

**The 776th Meeting
of
The Board of Trustees
April 26, 2022**



Mission, Vision, and Values Statements

Mission

Oakton is the community's college. By providing access to quality education throughout a lifetime, we empower and transform our students in the diverse communities we serve.

Vision

Dedicated to teaching and learning, Oakton is a student-centered college known for academic rigor and high standards. Through exemplary teaching that relies on innovation and collaboration with our community partners, our students learn to think critically, solve problems, and to be ethical global citizens who shape the world. We are committed to diversity, cultural competence, and achieving the equity in student outcomes.

Values

A focus on Oakton students is at the core of each of these values.

- We exercise **responsibility** through accountability to each other, our community, and the environment.
- We embrace the **diversity** of the Oakton community and honor it as one of our college's primary strengths.
- We advance **equity** by acknowledging the effects of systemic social injustices and intentionally designing the Oakton experience to foster success for all students.
- We uphold **integrity** through a commitment to trust, transparency, and honesty by all members of the Oakton community.
- We cultivate **compassion** within a caring community that appreciates that personal fulfillment and well-being are central to our mission.
- We foster **collaboration** within the college and the larger community and recognize our interdependence and ability to achieve more together.

Approved by the Board of Trustees, March 21, 2017



1600 East Golf Road
Des Plaines, Illinois 60016

Closed Session
5 p.m.
Room 1275

AGENDA

1. Call to Order and Roll Call
2. Consideration of a motion to close the meeting to the public for the purpose of the following:
 - Review closed session minutes of March 15, 2022
 - Consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; collective negotiating matters; and litigation
3. Consideration of a motion for adjournment
4. Adjournment

Open Session
6 p.m.
Room 1506

Individuals who wish to address the Board of Trustees during the Public Participation portion of the meeting should send an email to bsparks@oakton.edu including their name, town/affiliation, and the item they wish to address to the Board, no later than 6 p.m. on April 26, 2022. Individuals will have the option to address the Board via Zoom or in person.

Citizens, faculty and staff may attend the meeting remotely via Zoom conferencing:

To join via tablet or computer: <https://oakton.zoom.us/j/97750140118>

To join via telephone: 312-626-6799

Meeting ID: 977 5014 0118

AGENDA

- R Call to Order and Roll Call
- Pledge of Allegiance
- V Approval of minutes of the March 15, 2022 meeting of the Board of Trustees
- Statement by the President
- Educational Foundation Liaison Report
- ICCTA Liaison Report
- Master Plan Steering Committee Report
- College Brand Refresh Team Report
- Student Trustee Report
- Student Spotlight
- V 4/22-1 Recommendation for Seating of Student Member of the Board of Trustees
- R Call to Order and Roll Call with New Student Member
- R 4/22-2 Resolution Organizing the Board of Trustees for the Term Commencing April 26, 2022
- V Adjournment Sine Die (with the purpose of organizing the new officers at the Board table)
- R Call to Order and Roll Call
- Comments by the Chair
- Trustee Comments
- Report: BNAT and Nursing Oakton Experience
- Public Participation

NEW BUSINESS

CONSENT AGENDA

- V 4/22-3 a. Approval of Adoption of Consent Agenda
- R b. Approval of Consent Agenda Items 4/22-4 through 4/22-10

- 4/22-4 Ratification of Payment of Bills for March 2022
- 4/22-5 Acceptance of Treasurer’s Report for March 2022
- 4/22-6 Acceptance of Quarterly Report on Investments
- 4/22-7 Ratification of Actions of the Alliance for Lifelong Learning Executive Board
- 4/22-8 Supplemental Authorization to Pay Professional Personnel – Spring 2022
- 4/22-9 Acceptance of a Clinical Practice Agreement
- 4/22-10 Approval of Intergovernmental Agreement with High School District Partner

OTHER ITEMS

- R 4/22-11 Authorization to Approve April Purchases:
 - a. Multi-Factor Authentication Security Software – One-Year Renewal
 - b. Replacement Desktop and Laptop Computers
 - c. Certified Athletic Training Services – Three-Year Contract
 - d. Ratification for Additional Certified Truck Driving Course Training Expense
 - e. Grant-Funded Truck Driver Training Course
 - f. Palo Alto Networks Firewall Updates, Support and Subscription – Three-Year Contract
- 4/22-12 Preview and Initial Discussion of Upcoming Purchases
- R 4/22-13 Authorization to Approve Tentative Collective Bargaining Agreement between the Oakton Community College Board of Trustees and the Oakton Community College Classified Staff Association (OCCCSA)
- R 4/22-14 Approval of Settlement Agreement between the College and Various Parties Related to the [Margaret Burke Lee] Science and Health Careers Center
- R 4/22-15 Authorization to Hire Full-time, Tenure-Track Faculty Members
- 4/22-16 Preview of New Unit of Instruction
- V 4/22-17 Acceptance of U.S. Department of Homeland Security Federal Emergency Management Agency Grant

ADJOURNMENT



Minutes of the March 15, 2022 Regular Meeting of the Board of Trustees of Community College District 535

The 775th meeting of the Board of Trustees of Community College District 535 was conducted on March 15, 2022 at Oakton Community College, 1600 East Golf Road, Des Plaines, Illinois.

Closed Session – Call to Order and Roll Call

At 5:24 p.m. in room 1275, Chair Martha Burns called the meeting to order.

Trustee Kotowski called the roll:

Ms. Martha Burns	Chair	Present
Ms. Marie Lynn Toussaint	Vice Chair	Present
Mr. Paul Kotowski	Secretary	Present
Dr. Gail Bush		Present
Mr. William Stafford		Present
Mr. Benjamin Salzberg		Present
Dr. Wendy Yanow		Present
Mr. Akash Patel	Student Trustee	Present

Chair Burns asked for a motion to go into closed session under the exceptions to the Illinois Open Meetings Act, with the purpose of considering the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiating matters; and litigation.

Student Trustee Patel made the motion, seconded by Trustee Salzberg.

Trustee Kotowski called the roll:

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye
Mr. Patel	Aye

Also present in room 1275 were Dr. Joianne Smith, President; Dr. Colette Hands, CHRO; Dr. Ileo Lott, Provost/Vice President for Academic Affairs; Dr. Karl Brooks, Vice President for Student Affairs; and Mr. Edwin Chandrasekar, Vice President for Administrative Affairs.

At 5:57 p.m., Chair Burns asked for a motion to adjourn the closed session meeting. Trustee Kotowski made the motion, which was seconded by Trustee Toussaint. A voice vote was called and the closed session was adjourned.

Open Session – Call to Order and Roll Call

Chair Burns called the regular meeting of the Board of Trustees to order at 6:09 p.m. in room 1506.

Trustee Stafford called the roll:

Ms. Burns	Chair	Present
Ms. Toussaint	Vice Chair	Present
Mr. Kotowski	Secretary	Present
Dr. Bush		Present
Mr. Salzberg		Present
Mr. Stafford		Present
Dr. Yanow		Present
Mr. Patel	Student Trustee	Present

Also present in room 1506 were Dr. Joianne Smith, President; Dr. Karl Brooks, Vice President for Student Affairs; Mr. Edwin Chandrasekar, Vice President for Administrative Affairs; Dr. Colette Hands, CHRO; Dr. Ileo Lott, Provost/Vice President for Academic Affairs; and Ms. Beatriz Sparks, Special Assistant to the Board of Trustees.

Others present: Administrators: Jacob Jeremiah, Dean of Library. Classified Staff: Philip Cronin, Senior Media Services Technician; Vinita Shah, Media Services Technician; Stephen Butera, Senior Manager of Media Relations; and October Gunawan, Marketing Administrative Assistant. Faculty: Joseph Cirone, Chair/Professor of Mechanical Design; and Zoran Miodragovic, Professor of Chemistry.

Guests: Dorothy McCarty, Cotter Consulting; Andrew Broderick, Perkins+Will; and Jessica Figenholtz, Perkins+Will.

Pledge of Allegiance – Chair Burns asked Trustee Salzberg to lead the pledge.

Approval of Minutes

Chair Burns asked for a motion for the approval of the minutes of the February 15, 2022 meeting of the Board of Trustees. Student Trustee Patel made the motion which was seconded by Trustee Salzberg. A voice vote was called and the minutes were unanimously approved.

Statement by the President

Condolences

- To Sebastian Contreras Jr., Dean of Student Success, on the passing of his father Sebastian Ramon Contreras on February 21 at the age of 91.
- To the family of former Purchasing Manager, Wayne Szatkowski who passed away on March 7 at the age of 72.

Congratulations

- CIO Prashant Shinde was named president of the Illinois Council of Community College Administrators - Technology Council (ICCCA-TC). This is a voluntary leadership position for a council of CIOs and technology leaders from across Illinois. Prashant has been very active in since joining Oakton, and recently served as the vice president for the ICCCA-TC.
- Dean Linda Korbel received a recognition letter from Representative Raja Krishnamoorthi congratulating her for the 50th year of service to Oakton and community colleges nationwide.
- Miny Wu, Risk Management and Compliance Coordinator, was featured in SURS Employer Insight newsletter. Miny has been a huge help in resolving a high volume of outstanding requests for member accounts. She is quick to respond and is both efficient and accurate.
- Krissie Harris, Manager of Student Life and Campus Inclusion and Interim Advisor for PTK, was selected as a PTK Alumni Hall of Honor recipient. This recognition is based on the alumni's positive impact on chapters, the region, and individual Phi Theta Kappa members.
- PTK Awards - The College will present a recognition for all PTK awards after the PTK annual event. In addition to Dr. Karl Brooks's selection as a Distinguished College Administrator:
 - The Alpha Iota chapter has been named a 2022 REACH Chapter and will receive special recognition in the form of 5 Phi Theta Kappa graduation stoles. Phi Theta Kappa's REACH Rewards program recognizes and rewards Phi Theta Kappa chapters that excel in membership development. Membership benefits include scholarships and increased opportunities for engagement with peers and faculty on campus, which lead to higher rates of completion.
 - Our student spotlight student for this evening, Jasmine Tixta received the Gold Scholar Award from PTK for which more than 2,000 applications were received this year. Jasmine is active in PTK, Andale, Student Nurses, and Unicef clubs, Jasmine will be presented with a Gold medallion and a check for \$1,500!
- Oakton's Women's Basketball team, under the leadership of second year head coach Tony Siriscevich and assistant coach Elizabeth Stangel (Oakton Alumna Class of 19, Willow HS), finished the 21-22 season with a 22-7 record, Region IV Midwest A Runner Up, and 3rd place in the Illinois Skyway Collegiate Conference. They were 1 win away from qualifying for the 16 team NJCAA

National DII Women's Basketball Tournament! Additionally, three players were voted to the All-Region team - 1st Team: Nessa Walsh and Amena Alexander 2nd Team: Amy Campbell. We are very proud of their dedication and success.

- Seven Oakton students (Deborah Recchia, Anis Beigzadeh, Danielle Fairchild, Stephanie Erner, Dorothy Generes, Kathy Angelini, and Megan Viches) had their work selected by the jury to be included as finalists in the Skyway Art Competition (slideshow).
- Amadou Diallo received Oakton's DREAM scholar recommendation. Although Amadou was not selected by Achieving the Dream as one of this year's Dream scholars, we are incredibly proud of him. Trustees received a copy of Amadou's remarks regarding his experience at Oakton.

Happenings

- Last week Oakton hosted an event co-sponsored by the Center for Campus Inclusion and Diversity and the Department of History and Political Science to discuss the war in Ukraine. Thanks to Distinguished Professor George Lungu and ESL Instructor Svetlana Boulavina for co-presenting.
- March is Women's History Month. Events are hosted by the Center for Campus Inclusion and Diversity, ANDALE, Black Student Success Program, Campus Activities Board, Women, Gender & Sexuality Studies, and COMPASS.
- 2022 Coming Together: Sharing Experiences of Disability – The Coming Together season will bring focus to the voices, experiences, and talents of members of the disability community across Niles Township, as well as advocacy and support resources available to all community members. Oakton will host an event on April 6 at 7 p.m. in the Des Plaines Campus library.
- The 25th Jubilee Infant Toddler Conference was held on March 5. Over 279 participants registered. The Infant Toddler Conference is an opportunity to showcase what makes Oakton an amazing place.
- The Skokie Fine Arts Commission is hosting the annual Student Outstanding Artists Recognition (SOAR) exhibition at Oakton Community College - Skokie, featuring hundreds of pieces of art work from students at 13 Skokie schools and pre-schools. The exhibition is open to the public and can be viewed during the College's regular campus hours.
- A ribbon cutting and dedication ceremony for the PharmaCann Cannabis Cultivation Lab will be held on April 6 at 10 a.m. on the Des Plaines campus.
- Today marks the 2nd anniversary of the COVID-19 lockdown.

At this point, Chair Burns indicated that Trustee Kotowski would be chairing the meeting. Trustee Stafford acted as recording secretary.

Educational Foundation Liaison Report

Recent notable gifts to the Foundation have included:

- A \$20,000 grant from the Evanston Community Foundation to support the Emory Williams Academy for Black Men.
- A \$1,000 gift from new board member Kathy Lichtenstein as part of the Board's annual Leadership Giving Campaign with support for the Oakton Annual Fund.

The annual "Inspire the Future" Employee Giving Campaign, concluded on March 11 with 87 employees participating and raising nearly \$23,000 year-to-date. By the end of June, employees will have contributed more than \$30,000 through the remaining payroll giving periods. The Foundation Board will hold a reception on April 6th to thank all employee donors.

Wintrust executive Kate Gallagher has joined the Foundation Board as a new Director for a 3 year term.

The Foundation Board held their quarterly meeting virtually on March 2. During this meeting they approved an endowed spend rate of 5%, allocating nearly \$300,000 from donor endowed funds to support scholarships and programs in the coming academic year. They also approved spending nearly \$500,000 in unrestricted funds for the annual grant program, general scholarship and other awards.

The Board's annual meeting will take place on June 1.

ICCTA Liaison Report

An ICCTA Board of Representatives Meeting was held on March 12, 2022. ICCTA President Jon Looney discussed consolidation and partnership and the theme of being TOGETHER. April is Community College Month 2022 - theme: Your Community College.

Jim Reed discussed the Community College Baccalaureate Association Conference he and Bill Kelley attended. The Joyce Foundation funded ICCTA \$75,000 to study workforce needs and opportunities in the state. The Presidents Council will work on a pilot case making summary that includes occupational data, employment needs, credentialing and licensing. Back Home Lobbying with April as Community College month and session adjourning April 8. DOL grant funds \$1.6 per college, \$5 million per consortium to serve underrepresented populations.

Maureen Dunne discussed Trustee Roundtable topics: 1) enrollment trends & strategies; 2) employee fatigue and the challenge of filling positions; and 3) campus security.

Committee reports included Torrie Newsome of CLC reporting that the DEI Committee Anti-Racism statement was approved with attribution to the University of Redlands. Trustee Bush shared the College's process with Chair Burns bringing the draft statement to the board, who in turn assigned the Oakton Anti-Racism Team to write Oakton's statement, which is now board approved.

Jessica Nardulli discussed April 8 adjournment of the current session, and proposed budget increase of 5% and approval of short-term MAP grants.

ICCB Executive Director Brian Durham update: \$25 mill for pipeline PATH healthcare workforce modeled after the Workforce Equity Initiative grant: 29% national, 60% WEI in IL includes wraparound services, coaching, stipends, transportation, childcare. Dual Credit legislation to offer mixed classes in HS, differentiated instruction, professional development. Healthcare clinical agreements barriers to growing programs, many colleges have waiting lists for nursing programs.

