

**The 798<sup>th</sup> Meeting  
of  
The Board of Trustees  
April 16, 2024**



## Mission, Vision, and Values Statements

### Mission

Oakton is the community's college. By providing access to quality education throughout a lifetime, we empower and transform our students in the diverse communities we serve.

### Vision

Dedicated to teaching and learning, Oakton is a student-centered college known for academic rigor and high standards. Through exemplary teaching that relies on innovation and collaboration with our community partners, our students learn to think critically, solve problems, and to be ethical global citizens who shape the world. We are committed to diversity, cultural competence, and achieving the equity in student outcomes.

### Values

*A focus on Oakton students is at the core of each of these values.*

- We exercise **responsibility** through accountability to each other, our community, and the environment.
- We embrace the **diversity** of the Oakton community and honor it as one of our college's primary strengths.
- We advance **equity** by acknowledging the effects of systemic social injustices and intentionally designing the Oakton experience to foster success for all students.
- We uphold **integrity** through a commitment to trust, transparency, and honesty by all members of the Oakton community.
- We cultivate **compassion** within a caring community that appreciates that personal fulfillment and well-being are central to our mission.
- We foster **collaboration** within the college and the larger community and recognize our interdependence and ability to achieve more together.

*Ratified by the Board of Trustees on March 21, 2017 and reaffirmed on September 19, 2023.*

### Land Acknowledgment for Oakton

Oakton is the community's college. We recognize that our community embodies a network of historical connections and contemporary relationships with Native peoples, families, students, and alumni. We continue to live and work on the traditional homelands stolen from many different Native peoples, including but not limited to the Bodéwadomi (Potawatomi), Ojibwe (Chippewa), Odawaa (Ottawa), Kiikaapoi (Kickapoo), Mamaceqtaw (Menominee), Myaamiaki (Miami), Thakiwaki (Sac and Fox) and Hoocągra (Ho-Chunk) nations. Others have settled and cared for this land from time immemorial. The land of our Des Plaines campus nurtured a large Potawatomi settlement along the Des Plaines River. This was a site of trade, travel, and gathering for many Native people. With the lush forests and vibrant river, these communities flourished in this beautiful land of biodiversity and reciprocity. These lands are still home to many Native people of many nations.

*Approved by the Board of Trustees on December 13, 2022.*

### Anti-Racism Statement

Oakton is an anti-racist, inclusive, transparent institution; invested in and accountable to the communities we serve. We are committed to transforming all curricula, policies, structures and practices to dismantle and eliminate racism and other forms of oppression so all members of our community thrive. Through reflection, empowerment, and accountability to anti-racist people of color, we model the socially just and equitable transformation that we want to see in the world.

*Adopted by the Board of Trustees on February 15, 2022.*

### Neurodiversity Statement

Oakton College is committed to recognizing the neurodiversity of our community and developing equitable policies and procedures to enhance the Oakton experience for all students, employees, and community members.

*Adopted by the Board of Trustees on August 15, 2023.*



1600 East Golf Road  
Des Plaines, Illinois 60016

**Closed Session**  
5 p.m. - Room 1502

### Agenda

1. Call to Order and Roll Call
2. Consideration of a motion to close the meeting to the public for the purpose of the following:
  - Review of closed session minutes of March 19, 2024
  - Consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiations matters; and pending litigation
3. Consideration of a motion for adjournment
4. Adjournment

**Open Session**  
6 p.m. - Room 1506

Individuals who wish to address the Board of Trustees during the Public Participation portion of the meeting should send an email to [bsparks@oakton.edu](mailto:bsparks@oakton.edu) including their name, town/affiliation, and the item they wish to address to the Board, no later than 6 p.m. on April 16, 2024.

The meeting will be broadcast on Oakton TV: <https://bit.ly/3IH1AUA>

### Agenda

- Call to Order and Roll Call
- Pledge of Allegiance
- Land Acknowledgement
- V Approval of minutes of the March 19, 2024 regular meeting of the Board of Trustees, and the March 19, 2024 Decennial Committee meeting
- Statement by the President
- Educational Foundation Liaison Report
- Student Trustee Report
- Student Spotlight

- V 4/24-1 Recommendation for Seating of Student Member of the Board of Trustees
- R Call to Order and Roll Call with New Student Member
- R 4/24-2 Resolution Organizing the Board of Trustees for the Term Commencing April 16, 2024
- V Adjournment Sine Die (with the purpose of organizing the new officers at the Board table)
- R Call to Order and Roll Call
- Comments by the Chair
- Trustee Comments
- Public Participation
- Report: Technology at Oakton

## **New Business**

### Consent Agenda

- V 4/24-3a Approval of Adoption of Consent Agenda
- R 4/24-3b Approval of Consent Agenda Items 4/24-4 through 4/24-10
- 4/24-4 Ratification of Payment of Bills for March 2024
- 4/24-5 Acceptance of Treasurer's Report for March 2024
- 4/24-6 Acceptance of Quarterly Report on Investments
- 4/24-7 Ratification of Actions of the Alliance for Lifelong Learning Executive Board
- 4/24-8 Supplemental Authorization to Pay Professional Personnel – Spring 2024
- 4/24-9 Approval of Clinical Practice Agreements
- 4/24-10 Approval of Rock Salt Contract Joint Participation Agreement with the Illinois Department of Central Management Services

### Other Items

- R 4/24-11 Authorization to Approve April Purchases
- a. Grant-Funded Health Equipment for the Health Careers Education Center
  - b. Computer Networking and Systems Department Computers
  - c. Graphic Design Department Computer Equipment
  - d. Cisco Network Switches for Video Surveillance System
  - e. Executive Leadership Team Coaching Services
  - f. Grant-Funded Job Search Genius Software – One-Year License
  - g. ExamSoft – Three-Year Contract Renewal
  - h. Design and Engineering Architect Services for Des Plaines Learning Commons
  - i. Design and Engineering Architect Services for Des Plaines First and Second Floor – Phase 1
  - j. Design and Engineering Architect Services for Des Plaines First Floor – Phase 2

- k. Next Generation 911 Services – One-Year Contract
- l. Duo Multi-Factor Authentication Services – One-Year Renewal
- m. Steelcase Furniture and Installation for TenHoeve Wing Renovation
- n. Ellucian Advisory Services for Banner 9

- 4/24-12 Preview and Initial Discussion of Upcoming Purchases
- R 4/24-13 Authorization to Hire Assistant Vice President for Academic Affairs and College Transitions
- R 4/24-14 Authorization to Hire Full-Time, Tenure-Track Faculty Members
- V 4/24-15 Acceptance of Faculty Retirement
- R 4/24-16 Approval of 2025-2026 Academic Calendar
- R 4/24-17 Approval of New Policy
- 4/24-18 Notification of Award of Grants

**Adjournment**



**Minutes of the March 19, 2024 Regular Meeting of the Board of Trustees of Community College District 535**

The 797<sup>th</sup> meeting of the Board of Trustees of Community College District 535 was conducted on March 19, 2024 at the Des Plaines campus of Oakton College, 1600 East Golf Road, Des Plaines, Illinois.

