Board Meetings Schedule for Calendar Year 2023

Trustee Kotowski offered: “Be it resolved that the Board of Trustees of Community College District 535 hereby approves the established calendar of meetings of the Board for the 2023 calendar year for public notice as follows:

January 17, February 21, March 21, April 25, May 23, June 27, August 15, September 19, October 17, November 14, December 12.

Time and location of all meetings will be posted as required by law.”

Student Trustee Patel seconded the motion. Trustee Bush called the roll.

Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Patel favored the resolution.

12/22-8 Adoption of Resolution Setting Forth Tax Levies for 2022

Trustee Stafford offered: “Be it resolved by the Board of Trustees of Community College District No. 535, County of Cook and State of Illinois, as follows:

SECTION 1: That the following sums be and hereby are levied as taxes for the year 2022 (to be collected in 2023) for the purposes set forth below, on the equalized assessed value of the taxable property of Community College District No. 535: the sum of Fifty One Million Four Hundred Nine Thousand and Seventeen Dollars (\$51,409,017) as a tax for Educational purposes; and the sum of Eight Million Dollars (\$8,000,000) as a tax for Operations and Maintenance purposes; and the sum of One Hundred Dollars (\$100) as a special tax for Local Governmental and Governmental Employees Tort Immunity Act purposes; and the sum of One Hundred Dollars (\$100) as a special tax for Social Security and Medicare purposes; and the sum of One Hundred Thousand Dollars (\$100,000) as a special tax for Financial Audit purposes.

SECTION 2: That the Secretary of the Board of Trustees of Community College District 535, County of Cook and State of Illinois, is hereby authorized and directed to file a Certificate of Tax Levy in substantially the form that is attached hereto with the County Clerk of Cook County, Illinois, before the last Tuesday of December 2022.

SECTION 3: That this resolution shall be in full force and effect from and after its passage, approval and filing, as provided by law.

SECTION 4: That the Chairman is authorized to execute the attached Certificate of Compliance with the Truth in Taxation Law.”

Student Trustee Patel seconded the motion. Trustee Bush called the roll.

Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Patel favored the resolution.

12/22-9

Adoption of Resolution Setting Forth Property Tax Extension Limitation Law (PTELL) Reduction Designation

Trustee Stafford offered:

“**WHEREAS**, on December 13, 2022, the Board of Trustees (“Board”) of Community College District No. 535, Cook County, Illinois (“College District”) did adopt its 2022 tax levy; and

WHEREAS, the County Clerk has notified each Cook County taxing district subject to the Property Tax Extension Limitation Law (PTELL) that it may direct the County Clerk’s Office, by proper resolution, to make specific and necessary reductions to its tax levy for the 2022 levy year in accordance with the requirement of Section 18-195 of the PTELL, 35 ILCS 200/18-195;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Community College District No. 535, Cook County, Illinois as follows:

Section 1. That if the County Clerk is required to reduce the aggregate extension of the College District’s 2022 tax levy to meet PTELL requirements, the Board hereby authorizes and directs the County Clerk to make the necessary reductions, as follows:

100% of such reductions shall be made from the levy for Educational purposes

0% of such reductions shall be made from the levy for Operations and Maintenance purposes

0% of such reductions shall be made from the levy for Local Governmental and Governmental Employees Tort Immunity Act purposes

0% of such reductions shall be made from the levy for Social Security and Medicare purposes

0% of such reductions shall be made from the levy for Financial Audit purposes

Section 2. That the Chair and Secretary of the Board be and are hereby authorized and directed to sign the Resolution on behalf of the Board of Trustees.

Section 3. That the President of the College District is hereby directed to file a certified copy of this Resolution with the County Clerk on or before the last Tuesday in December.

Section 4. That all other resolutions or parts of resolutions in conflict herewith be and the same are hereby repealed and this Resolution shall be in full force and effect forthwith upon its passage.”

Student Trustee Patel seconded the motion. Trustee Bush called the roll.

Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye

Dr. Yanow Aye

The motion carried. Student Trustee Patel favored the resolution.

12/22-10 Authorization to Approve December Purchases

Trustee Kotowski offered: “Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

<u>Item</u>	<u>Page(s)</u>	<u>Description</u>	<u>Vendor/Location</u>	<u>Amount</u>
12/22-10a	3	Travel Services for Summer 2023 Student Abroad Program in Ghana	EDU Africa Cape Town, South Africa	\$46,000.00
12/22-10b	1	IP Telephony Annual Maintenance and Software Assurance Agreement	Telcom Innovations Group LLC Itasca, IL	\$33,079.97
12/22-10c	2	Cisco Systems Core Network Switches	JensenIT, Inc. Des Plaines, IL	\$139,806.29
12/22-10d	2	Printing of the Oakton Non-Credit Class Schedule	KK Stevens Publishing Co Astoria, IL	\$137,958.90
GRAND TOTAL:				\$356,845.16.”

Student Trustee Patel seconded the motion. Trustee Bush called the roll:

Dr. Bush Aye
Mr. Kotowski Aye
Mr. Salzberg Aye
Mr. Stafford Aye
Ms. Toussaint Aye
Dr. Yanow Aye

The motion carried. Student Trustee Patel favored the resolution.