Master Plan Steering Committee Report

Trustee Stafford shared that there were seven committee meeting hearings; 21 committee members involved; nine 1:1 leadership meetings took place; two virtual townhall with students; campus survey provided 735 responses (368 from students). There are major areas that the planning project addressed: fitness center, learning commons, classroom upgrades, landscaping, partnership hall, student success workplace, and deferred maintenance. The committee did a good job of prioritizing, and will have long discussions. More information about the master plan will be shared by architects during the board report. Trustee Stafford thanked Trustee Bush for her participation in the committee.

College Brand Refresh Team Report

Trustee Kotowski shared that Oakton has retained the consulting firm ADV, and they are going to be advising the College as we refresh our brand, and move from Oakton Community College to Oakton College. Trustee Kotowski indicated that he and Trustee Salzberg met with ADV representatives on February 28 to discuss brand personality, and what they think will be effective marketing techniques. On March 2, the brand refresh team had a general meeting, which was attended by President Smith, and other College employees from different areas. At that meeting, ADV representatives put forward their vision about what they think might be the right steps moving forward. On March 8 and 9, ADV representatives visited Oakton campuses to meet with faculty, administration, staff, and students to get an idea of the consensus regarding our identity for marketing purposes. They were very impressed by the input they received, particularly from students, and indicated that Oakton students were some of the smartest students they've encountered in their career. The next meeting of the brand refresh team will be held in late March or early April.

Student Trustee Report

Mr. Patel shared that there are a few events coming for Women's History Month, and they will be co-sponsored by the BLACK Student Success team, campus activities board and other student organizations. He encouraged attendance. He also shared that he would be meeting with his colleagues from the Illinois Community College Board Student Advisory Committee, and will give them an update

about happenings at Oakton this semester. SGA will have a meeting time set at 12:30 p.m. on Fridays. If anyone is interested in participating in the meetings, they can send an email to sga@oakton.edu.

Student Spotlight

Jasmine Tixta is a very involved student on campus, and she recently received the Coca-Cola Scholar Award. She was invited to be the student spotlight multiple times, but was not able to attend prior to this meeting. Jasmine is doing her last semester at Oakton, and she is representing all groups to which she belongs; she participates in 5 student clubs, 5 organizations, 1 committee, and 1 advisory board. She considers herself a well-rounded student, and could share endless stories about her time at Oakton. She has encountered wonderful people at Oakton who are her mentors, and she does her best to live up to their expectations because they lead by example.

Jasmine came from a 4-year school, and her experience was very different at Oakton, to the point that she dreads leaving the College. She feels that she is well prepared for the next phase in her life, and she must continue her journey. She will be forever grateful to all the people who were part of her story at Oakton, including staff who are devoted to students, and go above and beyond. Jasmine shared that many employees have always made time for her, even after work hours. Jasmine indicated had the privilege of walking the halls of Oakton before, during and after the pandemic, and what all of those times have in common are the many faces that greet students, and remember who they are. Students are not numbers at Oakton, they can be their individual selves.

Jasmine has been at Oakton for over 3 years, and in that time, she has acquired two certificates, and will finish her Associate's in Science degree. Without Oakton, Jasmine said, she would not have been able to work and attend school at the same time. Her goal is to one day become a physician's assistant. One thing that she learned at Oakton, and will take with her, is how to look at things from a different perspective, and how to open her mind to different views. She is not a traditional college student; she returned to school after a 10-year gap. As a first-generation student, Jasmine struggled at the beginning. She joined Oakton because it offered a Medical Assistant Certificate, and then she decided to pursue her Associate's degree. She believes that one of her most memorable experiences at Oakton is joining the Phi Theta Kappa Honors Society, which paved the way for her to become involved in other activities, and allowed her to meet advisors. She joined the UNICEF Club because of her TRIO advisor, Kristine Panopio who has helped her in her search for PA programs. Jasmine added that being involved on campus has opened many doors for her, and she is currently in the process of transferring to a 4-year school, but has yet to decide which one among the many options she has thanks to the second chance Oakton gave her. She would like Oakton to let more students know just how wonderful the College is so they can begin their journey here. She also invited the Board to attend the PTK induction ceremony on May 3.

Trustees congratulated Jasmine on her achievements, and thanked her for sharing her experience.

Comments by the Chair

Trustee Kotowski said he had no comments as the meeting chair, but offered the floor to Chair Burns who talked about the situation in Ukraine, which is devastating. She wanted to acknowledge what students at Oakton are doing to discuss the conflict. She offered her support to all students who are affected by the war, and added that she is praying for understanding and peace. She suggested that ICCTA could be a resource for students who want to share a message. Chair Burns also shared her sad reaction to headlines related to not all refugees being welcome. She indicated she is grieving for the fact that we have this conflict between Ukraine and Russia, but it is also sad that Africans that live in Ukraine have not been able to access the same kind of aid as other nationalities because of their color.

Chair Burns then asked Dr. Ileo Lott to talk about the launching of the Emory Williams Academy for Black Men. Dr. Lott shared that the first recruitment event was held last week. The academy was announced to the community with the purpose of signing people up to become students. He indicated it was an exciting event, and thanked Trustee Toussaint for being present. Dr. Lott said that 7 scholars signed up to start their journey at Oakton. Dr. Lott shared that he could see the excitement in the room, and was appreciative of the planning that went on to get the academy started. He hopes that the Evanston community felt heard, and that they saw how the event was conducted to embrace the young men who signed up. The Evanston community expressed their desire for a high-touch initiative where Oakton

actually spends time in the community. There are three more events scheduled (two in March and one in April). Chair Burns thanked Dr. Lott for his comments, and shared that she really likes the marketing postcard with Academy Chair, Mario Borha's photo because he reminds her of Emory Williams. She also shared that she has received many messages from the community thanking Oakton for this initiative. She then proceeded to personally list and thank all the people involved in this project including Evanston stakeholders and Oakton employees.

Trustee Toussaint shared that she attended last week's meeting, and was very pleased with what she saw. People are excited, and she thanked Oakton for spearheading this initiative, and for putting other programs in the forefront for other institutions to follow. Trustee Toussaint also thanked faculty members who have been actively participating in this project.

Chair Burns thanked President Smith for her continuing support and leadership, her perseverance and for standing behind, with and in front of the program. President Smith thanked the Board for pushing us to bring this forward.

Trustee Comments

Trustee Bush showed her appreciation for Marc Battista, Jesse Ivory and Al Grippe for their follow up on last month's agenda item related to the Workforce Equity Initiative grant after Trustee Bush shared her concerns regarding zip codes so the appropriate recipients will receive funds. Trustee Bush also shared that during the last ICCTA meeting she attended she learned that one of the barriers nursing programs are facing is cooperative clinical agreements with partners, and she wanted to thank all cooperative partners for allowing Oakton's programs to move forward. Lastly, Trustee Burns thanked Jesse Ivory for fostering the election judge training program that is being piloted by Moraine Valley Community College.

Trustee Salzberg thanked people who attended the meeting in person, and recognized the hard work of Oakton employees. He shared that he had the opportunity to visit the renovated cafeteria and was impressed by the quality of the food, and the attention he received. He indicated that he noticed students getting together to play board games, and that he appreciates students finding the time to socialize, which gives him the feeling that we are finally getting back to "normality."

Trustee Salzberg presented an initiative from a program called Feed6 which packages food for the hungry. Mr. Salzberg indicated that the program leaders approached him to discuss the possibility to have a food packaging event involving Oakton students. This would require student volunteers and a cost of \$15,000 to cover the meals. Trustee Salzberg indicated that he discussed this with President Smith. He shared information with the Board, and mentioned he spoke with Student Trustee Patel who indicated that there was some concern from SGA about logistics and the close deadline. Students will meet again next week. Trustee Salzberg said that this would be a good opportunity to give back to the community. Chair Burns requested clarification, and Trustee Salzberg confirmed the proposed date, and the need for 100 volunteers. Ms. Burns indicated it would be important to determine if this is doable at the present time, and generate enough interest. Trustee Stafford appreciates the initiative, but logistics are difficult, and we should be student-driven; given the concerns from SGA, Trustee Stafford doesn't think that there will be enough volunteers, and the appropriate infrastructure at the moment. President Smith indicated that institutional funds can't be utilized to pay another non-profit; students typically hold fundraisers for causes similar to Feed6. Trustee Salzberg said that the funds are not as critical as gathering enough volunteer support. Dr. Rick Daniels shared that this discussion has taken place during meetings, and he has encouraged students to think critically about providing support. Trustee Yanow believes this needs to be a student-driven initiative, and it's late in the academic year. Trustee Bush thinks it is clear that the Board would support students in any way they decide to move forward. Dr. Daniels indicated he is ready to offer guidance, and that he believes students are competent to make this kind of decision. Chair Burns asked Student Trustee Patel to keep the Board informed. Trustee Kotowski indicated that the Board doesn't need to be directly involved, but will support students.

Report: Master Plan Update

This month's report was presented by Dorothy McCarty from Cotter Consulting (Owner's Representative), and Andrew Broderick and Jessica Figenholtz from Perkins+Will (Architects). The Master Plan has been 9 months in the making, and it has involved groups of stakeholders that have participated in committee meetings. The plan builds on the current master plan, and is a bridging document highlighting the

priorities that the college has identified for the next several years. The plan is supported by the companion landscape master plan, and the facilities condition study done in 2021.

The presentation included a number of slides, and the main ideas discussed were:

Guiding Principles:

Equity and Inclusion overlay across all guiding principles. All principles remain relevant from 2017 Campus Plan. Measure principles to Oakton Experience...

- ...be centered on student success and informed by the broader Oakton Community
- ...support student learning and instruction
- ...be financially responsible
- ...be environmentally sustainable
- ...create a sense of place that is welcoming and inviting
- ...embrace advanced technology
- ...address deferred maintenance needs at both campuses

Engagement Summary:

- 7 Steering Committee Meetings (10.5 hours both virtual and in person)
- 21 Steering Committee Members
- 9 one-on-one leadership meetings
- 2 employee virtual town halls (need to confirm # of attendees)
- 1 student virtual town hall
- Walked over 500,000sf on both campuses during assessment
- 735 survey responses (368 students, 367 employees)

Creating competitive advantage for recruitment and retention (through modernizing facilities):

- Learning Commons
- Academic Labs (especially CTE, Workforce)
- Recreation/Wellness/Athletics
- Student Services
- Workplace
- Tech-Enabled and Flexible Spaces

Main ideas to optimize, renovate and modernize:

- Move departments/offices/functions
- Reduce some areas to expand others
- Create a consistent campus facility from end-to-end
- Make space equitable and accessible

Big ideas:

- Fitness and Wellness
- Learning Commons
- Classroom upgrades
- Site and Landscape
- Partnership Hall
- Workplace
- Student Success
- Classroom Upgrades
- Deferred Maintenance
 - Priority 1 (poor condition / critical): \$40 million deferred maintenance (both campuses FY 2023-2027) – exterior, electrical, HVAC, flooring, plumbing, roofing, ADA compliance
 - Priority 2 (fair condition): \$6.9 million deferred maintenance
 - Priority 3 (moderate condition): \$2.4 million deferred maintenance

Recommendations:

- Create a Learning Commons, Renovate/Expand Library: Library, study, learning center, IT/Help Desk
- Prioritize Student Services: Adjacencies around Enrollment Center, Student Affairs, TRiO
- Focus on Partnerships and Ten Hoeve: Ten Hoeve Conference Center Remodel, Career Technical Education, Small Business Development Center
- Main Idea is to Optimize Adjacencies, Rightsize: Future of Athletics and Recreation, Bookstore
- Create a Learning Commons, Renovate/Expand Library - Library, study, learning center, IT/Help Desk, technology, Connect levels 1 and 2
- Focus on East Side of Campus (A, B, And C Wings): Improve Learning Commons in A Wing; Campus Police in B Wing, rethink Student Lounge, Classroom Condition in C Wing

Landscaping priorities campus-wide:

- Automatic Irrigation for Featured Zones
- Concrete Sidewalks Replacement
- Parking lot asphalt repairs
- Roadway updates other than main road+
- Site/Landscape

Sequencing:

1. Partnership Hall - TenHoeve
2. Foundation Relocation
3. Learning Commons FL1
4. Help Desk Relocation
5. Student Affairs Relocation
6. Computer Lab Relocation
7. Bookstore Relocation
8. Testing Relocation
9. Learning Commons FL2

Total Budget:

PROJECT	TOTAL FY2023-FY2027	FY2023	FY2024	FY2025	FY2026	FY2027	Future – Not Funded*
Capital Projects	\$38.7 million	\$8.8 million	\$12 million	\$9.5 million	\$4.2 million	\$4.2 million	\$39.9 million
Site & Landscape	\$5.8 million	\$2 million	\$2 million	\$0.7 million	\$0.7 million	\$0.2 million	\$0.3 million
Deferred Maintenance	\$34.1 million	\$6.7 million	\$12.7 million	\$9 million	\$3.5 million	\$2.3 million	\$9.2 million
Grand Total	\$78.6 million	\$17.5 million	\$26.7 million	\$19.2 million	\$8.4 million	\$6.7 million	\$49.3 million

Trustee Yanow requested clarification on how the deferred maintenance plan was created. Mr. Edwin Chandrasekar indicated that the plan came from the comprehensive facilities condition assessment study that was done in 2021. It was the first time that Oakton did a major undertaking to look at all its assets to determine cost of repairing vs. replacing. Priority 1 would replace or recondition assets in the next 5 years. Chair Burns asked when the RFPs and bids for this would start going out, and Ms. Dorothy McCarty said they will be staggered based on the logistics and the tasks, timing and achieved milestones. There is a critical schedule that lays out implementation plans. Chair Burns indicated that she is looking to see where the RFPs are going out, and have a clear idea of the procurement process. Ms. McCarty confirmed they are following all the regulatory processes, following bids and professional selection guidelines. They will present updates and previews before approval requests. Ms. Burns expressed her desire to discuss with legislators when businesses in the district can't be considered in the procurement process (requests for qualification, etc.). Ms. McCarty shared that Cotter has drafted an RFQ for additional services, and one of the qualifications is that the business is in the district.

Student Trustee Patel shared his thoughts as a student with special needs, and asked if all projects are ADA compliant. Ms. Figenholtz indicated that the master plan is developed by looking at compliance and the student journey and experience to remove all kinds of barriers that may inhibit a student from

navigating the campus and feeling safe. ADA compliance is the law, but things can be made even more accessible with innovation. Ms. McCarty encouraged Mr. Patel to share ideas to eliminate barriers.

Trustee Stafford indicated that a sustainable financial plan needs to be developed, and the Board needs to think about projects that are possibilities for foundation fundraising. Coming out of a pandemic, we need to look at what operations are going to be like in the next year. Trustee Stafford also spoke about concerns that he shares with Trustee Bush regarding the flood plain. He appreciates the systematic look and the sequencing provided which is a great start.

Trustee Bush talked about the prioritization exercise that the committee engaged in during meetings, and she wanted the Board to be aware that the Learning Commons was the top priority on both campuses. Looking at the sequencing, she has a concern regarding the most student-centered areas which are not prioritized before the Partnership Hall. Dr. Bush said it gives her great pause when she sees how the funds are divided up among fiscal years. She would like to see revisions to the priorities so the Learning Commons are not pushed down the list. Cotter and Perkins+Will will work to determine impact, and present alternatives to the Board.

Public Participation - None

NEW BUSINESS

3/22-1a Approval of Consent Agenda

Trustee Bush offered: "Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda."

Trustee Salzberg seconded the motion. A voice vote was called and the motion passed unanimously.

