



**Minutes of a Committee of the Whole Meeting
Oakton Community College Board of Trustees
October 18, 2022**

A Committee of the Whole meeting of the Board of Trustees of Oakton Community College, District 535 was held on October 18, 2022 in Room 1506 at 1600 East Golf Road, Des Plaines, Illinois, 60016.

Call to Order and Roll Call

Chair Kotowski called the meeting to order at 3:02 p.m. Trustee Bush called the roll:

Mr. Paul Kotowski	Chair	Present
Dr. Wendy Yanow	Vice Chair	Present
Dr. Gail Bush	Secretary	Present
Ms. Martha Burns		Present
Mr. Benjamin Salzberg		Present
Mr. William Stafford		Present
Ms. Marie Lynn Toussaint		Present
Mr. Akash Patel	Student Trustee	Present

Also present in Room 1506:

Leadership: Dr. Joianne Smith, President; Dr. Ileo Lott, Provost/Vice President for Academic Affairs; Dr. Karl Brooks, CSSO/Vice President for Student Affairs; Edwin Chandrasekar, CFO/Vice President for Administrative Affairs; Dr. Colette Hands, CHRO; Dr. Kelly Iwanaga Becker, Assistant Vice President of Institutional Effectiveness and Strategic Planning; Ms. Katherine Sawyer, Chief Advancement Officer.

Administrators: May Alimboyoguen, Dean of Health Careers; Joseph Scifo, Director of Facilities; Dr. Ruth Williams, Assistant VP for Academic Affairs/Dean of Curriculum and Instruction; Stephen Butera, Director of Communications and External Relations; and Andy Williams, Controller.

Staff: Beatriz Sparks, Special Assistant to the Board; Philip Cronin, Sr. Media Services Technician; Trinh Tan, Procurement Manager.

NorthShore University HealthSystem Partnership

Dean of Health Careers, Mary Alimboyoguen talked about the ongoing partnership between Oakton and NorthShore University HealthSystem for clinical education and student placement.

Timeline:

- June 2021: NUHS identified 4 programs for partnerships (Surgical Technology, Radiology Technology, Patient Care Technician, and Sterile Processing Technician)
- September 2021: Oakton joined ASPIRE (a workforce development partnership initiative that creates a pipeline for students and young adults and surrounding communities to explore careers in healthcare)
- October 2021: Sterile Processing Technician curriculum development
- April 2022: Patient Care Technician curriculum development
- July 2022: ASPIRE program scholarships
- September 2022: Health Careers Pathway development / BNAT dual credit with ETHS
- Fall 2022: Scholarships awarded

Future Plans:

- Public Private Partnership health career programming, non-credit/credit training (credit/noncredit), equipment, new location
- November 1, 2022 (Presenting Sponsor Spotlight Event)
- Spring 2023 - Launch Patient Care Technician and Sterile Processing Technician)
- Curriculum Development (Radiology Technology, Surgical Technology, and Cardiac Sonogram Technician)
- Earn and Learn Model

ASPIRE Metrics:

1. Total number of students completing career development opportunities (internships, site tours, career exploration, job shadowing week etc.) with NorthShore.
2. Total number of community members receiving certifications through the ASPIRE Program.
3. Percentage of program participants who gained employment after completing an ASPIRE Program.
4. Total number of community members employed through NorthShore.
5. Number of people impacted and financial resources allocated by ward.

Board Policies and Procedures

Trustee Stafford gave a presentation on board policies, shared the work he has done with Trustee Salzberg reviewing Policy Series 1000 related to the Board of Trustees, and presented possible changes for the Board to implement for each policy in the series.

Recommendations:

- Board Policy recommendations – First readings at December Board of Trustees meeting
- Board Procedure recommendations – Develop drafts for Board consideration
 - Communication protocols
 - Meeting protocols
 - Shared responsibility for attendance at college events
 - Presidential evaluation and contract renewal timeline and process
 - Procurement policies and procedures
 - Board statement on Neurodiversity

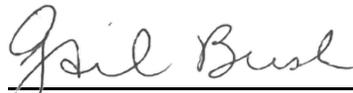
Trustee Stafford encouraged his Board colleagues to attend the ICCTA/ACCT Joint Governance Training Institute that will be held November 30 through December 2 at Triton College, and suggested that the Board participates more actively in community events at Oakton.

Adjournment

Chair Kotowski asked for a motion to adjourn the meeting. Student Trustee Patel made the motion, which was seconded by Trustee Salzberg. A voice vote was called and the meeting was adjourned at 4:30 p.m.



Paul Kotowski, Board Chair



Gail Bush, Board Secretary

Minutes recorded by:
Beatriz Sparks 10/2022