**Closed Session – Call to Order and Roll Call**

Chair Yanow called the meeting to order at 5:29 p.m. in room 1502. Trustee Stafford called the roll:

Dr. Wendy Yanow	Chair	Present
Dr. Gail Bush	Vice Chair	Present
Mr. William Stafford	Secretary	Present
Ms. Theresa Bashiri-Remetio		Present
Ms. Martha Burns		Absent
Mr. Benjamin Salzberg		Present
Ms. Marie Lynn Toussaint		Present
Ms. Lydia Cruz	Student Trustee	Absent

Chair Yanow asked for a motion to go into closed session under the exceptions to the Illinois Open Meetings Act, with the purpose of reviewing closed session minutes of February 20, 2024; and considering the appointment, employment, compensation, discipline, performance or dismissal of specific employees, collective negotiating matters, and pending litigation.

Trustee Stafford made the motion, seconded by Trustee Salzberg. Trustee Stafford called the roll:

Ms. Bashiri-Remetio	Aye
Ms. Burns	Aye
Dr. Bush	Aye
Mr. Stafford	Aye
Mr. Salzberg	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

Also present in room 1502 were Dr. Joianne Smith, President; Dr. Karl Brooks, Vice President for Student Affairs; Dr. Ileo Lott, Provost/Vice President for Academic Affairs; Johanna Fine, Chief Human Resources Officer; and Michele Roberts, Vice President for Administrative Affairs.

At 5:58 p.m., Chair Yanow asked for a motion to adjourn the closed session meeting. Trustee Salzberg made the motion which was seconded by Trustee Bush. A voice vote was called and the closed session was adjourned.

**Open Session – Call to Order and Roll Call**

Chair Yanow called the regular meeting of the Board of Trustees to order at 6:32 p.m. in room 1506.

Trustee Stafford called the roll:

Dr. Yanow	Chair	Present
Dr. Bush	Vice Chair	Present
Mr. Stafford	Secretary	Present
Ms. Bashiri-Remetio		Present
Ms. Burns		Present
Mr. Salzberg		Present
Ms. Toussaint		Present

Also present in room 1506:

Leadership: Dr. Joianne Smith, President; Dr. Karl Brooks, Vice President for Student Affairs; Johanna Fine, Chief Human Resources Officer; Dr. Ileo Lott, Provost/Vice President for Academic Affairs; Michele Roberts, Vice President for Administrative Affairs; and Katherine Sawyer, Chief Advancement Officer.

Administrators: May Alimboyoguen, Dean of Health Careers; Marc Battista, Associate Vice President for Academic Affairs/Dean of Curriculum and Instruction; Anne Brennan, Assistant Vice President for Academic Affairs and College Transitions; Steve Butera, Director of Communications and Media Relations; Dr. Leana Cuellar, Director of Student Learning and Engagement/Interim Dean of Access, Equity and Diversity; Dr. Rick Daniels, Director of Institutional Equity and Inclusion; Dr. Mia Hardy, Dean of Liberal Arts; Dr. Ruben Howard II, Interim Dean of Business and Career Technologies; Dr. Jesse Ivory, Assistant Vice President of Workforce Innovation and Partnerships; Jake Jeremiah, Dean of Library; Dr. David Kendrick, Director of Online Curriculum and Instruction; Dr. Mark Kiel, Dean of Counseling, Health and Wellness; Renee Kozimor, Director of Software and User Services; LeVon McAllister, Director of Campus Technologies; Jessi Moon, Director of Major and Planned Giving; Christine Paciero, Director of Oakton Athletics; Dr. James Rabchuk, Dean of STEM; Delia Rodriguez, Dean of Adult and Continuing Education; Prashant Shinde, Chief Information Officer; Ella Whitehead, Assistant Director of Enrollment for Equity Outreach; and Andy Williams, Controller.

Union Leaders: Jennifer Crowley, Classified Staff Association; Mary Hope Griffin, Adjunct Faculty Association; and Paul Gulezian, Full Time Faculty Association.

Faculty: Tom Bowen, Philosophy; Bob Gynn, Speech and Theater; James Humenik, Law Enforcement; Christopher Lacina, Law Enforcement; Louis Martinez, Law Enforcement; Brian Rust, Law Enforcement; Terence Sinabajije, Psychology; Marian Staats, English and Environmental Studies.

Staff: Mel Battistoni, Counseling Services; Phil Cronin, Media Services; Muriel Dorsey-Johnson, Academic Affairs; Janeen Jackson, Black Student Success Program; Roshni Jaimon, Health Services; Ewa Lyczewska, Marketing and Communications; Malarie Marquez, Student Care; Denise McCance, Athletics Coach; Beatriz Sparks, Office of the President.

Students: Kierra Bond, Teagan Dahl, Pranav Dhiman, Kamila Gajkowska, Macey Gandee, Olivia Genthner, Sammi Glatczak, Mariana Golombowski, Apple Guerrero, Aliyah Kvamme, Jocelyn Muenster, Ellie Reynolds, Ashlyn Smith Emma Weitzel, and Bryce Wolf.

**Pledge of Allegiance** – Trustee Yanow led the pledge.

**Land Acknowledgment** – Trustee Stafford read the Land Acknowledgment.

### **Approval of Minutes**

Chair Yanow asked for a motion for the approval of the minutes of the February 20, 2024 regular meeting of the Board of Trustees. Trustee Bush made the motion which was seconded by Trustee Bashiri-Remetio. A voice vote was called and the minutes were unanimously approved.

### **Statement by the President**

#### Condolences

- To Principal Accountant, Waseh Hashmi on the passing of his father.
- To Golf Coach, Louis Walker whose mother passed away on February 27 at the age of 91.

#### Congratulations

- The Oakton Marketing and Communications team won 19 Educational Advertising Awards including a Best of Show recognition which was only awarded to 17 institutions.
- Oakton was awarded the Silver Paragon in the category of "Best E-newsletter" for Oakton Weekly at last week's National Council for Marketing and Public Relations (NCMPR) conference in Seattle. This national recognition is in addition to the Gold Medallion Oakton received for Oakton Weekly at last fall's NCMPR district conference.
- The Women's Basketball team advanced to the final game of the NJCAA Region 4 championship. Although they didn't clinch the regional championship, they only lost by 5 points to an undefeated team. We are so proud of this strong group of student athletes. The team record was 27 – 6.

### Happenings

- Tickets are still available for the “At the Table” spring Production. Shows continue through Sunday, March 24 in the Studio One Theater.
- Oakton is hosting its Annual Open House on March 20. This is a wonderful opportunity to showcase our programs and services to prospective students and their families
- Oakton College unveiled its lineup of events for Women's History Month 2024, celebrating women-identified and LGBTQIA2+ individuals, people of color, and those with transnational identities and perspectives. Events include a series of lectures on intersectional and transnational feminism, and a Women, Gender and Sexuality Studies Talent Showcase.

### **Educational Foundation Liaison Report**

The Foundation has reached their annual fundraising goal with over \$1.4M in contributions to date. Notable commitments since the last update to the Trustees include:

- A \$250,000 gift from Rivers Casino to renew support for their annual scholarship as well as student supports through the Student Success/Emergency Fund, Student Technology Fund, and Oakton Caring Closet.
- A \$60,000 gift from Autism Speaks to launch the Autism Speaks Scholarship Fund in response to Oakton's commitment to support neurodivergent students.
- A \$13,000 pledge from Maine Township to launch a new scholarship to support students from this community.
- A \$10,000 pledge from Caitlin Maloney to launch the Professor Michael Maloney Memorial Endowed Scholarship, supporting students who demonstrate financial need and are pursuing the completion of a certificate or degree at Oakton.