3/22-1b Approval of Consent Agenda Items 3/22-2 through 3/22-7

Trustee Stafford offered: "Be it resolved that the Board of Trustees of Community College District 535 approves the following items 3/22-2 through 3/22-7 as listed in the Consent Agenda."

3/22-2 Ratification of Payment of Bills for February 2022

"Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$5,760,080.80 for all check amounts as listed and for all purposes as appearing on a report dated February 2022."

3/22-3 Acceptance of Treasurer's Report for February 2022

"Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College's official records, the report of the Treasurer for the month of February 2022."

3/22-4 Ratification of Actions of the Alliance for Lifelong Learning Executive Board

"Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a to b as stipulated above, and hereby approves the expenditures in the amount not to exceed \$369,369.38 for all funds listed in item a."

3/22-5 Supplemental Authorization to Pay Professional Personnel – Spring 2022

"Be it resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$679,795.35 to the total amount of part-time teaching salaries paid during the spring semester 2022; the revised, total payment amount is \$3,257,309.15."

“Be it further resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$81,182.26 to the total amount of faculty overload salaries paid during the spring semester 2022; the revised, total payment amount is \$545,092.14.”

3/22-6 Acceptance of Clinical Practice Agreements

“Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreements:

Basic Nursing Assistant Training and Nursing:
Westminster Place

Health Information Technology, Nursing, Physical Therapist Assistant:
Northwestern Medicine

Physical Therapist Assistant:
CHS Therapy, LLC.”

3/22-7 Approval of Intergovernmental Agreements with High School District Partners

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of Intergovernmental Agreements for Longitudinal Data Sharing and Analysis between Oakton Community College and:

- Niles Township High School District 219;
- New Trier Township High School District 203; and
- Glenbrook High School District 225.”

“Be it further resolved that the Board of Trustees of Community College District 535 approves the Dual Credit MOU between Oakton Community College District 535 and:

- Evanston Township High School District 202;
- Niles Township High School District 219;
- Early College Persistence – Niles Township High School District 219;
- New Trier Township High School District 203; and
- Glenbrook High School District 225.”

At this point, Trustee Kotowski indicated that item 3/22-7 needed to be amended. Trustee Stafford moved to amend by striking out the words “Glenbrook High School District 225” in the resolution related to the Intergovernmental Agreements for Longitudinal Data Sharing and Analysis. The motion was seconded by Trustee Kotowski to amend by striking out the words “Glenbrook High School District 225.” The amended motion was to “authorize the approval of Intergovernmental Agreements for Longitudinal Data Sharing and Analysis between Oakton Community College and Niles Township High School District 219; and New Trier Township High School District 203.”

Trustee Kotowski seconded the motion. Trustee Stafford called the roll:

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Patel favored the resolution.

3/22-8 Authorization to Approve March Purchases

Trustee Burns offered: “Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

<u>Item</u>	<u>Page(s)</u>	<u>Description</u>	<u>Vendor/Location</u>	<u>Amount</u>
3/22-8a	1-2	Engineering Services for Courtyard Renovations	Manhard Consulting, Ltd. Lincolnshire, IL	\$150,300.00
3/22-8b	1-2	Custodial Services Two-Year Contract	Vlades Supply Wheeling, IL Warehouse Direct Inc. Des Plaines, IL Unipak Corp West Long Branch, NJ Staples LLC Framingham, MA	\$25,958.00 \$32,176.11 \$23,463.60 \$1,799.70
3/22-8c	1	Owners Representative Services	Cotter Consulting Inc. Chicago, IL	\$130,000.00
3/22-8d	1	Educational Foundation Software Renewal Three-Year Contract	Blackbaud Inc. Charleston, SC	\$73,992.00
3/22-8e	1	Sterilizer for Sterile Processing Technician Certificate	STERIS Corporation Mentor, OH	\$45,470.00
3/22-8f	1	Ratification for Additional Travel Expenses to Africa	EDU Africa Cape Town, South Africa	\$95,900.00
GRAND TOTAL:				\$578,989.41."

Student Trustee Patel seconded the motion. Trustee Stafford called the roll:

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Patel favored the resolution.

3/22-9 Preview and Initial Discussion of Upcoming Purchases

The following purchases will be presented for approval at an upcoming Board of Trustees meeting:

- a) Multifactor Authentication Contract Renewal
- b) Replacement Employee Desktops and Laptops
- c) Certified Athletic Training Services – Three-Year Contract
- d) Grant Funded Truck Driver Training Courses

3/22-10 Acceptance of a Faculty Retirement

Trustee Salzberg offered: "Be it resolved that the Board of Trustees of Community College District 535 accepts the retirement of Jay Cohen."

Trustee Kotowski seconded the motion. A voice vote was called and the motion passed unanimously.

3/22-11 Approval of Academic Calendar for 2024

Trustee Toussaint offered: "Be it resolved that the Board of Trustees of Community College District 535, approves and adopts the 2024 Academic Calendar, attached hereto, as part of the office records of the College."

Trustee Salzberg seconded the motion.

Student Trustee Patel brought the issue of Academic Calendars being approved based on calendar year instead of starting with the beginning of the academic year. Dr. Karl Brooks clarified this is Oakton's practice. President Smith said this could be modified, but it will require the involvement of the academic calendar committee, including union leaders, and the College needs to comply with ICCB regulations, but there's some flexibility. Trustee Bush said it would be more logical to create the calendar based on the academic year.

Trustee Stafford called the roll.

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Patel favored the resolution.

3/22-12 Approval Policy Revision

Trustee Stafford offered: "Be it resolved that the Board of Trustees of Community College District 535 hereby approves revisions to Policy 3003, attached hereto."

Trustee Salzberg seconded the motion. Trustee Stafford called the roll.

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Patel favored the resolution.

3/22-13 Authorization to Amend the Name of the Emory Williams Academy

Trustee Burns offered: "Be it resolved that the Board of Trustees of Community College District 535 authorizes an amendment to the official name of the academy to Emory Williams Academy for Black Men."

Trustee Yanow seconded the motion. Trustee Stafford called the roll.

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Patel favored the resolution.

3/22-14 Acceptance of Arts Midwest – American Rescue Plan Grant

Trustee Salzberg offered: “Be it resolved that the Board of Trustees of Community College District 535 accepts \$9,000.00 from Arts Midwest to offset expenses due to the COVID-19 pandemic and the impact on the arts community at Oakton Community College.”

Trustee Bush seconded the motion. A voice vote was called and the motion passed unanimously.

Adjournment

Trustee Kotowski announced that the next regularly scheduled meeting of the Board of Trustees of Oakton Community College, District 535, will be held on Tuesday, April 26, 2022 at the Des Plaines Campus. Chair Burns indicated that there will be a reorganization of the Board.

Student Trustee Patel made a motion to adjourn the meeting, which was seconded by Trustee Yanow. A voice vote was called and the meeting was adjourned at 8:35 p.m.

Martha Burns, Board Chair

Paul Kotowski, Board Secretary

Minutes recorded by:
Beatriz Sparks
3/2022

Recommendation for Seating of Student Member of the Board of Trustees

SECTION 1: An election for the Student Member of the Board of Trustees was held March 21-29, 2022. The election was conducted in all respects as provided by law and according to Policy 1005. The election was conducted online, using the Simply Voting software purchased by the Student Government Association. Currently enrolled students were provided a ballot via email, and Simply Voting provided a secure method to permit students to vote from their computer or mobile device; 153 students cast ballots in the election.

The returns of the election have been duly canvassed by the Judges of Election. The student meets all qualifications for Trustees as specified in Policy 1004.

SECTION 2: The Board of Trustees declares that Akash Patel who ran uncontested and received 112 votes (85.5% of all votes cast) for the office of Student Member of the Board of Trustees, was selected to serve as the Student Trustee with a term commencing on April 26, 2022 and concluding at the Board of Trustees meeting in April 2023.

SECTION 3: This resolution shall be effective from and after its passage as provided by law.

Adopted this 26th Day of April 2022

AYES: _____

NAYS: _____

ABSENT: _____

Board Chair

Board Secretary

SD
4/2022

Resolution Organizing the Board of Trustees for the Term Commencing April 26, 2022

According to Board Policy 1011 and in conformance with the Illinois Public Community College Act, Chapter 110, Act 805, Section 3-8 (110 ILCS 805/3-8), the Board of Trustees of Community College District 535 elects its officers, comprised of a Chair, Vice Chair, and Secretary, from its membership, and appoints a Treasurer, not a member of the Board, at its organizational meeting held in April. Board policy provides that each officer shall serve for a term of one year. Also at the organizational meeting, the Board establishes a calendar of meetings for the ensuing calendar year in accordance with 110 ILCS 805/3-8, to be made available to the public the following January in accordance with the Open Meetings Act, Chapter 5, Act 120, Section 2.03 (5 ILCS 120/2.03).

JLS:bs
4/2022

President's Recommendation:

That the Board adopts the following resolution:

"WHEREAS, pursuant to College policy and in accordance with the Illinois Public Community College Act, as amended (110 ILCS 805/3-8), the Board of Trustees of Community College District 535 elects its officers comprised of a Chair, Vice Chair and Secretary, from its membership, and appoints a Treasurer, not a member of the Board, at its annual organizational meeting held in April."

Nomination of Officers: The Chair will ask for nominations for each individual office:

Nominations for the Office of CHAIR of the Board;

Nominations for the Office of VICE CHAIR of the Board;

Nominations for the Office of SECRETARY of the Board;

"NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT 535, COUNTY OF COOK AND STATE OF ILLINOIS THAT:

1. The Board is hereby organized for the term commencing April 26, 2022.
2. Dates for the regular meetings of the Board for the calendar year 2023 shall be fixed as follows:

January 17, February 21, March 21, April 25, May 23, June 27, August 15, September 19
October 17, November 14, and December 12

Beginning at 6:00 p.m. in the Board room, 1506, at Oakton Community College, 1600 E. Golf Road, Des Plaines, Illinois unless otherwise indicated. Time and location of all meetings, as well as meeting agendas, will be posted 48 hours in advance as required by law.

3. All Board rules, policies, and procedures in effect during the previous year shall remain in effect.
4. Edwin Chandrasekar is hereby appointed Treasurer to serve at the pleasure of the Board for no additional compensation, provided that before entering upon his duties, the Treasurer shall execute and deliver to the Board a bond, as required by the Illinois Public Community College Act."

Approval of Adoption of Consent Agenda

“Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda.”

Approval of Consent Agenda Items 4/22-4 through 4/22-10

“Be it resolved that the Board of Trustees of Community College District 535 approves the following items 4/22-4 through 4/22-10 as listed in the Consent Agenda:

- 4/22-4 Ratification of Payment of Bills for March 2022
- 4/22-5 Acceptance of Treasurer’s Report for March 2022
- 4/22-6 Acceptance of Quarterly Report on Investments
- 4/22-7 Ratification of Actions of the Alliance for Lifelong Learning Executive Board
- 4/22-8 Supplemental Authorization to Pay Professional Personnel – Spring 2022
- 4/22-9 Acceptance of a Clinical Practice Agreement
- 4/22-10 Approval of Intergovernmental Agreement with High School District Partner.”

Ratification of Payment of Bills for March 2022

The check register detailing the regular monthly bills for March 2022 was sent out on April 22, 2022. The totals by fund are on page 2. This includes approval of travel reimbursements for March 2022.

Board Chair

Board Secretary

EC:mw
4/2022

President's Recommendation:

That the Board adopts the following resolution (*if not adopted in the Consent Agenda*):

"Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$ \$6,299,478.53 for all check amounts as listed and for all purposes as appearing on a report dated March 2022."

OAKTON COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT 535

I hereby certify that materials and/or services for the Education Fund, Operations, Building and Maintenance Fund, Operations, Building and Maintenance Fund (Restricted), Auxiliary Enterprise Fund, and Restricted Purposes, Working Cash, Trust/Agency, Audit, Liability, Protection & Settlement, and Social Security Medicare Fund, and also includes approval of travel reimbursements for March 2022, represented by checks on pages 1-66 numbered !0001281 - !0001353, !0001355 - !0001359, 155750 – 155837, 155839 – 155876 and 155878 - 156252 on the check register, have been received, supporting invoices audited and that these checks were in order for issuance and are hereby listed for ratification by the Board of Trustees.



Treasurer, Oakton Community College District 535

RECAPITULATION

Gross Checks Issued

Fund	Gross Payroll	Accounts Payable	Sub-Total	Voided Checks	Total
Education	\$ 3,547,207.75	\$ 822,457.74	\$ 4,369,665.49	\$ (875.00)	\$ 4,368,790.49
Operations, Building and Maintenance Fund	\$ 316,540.00	\$ 360,539.30	\$ 677,079.30	\$ -	\$ 677,079.30
Maintenance Fund (Restricted)	\$ -	\$ 638,871.54	\$ 638,871.54	\$ -	\$ 638,871.54
Bond & Interest	\$ -	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 2,000.00
Auxiliary Enterprise	\$ 206,158.02	\$ 103,954.46	\$ 310,112.48	\$ -	\$ 310,112.48
Restricted purposes	\$ 207,200.09	\$ 86,351.00	\$ 293,551.09	\$ -	\$ 293,551.09
Trust/Agency	\$ 357.10	\$ 6,111.39	\$ 6,468.49	\$ -	\$ 6,468.49
Audit	\$ -	\$ -	\$ -	\$ -	\$ -
Liability, Protection & Settlement	\$ -	\$ 21.70	\$ 21.70	\$ -	\$ 21.70
Social Security/Medicare	\$ -	\$ -	\$ -	\$ -	\$ -
Loan					
TOTALS	\$ 4,277,462.96	\$ 2,020,307.13	\$ 6,297,770.09	\$ (875.00)	\$ 6,296,895.09
Student Government	\$ -	\$ 1,708.44	\$ 1,708.44	\$ -	\$ 1,708.44
TOTAL PER REPORT	\$ 4,277,462.96	\$ 2,022,015.57	\$ 6,299,478.53	\$ (875.00)	\$ 6,298,603.53

STUDENT GOVERNMENT AFFIDAVIT
OAKTON COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT 535

Certification of Treasurer

I hereby certify that materials and/or services represented by checks on pages 1-66 numbered !0001354, !0001359, 155838, 155877, 155991 and 156080 have been received, supporting invoices audited and that these checks were in order for issuance and are hereby listed for ratification by the Student Government.



Treasurer, Community College District 535

Approval of Expenditures

The Student Government of Community College District 535 hereby ratifies expenditures in the amount of \$2,065.54 for student activities as listed, and ratifies release of these checks as listed above by the Treasurer of Community College District 535 for all purposes as appearing on a report dated March 2022.

Student Government Association

Acceptance of Treasurer's Report for March 2022

The Treasurer's comments that highlight the significant areas for this report are on page 3. The President asks that questions on the general significance of this month's report be directed to her with the understanding that she will refer questions of detail to the Treasurer for amplification.

EC:mw
4/2022

President's Recommendation:

That the Board adopts the following resolution (*if not adopted in the Consent Agenda*):

"Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College's official records, the report of the Treasurer for the month of March 2022."

OAKTON COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT 535
TREASURER'S REPORT

March 2022

Edwin Chandrasekar
Vice President for Administrative Affairs
W. Andy Williams
Controller, Budget and Accounting Services

Treasurer's Comments on March 2022 Financial Statements

Page 4. Financial Position Statement

Cash and investments

Monthly collections included \$21.3 million in property taxes, \$768,000 for the workforce equity initiative grant, \$600,000 in tuition and fees, \$476,000 in replacement taxes, \$280,000 in state base operating grants, \$196,000 in CTE formula grant payments, \$110,000 in adult ed. grants, and \$60,000 in interest earnings.