12/22-11 Preview and Initial Discussion of Upcoming Purchases

The following purchases will be presented for approval at an upcoming Board of Trustees meeting:

- a. T-Mobile Hotspots
- b. Early Alert Software Renewal – One-Year Contract
- c. Des Plaines Campus Pedestrian/Bicycle Pathway

12/22-12 Ratification of Electricity Purchase

Trustee Kotowski offered: “Be it resolved that the Board of Trustees of Community College District 535 ratifies the purchase of electricity for 36 months beginning January 2023 from Constellation NewEnergy Inc., 1001 Louisiana St, Suite 2300, Houston, TX 77002 with a total not to exceed \$2,627,000.”

Student Trustee Patel seconded the motion. Trustee Bush called the roll:

Dr. Bush Aye
Mr. Kotowski Aye
Mr. Salzberg Aye
Mr. Stafford Aye

Ms. Toussaint Aye
Dr. Yanow Aye

The motion carried. Student Trustee Patel favored the resolution.

12/22-13 Authorization to Hire Dean of STEM

Trustee Bush offered: “Be it resolved that the Board of Trustees of Community College District 535 approves the appointment of Dr. James Rabchuk as Dean of STEM effective June 5, 2023 at an annual salary of \$139,000. That salary will be prorated for the period of June 5, 2023 through June 30, 2023.”

Student Trustee Patel seconded the motion. Trustee Bush called the roll:

Dr. Bush Aye
Mr. Kotowski Aye
Mr. Salzberg Aye
Mr. Stafford Aye
Ms. Toussaint Aye
Dr. Yanow Aye

The motion carried. Student Trustee Patel favored the resolution.

12/22-14 Approval of Temporary Leave for Professional Purposes for Faculty Member

Trustee Bush offered: “Be it resolved that the Board of Trustees of Community College District 535 approves a temporary leave for professional purposes for Professor Madhuri Deshmukh from January 9 to May 12, 2023.”

Student Trustee Patel seconded the motion. Trustee Bush called the roll:

Dr. Bush Aye
Mr. Kotowski Aye
Mr. Salzberg Aye
Mr. Stafford Aye
Ms. Toussaint Aye
Dr. Yanow Aye

The motion carried. Student Trustee Patel favored the resolution.

12/22-15 Approval of Adoption of Land Acknowledgement

Trustee Yanow offered: “Be it resolved that the Board of Trustees of Community College District 535 approves the adoption of the following Land Acknowledgment for Oakton:

Part 1: Land Acknowledgement for Oakton

Oakton is the community’s college. We recognize that our community embodies a network of historical connections and contemporary relationships with Native peoples, families, students, and alumni. We continue to live and work on the traditional homelands stolen from many different Native peoples, including but not limited to the **Bodéwadomi (Potawatomi), Ojibwe (Chippewa), Odawaa (Ottawa), Kiikaapoi (Kickapoo), Mamaceqtaw (Menominee), Myaamiaki (Miami), Thakiwaki (Sac and Fox) and Hooçągra (Ho-Chunk)** nations. Others have settled and cared for this land from time immemorial. The land of our Des Plaines campus nurtured a large Potawatomi settlement along the Des Plaines River. This was a site of trade, travel, and gathering for many Native people. With the lush forests and vibrant river, these communities flourished in this beautiful land of biodiversity and reciprocity. These lands are still home to many Native people of many nations.

Part 2: A Call to Action

As an institution with an educational mission, we ask everyone to commit to continue learning how to be better stewards of the land we inhabit and the water we all share and depend on for life. We call on everyone to build relationships of inclusion with Native communities and to nurture respectful partnerships and meaningful collaborations. We stand as allies of the people we encounter, and protectors of these natural gifts and resources. We remember and honor the ancestors of this place and do this for the sake of all our relatives.”

Student Trustee Patel seconded the motion. Trustee Bush called the roll:

Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Patel favored the resolution.

12/22-16 First Read of Policy Revisions – 1000 Series

Trustee Kotowski offered: “Be it resolved that the Board of Trustees of Community College District 535 hereby accepts for review the 1000 series of Board policies, attached hereto, with action to take place at the next regularly scheduled Board meeting, January 17, 2023.”

Trustee Stafford seconded the motion. A voice vote was called and the motion passed unanimously.

12/22-17 First Read of Policy Revisions – Policy 3022

Trustee Kotowski offered: “Be it resolved that the Board of Trustees of Community College District 535 hereby accepts for review Board policy 3022, attached hereto, with action to take place at the next regularly scheduled Board meeting.”

Trustee Salzberg seconded the motion. A voice vote was called and the motion passed unanimously.

Adjournment

Chair Kotowski announced that the next regularly scheduled meeting of the Board of Trustees of Oakton Community College, District 535, will be held at 6 p.m. on Tuesday, January 17, 2023 at the Des Plaines Campus.

Student Trustee Patel made a motion to adjourn the meeting, which was seconded by Trustee Kotowski. A voice vote was called and the meeting was adjourned at 8:00 p.m.



Paul Kotowski, Board Chair



Gail Bush, Board Secretary

Minutes recorded by:
Beatriz Sparks
12/2022