The Foundation Board approved a comprehensive budget for FY25. It is expected that more than \$2M will be available to support student scholarships, grants, and other programmatic assistance to Oakton in the coming year. Included in this budget approval and thanks to favorable market conditions, the Board authorized a 4.5% spend rate from endowments in the coming year.

The annual Employee Giving Campaign wrapped up at the end of February with very positive results. The number of employees participating in payroll giving increased by 27% and collectively these payroll donors will give approximately \$33,500 over the course of the next 12 months. The Faculty Throw Down also concluded with the Library coming in first with 50% faculty participation. The Foundation will host a thank you celebration for all employee donors on March 28.

Ten grant applications were submitted to the Foundation's FY25 Innovation and Excellence Grant program. The Board will review and interview applicants in the coming months and awards will be announced at the end of June.

The Board's next quarterly meeting will take place on June 5.

### **ICCTA Liaison Report**

Trustee Burns shared that she attended an ICCTA meeting in Kankakee, Illinois at the beginning of the month. The biggest highlight of the meeting for Trustee Burns was a presentation focused on Artificial Intelligence, how it affects us globally, how the trend is increasing at schools, and its legal implications. President Smith indicated that Oakton is currently working with ETHS on a certificate program for responsible use of AI.

Trustee Burns also shared that she enjoyed the session with Dr. Arthur Levine. Trustee Yanow thanked Ms. Burns for attending the ICCTA meeting on behalf of the Board.

### **Student Trustee Report**

#### Student Happenings:

- The Oakton Performing Arts Center has been coordinating the production of At The Table.
- COMPASS and other departments are coordinating AAPI History Month events.

- Women's History Month is in progress, and it's important to acknowledge the crucial role of feminine figures.
- The Oakton Open House is scheduled for March 20.

#### SGA Happenings:

- A candidate forum was held on March 18. SGA officials had the opportunity to meet candidates and answer important questions prior to the election.
- The SGA leadership is in the process of wrapping up their funding plans for clubs and organizations.

#### **Student Spotlight**

Pranav Dhiman shared her experience in the Oakton Pride Club and the Women's, Gender and Sexuality Studies (WGSS) program. When Pranav started classes at Oakton, she felt lost after a difficult transition from high school to college. She then joined the Pride Club and had the opportunity to interact with people she could relate to; her mood lifted and she finally found a place at Oakton. This was amplified by the support Pranav received from Professor Lindsey Hewitt (Pride Club advisor), and eventually she became a club officer and has since made lasting bonds with people at Oakton.

Pranav shared that WGSS classes offered here at Oakton have been instrumental in her development as a person. She indicated that having a good grasp on topics like modern day and past feminist theory, or the inner workings of social inequalities can help us shape our future to be one of positive growth where no one feels neglected or put down for simply being who they are. WGSS is Pranav's passion; she is a fan of bell hooks, a prolific author and activist on issues surrounding social injustice.

**Comments by the Chair** – None

**Trustee Comments** – None

**Public Participation** – None

#### **Board Report: Wellness Subdivision – Changes, Updates and Compliance**

Dr. Mark Kiel, Dean of Counseling, Health and Wellness  
Malarie Marquez, Sr. Student Care Coordinator  
Mel Battistoni, Interim Counseling Coordinator  
Roshni Jaimon, Health Services Manager

The Wellness Subdivision exists to support students in their:

- Physical health: Health Services
- Mental health: Counseling Services
- Accessibility to accommodations: Access and Disability Resource Center
- Accessibility to resources: Care Coordination

The Wellness model is focused on the holistic understanding of the relationship between personal wellness and academic success. It works through a diversability rather than a disability frame through prevention, programming and awareness.

The Wellness subdivision focuses on the unique personal challenges, needs and resources of students, and manages medical compliance, and confidentiality.

#### Fast Facts

- Accommodation requests have remained stable or increased through the pandemic and the dip in enrollment
- Counseling Services use up 28% compared to this time last year
- Clearing Health Career Students for Field Placements
  - 2 New Health Career programs in 2024 (Maine and Niles)
  - 4 New Health Career programs in 2025 (Maine, Niles and Evanston)

### Compliance and Professional Regulation

- Senior Care Coordinator covers (110 ILCS 131/) Higher Education Housing and Opportunities Act – 2022
- Counseling Services covers (110 ILCS 58/) Mental Health Early Action on Campus Act - 2020

### Collaboration and Practice

- Neuro-Diversity Working Group: ADRC and Counseling
  - 2<sup>nd</sup> Annual Neuro-Diversity and Employment Networking morning on April 11
- Mental Health Credentialing Seminar for Faculty and Staff: Care Coordination, Counseling Services and Center for Professional Development
- Mental Health First Aid Training for Faculty and Staff: Care Coordination and Center for Professional Development
- Health Insurance Navigators: Counseling and Health Services
- Meeting with Municipalities/ LAN (41 & 43): Care Coordination and Community
- Influenza & COVID Vaccination Clinics: Health Services & Human Resources
- Sexual Health Testing: Health Services and Kenneth Young Center
- Health Kiosks: Health Services and Administrative Affairs

### **NEW BUSINESS**

#### **3/24-1a Approval of Consent Agenda**

Trustee Bush offered: “Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda.”

Trustee Salzberg seconded the motion. A voice vote was called and the motion passed unanimously.

#### **3/24-1b Approval of Consent Agenda Items 3/24-2 through 3/24-6**

Trustee Bush offered: “Be it resolved that the Board of Trustees of Community College District 535 approves the following items 3/24-2 through 3/24-6 as listed in the Consent Agenda.”

#### **3/24-2 Ratification of Payment of Bills for February 2024**

“Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$6,139,513.96 for all check amounts as listed and for all purposes as appearing on a report dated February 2024.”

#### **3/24-3 Acceptance of Treasurer’s Report for February 2024**

“Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College’s official records, the report of the Treasurer for the month of February 2024.”

#### **3/24-4 Ratification of Actions of the Alliance for Lifelong Learning Executive Board**

“Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a to b as stipulated above, and hereby approves the expenditures in the amount not to exceed \$17,907.00 for all funds listed in item a.”

#### **3/24-5 Ratification of Payment of Professional Personnel – Spring 2024**

“Be it resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$743,678.49 to the total amount of part-time teaching salaries paid during the spring 2024 semester; the revised total payment amount is \$3,568,027.65.”

“Be it further resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$131,147.50 to the total amount of faculty overload salaries paid during the spring 2024 semester; the revised total payment amount is \$592,119.00.”

**3/24-6 Approval of Clinical Practice Agreements**

“Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreements:

Basic Nursing Assistant Program (1)  
Physical Therapy Assistant Program (1).”

Trustee Salzberg seconded the motion. Trustee Stafford called the roll:

Ms. Bashiri-Remetio	Aye
Ms. Burns	Aye
Dr. Bush	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried.