Net cash and investments increased by \$17.6 million from the previous month as expected.

Page 5. Summary of Education and Operations and Maintenance Funds Revenues and Expenditures

Revenues

At the end of March, revenues were \$73.6 million or 106% of the prorated budget, compared to \$68.5 million, or 103% for the previous year. Actual revenues are higher than the prorated budget because the College received more Coronavirus institutional funds than budgeted. Additionally, state revenue and replacement tax collections were higher than the prorated budget. Tuition and fees totaled \$20.9 million year to date, or 100% of the prorated budget. Last year, tuition and fees totaled \$23.5 million or 105% of the prorated budget. Revenues from tuition and fees are recorded as billed.

Expenditures

The current year's total actual operating expenditures were \$49.1 million. The operating expenditures are \$0.3 million (0.6%) below prior year's actual expenditures of \$49.4 million for the same period. Net transfers total \$5.9 million as budgeted.

**OAKTON COMMUNITY COLLEGE
FINANCIAL POSITION OF FUNDS AS OF
March 31, 2022
(IN THOUSANDS)**

	Education	Operations & Maintenance	Operations & Maintenance (Restricted)	Bond And Interest	General Long term Debt	Working Cash Auxiliary Agency Restricted	Investment In Plant	Social Security Medicare Audit Tort	Retiree Health Ins.	Total All Funds
ASSETS										
Cash	\$ 3,346	\$ 1,823	\$ 703	\$ 2,709	\$ -	\$ 339	\$ -	\$ 1,529	\$ 2,423	\$ 12,872
Taxes Receivable	25,464	3,652	-	1,751	-	-	-	(8)	-	30,859
Student Tuition Receivable	4,706	-	-	-	-	795	-	-	-	5,501
Government Funds Receivable	394	-	-	-	-	(1,718)	-	-	-	(1,324)
Accrued Interest	44	6	7	-	-	1	-	-	12	70
Other Receivables	467	-	-	-	-	104	-	-	-	571
Investments										
Short-term	81,879	10,301	11,087	-	-	2,035	-	102	20,033	125,437
Long-term	22,906	3,149	4,053	-	-	376	-	128	7,567	38,179
Due from (to) Other Funds	(14,500)	-	-	-	-	14,500	-	-	-	-
Inventories - Prepays	347	-	-	-	49	341	-	-	-	737
Total Current Assets	125,053	18,931	15,850	4,460	49	16,773	-	1,751	30,035	212,902
Net Investment in Plant	-	-	-	-	-	-	109,106	-	-	109,106
Total Assets	\$ 125,053	\$ 18,931	\$ 15,850	\$ 4,460	\$ 49	\$ 16,773	\$ 109,106	\$ 1,751	\$ 30,035	\$ 322,008
Deferred Outflows - CIP and College Plan	-	-	-	-	-	-	-	-	2,062	2,062
Total Assets and Deferred Outflows of Resources	\$ 125,053	\$ 18,931	\$ 15,850	\$ 4,460	\$ 49	\$ 16,773	\$ 109,106	\$ 1,751	\$ 32,097	\$ 324,070
LIABILITIES AND NET POSITION										
Payables	\$ 125	\$ 3	\$ -	\$ -	\$ -	\$ (9)	\$ -	\$ -	\$ -	\$ 119
Accrued Interest Payable	-	-	-	-	121	-	-	-	-	121
Deferred Tuition Revenue	-	-	-	-	-	-	-	-	-	-
Accruals	3,798	296	-	-	-	316	-	-	-	4,410
Bonds Payable	-	-	-	-	47,413	-	-	-	-	47,413
OPEB Liability	-	-	-	-	-	-	-	-	42,906	42,906
Total Liabilities	3,923	299	-	-	47,534	307	-	-	42,906	94,969
Deferred Inflows of Resources - Property Taxes	35,920	5,880	-	2,783	-	-	-	74	-	44,657
Deferred Inflows - CIP and College Plan	-	-	-	-	-	-	-	-	9,216	9,216
Total Liabilities and Deferred Inflows of Resources	39,843	6,179	-	2,783	47,534	307	-	74	52,122	148,842
Net Position										
Unrestricted	85,209	12,753	15,850	-	-	4,037	-	-	(20,025)	97,824
Restricted	-	-	-	-	-	12,429	-	1,677	-	14,106
Debt Service	-	-	-	1,677	(47,485)	-	-	-	-	(45,808)
Plant	-	-	-	-	-	-	109,106	-	-	109,106
Total Net Position	85,209	12,753	15,850	1,677	(47,485)	16,466	109,106	1,677	(20,025)	175,228
TOTAL LIABILITIES & NET POSITION	\$ 125,052	\$ 18,932	\$ 15,850	\$ 4,460	\$ 49	\$ 16,773	\$ 109,106	\$ 1,751	\$ 32,097	\$ 324,070

**OAKTON COMMUNITY COLLEGE
EDUCATION AND OPERATIONS AND MAINTENANCE FUNDS
SUMMARY OF REVENUES AND EXPENDITURES
NINE MONTHS ENDED MARCH 31, 2022**

	Operating Budget (000)	Prorated Budget (000)	Actual (000)	As a % of Prorated Budget	
				Current	Last Year
REVENUES (cash and accrual basis)					
Property Taxes (accrual basis)	\$ 53,817	\$ 40,363	\$ 40,886	101%	101%
Replacement Tax	950	713	1,739	244%	99%
State Revenue	2,679	2,009	3,930	196%	196%
Federal Revenue	5,543	4,157	6,111	147%	50%
Tuition and Fees	20,387	20,958	20,937	100%	105%
Other	1,172	879	(42)	(5%)	43%
TOTAL REVENUES	\$ 84,548	\$ 69,078	\$ 73,561	106%	103%
EXPENDITURES (accrual basis)					
Instructional	\$ 30,891	\$ 23,168	\$ 22,158	96%	93%
Academic Support	18,490	13,868	11,949	86%	92%
Student Services	7,903	5,927	4,517	76%	80%
Public Services	1,070	803	608	76%	87%
Operations and Maintenance	8,482	6,362	4,940	78%	77%
General Administration	6,851	5,138	4,379	85%	79%
General Institutional	631	473	524	111%	224%
Contingency	2,324	1,743	-	0%	0%
TOTAL EXPENDITURES	\$ 76,642	\$ 57,482	\$ 49,075	85%	89%
Revenues over (under) expenditures	7,906	11,597	24,486		
Net Fund transfers					
To Retiree Health Insurance Fund	(4,000)	(3,000)	(3,000)		
To Auxiliary Fund and Alliance	(2,390)	(1,793)	(1,793)		
To Restricted Purpose Fund	(100)	(75)	(75)		
To Liability, Protection & Settlement Fund	(812)	(609)	(609)		
To Social Security/Medicare Fund	(894)	(671)	(671)		
From Working Cash Fund: Interest	290	218	218		
Total Transfers	\$ (7,906)	\$ (5,930)	\$ (5,930)		
Net Revenue over (under) expenditures	\$ -	\$ 5,667	\$ 18,557		

**OAKTON COMMUNITY COLLEGE
REVENUES AND EXPENDITURES
NINE MONTHS ENDED MARCH 31, 2022**

OPERATIONS AND MAINTENANCE FUND (Restricted)	Budget (000)	Actual (000)	Actual as a % of Budget
REVENUES			
Construction Fee	335	299	89%
OCC Foundation Grant	550	550	100%
Interest and Investments Gain/Loss	80	(60)	(75%)
Total revenues	965	789	82%
EXPENDITURES			
West End Remodeling - A/E Fees	150	60	40%
Natural Area Restoration	170	75	44%
Water Supply Upgrade	48	46	96%
Landscape Improvements	1,573	-	0%
Capital Equipment	600	325	54%
Cabling Upgrades	150	-	0%
Check Valve	22	-	0%
Elevator Upgrades	500	-	0%
Interior Remodeling	615	-	0%
Fire Alarm Panel Replacement	-	28	0%
Flooring - Carpet Replacement	500	-	0%
Wifi and Cellular Upgrades	400	-	0%
Lee Center Vestibule Curtain	12	-	0%
Hardware Replacement/Master Keying	900	-	0%
Baseball Field Fence Replacement	61	33	54%
Exterior Envelope/Window Replacement	922	-	0%
Skokie Remodeling Projects	2,029	15	1%
Field Irrigation	100	-	0%
Cafeteria Remodeling - DP	1,090	1,552	142%
Camera Replacement	947	-	0%
Main Entrances and Monument Signs	150	-	0%
Air Handler Replacement	625	797	128%
Signage/Wayfinding	870	13	1%
Pedestrian Path	17	39	229%
Boardroom Renovations & Athletic Wing Flooring	1,025	1,082	106%
Sanitary Force Main	300	-	0%
Skokie Community Apiary	38	19	50%
Skokie Metal Wall Panel Project	1,500	-	0%
College Relations Furniture	35	-	0%
PharmaCann Cannabis Lab	-	1,181	0%
Project Management Services	75	152	203%
Master Plan Refresh 2022	95	30	32%
Contingency	473	-	0%
Total expenditures	15,992	5,447	34%
Transfer in	-	-	0%
Net	\$ (15,027)	\$ (4,658)	31%

AUXILIARY ENTERPRISE FUND (excluding Alliance)	Budget (000)	Actual (000)	Actual as a % of Budget	
			Current	Last Year
REVENUES				
Bookstore Sales	\$ 1,536	\$ 1,240	81%	59%
Workforce Development	130	44	34%	11%
Copy Center	143	20	14%	12%
Athletics	4	8	200%	80%
Child Care	408	270	66%	11%
PAC Operations	5	-	0%	0%
Campus Scheduling and Events	200	-	0%	3%
Other	105	80	76%	45%
Interest and Investments Gain/Loss	27	2	7%	0%
Total revenues	2,558	1,664	65%	42%
EXPENDITURES				
Bookstore Operating Expenses	\$ 1,604	\$ 902	56%	76%
Workforce Development	297	201	68%	58%
Copy Center	286	169	59%	62%
Athletics	954	759	80%	68%
Child Care	507	348	69%	50%
PAC Operations	93	52	56%	60%
Campus Scheduling and Events	32	-	0%	1%
Auxiliary Services Administration	327	192	59%	52%
Other	514	109	21%	17%
Total expenditures	4,614	2,732	59%	52%
Transfers in (out)	2,058	1,544		
Net	\$ 2	\$ 476		

ALLIANCE FOR LIFELONG LEARNING

	Operating Budget (000)	Prorata Budget (000)	Actual (000)	Actual As a % Budget	Last Year
<u>REVENUES</u>					
State Revenue	\$ 364	\$ 273	\$ 557	153%	152%
Tuition and Fees	1,119	839	752	67%	22%
Sale of Materials	8	6	-	0%	0%
Institutional Support					
Evening High School	50	38	23	46%	25%
Other Revenues	85	64	46	54%	66%
Total revenues	<u>1,626</u>	<u>1,220</u>	<u>1,378</u>	<u>85%</u>	<u>52%</u>
<u>EXPENDITURES</u>					
Administrative Support	\$ 1,194	896	\$ 711	60%	48%
Instructional Programs					
Allied Health	157	118	69	44%	43%
Job-related	336	252	175	52%	26%
Personal	22	17	6	27%	24%
Emeritus Programs	60	45	8	13%	35%
High School Programs	99	74	45	45%	44%
ESL Programs	89	67	35	39%	33%
Total Programs	<u>763</u>	<u>572</u>	<u>338</u>	<u>44%</u>	<u>34%</u>
Total expenditures	<u>1,957</u>	<u>1,468</u>	<u>1,049</u>	<u>54%</u>	<u>43%</u>
Revenue over (under) expenditure	<u>\$ (331)</u>	<u>\$ (248)</u>	<u>\$ 329</u>		
Transfer in	332	249	249		
Net	1	1	578		

OAKTON COMMUNITY COLLEGE
STUDENT ACTIVITIES FUND
SUMMARY OF REVENUES AND EXPENDITURES
NINE MONTHS ENDED MARCH 31, 2022

	<u>Program Generated Revenue</u>	<u>Revenue Allocated to Programs</u>	<u>Total Revenue and Allocation</u>	<u>Expenditures</u>	<u>Program Net Fav (Unfav)</u>
Activity fees	\$ 442,504				
Interest income	(149)				
Sub total revenues	<u>442,355</u>				
369901 Student Government Association	-	-	-	(486)	(486)
369910 Occurrence	190	-	190	(2,279)	(2,089)
369919 Skokie Events Team	-	-	-	(21,630)	(21,630)
369923 SGHS-Global Health & Sustain	826	-	826	(140)	686
369932 Ceramics Club	100	-	100	-	100
369933 UNICEF	-	-	-	(21)	(21)
369937 Oakton Future Educators	-	-	-	(132)	(132)
369945 Physical Therapy Assist.	1,390	-	1,390	(336)	1,054
369946 Phi Theta Kappa (PTK)	5,950	-	5,950	(3,010)	2,940
369950 Latinx Club	100	-	100	(45)	55
369959 Black Student Union	300	-	300	-	300
369960 Muslim Student Association	-	-	-	(170)	(170)
369964 Oakton Helping Others	-	-	-	(20)	(20)
369972 PAYO	100	-	100	-	100
Sub Totals	<u>8,956</u>	<u>-</u>	<u>190</u>	<u>(24,394)</u>	<u>(24,204)</u>
<u>Fund Summary</u>					
Total Revenues	\$ 451,311				
Total Expenditures	(24,394)				
Total Transfers to other funds	-				
Excess revenues over expenditures	<u>426,916</u>				
Net Position 6/30/21	<u>1,132,264</u>				
Net Position, end of period	<u>\$ 1,559,180</u>				

**OAKTON COMMUNITY COLLEGE
AUTOMATIC CLEARING HOUSE (ACH) WIRE TRANSFERS & PAYMENTS
MARCH, 2022**

GENERAL FUND TRANSFERS/PAYMENTS

<u>DATE</u>	<u>AMOUNT</u>	<u>REFUNDS/ STUDENT- DISBURSEMENTS</u>	<u>ILLINOIS SALES TAX</u>	<u>EMPLOYEE HEALTH INSURANCE CCHC</u>	<u>CHASE CREDIT CARD</u>	<u>BOND HOLDER & MISC</u>
3/11/2022	\$ 705,938.98			\$ 705,938.98		
3/14/2022	\$ 2,428.00		2,428.00			
3/25/2022	\$ 43,082.42				43,082.42	
3/24/2022	\$ 1,210,411.08	1,210,411.08				
TOTAL	\$ 1,961,860.48	\$ 1,210,411.08	\$ 2,428.00	\$ 705,938.98	\$ 43,082.42	\$ -

PAYROLL TAXES - TRANSFERS/PAYMENTS

<u>DATE</u>	<u>AMOUNT</u>	<u>FEDERAL PAYROLL TAXES</u>	<u>STATE PAYROLL TAXES</u>	<u>SURS</u>	<u>CREDIT UNION AND TAX SHELTERS</u>
3/4/2022	\$ 258,213.48	\$ 258,213.48			
3/4/2022	\$ 158,695.47		\$ 88,554.40		\$ 70,141.07
3/9/2022	\$ 183,143.69			\$ 183,143.69	
3/18/2022	\$ 399,729.67	\$ 243,756.48	\$ 86,039.60		\$ 69,933.59
3/24/2022	\$ 183,241.00			\$ 183,241.00	
	\$ -				
	\$ -				
	\$ -				
	\$ -				
TOTAL	\$ 1,183,023.31	\$ 501,969.96	\$ 174,594.00	\$ 366,384.69	\$ 140,074.66

Acceptance of Quarterly Report on Investments

Quarter ended March 31, 2022.