**3/24-7 Authorization to Approve March Purchases**

Trustee Stafford offered: “Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

<u>Item</u>	<u>Page(s)</u>	<u>Description</u>	<u>Vendor / Location</u>	<u>Amount</u>
3/24-7a	2	Interactive Map – Three-Year Contract	Concept3D, Inc. Denver, CO	\$61,900.00
3/24-7b	1	Chiller Maintenance for the Skokie HVAC System – Five-Year Contract Renewal	Thermosystems, LLC Elmhurst, IL	\$63,441.00
3/24-7c	1	RedHat Enterprise Linux Annual Maintenance and Software Assurance	Emergent, LLC Virginia Beach, VA	\$32,025.00
3/24-7d	2	CampusLogic Software – Three-Year Contract Renewal	Ellucian Co. Chicago, IL	\$235,100.00
3/24-7e	1	Maintenance and Restoration Services of Natural Areas – Two-Year Contract	Bluestem Ecological Services Marengo, IL	\$208,620.00
3/24-7f	1	Interim Contract Staffing for Foundation Finance and Operations Support – Contract Extension	MGT of America Consulting LLC Chicago, IL	\$60,000.00
3/24-7g	1	Talent Recruitment Services	Creative Financial Staffing Oakbrook Terrace, IL	\$30,000.00
<b>GRAND TOTAL</b>				<b>\$691,086.00.”</b>

Trustee Bashiri-Remetio seconded the motion. Trustee Stafford called the roll:

Ms. Bashiri-Remetio	Aye
Ms. Burns	Aye
Dr. Bush	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried.

### **3/24-8 Preview and Initial Discussion of Upcoming Purchases**

The following purchases will be presented for approval at an upcoming Board of Trustees meeting:

- a. Executive Leadership Team Coaching Services
- b. Design and Engineering Architect Services for Des Plaines Library
- c. Design and Engineering Architect Services for Des Plaines 1st and 2nd floor Office and Division Suites Remodeling (ADRC, Testing Center, and IT Computer Labs)
- d. Design and Engineering Architect Services for Des Plaines 1st floor Office and Division Suites Remodeling (Office of Student Affairs, Workforce Training, and Bookstore)
- e. ExamSoft – Three-Year Contract Renewal
- f. Grant-Funded Job Search Genius – One-Year Contract
- g. Next Generation 911 Services
- h. Cisco Network Switch for Video Surveillance System
- i. Multifactor Authentication (MFA) Services – One-Year Contract Renewal
- j. Replacement Computers for Digital Displays and Departmental Conference Rooms

### **3/24-9 Authorization to Hire Dean of Business and Career Technologies**

Trustee Bashiri-Remetio offered: “Be it resolved that the Board of Trustees of Community College District 535 approves the appointment of Dr. Ruben Howard II as Dean of Business and Career Technologies effective July 1, 2024, at an annual salary of \$127,000.”

Trustee Yanow seconded the motion. Trustee Stafford called the roll:

Ms. Bashiri-Remetio	Aye
Ms. Burns	Aye
Dr. Bush	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried.

### **3/24-10 Second Read of New Policy**

Trustee Bush offered: “Be it resolved that the Board of Trustees of Community College District 535 hereby accepts for review Board Policy 3038, attached hereto, with action to take place at the next regularly scheduled Board meeting.”

Trustee Bashiri-Remetio seconded the motion. A voice vote was called and the motion passed unanimously.

### **3/24-11 Notification of Award of Grants**

- a. Illinois Community College Board Career and Technical Education VR Grant .....\$100,000.00 (Managed by James Humenik / Administered by Dr. Ruben Howard II)

- b. Grown Your Own Teachers Illinois – GYO-IL Grant ..... \$2,500.00  
(Managed by Dr. Katherine Schuster / Administered by Dr. Mia Hardy)
- c. Illinois Law Enforcement Training Standard Board Police Fall Recruitment and Retention Grant ..... \$165,000.00  
(Managed and Administered by Jeffrey Hoffmann)
- TOTAL: ..... \$267,500.00**

**Adjournment**

Chair Yanow announced that the next regularly scheduled meeting of the Board of Trustees of Oakton Community College, District 535, will be held at 6 p.m. on Tuesday, April 16, 2024 at the Des Plaines Campus.

Trustee Stafford made a motion to adjourn the meeting, which was seconded by Trustee Bashiri-Remetio. A voice vote was called and the meeting was adjourned at 8:06 p.m.

\_\_\_\_\_  
Wendy B. Yanow, Board Chair

\_\_\_\_\_  
William Stafford, Board Secretary

Minutes recorded by:  
Beatriz Sparks  
3/2024



**Board of Trustees  
Community College District 535**

**Minutes of the March 19, 2024 Decennial Committee Meeting**

A Decennial Committee meeting of the Board of Trustees of Community College District 535 was conducted on Tuesday, March 19, 2024 in Room 1506 at the Des Plaines campus of Oakton College, 1600 East Golf Road, Des Plaines, Illinois.

**Call to Order and Roll Call**

Chair Yanow called the meeting to order at 6:04 p.m. Trustee Stafford called the roll:

Dr. Wendy Yanow	Chair	Present
Dr. Gail Bush	Vice Chair	Present
Mr. William Stafford	Secretary	Present
Ms. Theresa Bashiri-Remetio		Present
Ms. Martha Burns		Present
Mr. Benjamin Salzberg		Present
Ms. Marie Toussaint		Present
Ms. Lydia Cruz	Student Trustee	Absent
Mr. Puamuh Ghogomu	Committee Member	Present
Ms. Patricia Harada	Committee Member	Present

Also present in room 1506 at the Des Plaines campus, 1600 E. Golf Road:

College Leadership: Dr. Joianne Smith, President; Dr. Karl Brooks, Vice President for Student Affairs; Dr. Ileo Lott, Provost and Vice President for Academic Affairs; and Katherine Sawyer, Chief Advancement Officer.

Administrators: Anne Brenan, Assistant Vice President for Academic Affairs and College Transitions; Steve Butera, Director of Communications and College Relations; Dr. Jesse Ivory, Assistant Vice President of Workforce Innovation and College Partnerships; Jessi Moon, Director of Major and Planned Giving/Associate Executive Director of Foundation; Ella Whitehead, Assistant Director of Enrollment for Equity Outreach; and Andy Williams, Controller.

Faculty: James Humenik, Law Enforcement; Christopher Lacina, Law Enforcement; Louis Martinez, Law Enforcement; and Brian Rust, Law Enforcement.

Staff: Phil Cronin, Media Services; Ernest Gest, Facilities; Jeff Gossrow, Budget Office; Janeen Jackson, Black Student Success Program; Ewa Lyczewska, Marketing and Communications; and Terrance Stevenson, Emory Williams Academy.

**Pledge of Allegiance** – Trustee Yanow led the pledge,

**Land Acknowledgement** – Trustee Bush read the land acknowledgement.

**Approval of Minutes**

Chair Yanow asked for a motion for the approval of the minutes of the November 14, 2023 Decennial Committee meeting. Trustee Salzberg made the motion which was seconded by Trustee Bush. A voice vote was called and the minutes were unanimously approved.

**Public Comments** – None

**Update**

Public Act 102-1088 requires township and community colleges to convene a Decennial Committee to “study local efficiencies and report recommendations and increased accountability.”

At its initial meeting on June 27, 2023 the committee agreed that the focus of the study will be Intergovernmental Partnerships.

Objectives

- Document all active intergovernmental agreements.
- Determine agreements requiring updates/revision.
- Establish timeline for implementations of recommended revisions.

On November 14, 2023 the Decennial Committee reviewed existing intergovernmental agreements

- Identified a need to update Mutual Aid Agreements with the Des Plaines and Skokie Police Departments for accountability and interdepartmental collaboration and efficiency.
- Highlighted the need to revise the Alliance for Lifelong Learning Agreement based on changes in statutory requirements and to improve efficiency and collaboration with high school partner districts.

Recommendation for Increased Efficiency and Accountability

- Mutual Aid Agreement with the City of Des Plaines (outlines collaboration on incident response, sharing of resources and mutual aid between police departments) was updated and approved by the Board of Trustees on February 20, 2024
- Mutual Aid Agreement with the Village of Skokie is under review with the Village of Skokie and expected to be approved in April 2024.
- Establish a timeline and next steps to dissolve the current Alliance Governing Board Structure with a comprehensive intergovernmental agreement and an advisory board.

Recommendations and Timeline for the Alliance for Lifelong Learning

- Stakeholder Engagement and Draft Preparation for the Comprehensive IGA: Continuous engagement with stakeholders for feedback collection, culminating in the drafting of the IGA with integrated insights.
- Review and Approval Process: Evaluation and decision-making by the Alliance Governing Board and the working group, focusing on reviewing the IGA draft and addressing the transition from the previous agreement.
- Strategic Planning and Detailed Implementation Planning: From strategic oversight by the advisory board to detailed planning for implementation phases, ensuring a seamless transition and setup for execution.
- Implementation and Operationalization: Beginning with initial operational activities by January 2025 and extending through comprehensive preparation for full-scale implementation, leading up to the official start of the fully operational IGA by Fall 2025.

**4/24-1 Approval of Decennial Committee Report on Efficiency**

Trustee Salzberg offered: “Be it resolved that the Board of Trustees of Community College District 535 approves the Decennial Committee Report on Efficiency for submission to the Cook County Board.”

Trustee Bashiri-Remetio seconded the motion. Trustee Stafford called the roll:

Ms. Bashiri-Remetio	Aye
Ms. Burns	Aye
Dr. Bush	Aye
Mr. Ghogomu	Aye
Ms. Harada	Aye
Mr. Salzberg	Aye

Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried.

**Adjournment**

At 6:19 p.m., Chair Yanow asked for a motion for an adjournment. Trustee Salzberg made the motion, seconded by Trustee Bush. A voice vote was called, and the motion passed unanimously.

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Wendy B. Yanow, Chair

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William Stafford, Secretary

Minutes recorded by:  
Beatriz Sparks  
3/2024

**Recommendation for Seating of Student Member of the Board of Trustees**

SECTION 1: An election for the Student Member of the Board of Trustees was held March 25 - 29, 2024. The election was conducted in all respects as provided by law and according to Policy 1005. The election was conducted online, using the Simply Voting software purchased by the Student Government Association. Currently enrolled students were provided a ballot via email, and Simply Voting provided a secure method to permit students to vote from their computer or mobile device; 176 students cast ballots in the election.

The returns of the election have been duly canvassed by the Judges of Election. The student meets all qualifications for Trustees as specified in Policy 1004.

SECTION 2: The Board of Trustees declares that Franklin Ocaña II received 91 votes (61.5%) for the office of Student Member of the Board of Trustees. His opponent Akash Patel receiving 57 (38.5%) with 28 (15.9%) abstaining votes cast, thereby declaring Franklin Ocaña II the successful candidate to serve as the Student Trustee with a term commencing on April 16, 2024 and concluding at the Board of Trustees meeting in April 2025.

SECTION 3: This resolution shall be effective from and after its passage as provided by law.

Adopted this 16<sup>th</sup> Day of April 2024

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Board Secretary

KH:bs  
4/2024

**Resolution Organizing the Board of Trustees for the Term Commencing April 16, 2024**

According to Board Policy 1011 and in conformance with the Illinois Public Community College Act, Chapter 110, Act 805, Section 3-8 (110 ILCS 805/3-8), the Board of Trustees of Community College District 535 elects its officers, comprised of a Chair, Vice Chair, and Secretary, from its membership, and appoints a Treasurer, not a member of the Board, at its organizational meeting held in April. Board policy provides that each officer shall serve for a term of one year. Also at the organizational meeting, the Board establishes a calendar of meetings for the ensuing calendar year in accordance with 110 ILCS 805/3-8, to be made available to the public the following January in accordance with the Open Meetings Act, Chapter 5, Act 120, Section 2.03 (5 ILCS 120/2.03).

JLS:bs  
4/2024

**President's Recommendation:**

That the Board adopts the following resolution:

"WHEREAS, pursuant to College policy and in accordance with the Illinois Public Community College Act, as amended (110 ILCS 805/3-8), the Board of Trustees of Community College District 535 elects its officers comprised of a Chair, Vice Chair and Secretary, from its membership, and appoints a Treasurer, not a member of the Board, at its annual organizational meeting held in April."

*Nomination of Officers: The Chair will ask for nominations for each individual office:*

*Nominations for the Office of CHAIR of the Board;*

*Nominations for the Office of VICE CHAIR of the Board;*

*Nominations for the Office of SECRETARY of the Board;*

"NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT 535, COUNTY OF COOK AND STATE OF ILLINOIS THAT:

1. The Board is hereby organized for the term commencing April 16, 2024.
2. Dates for the regular meetings of the Board for the calendar year 2025 shall be fixed as follows:

January 21, February 18, March 18, April 22, May 20, June 24, August 19, September 16, October 21, November 18, and December 16.

Beginning at 6:00 p.m. in the Board room, 1506, at Oakton Community College, 1600 E. Golf Road, Des Plaines, Illinois unless otherwise indicated. Time and location of all meetings, as well as meeting agendas, will be posted 48 hours in advance as required by law.

3. All Board rules, policies, and procedures in effect during the previous year shall remain in effect.
4. Michele Roberts is hereby appointed Treasurer to serve at the pleasure of the Board for no additional compensation, provided that before entering upon her duties, the Treasurer shall execute and deliver to the Board a bond, as required by the Illinois Public Community College Act."

**Approval of Adoption of Consent Agenda**

“Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda.”

**Approval of Consent Agenda Items 4/24-4 through 4/24-10**

“Be it resolved that the Board of Trustees of Community College District 535 approves the following items 4/24-4 through 4/24-10 as listed in the Consent Agenda:

- 4/24-4           Ratification of Payment of Bills for March 2024
- 4/24-5           Acceptance of Treasurer’s Report for March 2024
- 4/24-6           Acceptance of Quarterly Report on Investments
- 4/24-7           Ratification of Actions of the Alliance for Lifelong Learning Executive Board
- 4/24-8           Supplemental Authorization to Pay Professional Personnel – Spring 2024
- 4/24-9           Approval of Clinical Practice Agreements
- 4/24-10          Approval of Rock Salt Contract Joint Participation Agreement with the Illinois Department of Central Management Services.”

**Ratification of Payment of Bills for March 2024**

The check register detailing the regular monthly bills for March 2024 was sent out April 12, 2024. The totals by fund are on page 2. This includes approval of travel reimbursements for March 2024.

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Board Chair

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Board Secretary

MR:mw  
4/2024

**President's Recommendation:**

That the Board adopts the following resolution (*if not adopted in the Consent Agenda*):

“Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$9,253,648.86 for all check amounts as listed and for all purposes as appearing on a report dated March 2024.”