At the end of March 2022, the fair market value of investments totaled \$160.6 million compared to \$141.0 million at the end of December and \$149.4 million for the same month of the previous year. The average yield for this quarter (before fair value adjustment) of this year and last year are 1.95% and 0.35% respectively.

Interest income for the three months ending March 31, 2022 and 2021, before fair market value adjustment was \$678,067 and \$579,837, respectively.

The year to date fair market value adjustment is an unfavorable \$897,510 compared to an unfavorable \$278,936 for the same period last year. Fair market adjustment is a reflection of current economic conditions and fluctuating interest rates.

<u>Investments (0000)'s</u>	<u>March 31, 2022</u>	<u>December 31, 2021</u>
Certificates of Deposit	\$ 31,439	\$ 38,435
Illinois Funds	29,269	25,569
ISDLAF - Liquid and Max General Fund	1,642	3,475
Chase Savings	1,421	1,365
PMA Sunwest ICS	3,225	12,186
2020 Bond Series B	20,010	20,008
PMA Bank of China	—	19,952
Treasury Notes	58,323	4,239
U.S. Treasury Obligations (GNMA's)	491	537
U.S. Treasury Obligations (FNMA's)	5,113	5,377
Federal Agency Bonds	1,949	2,088
Local Government Bonds	2,700	2,581
PMA First American MM	60	173
Huntington MMAX	5,001	5,001
Total	\$ 160,642	\$ 140,986

<u>Fair Market Value Adjustment</u>	<u>FY 2022</u>	<u>FY2022</u>
1st Quarter	(108,478)	(20,857)
2nd Quarter	(186,462)	(26,286)
3rd Quarter	(602,569)	(231,793)
4th Quarter		
Year to Date	\$ (897,510)	\$ (278,936)

EC:mw
4/2022

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorize the acceptance of the Quarterly Report on Investments for filing."

REPORT ON INVESTMENTS
3rd Quarter 2021-2022

Type of Security: OCC FUNDS	Coupon Rate	Fair Market Value *9	Par Value	Purchase Date	Maturity Date	Rate of Interest	Interest Earnings YTD	Interest Payments Received	Accrued Interest Balance
C-D	2.088%		-	8/1/2019	8/7/2021	2.088%	2,148	10,388	-
C-D	2.039%		-	8/5/2019	8/4/2021	2.039%	469	9,780	-
C-D	1.944%		-	8/6/2019	8/6/2021	1.944%	474	9,400	-
C-D	1.850%		-	8/8/2019	8/9/2021	1.850%	488	8,930	-
C-D	1.850%		-	8/23/2019	8/23/2021	1.850%	677	2,327	-
C-D	1.800%		-	11/27/2019	11/29/2021	1.800%	1,853	2,329	-
C-D	1.750%		-	12/18/2019	12/20/2021	1.750%	2,049	2,191	-
C-D (MER)	1.600%		-	12/18/2019	12/17/2021	1.600%	1,857	2,049	-
C-D	1.500%		-	2/10/2020	2/10/2022	1.500%	2,305	2,591	-
C-D	1.600%		-	2/10/2020	8/10/2021	1.600%	448	687	-
C-D	1.500%		-	2/14/2020	2/14/2022	1.500%	2,339	3,968	-
C-D	1.520%		-	2/20/2020	8/20/2021	1.520%	529	873	-
C-D	1.450%		-	2/21/2020	2/22/2022	1.450%	2,337	3,730	-
C-D	1.500%		-	2/21/2020	2/22/2022	1.500%	2,428	2,601	-
C-D	1.347%		-	2/26/2020	8/26/2021	1.347%	515	4,947	-
C-D	1.460%		-	2/28/2020	8/27/2021	1.460%	578	634	-
C-D	1.321%		-	2/26/2020	2/28/2022	1.321%	4,282	12,916	-
C-D	1.450%		-	2/28/2020	2/28/2022	1.450%	2,396	3,720	-
C-D	1.500%		-	2/28/2020	2/28/2022	1.500%	2,491	2,674	-
C-D	1.155%		-	3/2/2020	2/28/2022	1.155%	3,755	11,249	-
C-D	0.829%		-	3/5/2020	9/7/2021	0.829%	774	6,177	-
C-D	1.450%		-	3/9/2020	3/9/2022	1.450%	2,485	3,720	-
C-D	1.000%		-	3/11/2020	3/11/2022	1.000%	1,733	1,862	-
C-D	0.850%		-	3/11/2020	3/14/2022	0.850%	1,484	2,120	-
C-D	1.350%		-	3/13/2020	3/14/2022	1.350%	2,360	3,482	-
C-D	0.800%		-	3/20/2020	3/21/2022	0.800%	1,444	1,682	-
C-D	1.050%		-	3/27/2020	3/28/2022	1.050%	1,933	2,611	-
C-D	1.000%		-	3/31/2020	3/31/2022	1.000%	1,871	1,748	-
C-D	0.650%		-	4/2/2020	10/1/2021	0.650%	413	619	-
C-D	0.120%		-	8/17/2020	8/17/2021	0.120%	39	255	-
C-D	0.121%		-	9/2/2020	9/2/2021	0.121%	106	604	-
C-D	0.115%	997,500	997,500	9/2/2020	9/2/2022	0.115%	861	-	1,798
C-D	0.100%	248,143	249,249	9/25/2020	9/26/2022	0.100%	187	248	(40)
C-D	0.100%		-	12/9/2020	12/9/2021	0.100%	111	250	-
C-D	0.091%	2,500,000	2,500,000	1/15/2021	7/15/2022	0.091%	1,708	-	2,736
C-D	0.121%	2,500,000	2,500,000	1/19/2021	1/19/2023	0.121%	2,271	-	3,605
C-D	0.150%	497,800	497,800	2/4/2021	2/6/2023	0.150%	561	-	857
C-D	0.100%	246,651	249,000	2/16/2021	2/21/2023	0.100%	187	249	27
C-D	0.071%		-	2/19/2021	2/15/2022	0.071%	559	873	-
C-D	0.111%	1,750,000	1,750,000	2/19/2021	8/15/2022	0.111%	1,458	-	2,155
C-D	0.078%		-	3/5/2021	3/7/2022	0.078%	667	-	-
C-D	0.111%	1,250,000	1,250,000	3/5/2021	9/6/2022	0.111%	1,042	-	1,479
C-D	0.121%	1,750,000	1,750,000	3/5/2021	3/6/2023	0.121%	1,590	-	2,257
C-D	0.111%	498,800	498,800	3/15/2021	3/15/2023	0.111%	416	-	575
C-D	0.070%		-	3/15/2021	3/15/2022	0.070%	247	-	-
C-D	0.110%	249,400	249,400	3/17/2021	3/17/2023	0.110%	206	-	283
C-D	0.111%	2,000,000	2,000,000	3/17/2021	3/14/2023	0.111%	1,667	-	2,287
C-D	0.081%		-	3/17/2021	3/17/2022	0.081%	144	201	-
C-D	0.110%	246,216	249,199	3/26/2021	3/27/2023	0.110%	206	248	(19)
C-D	0.110%	1,500,000	1,500,000	3/25/2021	3/23/2023	0.110%	1,239	-	1,646
C-D	0.110%	246,306	249,448	3/29/2021	3/29/2023	0.110%	206	330	(98)
C-D	0.110%	246,150	249,199	3/30/2021	3/30/2023	0.110%	206	374	(100)
C-D	0.110%	246,033	248,950	3/31/2021	3/31/2023	0.110%	206	166	65
C-D	0.100%	249,200	249,200	3/30/2021	3/30/2023	0.100%	187	-	248
C-D	0.106%		-	3/30/2021	3/30/2022	0.106%	198	264	-
C-D	0.120%	1,000,000	1,000,000	4/1/2021	3/30/2023	0.120%	901	-	1,197
C-D	0.050%	245,489	249,249	5/7/2021	5/8/2023	0.050%	94	186	(83)
C-D	0.060%	2,000,000	2,000,000	5/3/2021	4/28/2023	0.060%	901	-	1,088
C-D	0.041%	1,750,000	1,750,000	5/3/2021	4/28/2022	0.041%	539	-	651
C-D	0.040%	249,800	249,800	5/3/2021	5/5/2022	0.040%	75	-	91
C-D	0.051%	2,000,000	2,000,000	5/3/2021	10/27/2022	0.051%	766	-	925
C-D	0.100%	246,905	249,373	8/18/2021	2/17/2023	0.100%	154	251	(97)
C-D	0.083%	249,700	249,700	8/11/2021	8/11/2022	0.083%	132	-	132
C-D	0.113%	249,400	249,400	8/11/2021	8/11/2023	0.113%	179	-	179
C-D	0.060%	249,700	249,700	8/17/2021	8/17/2023	0.060%	93	-	93
C-D	0.051%	249,700	249,700	8/26/2021	8/26/2022	0.051%	76	-	76
C-D	0.110%	246,600	246,600	8/26/2021	8/28/2023	0.110%	161	-	161
C-D	0.051%		-	9/8/2021	3/1/2022	0.051%	61	61	-
PMA TERM SERIES (ISDLAF)	0.040%	-	-	9/28/2021	11/1/2021	0.040%	186	-	-
PMA TERM SERIES (ISDLAF)	0.040%	-	-	11/1/2021	1/4/2022	0.040%	281	281	-
C-D	0.040%	249,000	249,000	11/1/2021	5/2/2022	0.040%	41	-	41
C-D	0.752%	238,213	249,090	12/10/2021	12/10/2024	0.752%	570	-	570
C-D	0.291%	249,200	249,200	1/4/2022	1/4/2023	0.291%	171	-	171
C-D	0.060%		-	2/4/2022	3/4/2022	0.060%	184	184	-
C-D	0.059%	4,000,000	4,000,183	3/4/2022	4/1/2022	0.059%	175	-	175
C-D	0.493%	249,300	249,906	3/4/2022	8/31/2022	0.493%	91	-	91
C-D	0.492%	249,300	249,906	3/4/2022	8/31/2022	0.492%	91	-	91
C-D	1.452%	244,739	247,000	3/9/2022	3/11/2024	1.452%	216	-	216
SUBTOTAL CDS		\$ 31,439,245	\$ 31,475,552				\$ 71,522	\$ 127,031	\$ 25,527
TNOTE	1.125%		-	10/24/2017	8/31/2021	1.125%	860	2,517	-
TNOTE	0.125%	484,590	500,000	10/30/2020	10/15/2023	0.125%	469	313	313
TNOTE	1.625%	748,799	750,000	4/23/2021	4/30/2023	1.625%	9,149	6,094	5,086
TNOTE	2.250%	748,506	750,000	4/23/2021	4/30/2024	2.250%	12,668	8,438	7,043
TNOTE	0.375%	702,979	750,000	4/23/2021	4/30/2025	0.375%	2,111	1,406	1,174
TNOTE	2.375%	746,484	750,000	4/23/2021	4/30/2026	2.375%	13,372	8,906	7,434
TNOTE	0.250%	424,419	445,000	7/25/2021	6/15/2024	0.250%	759	556	203
TNOTE	0.625%	238,848	250,000	11/2/2021	10/15/2024	0.625%	638	-	638
TNOTE	0.270%	500,020	500,000	1/5/2022	1/15/2023	0.270%	314	-	314
TNOTE	0.470%	732,334	750,000	1/5/2022	7/15/2023	0.470%	821	-	821
TNOTE	0.650%	722,080	750,000	1/5/2022	1/15/2024	0.650%	1,135	-	1,135
TNOTE	0.366%	2,494,530	2,500,000	2/7/2022	7/31/2022	0.366%	1,304	60	1,243
TNOTE	0.100%	5,498,807	5,500,000	2/7/2022	5/10/2022	0.100%	784	-	784

AGENDA ITEM 4/22-6

Type of Security: OCC FUNDS	Coupon Rate	Fair Market Value *9	Par Value	Purchase Date	Maturity Date	Rate of Interest	Interest Earnings YTD	Interest Payments Received	Accrued Interest Balance
TNOTE	0.100%	999,956	1,000,000	2/15/2022	4/12/2022	0.100%	121	-	121
TNOTE	0.101%	1,499,895	1,500,000	2/22/2022	4/19/2022	0.101%	154	-	154
TNOTE	0.080%	1,999,822	2,000,000	2/23/2022	4/26/2022	0.080%	158	-	158
TNOTE	0.050%	249,975	250,000	2/28/2022	4/22/2022	0.050%	1	-	1
TNOTE	0.170%	2,748,272	2,750,000	2/28/2022	5/25/2022	0.170%	38	-	38
TNOTE	0.230%	2,248,535	2,250,000	2/28/2022	6/7/2022	0.230%	43	-	43
TNOTE	0.300%	2,497,355	2,500,000	2/28/2022	6/21/2022	0.300%	62	-	62
TNOTE	0.290%	2,996,826	3,000,000	3/7/2022	6/21/2022	0.290%	572	-	572
TNOTE	0.312%	2,245,462	2,250,000	3/7/2022	7/6/2022	0.312%	462	-	462
TNOTE	0.360%	1,497,353	1,500,000	3/7/2022	7/14/2022	0.360%	355	-	355
TNOTE	0.480%	1,744,395	1,750,000	3/7/2022	8/31/2022	0.480%	552	42	511
TNOTE	0.730%	2,976,798	3,000,000	3/7/2022	11/30/2022	0.730%	1,440	999	441
TNOTE	0.910%	2,713,477	2,750,000	3/7/2022	2/28/2023	0.910%	1,645	65	1,580
TNOTE	1.370%	720,938	750,000	3/7/2022	3/15/2024	1.370%	676	1,834	(1,158)
TNOTE	0.930%	1,236,524	1,250,000	3/7/2022	3/15/2023	0.930%	764	6,112	(5,348)
TNOTE	1.200%	1,216,699	1,250,000	3/7/2022	8/31/2023	1.200%	986	30	957
TNOTE	1.430%	240,313	250,000	3/8/2022	3/15/2024	1.430%	225	613	(388)
TNOTE	0.372%	498,845	500,000	3/10/2022	7/20/2022	0.372%	107	-	107
TNOTE	1.026%	247,305	250,000	3/10/2022	3/15/2023	1.026%	148	1,233	(1,085)
TNOTE	1.366%	242,998	250,000	3/10/2022	9/15/2023	1.366%	196	308	(112)
TNOTE	1.544%	240,313	250,000	3/10/2022	3/15/2024	1.544%	222	616	(394)
TNOTE	0.414%	3,244,264	3,250,000	3/15/2022	7/14/2022	0.414%	590	-	590
TNOTE	1.695%	240,313	250,000	3/15/2022	3/15/2024	1.695%	186	-	186
TNOTE	0.600%	2,243,147	2,250,000	3/15/2022	8/11/2022	0.600%	592	-	592
TNOTE	0.610%	746,988	750,000	3/18/2022	9/8/2022	0.610%	163	-	163
TNOTE	0.690%	3,235,528	3,250,000	3/18/2022	9/30/2022	0.690%	799	3,917	(3,119)
TNOTE	0.600%	3,508,477	3,500,000	3/18/2022	8/15/2022	0.600%	748	4,496	(3,748)
SUBTOTAL TNOTES		\$ 58,323,162	\$ 58,695,000				\$ 55,527	\$ 46,038	\$ 17,927

ILLINOIS FUNDS (IPTIP)	0.000%	29,269,221	29,269,221	DAILY	DAILY	0.000%	14,143	14,143	-
CHASE (Money Market)	0.000%	1,421,189	1,421,189	DAILY	DAILY	0.000%	98	98	-
ISDLAF-LIQ+MAX FUND	0.000%	1,642,100	1,642,100	DAILY	DAILY	0.000%	636	636	-
2020 BOND PROCEEDS	0.000%	20,009,633	20,009,633	DAILY	DAILY	0.000%	3,535	3,535	-
PMA BANK OF CHINA	0.000%	-	-	DAILY	DAILY	0.000%	2,488	2,488	-
PMA FIRST AMERICAN	0.000%	60,174	60,174	DAILY	DAILY	0.000%	7	7	-
PMA SUNWEST	0.000%	3,224,762	3,224,762	DAILY	DAILY	0.000%	3,509	3,509	-
HUNTINGTON MMAX	0.000%	5,001,056	5,001,056	DAILY	DAILY	0.000%	877	877	-
SUBTOTAL MONEY MKT & SAVINGS		\$ 60,628,134	\$ 60,628,134				\$ 25,293	\$ 25,293	\$ -

GNMA POOL	8.000%	16,679	14,379	1995-1997	2025-2027	8.000%	967	1,073	(106)
GNMA	7.500%	4,561	4,293	4/20/1998	4/20/2028	7.500%	271	273	32
GNMA	7.500%	5,096	4,705	5/20/1998	5/20/2028	7.500%	286	291	32
GNMA	7.000%	3,933	3,677	8/20/1998	5/20/2028	7.000%	210	222	14
GNMA	6.500%	4,473	4,245	10/21/1998	4/20/2028	6.500%	226	236	17
GNMA	6.500%	5,880	5,505	11/18/1998	11/20/2028	6.500%	293	299	30
GNMA	6.500%	5,654	5,301	11/18/1998	10/20/2028	6.500%	279	297	17
GNMA	6.500%	7,985	7,463	1/21/1999	1/20/2029	6.500%	403	401	53
GNMA	6.500%	5,783	5,415	3/23/1999	3/20/2029	6.500%	289	302	23
GNMA	7.000%	6,723	6,232	6/23/1999	5/20/2029	7.000%	344	340	44
GNMA	7.500%	5,036	4,606	8/24/1999	8/20/2029	7.500%	272	265	39
GNMA	8.000%	3,223	2,883	5/22/2000	4/20/2030	8.000%	182	187	17
GNMA	7.000%	4,354	3,980	2/20/2001	2/20/2031	7.000%	224	228	24
GNMA	7.000%	7,479	6,666	5/21/2001	4/20/2031	7.000%	369	373	39
GNMA	6.500%	8,902	8,176	12/20/2001	12/20/2031	6.500%	423	431	41
GNMA	6.500%	8,145	7,398	4/20/2002	4/20/2032	6.500%	391	403	36
GNMA	6.500%	4,976	4,639	6/20/2002	6/15/2032	6.500%	233	250	10
GNMA	6.000%	10,109	9,309	9/23/2002	7/20/2031	6.000%	454	532	(20)
GNMA	5.500%	27,393	24,739	12/19/2002	12/20/2032	5.500%	1,097	1,121	111
GNMA	5.500%	27,265	25,171	1/22/2003	1/20/2033	5.500%	1,132	1,194	77
GNMA	5.000%	39,851	36,903	6/19/2003	5/20/2033	5.000%	1,528	1,622	96
GNMA	5.500%	50,710	45,733	8/20/2003	8/20/2033	5.500%	2,071	2,069	260
GNMA	6.000%	37,024	33,373	9/23/2003	8/20/2033	6.000%	1,645	1,720	134
GNMA	5.500%	48,444	44,012	11/19/2003	10/20/2033	5.500%	1,972	2,083	131
GNMA	5.000%	70,515	65,044	3/23/2004	2/20/2034	5.000%	2,624	2,573	378
GNMA	5.000%	44,916	41,436	4/20/2004	3/20/2034	5.000%	1,702	1,583	330
GNMA	6.000%	25,783	24,159	6/22/2004	4/15/2029	6.000%	1,128	1,137	122
SUBTOTAL GNMAS		\$ 490,891	\$ 449,441				\$ 21,014	\$ 21,503	\$ 1,980

FNMA	2.389%	147,609	147,650	10/18/2017	1/25/2023	2.389%	2,932	3,107	209
FNMA	2.500%	66,022	65,866	10/20/2017	4/25/2028	2.500%	1,634	1,739	141
FNMA	1.875%	292,041	300,000	10/19/2017	9/24/2026	1.875%	4,223	5,625	473
FNMA	2.532%	393,742	396,350	10/25/2017	9/24/2024	2.532%	8,170	8,978	147
FNMA	2.561%	467,042	467,866	10/26/2017	7/25/2024	2.561%	9,023	10,319	(240)
FNMA	2.780%	414,308	414,984	11/14/2017	5/1/2025	2.780%	8,733	8,839	872
FNMA	2.723%	127,202	128,500	1/11/2018	10/25/2024	2.723%	2,694	2,831	173
FNMA	2.961%	530,897	493,843	3/28/2018	2/25/2027	2.961%	11,073	10,287	2,019
FNMA	2.902%	85,230	63,929	6/29/2018	1/25/2028	2.902%	1,437	1,871	(258)
FNMA	2.961%	36,824	38,288	7/27/2018	2/25/2027	2.961%	881	1,843	(864)
FNMA	2.711%	148,822	148,880	11/6/2018	6/25/2025	2.711%	3,191	4,113	(544)
FNMA	2.590%	76,117	97,551	1/25/2019	12/25/2024	2.590%	1,955	1,881	261
FNMA	3.120%	-	-	3/27/2019	9/15/2021	3.120%	648	777	-
FNMA	3.050%	341,385	347,206	4/30/2019	12/1/2025	3.050%	8,002	7,908	1,192
FNMA	3.135%	75,650	75,000	7/5/2019	10/1/2032	3.135%	1,765	1,783	178
FNMA	2.800%	347,617	350,000	7/26/2019	7/1/2029	2.800%	7,357	7,432	(75)
FNMA	2.500%	55,929	56,505	9/17/2019	9/1/2034	2.500%	1,235	1,286	120
FNMA	2.670%	95,520	96,094	9/26/2019	9/1/2026	2.670%	1,937	1,960	194
FNMA	2.640%	246,508	250,000	10/25/2019	9/1/2029	2.640%	4,955	5,005	500
FNMA	2.310%	189,306	189,464	1/14/2020	8/1/2022	2.310%	3,310	3,350	331
FNMA	2.610%	192,147	191,722	1/14/2020	8/1/2023	2.610%	3,795	3,843	378
FNMA	2.460%	128,132	0	1/27/2020	1/1/2023	2.460%	1,581	3,381	(1,536)
FNMA	2.500%	49,471	50,922	3/12/2020	2/1/2035	2.500%	1,106	1,131	153
FNMA	2.340%	146,377	147,994	3/16/2020	8/1/2024	2.340%	2,612	2,642	262
FNMA	1.185%	186,959	196,375	12/11/2020	5/1/2025	1.185%	1,756	1,777	176
FNMA	1.160%	184,804	196,312	12/16/2020	1/1/2026	1.160%	1,718	1,738	173
FNMA	1.410%	86,872	100,000	4/30/2021	7/1/2032	1.410%	1,058	1,069	107

Type of Security: OCC FUNDS	Coupon Rate	Fair Market Value *9	Par Value	Purchase Date	Maturity Date	Rate of Interest	Interest Earnings YTD	Interest Payments Received	Accrued Interest Balance
<i>SUBTOTAL FNMAS</i>		<i>\$ 5,112,532</i>	<i>\$ 5,011,301</i>				<i>\$ 98,782</i>	<i>\$ 106,515</i>	<i>\$ 4,544</i>
FED AGENCY (FHLB)	2.500%	87,840	88,989	10/27/2017	5/15/2029	2.500%	1,955	2,029	189
FED AGENCY (FHLM)	2.356%	7,296	7,296	12/5/2017	8/25/2022	2.356%	350	436	(13)
FED AGENCY (FHLM)	3.498%	33,491	33,228	3/27/2018	1/25/2023	3.498%	1,501	2,112	(353)
FED AGENCY (FHLM)	2.750%	121,096	120,000	6/1/2018	6/19/2023	2.750%	2,477	1,650	1,102
FED AGENCY (FHLM)	4.000%	170,234	160,000	12/10/2018	10/25/2028	4.000%	4,804	4,872	474
FED AGENCY (FHLM)	3.002%	125,826	125,000	5/30/2019	1/25/2024	3.002%	2,817	2,814	315
FED AGENCY (FHLM)	2.510%	250,616	249,704	7/30/2019	11/25/2022	2.510%	4,710	4,718	514
FED AGENCY (FHLM)	1.766%	30,891	31,183	2/27/2020	2/25/2025	1.766%	495	721	(161)
FED AGENCY (FHLMC)	2.355%		-	5/28/2020	10/6/2021	2.355%	937	1,165	-
FED AGENCY (FHLMC)	1.409%	117,149	125,000	6/11/2020	11/25/2027	1.409%	1,322	1,321	148
FED AGENCY (OFDC)	1.320%	444,890	500,000	8/17/2020	3/15/2035	1.320%	4,955	6,600	555
FED AGENCY (FHLMC)	1.500%	89,891	100,000	2/5/2021	10/25/2030	1.500%	1,125	1,125	126
FED AGENCY (FHLMC)	1.590%	140,322	150,000	2/23/2021	12/25/2027	1.590%	1,790	1,803	187
FED AGENCY (FHLMC)	1.570%	235,565	250,000	2/26/2021	7/25/2032	1.570%	2,944	2,944	330
FED AGENCY (FHLMC)	1.590%	93,836	100,000	10/15/2021	4/15/2028	1.590%	727	-	727
<i>SUBTOTAL FED AGENCY</i>		<i>\$ 1,948,943</i>	<i>\$ 2,040,401</i>				<i>\$ 32,914</i>		
LOCAL GOV - NYCT	2.250%	251,120	250,000	10/24/2017	11/1/2022	2.250%	4,223	2,813	2,841
LOCAL GOV - GMSD	2.720%	201,502	200,000	12/5/2017	5/1/2023	2.720%	4,084	2,720	2,270
LOCAL GOV - DMUN	3.696%	208,236	200,000	8/30/2018	8/1/2028	3.696%	5,549	7,392	1,237
LOCAL GOV - WCSO	3.200%	49,539	50,000	3/7/2019	1/1/2025	3.200%	1,201	1,600	428
LOCAL GOV - NYFA	2.920%	99,154	100,000	6/24/2019	2/1/2027	2.920%	2,192	2,920	245
LOCAL GOV - BWVB	2.161%	140,470	140,000	11/26/2019	1/1/2023	2.161%	2,271	3,025	758
LOCAL GOV - MWRD	2.363%	97,001	100,000	11/30/2019	4/1/2027	2.363%	1,774	1,182	1,242
LOCAL GOV - MCWA	2.082%	98,481	100,000	11/30/2019	9/15/2024	2.082%	1,563	2,082	210
LOCAL GOV - NYSD	2.270%		-	12/19/2019	8/15/2021	2.270%	243	954	-
LOCAL GOV - ABCWA	1.350%	93,728	100,000	6/1/2020	7/1/2027	1.350%	1,013	1,350	361
LOCAL GOV - PCT	1.500%	144,525	150,000	8/7/2020	4/1/2025	1.500%	1,689	1,125	1,164
LOCAL GOV - SOH	1.145%	67,197	75,000	8/12/2020	8/1/2028	1.145%	645	859	134
LOCAL GOV - SOL	0.650%	129,566	135,000	10/2/2020	6/1/2024	0.650%	659	-	732
LOCAL GOV - HBUH	1.684%	139,109	150,000	5/13/2021	8/1/2028	1.684%	1,896	2,060	47
LOCAL GOV - MSDO	1.510%	185,076	200,000	5/28/2021	6/15/2028	1.510%	2,267	1,510	883
LOCAL GOV - CSU	0.862%	92,750	100,000	7/9/2021	11/1/2025	0.862%	626	220	406
LOCAL GOV - GRSS	1.762%	137,811	150,000	8/25/2021	1/1/2030	1.762%	1,579	1,175	404
LOCAL GOV - Alabama FAHF	1.856%	137,132	150,000	10/7/2021	9/1/2029	1.856%	1,335	1,059	275
LOCAL GOV - Germantown WI	1.300%	94,246	100,000	10/26/2021	4/1/2026	1.300%	556	-	556
LOCAL GOV - U of Arizona	0.863%	95,563	100,000	11/10/2021	11/1/2024	0.863%	333	-	333
LOCAL GOV - Coast Comm Co	2.231%	92,314	100,000	2/8/2022	8/1/2031	2.231%	312	-	312
FNMA	1.715%		-	2/25/2022	2/25/2022	1.715%	177	-	-
LOCAL GOV - Yosemite Comm	2.082%	145,013	150,000	2/17/2022	8/1/2027	2.082%	359	-	359
<i>SUBTOTAL LOCAL GOVT</i>		<i>\$ 2,699,531</i>	<i>\$ 2,800,000</i>				<i>\$ 36,545</i>	<i>\$ 34,045</i>	<i>\$ 15,197</i>
<i>TOTAL INVESTMENTS</i>		<i>\$ 160,642,438</i>	<i>\$ 161,099,830</i>				<i>\$ 341,597</i>	<i>\$ 360,423</i>	<i>\$ 65,175</i>

(A) GNMA, FNMA, and other Government bonds pay interest based on previous months balances. Balances continuously decrease as principal is repaid. Therefore interest received during any given time period will be higher than interest recorded, due to the return of principal.

*Average yield as of respective quarter end
** Source Bank Investment Report

Earnings Report
Three Months Ended March 31st, 2022 and 2021

Security	Quarter				Year to Date							
	2022		2021		2022		2021					
	Earnings	Avg Yield	Earnings	Avg Yield	Earnings	Avg Yield	Earnings	Avg Yield				
GENERAL FUNDS												
Certificate of Deposit	\$	71,522	0.62%	\$	60,601	0.60%	\$	157,044	0.62%	\$	292,589	1.16%
Money Market								-				
Illinois Funds		14,143	0.16%		3,867	0.07%		18,578	0.08%		15,678	0.11%
Chase Savings		98	0.01%		63	0.02%		194	0.01%		261	0.03%
ISDLAF - Liq+Max Fund		636	0.03%		402	0.03%		1,235	0.03%		2,597	0.06%
2020 Debt Certificates					-	0.00%		-			1,827	0.02%
2020 Bond Series B		3,535	0.03%		1,276	0.03%		6,560	0.02%		2,806	0.04%
PMA LGIP -SDA					-	0.00%		-			1,217	0.12%
PMA Bank of China SDA		2,488	0.02%		12,580	0.09%		5,912	0.02%		42,112	0.12%
PMA First American		7	0.12%		6	0.01%		14	0.01%		15	0.05%
PMA Sunwest Bank		3,509	0.05%		-	0.00%		7,193	0.04%		-	0.00%
Huntington MMAX		877	0.02%		-	0.00%		1,885	0.02%		-	0.00%
PMA Term Series					-	0.00%		-			8,534	0.48%
Treasury Notes		56,387	0.52%		1,984	0.62%		97,093	0.58%		8,873	0.98%
GNMA		21,014	6.75%		8,593	5.53%		43,027	6.75%		28,144	5.53%
FNMA		98,959	2.26%		36,799	2.54%		201,237	2.48%		113,297	2.72%
Other Fed Agency Bonds		32,914	2.09%		11,120	2.14%		67,188	2.25%		33,661	2.40%
Municiple and other Bonds		36,368	1.73%		9,429	2.24%		70,907	1.86%		28,226	2.35%
Total	\$	342,457	1.95%	\$	146,720	0.35%	\$	678,067	2.01%	\$	579,837	0.56%
Fair Mkt Value Adj.	\$	(602,569)	-1.45%	\$	(231,793)	-1.95%	\$	(897,510)	-3.18%	\$	(278,936)	-2.35%

Codes:

Certificate Of Deposit	PMA Financial Network- short term certificates of deposit
Money Market	Illinois School District Liquid Asset Fund
ISDLAF - Citibank	Illinois School District Liquid Asset Fund
ISDLAF - Liq + Max Fund	Illinois School District Liquid Asset Fund
Illinois Funds	Illinois Public Treasurer's Investment Pool
IMET	Illinois Metropolitan Inv. Fund - No Current balance-received distribution of liquidating trust proceeds
Chase	JP Morgan Chase High Yield Account
T-Notes	U.S. Treasury Notes; 2-10 year maturity.
Gnma, Fnma & Fed Agency	A share of pooled mortgages guaranteed by the Federal Government
Municiple And Other Bonds	Bonds issued by local government agencies
PMA - Prudent Man Advisors	PMA Financial Network- Local Government Investment Pool Savings Deposit Accounts
Huntington Mmax	Huntington Bank Money Market

Ratification of Actions of the Alliance for Lifelong Learning (ALL) Executive Board

The salary payments and rescinds include the following:

- a. Authorization to pay part-time faculty in the amount of \$57,744.50 for the spring 2022 term.
- b. Authorization to rescind payment for part-time faculty in the amount of \$201.00 for the spring 2022 term.