OAKTON COMMUNITY COLLEGE  
COMMUNITY COLLEGE DISTRICT 535

I hereby certify that materials and/or services for the Education Fund, Operations, Building and Maintenance Fund, Operations, Building and Maintenance Fund (Restricted), Auxiliary Enterprise Fund, and Restricted Purposes, Working Cash, Trust/Agency, Audit, Liability, Protection & Settlement, and Social Security Medicare Fund, and also includes approval of travel reimbursements for March 2024, represented by checks on pages 1-17 numbered !0003489 - !0003508, !0003510 - !0003534, !0003536 - !0003579, !0003581 - !0003620, !0003622 - !0003624, A0165246 - A0165257, A0165259 - A0165373, A0165375 - A0165427, A0165429 - A0165583 and A0165585 - A0165686 on the check register, have been received, supporting invoices audited and that these checks were in order for issuance and are hereby listed for ratification by the Board of Trustees.

*Michèle C Roberts*

Treasurer, Oakton Community College District 535

RECAPITULATION Fund	<u>Gross Check Issued</u>				
	Payroll	Accounts Payable	Sub-Total	Voided Checks	Total
Education	\$ 5,944,725.38	\$ 739,662.88	\$ 6,684,388.26	\$ -	\$ 6,684,388.26
Operation, Building And Maintenance Fund	\$ 506,609.52	\$ 340,606.67	\$ 847,216.19	\$ -	\$ 847,216.19
Maintenance Fund (Restricted)	\$ -	\$ 486,758.05	\$ 486,758.05	\$ -	\$ 486,758.05
Bond And Interest	\$ -	\$ -	\$ -	\$ -	\$ -
Auxiliary Enterprise	\$ 357,254.07	\$ 269,279.81	\$ 626,533.88	\$ (468.00)	\$ 626,065.88
Restricted Purpose	\$ 448,731.62	\$ 148,876.47	\$ 597,608.09	\$ -	\$ 597,608.09
Working Cash	\$ -	\$ -	\$ -	\$ -	\$ -
Trust/Agency	\$ -	\$ 2,617.88	\$ 2,617.88	\$ -	\$ 2,617.88
Audit	\$ -	\$ -	\$ -	\$ -	\$ -
Liability, Protection & Settlement	\$ -	\$ -	\$ -	\$ -	\$ -
Social Security/Medicare	\$ -	\$ -	\$ -	\$ -	\$ -
Loan	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTALS</b>	<b>\$ 7,257,320.59</b>	<b>\$ 1,987,801.76</b>	<b>\$ 9,245,122.35</b>	<b>\$ (468.00)</b>	<b>\$ 9,244,654.35</b>
STUDENT GOVERNMENT	\$ -	\$ 8,526.51	\$ 8,526.51	\$ -	\$ 8,526.51
<b>TOTAL PER REPORT</b>	<b>\$ 7,257,320.59</b>	<b>\$ 1,996,328.27</b>	<b>\$ 9,253,648.86</b>	<b>\$ (468.00)</b>	<b>\$ 9,253,180.86</b>

STUDENT GOVERNMENT AFFIDAVIT  
OAKTON COMMUNITY COLLEGE  
COMMUNITY COLLEGE DISTRICT 535

Certification of Treasurer

I hereby certify that materials and/or services represented by checks on pages 1-17 numbered !0003499, !0003526, !0003526, !0003531, !0003583, A0165248, A0165248, A0165250, A0165250, A0165252, A0165307, A0165328, A0165353, A0165375, A0165422, A0165431, A0165492, A0165518 and A0165621 have been received, supporting invoices audited and that these checks were in order for issuance and are hereby listed for ratification by the Student Government.

*Michele C Roberts*

\_\_\_\_\_  
Treasurer, Community College District 535

Approval of Expenditures

The Student Government of Community College District 535 hereby ratifies expenditures in the amount of \$8,526.51 for student activities as listed, and ratifies release of these checks as listed above by the Treasurer of Community College District 535 for all purposes as appearing on a report dated March 2024.

\_\_\_\_\_  
Student Government Association

**Acceptance of Treasurer's Report for March 2024**

The Treasurer's comments that highlight the significant areas for this report are on page 3. The President asks that questions on the general significance of this month's report be directed to her with the understanding that she will refer questions of detail to the Treasurer or Controller for amplification.

MR:mw  
4/2024

**President's Recommendation:**

That the Board adopts the following resolution (*if not adopted in the Consent Agenda*):

"Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College's official records, the report of the Treasurer for the month of March 2024."

OAKTON COLLEGE  
COMMUNITY COLLEGE DISTRICT 535  
TREASURER'S REPORT

March 2024

Michele Roberts  
Vice President for Administrative Affairs/Treasurer  
W. Andy Williams  
Controller, Budget and Accounting Services

Treasurer's Comments on March 2024 Financial Statements

Page 4. Financial Position Statement

**Cash and investments**

Monthly collections included \$24.3 million in property taxes, \$866,000 in state MAP grants, \$699,000 in tuition and fees, \$617,000 in interest earnings, \$369,000 for the credit hour grant, \$188,000 for the Adult Ed. Fed Basic grant, \$183,000 in replacement taxes, and \$43,000 in state Perkins grants.

Net cash and investments increased \$18.7 million from the previous month, as expected.

Page 5. Summary of Education and Operations and Maintenance Funds Revenues and Expenditures

**Revenues**

At the end of March, revenues were \$78.9 million or 107% of the prorated budget, compared to \$75.5 million, or 109% for the previous year. Tuition and fees totaled \$21.9 million year to date, or 103% of the prorated budget. Last year, tuition and fees totaled \$22.8 million or 116% of the prorated budget. Revenues from tuition and fees are recorded as billed.

**Expenditures**

The current year's total actual operating expenditures were \$57.5 million. The operating expenditures are \$4.1 million (7.7%) above prior year's actual expenditures of \$53.4 million for the same period. Net transfers total \$6.7 million as budgeted.

**OAKTON COLLEGE**  
**FINANCIAL POSITION OF FUNDS AS OF**  
**March 31, 2024**  
**(IN THOUSANDS)**

	Education	Operations & Maintenance	Operations & Maintenance (Restricted)	Bond And Interest	General Long term Debt	Working Cash Auxiliary Agency Restricted	Investment In Plant	Social Security Medicare Audit Tort	Retiree Health Ins.	Total All Funds
<b>ASSETS</b>										
Cash	\$ 3,054	\$ 520	\$ 536	\$ 624	\$ -	\$ 2,327	\$ -	\$ 1,128	\$ 836	\$ 9,025
Taxes Receivable	30,046	1,672	-	1,360	-	-	-	(31)	-	33,047
Student Tuition Receivable	4,943	1	5	-	-	851	-	-	-	5,800
Government Funds Receivable	(5)	-	-	-	-	814	-	17	-	826
Lease Receivable	13,653	-	-	-	-	-	-	-	-	13,653
Accrued Interest	1,143	160	307	-	-	33	-	6	406	2,055
Other Receivables	544	1	-	-	-	(62)	-	-	-	483
Investments										
Short-term	88,251	14,853	37,627	4,981	(2,170)	2,114	-	319	33,372	179,347
Long-term	22,906	3,149	4,053	-	-	376	-	128	7,567	38,179
Due from (to) Other Funds	(14,500)	-	-	-	-	14,500	-	-	-	-
Inventories - Prepays	859	(1)	-	-	(468)	222	-	-	-	612
Total Current Assets	150,894	20,355	42,528	6,965	(2,638)	21,175	-	1,567	42,181	283,027
Net Investment in Plant	-	-	-	-	-	-	102,061	-	-	102,061
Intangible Assets	-	-	-	-	-	-	558	-	-	558
Total Assets	\$ 150,894	\$ 20,355	\$ 42,528	\$ 6,965	\$ (2,638)	\$ 21,175	\$ 102,619	\$ 1,567	\$ 42,181	\$ 385,646
Deferred Outflows - CIP and College Plan	-	-	-	-	-	-	-	-	956	956
Total Assets and Deferred Outflows of Resources	\$ 150,894	\$ 20,355	\$ 42,528	\$ 6,965	\$ (2,638)	\$ 21,175	\$ 102,619	\$ 1,567	\$ 43,137	\$ 386,602
<b>LIABILITIES AND NET POSITION</b>										
Payables	\$ 2,367	\$ -	\$ 46	\$ -	\$ -	\$ (45)	\$ -	\$ -	\$ -	\$ 2,368
Accrued Interest Payable	-	-	-	-	111	-	-	-	-	111
Deferred Tuition Revenue	2,070	-	22	-	-	89	-	-	-	2,181
Accruals	3,526	299	-	-	-	268	-	-	-	4,093
Bonds Payable	-	-	-	-	58,012	-	-	-	-	58,012
Lease Liability	-	-	-	-	251	-	-	-	-	251
Subscriptions Liability	-	-	-	-	2,311	-	-	-	-	2,311
OPEB Liability	-	-	-	-	-	-	-	-	15,652	15,652
Total Liabilities	7,963	299	68	-	60,685	312	-	-	15,652	84,979
Deferred Inflows of Resources - Property Taxes	41,534	5,762	-	2,934	-	-	-	72	-	50,302
Deferred Inflows - CIP and College Plan	-	-	-	-	-	-	-	-	27,710	27,710
Deferred Inflows - Leases	13,653	-	-	-	-	-	-	-	-	13,653
Total Liabilities and Deferred Inflows of Resources	63,150	6,061	68	2,934	60,685	312	-	72	43,362	176,644
<b>Net Position</b>										
Unrestricted	87,743	14,295	42,459	-	-	3,983	-	-	(226)	148,254
Restricted	-	-	-	-	-	16,881	-	1,494	-	18,375
Debt Service	-	-	-	4,032	(63,322)	-	-	-	-	(59,290)
Plant	-	-	-	-	-	-	102,619	-	-	102,619
Total Net Position	87,743	14,295	42,459	4,032	(63,322)	20,864	102,619	1,494	(226)	209,958
<b>TOTAL LIABILITIES &amp; NET POSITION</b>	<b>\$ 150,893</b>	<b>\$ 20,356</b>	<b>\$ 42,527</b>	<b>\$ 6,966</b>	<b>\$ (2,637)</b>	<b>\$ 21,176</b>	<b>\$ 102,619</b>	<b>\$ 1,566</b>	<b>\$ 43,136</b>	<b>\$ 386,602</b>

**OAKTON COLLEGE**  
**EDUCATION AND OPERATIONS AND MAINTENANCE FUNDS**  
**SUMMARY OF REVENUES AND EXPENDITURES**  
**NINE MONTHS ENDED MARCH 31, 2024**

	Operating Budget (000)	Prorated Budget (000)	Actual (000)	As a % of Prorated Budget	
				Current	Last Year
<b>REVENUES (cash and accrual basis)</b>					
Property Taxes (accrual basis)	\$ 60,400	\$ 45,300	\$ 45,293	100%	98%
Replacement Tax	2,000	1,500	1,717	114%	225%
State Revenue	4,335	3,251	4,600	141%	148%
Tuition and Fees	20,698	21,277	21,877	103%	116%
Other	3,159	2,369	5,412	228%	310%
<b>TOTAL REVENUES</b>	<b>\$ 90,592</b>	<b>\$ 73,698</b>	<b>\$ 78,899</b>	<b>107%</b>	<b>109%</b>
<b>EXPENDITURES (accrual basis)</b>					
Instructional	\$ 31,145	\$ 23,359	\$ 23,575	101%	98%
Academic Support	20,606	15,455	14,045	91%	93%
Student Services	9,043	6,782	5,944	88%	84%
Public Services	1,329	997	899	90%	83%
Operations and Maintenance	8,545	6,409	5,821	91%	79%
General Administration	8,104	6,078	5,417	89%	94%
General Institutional	642	482	1,805	375%	648%
Contingency	2,271	1,703	-	0%	0%
<b>TOTAL EXPENDITURES</b>	<b>\$ 81,685</b>	<b>\$ 61,264</b>	<b>\$ 57,506</b>	<b>94%</b>	<b>92%</b>
Revenues over (under) expenditures	8,907	12,434	21,393		
Net Fund transfers					
To O & M Fund (Restricted)	(5,000)	(3,750)	(3,750)		
To Auxiliary Fund and Alliance	(2,479)	(1,859)	(1,859)		
To Restricted Purpose Fund	(100)	(75)	(75)		
To Liability, Protection & Settlement Fund	(770)	(578)	(578)		
To Social Security/Medicare Fund	(874)	(656)	(656)		
From Working Cash Fund: Interest	290	218	218		
<b>Total Transfers</b>	<b>\$ (8,933)</b>	<b>\$ (6,700)</b>	<b>\$ (6,700)</b>		
<b>Net Revenue over (under) expenditures</b>	<b>\$ (26)</b>	<b>\$ 5,734</b>	<b>\$ 14,693</b>		

**OAKTON COLLEGE  
REVENUES AND EXPENDITURES  
NINE MONTHS ENDED MARCH 31, 2024**

**AGENDA ITEM 4/24-5  
6 of 9**

<b>OPERATIONS AND MAINTENANCE FUND (Restricted)</b>	<b>Budget (000)</b>	<b>Actual (000)</b>	<b>Actual as a % of Budget</b>
<b>REVENUES</b>			
Construction Fee	295	297	101%
Interest and Investments Gain/Loss	16	952	5950%
Debt Certificates 2023	14,900	14,690	99%
Other Revenue	-	4	0%
<b>Total revenues</b>	<b>15,211</b>	<b>15,943</b>	<b>105%</b>
<b>EXPENDITURES</b>			
Project Management Service	-	164	0%
Electrical Service - Motor Controls	150	-	0%
Electrical Service - Interior	100	-	0%
Courtyards	550	-	0%
Learning Commons RHC	3,064	468	15%
Boiler Replacement	1,238	1,078	87%
DP Workplace-Critical Adjacencies	1,700	-	0%
Learning Commons DP - Enabling Project	-	145	0%
Plumbing	350	-	0%
ADA Compliance	131	-	0%
TenHoeve Wing Remodeling	685	190	28%
RHC HVAC Replacement/Engineering	200	-	0%
ECE Re-Flooring	23	21	91%
CDL Program Parking Lot Upgrades	34	17	50%
Flooring	275	-	0%
Domestic Water Pump	115	107	93%
Fire Sprinkler/Pump	350	-	0%
Backup Generator - Skokie	100	-	0%
Capital Equipment	570	214	38%
Hardware Replacement/Master Keying	1,000	20	2%
Sidewalk Repair and Replacement	100	-	0%
Landscape Improvement	824	431	52%
Switchgear Upgrades - Des Plaines	50	12	24%
Pedestrian Path	250	-	0%
Skokie Metal Wall Panel Project	-	1,445	0%
Camera Replacement	500	10	2%
Exterior Envelope	870	-	0%
Baseball Complex Renovation	1,000	17	2%
College Rebrand Signage	52	129	248%
Washroom Upgrades Phase 1	500	-	0%
Contingency	95	-	0%
<b>Total expenditures</b>	<b>14,876</b>	<b>4,468</b>	<b>30%</b>
Transfer in	5,000	3,750	75%
<b>Net</b>	<b>\$ 5,335</b>	<b>\$ 15,225</b>	<b>285%</b>