Other items approved by the Alliance for Lifelong Learning Executive Board in April were the following:

- c. Recommend no FY'23 tuition increase for general Alliance classes. The tuition for some specialized classes including: workforce related, CEHP, on-line, Emeritus, Youth, reimbursable Alliance classes and fitness classes will vary from the approved rates due to increased vendor costs or based on competitive rates.
- d. Recommend the technology fee increase from \$3.00 to \$4.00 effective with the fall 2022 term.
- e. Recommend the processing fee increase from \$9.00 to \$12.00 effective with the fall 2022 term.
- f. Recommend the continuation of the professional services of the Adult Education specialists for the GED Program, Literacy Program, ESL Program and the Evening High School Program pending the receipt of adequate FY'23 ICCB Adult Education and Family Literacy grant funds.
- g. Recommend the FY'23 classroom and office rental rates remain at the same level as the FY'22 rates unless otherwise reduced by individual districts.

MB:bd
4/2022

President's Recommendation:

That the Board adopts the following resolution (*if not adopted in the Consent Agenda*):

"Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a to g as stipulated above, and hereby approves the expenditures in the amount not to exceed \$57,744.50 for all funds listed in item a."

Supplemental Authorization to Pay Professional Personnel – Spring 2022

Comparative Figures.

Spring 2022 Part-Time
\$3,459,825.21

Spring 2021 Part-Time
\$3,853,514.42

Spring 2022 Overload
\$599,192.54

Spring 2021 Overload
\$625,162.72

IL:jg
4/2022

President's Recommendation:

That the Board adopts the following resolution (*if not adopted in the Consent Agenda*):

“Be it resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$202,516.06 to the total amount of part-time teaching salaries paid during the spring semester, 2022; the revised, total payment amount is \$3,459,825.21.”

“Be if further resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$54,100.40 to the total amount of faculty overload salaries paid during the spring semester, 2022; the revised, total payment amount is \$599,192.54.”

Approval of a Clinical Practice Agreement

The College would like to execute a clinical practice agreement as follows:

Physical Therapy Assistant:

New: This 3-year agreement has been reviewed and approved by the College faculty and administration. This agreement will be effective April 26, 2022 through April 30, 2025.

IL:ma
4/2022

President's Recommendation:

That the Board adopts the following resolution (*if not adopted in the Consent Agenda*):

“Be it resolved that the Board of Trustees of Community College District 535 approves cooperative agreement for the Physical Therapy Assistant Program.”

Approval of Intergovernmental Agreement with High School District Partner

As part of the College's efforts to strengthen Early College opportunities for current high school students, both parties recognize the importance of sharing data and information between the high school and the College to better align our efforts.

The College would like to execute a Data-Sharing agreement with Glenbrook High School District 225. This three-year agreement will be effective March 29, 2022 through March 29, 2025.

President's Recommendation:

That the Board adopts the following resolution (*if not adopted in the Consent Agenda*):

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of an Intergovernmental Agreement for Longitudinal Data-Sharing and Analysis between Oakton Community College and Glenbrook High School District 225."

Authorization to Approve April Purchases

Any purchase exceeding \$25,000 requires Board approval. The following purchases meet that criteria. If the Board so desires, this resolution will enable the Board to approve all of the following purchases in a single resolution. Items “a - c” and “e” were previewed at the March 2022 Board of Trustees meeting, and item “d” is a ratification of a previous board-approved purchase. Item “f” was scheduled for May board approval and has not been previewed, however, this purchase has been accelerated to assure the College is compliant with cyber-security insurance coverage requirements.

EC:sa
04/2022

President’s Recommendation:

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

<u>Item</u>	<u>Page(s)</u>	<u>Description</u>	<u>Vendor/Location</u>	<u>Amount</u>
4/22-11a	1	Multi-Factor Authentication Security Software – One-Year Renewal	Duo Security Ann Arbor, MI	\$39,000.00
4/22-11b	1	Replacement Desktop and Laptop Computers	CDW-G, LLC. Vernon Hills, IL	\$664,992.10
4/22-11c	1-2	Certified Athletic Trainer Services – Three-Year Contract	Rush Physical Therapy Chicago, IL	\$115,570.00
4/22-11d	1-2	Ratification for Additional Certified Truck Driving Course Training Expenses	Viking Driving School Park Ridge, IL	\$136,800.00
4/22-11e	1-2	Certified Truck Driving Training Course Provider – One-Year Contract	Viking Driving School Park Ridge, IL	\$460,000.00
4/22-11f	1	Palo Alto Networks Firewall Updates, Support and Subscription – Three-Year Contract	SpeedLink Solutions Bradeton, FL	\$176,068.00

GRAND TOTAL: \$1,592,430.10.”

IN DISTRICT	\$712,370.00 *
CONSORTIUM	\$ 0.00
BID	\$ 0.00
BID EXEMPT	\$880,060.10
QBS	\$ 0.00

** Rush Physical Therapy locations used by the College are within Oakton’s District.*

Authorization to Purchase Multi-Factor Authentication Security Software Renewal Contract

The College currently uses Duo Multi-Factor Authentication (MFA) for almost all systems. As information technology security threats have increased and the College has moved to more cloud hosted services, it is critically important to move beyond passwords. With Duo multi-factor authentication, users continue to use a password but can flexibly add additional authentication mechanisms such as a linked mobile device push/ One Time Password (OTP) application or a hardware security key. This is a required protection to prevent attacks using compromised credentials. Currently as at April 2022, MFA is used for employees but not for students. One of the new requirements to meet insurance coverage requirements is that MFA must be implemented for both employees and students within the next 6 months.

The College's IT department evaluated a number of different applications and services from a variety of vendors, and selected Duo Security in 2020. This is purchased using a Software as Service (SaaS) model, and the current one-year contract expires in May 21, 2022. The cost of one-year renewal is \$39,000.

This purchase is bid-exempt in accordance with ILCS-805/3-27.1 item f, "purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services: are exempt from the bidding process."

PS:jw
4/2022

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes a one-year extension of Duo Security, 123 N. Ashley Street, Suite 200, Ann Arbor, MI 48104 for a total of \$39,000.00 from May 22, 2022 to May 21, 2023 per their quote with expiration date May 22, 2022."

Authorization to Purchase Replacement Desktop and Laptop Computers

A subset of the current desktop computers located in offices, classrooms and computer labs are Dell Optiplex 7010 computers that are approximately eight years old. These 500 desktop computers will not be compatible with the newer Microsoft Windows 11 operating system. As the result, the desktop computers need to be replaced.

In addition, the College is also replacing faculty desktops with laptops, as part of the employee mobilization initiative. The College is currently piloting the laptop model with ten faculty members, and the desktops in the remaining approximately 150 faculty member offices will be replaced with laptops by Fall 2022. Finally, there are 140 laptops that are used by students for lab classes that are due for replacement.

The Information Technology Department has obtained quotes after finalizing specifications as follows:

- Quote MRSN635 dated 4/1/2022 (140 desktops) DELL CTO3520 \$130,394.60
- Quote MRGC812 dated 3/18/2022 (150 laptops) \$147,622.50
- Quote MRFL032 dated 3/17/2022 (500 desktops) \$386,975.00

These purchases are bid-exempt in accordance with ILCS-805/3-27.1 item f, “purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services: are exempt from the bidding process.”

PS:lvm
4/2022

President’s Recommendation:

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Dell desktop and laptop computers from CDW-G, LLC, 220 N. Milwaukee Ave, Vernon Hills, IL 60061 for a total of \$664,992.10.”

Authorization to Purchase Certified Athletic Trainer Services – Three-Year Contract

The Administration prepared a Request for Proposal (RFP) for certified athletic training (CAT) services for three years from July 2022 to May 2025, which covers the scope of services to provide a full continuum of athletic training for student athletes. Actual work hours may vary depending upon in-season schedule changes and post-season activities. The awarded vendor is required to provide a CAT for all student athletes during practices and home games as well as some away games. The CAT will be available every weekday and on weekends and holidays when there are practices and/or games scheduled or as determined by the College’s Athletic Department. The CAT will adhere to scheduled hours. Regular hours for treatment and injury assessment will be established by the Head Athletic Trainer or Athletic Director. The CAT will also assist with CPR training and the use of Automatic External Defibrillators (AEDs) for coaching staff.

Additionally, the CAT will be required to determine an individual’s readiness to participate in athletics in accordance with College rules and regulations and will assist with assessing each athlete’s annual physical form and pre-participation form. The CAT will assist with a pre-participation screening session, to include concussion testing and EKG testing for each student athlete at the beginning of the athletic season. All screening and testing results will be reviewed by an authorized College medical consultant and Certified Sports Medicine Physician. All screening will be in compliance with NJCAA rules. After review and approval by the Certified Sports Medicine Physician, the CAT will determine and follow established communication with coaching staff regarding student athlete’s medical clearance or medical disqualification to play.

The RFP was posted publicly and also to local athletic training companies (none in district). One (1) proposal was received from Rush Physical Therapy (formerly NovaCare Rehabilitation). Rush is the College’s current contracted CAT. The pricing is as follows:

	<u>CAT Hourly Rate</u>	<u>Min Hours</u>	<u>Max Hours</u>	<u>Contract Price Range</u>
Year 1	\$26.75	1,100	1,400	\$29,425 - \$37,450
Year 2	\$27.50	1,100	1,400	\$30,250 - \$38,500
Year 3	\$28.30	1,100	1,400	<u>\$31,130 - \$39,620</u>
Total				\$90,805 - \$115,570

Rush will bill the College \$25 per hour for any additional hours over the 1,400 cap. Based on an evaluation of the proposal submission, the College is seeking board approval for CAT services not to exceed 1,400 hours for the duration of the contract, amounting to \$115,570.

CP:ec
4/2022

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Certified Athletic Training Services – Three-Year Contract from Rush Physical Therapy, 1725 W. Harrison Street, Chicago, IL 60612, for a grand total of \$115,570.00 per their response to Request for Proposal #3."

Ratification for Additional Truck Driving Training Expenses

In May 2020, the Board of Trustees approved a two-year contract with Viking Driving School in the amount of \$231,000 to provide certified truck driving training to students. The truck driving training course is administered through the College's Alliance for Lifelong Learning. Funding from the Workforce Innovation Opportunity Act (WIOA) allows eligible students the opportunity to receive a tuition voucher to enroll in Commercial Driver's License (CDL) classes. A CDL is a government requirement for anyone seeking to work in the transportation industry including truck driving. The Class A CDL is needed to operate any combination of vehicles with a gross combination weight rating (GVWR) of 26,001 or more pounds.

The board-approved purchase in May 2020 anticipated payments based on enrollment of 30 students per year and 60 students over the two-year period, and is broken down as follows:

- \$3,500 per student x 10 students per group * 3 groups per year *2 years = \$210,000.
- In addition, a 10% contingency was added to cover testing fees, bringing the approved amount to \$231,000.

The program has enrolled 77 students during the contract period through March 2022. The College has paid Viking an additional \$49,300 over the board-approved amount and is seeking ratification for this payment. In addition, the College is further anticipating that 20-25 students will enroll between April and the contract expiration on June 2022. Thus, the College is seeking board authorization for additional purchases to Viking associated for up to 25 more students, which will be \$87,500.

The increase in truck driving enrollment is explained by the critical role that trucking plays in the U.S. supply chain and economy. The American Trucking Association estimates that 72% of goods in the U.S. are shipped by truck, and in most communities, trucks are the only form of delivery. The Biden Administration in its December 2021 briefing factsheet on the trucking workforce, acknowledging a nationwide shortage of truck drivers, and stating that the "pandemic has exacerbated longstanding workforce challenges in the trucking industry, including high turnover rates, an aging workforce, long hours away from home, and time spent waiting to load and unload at congested ports, warehouses, and distribution centers." These intense pressures have created a domino effect, making the shortage of drivers even more salient than before.

To address the labor shortage, the College is expecting to see strong demand and interest for this program in the next few years.

RB:ji
4/2022

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the ratification for additional expenses paid to Viking Driving School, Inc., 524 Busse Highway, Park Ridge, IL 60068 in the amount of \$49,300.00 for additional student enrollment related to Truck Driving Training.

"Be it further resolved that the Board of Trustees of Community College District 535 authorizes the purchase for additional truck driving training services from Viking Driving School, Inc., 524 Busse Highway, Park Ridge, IL 60068 in the amount of \$87,500.00."

Authorization to Purchase Grant Funded Truck Driver Training Course Provider

The Alliance for Lifelong Learning administers the truck driving training course with funding support from the state's Workforce Equity Initiative (WEI) grant, and Workforce Innovation Opportunity Act (WIOA), a federal program which allows eligible students the opportunity to receive a tuition voucher to enroll in Commercial Driver's License (CDL) classes. The current two-year contract with Viking Driving School is set to expire in May 2022, and the Administration is recommending a new one-year contract for the 2022-2023 year.

The College has had a partnership with Viking since 2014, and has been satisfied with the provider's ability to serve our students. Viking is located within Oakton's district and is about six miles from the Des Plaines campus. Ease of access is critical for the population being served.

Most students in this program are students of color, male, and first-generation, coming from lower income families. Through a grant from WIOA, students can receive to participate in this training which leads to immediate jobs.

Highlights of the Truck Driving Training Course

- **Cost:** The WIOA grant reimburses the College for the cost of the program for more than 90% of the students at a rate of \$5,000. This tuition cost is set by Oakton with consideration of the cost that needs to be paid to the vendor. Currently the cost to each student is \$3,500. Students have the option to register as a participant in a cohort group or as independent study.
- **Coverage:** Based on past experience and research, Oakton has found that comprehensive tuition costs are best for students. No one wants to be surprised with additional fees. Comprehensive costs allow for the WIOA grant to cover tuition and other costs that would be a barrier to students. With this, Oakton requires that the IDOT Physical and Drug Exam (\$100+), the permit (up to three times), and the CDL exam (once) be covered in addition to the cost of tuition.
- **Access to transportation and distance to training facilitates:** Students who are low-income are less likely to have access to a car. They also have limited funds for public transportation. With this, the less time and money students have to spend on a bus or train the more likely they are to complete the program.

Viking is a women-owned business enterprise (WBE) for more than twenty years. Ninety percent (90%) of their students pass the state-driving test on their first try. Viking also provides students with job placement assistance through job fairs with national carriers. The training yard is only blocks away from the Secretary of State's commercial driving license testing facility. Students are taught by Viking instructors on the exact route in which they will be tested by the Secretary of State.

President's Recommendation:

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Grant Funded Truck Driver Training Courses - One-Year contract extension from Viking Driving School, Inc., 524 Busse Highway, Park Ridge, IL 60068 for a contract sum of \$420,000.00 plus a contingency of \$40,000.00 to be held by the College and used in the best interests of the College, for a total expenditure of \$460,000.00.”

Authorization to Purchase Renewal of Palo Alto Networks Firewall Updates, Support and Subscription – Three-Year Contract

Since 2014, the College has used four Palo Alto Networks Firewall to provide next generation firewall protection for networks and data. The current main firewall has a three-year hardware support, software upgrade/maintenance and subscription contract, which was renewed in May 2019, and set to expire in June 2022.

The support and updates are provided directly by the manufacturer, Palo Alto Networks, and this purchase is for a new three-year contract for hardware and software support and threat prevention, advanced URL filtering and WildFire subscriptions for two PA-3260 firewalls, two PA-220 firewalls and the Panorama management appliance. The term of the agreement would be from July 2022 to June 2025.

The College has worked directly with Palo Alto Networks on pricing, and has received a three-year renewal quote for \$176,068.

This purchase is bid-exempt in accordance with ILCS-805/3-27.1 item f, “purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services: are exempt from the bidding process.”

JMW:ps
4/2022

President’s Recommendation:

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of a Palo Alto Networks Firewall updates, support and subscriptions from SpeedLink Solutions, 6240 Champions Row St, Bradenton, FL 34210, for a total of \$176,068.00.”

Preview and Initial Discussion of Upcoming Purchases

The following purchases will be presented for approval at an upcoming Board of Trustees meeting:

a. Advertising Agency Services – One-Year Contract

The College's marketing goals identified by the strategic plan, SEM plan, and Equity Plan are to grow Oakton's brand awareness, grow digital presence, impact new student enrollment by reaching high school and adult students, impact retention efforts, and reach identified target audiences by connecting students to the Oakton Experience.

In addition to these priorities, in FY 2023 the College will be implementing a name change to Oakton College and an institutional brand refresh to support a launch campaign that solely focuses on re-introducing Oakton to our community. The rebranding campaign will complement and enhance the College's enrollment marketing efforts listed above and will primarily utilize traditional media placements to maximize broad public visibility. Additional resources to support the name change and rebranding campaign are an investment in building our brand relevance and identifying new ways to connect with our internal and external communities. In alignment with these goals, Oakton contracted with Carnegie Higher Education (digital media; formerly Carnegie Dartlet) and Marketing Partnership International (traditional media) in 2020.

The proposed budget for media placement and services for our institutional advertising in FY23 is \$270,000, and advertising placement budget for the Oakton College launch and rebranding campaign is \$100,000, bringing the total to \$370,000. The breakdown between agencies is expected to be \$195,000 for Carnegie Higher Education Agency and \$175,000 for MPI.

b. Waste Removal, Recycling Services, and Organics Collection – Four-Year Renewal

In 2018, the College issued a competitive bid to enter into a contract for waste removal and recycling services at both the Des Plaines and Skokie campuses. The contract term was for 4 years with the option to renew twice for two additional years (i.e. 4 years). The low bidder, Lakeshore Recycling Systems (LRS) was awarded the four-year contract which is set to expire August 2022.

The College is committed to improving resource efficiency by reducing waste generation, reusing materials where possible, and recycling more of the materials currently disposed of as waste. Listed below are some highlights about LRS operating practices in regards to achieving long-term sustainability and landfill diversion for their clients:

- LRS opened an "aerobic digester" facility in 2017 which is the first such facility in the U.S. This facility is able to convert organic waste (comprised of primarily fruit and vegetable waste) into nutrient rich fertilizer which is available in both solid and liquid forms. This fertilizer is then sold as a source of revenue for LRS.
- LRS does not own landfills, so both waste and recycling loads are sorted through their transfer stations. Through training of their conveyer line workers, the company has been able to also filter recyclable materials that would ordinarily have been identified as conventional waste. Thus, this has produced an effective landfill diversion strategy.
- LRS has also built a portfolio in the education sector and holds contracts for Loyola University, Chicago Public Schools, University of Chicago, and Illinois Institute of Technology.

c. VMware Software Maintenance Support Renewal and Enterprise Plus Upgrade

The operational budget includes funds for VMware software maintenance and support. VMware is a server and desktop virtualization product that allows consolidation of servers onto a private cloud with corresponding significant reductions in equipment costs, energy usage, and improved flexibility and scalability. The college has been using VMware since 2007. This purchase includes the renewal of annual software maintenance and support for the existing server, VDI and virtual center licenses as well as an upgrade from Enterprise licenses to the Enterprise Plus license. Recent cybersecurity insurance requirements mandate the data-at-rest encryption that the Enterprise plus license provides.

The College is getting quotes for both one year and three-year support options to obtain competitive pricing and should have the final vendor decision and pricing for the May Board meeting. This purchase is budgeted at \$75,000

Authorization to Approve Tentative Collective Bargaining Agreement between the Oakton Community College Board of Trustees and the Oakton Community College Classified Staff Association (OCCCSA)

The College has reached a tentative agreement on a five-year agreement with the Oakton Community College Classified Staff Association (OCCCSA). The agreement has been ratified by the membership of the Association, and is effective for the period January 1, 2021 through December 31, 2025. This agreement requires approval by the Board of Trustees.

CH:nmi
4/2022

President's Recommendation:

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 approve the tentative agreement with the Oakton Community College Classified Staff Association, effective for the period from January 1, 2021 through December 31, 2025.”

Approval of Settlement Agreement between the College and Various Parties Related to the [Margaret Burke Lee] Science and Health Careers Center

This legal matter has been discussed by the Board of Trustees in closed session.

JLS:bs
4/2022

President's Recommendation:

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 approves the settlement agreement between the College and various parties Related to the [Margaret Burke Lee] Science and Health Careers Center, subject to final review by the College attorneys.”

Authorization to Hire Full-time, Tenure-track Faculty Members

The recommendation to hire Dr. Charles Brown and Dr. Maryantoniette “Toni” Surdo for two full-time, tenure-track positions for the 2022-2023 academic year beginning in August 2022 was made after reviewing the College’s need for faculty in Psychology.

CH:vb
04/2022

President’s Recommendation:

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 approves the attached resolutions for Dr. Charles Brown and Dr. Maryantoniette “Toni” Surdo for the full-time, tenure-track faculty hires for the 2022-2023 academic year, beginning in August 2022. They will receive the salary associated with the lane and step described as follows:

<u>Name</u>	<u>Academic Rank and Assignment</u>	<u>Lane-Step, Base Salary</u>
Dr. Charles Brown	Associate Professor, Psychology	E-3 \$67,998
Dr. Toni Surdo	Associate Professor, Psychology	E-3 \$67,998.”

Authorization to Hire a Full-time, Tenure-track Faculty Member

The recommendation to hire Dr. Charles Brown to a full-time, tenure-track faculty position in Psychology for the 2022-2023 academic year, beginning in August 2022, was made after reviewing the College’s need for faculty in Psychology.

The search began on July 26, 2021 with postings on the Oakton Community College website and advertisements in the Chronicle of Higher Education, Chicago Diversity and Compact for Faculty Diversity. The position opening was also posted on various websites including LinkedIn, hbcuconnect.com (Historically Black Colleges and Universities), hacu.net (Hispanic Colleges and Universities), Diversejobs.net, Insidehighered.com, Higherjobs.com, illinoisjoblink.illinois.gov, and Psyccareers.com.

There were fifty-eight applicants for the Psychology faculty position. The search committee conducted six virtual interviews for this search, and selected three finalists to interview with Linda Korbel, Dean of Liberal Arts, and Dr. Ileo Lott, Provost and Vice President for Academic Affairs. Following this process, the Administration is recommending to hire Dr. Charles Brown for a full-time, tenure-track Psychology position.

Dr. Charles Brown received his Ph.D. in Psychology from National Louis University. Dr. Brown brings to Oakton more than a dozen years of successful teaching experiences at City Colleges of Chicago, National Louis University and East-West University. Active in his communities, Dr. Brown has recently served as a columnist for the Austin Voice Newspaper, a member of the National Association for the Advancement of Colored People, the Illinois 8th District Chair of Higher Education, a board member of the Chicago Low-Income Housing Trust Fund and the Local School Council for Prosser Career Academy.

President’s Recommendation:

That the Board adopts the following resolution (*if not adopted en bloc*):

“Be it resolved that the Board of Trustees of Community College District 535 hereby authorizes the employment of Dr. Charles Brown for the 2022-2023 academic year, beginning August 2022.

<u>Name</u>	<u>Academic Rank and Assignment</u>	<u>Lane-Step, Base Salary</u>
Dr. Charles Brown	Associate Professor, Psychology	E-3 \$67,998.”

Authorization to Hire a Full-time, Tenure-track Faculty Member

The recommendation to hire Dr. Maryantoniette “Toni” Surdo to a full-time, tenure-track faculty position in Psychology for the 2022-2023 academic year, beginning in August 2022, was made after reviewing the College’s need for faculty in Psychology.

The search began on July 26, 2021 with postings on the Oakton Community College website and advertisements in the Chronicle of Higher Education, Chicago Diversity and Compact for Faculty Diversity. The position opening was also posted on various websites including LinkedIn, hbcuconnect.com (Historically Black Colleges and Universities), hacu.net (Hispanic Colleges and Universities), Diversejobs.net, Insidehighered.com, Higherjobs.com, illinoisjoblink.illinois.gov, and Psyccareers.com.

There were fifty-eight applicants for the Psychology faculty position. The search committee conducted six virtual interviews for this search and selected three finalists to interview with Linda Korbel, Dean of Liberal Arts, and Dr. Ileo Lott, Provost and Vice President for Academic Affairs. Following this process, the Administration is recommending to hire Dr. Toni Surdo for a full-time, tenure-track Psychology position.

Dr. Toni Surdo earned her Doctor of Philosophy in General Psychology from the Grand Canyon University, Phoenix, Arizona. Dr. Surdo has been an active and engaged member of the adjunct faculty at Oakton for more than 13 years, along with 12 years of successful teaching at Harper College. She has also worked as a mental health counselor in individual and group settings to counsel clients with personal, social and behavioral problems. She is experienced in teaching the full range of courses in the General Psychology curriculum and brings the knowledge and experience of her counseling work into the classroom.

President’s Recommendation:

That the Board adopts the following resolution (*if not adopted en bloc*):

“Be it resolved that the Board of Trustees of Community College District 535 hereby authorizes the employment of Dr. Maryantoniette “Toni” Surdo for the 2022-2023 academic year, beginning August 2022:

<u>Name</u>	<u>Academic Rank and Assignment</u>	<u>Lane-Step, Base Salary</u>
Dr. Toni Surdo	Associate Professor, Psychology	E-3 \$67,998.”

Preview of New Unit of Instruction

The Illinois Community College Board (ICCB) rules require the College to submit extensive documentation, including Board of Trustees approval, when a “new unit of instruction” is proposed. The College is proposing a new healthcare certificate, a 16-credit hour **Patient Care Technician (PCT) Certificate**.

The PCT Certificate program is intended for individuals who are either seeking entry level employment in health careers, who have a certificate already embedded within the PCT Certificate and want to broaden their skill base, or for those who are determining if health careers is a possible career. Completers of the PCT Certificate will be eligible for entry level positions in a wide range of settings that require hands-on patient care. This includes, but is not limited to, hospitals, rehabilitation clinics, skilled nursing facilities, home care agencies, and dialysis clinics. Because PCTs are skilled in phlebotomy, ECG, and as certified nursing assistants, they are prepared to explore other health careers for advancement including medical assistant, phlebotomist, nursing, and medical laboratory technician.

Oakton reviewed an EMSI report for the associated Classification of Instructional Program (CIP) code, but this does include a wide range of similar job titles or other entry level healthcare careers. According to EMSI there is an expected 11% projected job growth regionally between 2014 and 2024. According to the Bureau of Labor Statistics for this general area, job growth is projected to increase 8% nationally, between 2020-2030. The top employers in Oakton’s region are in home care and long-term care facilities. The average hourly rate, \$15-20/hour (\$31,200 - \$41,600), in the Chicagoland area is significantly higher than the national average, \$14.02/hour (\$29,000/year). Many employers within the Chicagoland area provide signing bonuses, benefits, tuition reimbursement, and career advancement. IDES’ Labor Workforce Innovation Area 7, Cook County, projections indicate 2917 jobs annually for this CIP code. The demand outpaces the graduation rate for CNAs. In 2019, ten institutions of higher education in Cook, DuPage, and Lake County offered CNA programs that graduated 2256 completers. Of those colleges, four offer PCT programs (credit and noncredit).

EMSI labor market data includes PCTs in the CNA data. Some job postings interchange CNA and PCT but Patient Care Technicians are able to do more than a CNA because they also gain technical skills in phlebotomy and ECG. Many of the job postings in Chicagoland hospitals clearly distinguish PCTs from CNAs. The pay range for PCTs based on job postings is between \$18.00-\$22.00/hour (\$37,440 - \$45,760). All of the major healthcare providers in Oakton’s district and in the Chicagoland area are hiring PCTs.

Patient Care Technician Certificate, 16 credit hours

HIT 104	Medical Terminology	3 credits
BNA100	Basic Nurse Assistant Training	7 credits
PCT 100	Patient Care Technician	2 credits
MLT 107	Phlebotomy	4 credits

Stackability of Patient Care Technician within Other Health Career Certificates

Credential	BNA 100	BNA 105	HIT 104	HIT 105	MLT 105	MLT 107	MLT 204	PCT 101	MAP 120	MAP 207	MAP 180	MAP 185	MAP 230	MAP 260
<i>Patient Care Technician Certificate</i> 16 credits	x		x			x		x						
<i>Basic Nursing Assistant Certificate</i> 7 credits	x	x												
<i>Phlebotomy Certificate</i> 10 credits			x		x	x	x							
<i>Medical Assistant Certificate</i> 28 credits			x	x	x	x	x		x	x	x	x	x	x

Note:

- HIT-Health Information Technology
- MLT – Medical Laboratory Technician
- BNA – Basic Nurse Assistant Training
- PCT – Patient Care Technician
- MAP - Medical Assistant Program

Acceptance of U.S. Department of Homeland Security Federal Emergency Management Agency Grant

Under the COVID-19 national emergency declaration in March 2020, and subsequent major disaster declarations for COVID-19, government entities and certain private nonprofit organizations are eligible to apply for assistance under the Federal Emergency Management Agency (FEMA) Public Assistance Program. The Illinois Emergency Management Agency (IEMA) administers the PA Program as the recipient for the state of Illinois. FEMA funds may be used toward specific allowable purchases including face masks, temperature scanning devices, facilities disinfection in accordance with CDC guidance, and installation of temporary physical barriers.

In March 2022, the College applied for a FEMA grant for personal protective equipment (face masks, hand soap, and sanitizers) and has been awarded \$27,804.80. The award period is March 28, 2022 through June 27, 2022. Edwin Chandrasekar, Vice President of Administrative Affairs and Chief Financial Officer, will administer the grant.

AG:mw
4/2022

President's Recommendation:

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 accepts the amount of \$27,804.80 for Project #667896 C Grant RO from the Federal Emergency Management Agency Public Assistance Program.”