<b>AUXILIARY ENTERPRISE FUND (excluding Alliance)</b>	<b>Budget (000)</b>	<b>Actual (000)</b>	<b>Actual as a % of Budget</b>	
			<b>Current</b>	<b>Last Year</b>
<b>REVENUES</b>				
Bookstore Sales	\$ 1,332	\$ 1,622	122%	104%
Workforce Development	210	7	3%	22%
Copy Center	67	88	131%	42%
Athletics	37	40	108%	438%
Child Care	321	362	113%	89%
PAC Operations	1	5	500%	75%
Other	65	67	103%	89%
Interest and Investments Gain/Loss	188	71	38%	75%
<b>Total revenues</b>	<b>2,221</b>	<b>2,262</b>	<b>102%</b>	<b>78%</b>
<b>EXPENDITURES</b>				
Bookstore Operating Expenses	\$ 1,424	\$ 1,012	71%	56%
Workforce Development	200	84	42%	68%
Copy Center	446	308	69%	59%
Athletics	1,302	1,015	78%	80%
Child Care	570	415	73%	69%
PAC Operations	105	70	67%	56%
Auxiliary Services Administration	344	281	82%	59%
Other	479	116	24%	21%
<b>Total expenditures</b>	<b>4,870</b>	<b>3,301</b>	<b>68%</b>	<b>59%</b>
Transfers in (out)	2,272	1,704		
<b>Net</b>	<b>\$ (377)</b>	<b>\$ 665</b>		

**ALLIANCE FOR LIFELONG LEARNING  
SUMMARY OF REVENUES AND EXPENDITURES  
NINE MONTHS ENDED MARCH 31, 2024**

	<b>Operating Budget (000)</b>	<b>Prorata Budget (000)</b>	<b>Actual (000)</b>	<b>Actual As a% Budget</b>	<b>Last Year</b>
<b><u>REVENUES</u></b>					
State Revenue	\$ 584	\$ 438	\$ 463	79%	83%
Tuition and Fees	1,397	1,048	1,076	77%	67%
Sale of Materials	1	1	-	0%	50%
Institutional Support					
Evening High School	133	100	90	68%	72%
Other Revenues	45	34	16	36%	27%
Total revenues	<u>2,160</u>	<u>1,620</u>	<u>1,645</u>	<u>76%</u>	<u>70%</u>
<b><u>EXPENDITURES</u></b>					
Administrative Support	\$ 1,315	986	\$ 739	56%	54%
Instructional Programs					
Allied Health	148	111	40	27%	34%
Job-related	447	335	334	75%	51%
Personal	13	10	15	115%	117%
Emeritus Programs	64	48	31	48%	41%
High School Programs	136	102	60	44%	44%
ESL Programs	76	57	49	64%	61%
Total Programs	<u>884</u>	<u>663</u>	<u>529</u>	<u>60%</u>	<u>48%</u>
Total expenditures	<u>2,199</u>	<u>1,649</u>	<u>1,268</u>	<u>58%</u>	<u>52%</u>
Revenue over (under) expenditures	<u>\$ (39)</u>	<u>\$ (29)</u>	<u>\$ 377</u>		
Transfer in	53	40	40		
Net	14	11	417		

**OAKTON COLLEGE**  
**STUDENT ACTIVITIES FUND**  
**SUMMARY OF REVENUES AND EXPENDITURES**  
**NINE MONTHS ENDED MARCH 31, 2024**

	<b>Program Generated Revenue</b>	<b>Revenue Allocated to Programs</b>	<b>Total Revenue and Allocation</b>	<b>Expenditures</b>	<b>Program Net Fav (Unfav)</b>
Activity fees	\$ 439,486				
Interest income	-				
Sub total revenues	<u>439,486</u>				
369901 Student Government Association	9,195	50,000	59,195	(99,695)	(40,500)
369910 Occurrence	853	15,000	15,853	(673)	15,180
369919 Campus Activities Board	-	60,000	60,000	(43,541)	16,459
369920 Star Wars Club	-	450	450	(34)	416
369922 IEEE	-	2,603	2,603	(173)	2,430
369923 Stud Global Health & Sustain	-	-	-	(45)	(45)
369924 Anime Club	-	401	401	(74)	327
369925 M.A.T.H. Club	-	800	800	-	800
369926 Diversability Club	-	400	400	-	400
369927 Groovy Movies	-	400	400	-	400
369928 Gamers Rise Up	-	400	400	-	400
369930 Early Childhood Education Club	-	2,516	2,516	(50)	2,466
369931 Stitch Happens	243	-	243	(148)	95
369932 Ceramics Club	-	986	986	(47)	939
369935 Honors Student Organization	-	1,300	1,300	-	1,300
369936 ANDALE Club	-	15,000	15,000	-	15,000
369937 Oakton Future Educators	-	600	600	(501)	99
369940 Card and Board Game Club	-	2,091	2,091	-	2,091
369943 Japanese Culture Club	41	731	772	(380)	392
369944 South Asian Club	-	584	584	(59)	525
369945 Physical Therapy Assist.	929	2,545	3,474	-	3,474
369946 Phi Theta Kappa (PTK)	3,850	15,000	18,850	(6,325)	12,525
369947 Oakton Pride Club	-	1,298	1,298	(198)	1,100
369949 Mission Bible Club	-	1,034	1,034	(343)	691
369950 Latinx Club	-	1,488	1,488	-	1,488
369951 Society of Women Engineers	-	1,447	1,447	(45)	1,402
369954 Korean Culture Club	-	1,089	1,089	(80)	1,009
369955 Environmental Club	-	2,181	2,181	(31)	2,150
369958 Coding Club	-	820	820	-	820
369959 Black Student Union	-	2,815	2,815	-	2,815
369960 Muslim Student Association	656	3,685	4,341	(237)	4,104
369961 DECA	-	1,009	1,009	(150)	859
369963 Fine Arts Club	-	1,330	1,330	-	1,330
369964 Oakton Helping Others	-	2,799	2,799	-	2,799
369967 Creative Writing Club	-	800	800	-	800
369968 Diverse D.U.R.A. Outreach	40	975	1,015	-	1,015
369969 Great Books Club	-	684	684	(175)	509
369970 Oakton Octaves Club	-	800	800	(121)	679
369971 Habitat for Humanity	-	2,188	2,188	(93)	2,095
369972 PAYO	257	2,569	2,826	(86)	2,740
369973 Oakton Student Dance Club	-	657	657	-	657
369974 Veterans Club	-	450	450	-	450
369982 Graphic Design Club	-	726	726	-	726
Sub Totals	<u>16,063</u>	<u>60,000</u>	<u>60,000</u>	<u>(153,304)</u>	<u>65,411</u>

**Fund Summary**

Total Revenues	\$ 455,549
Total Expenditures	(153,304)
Total Transfers to other funds	-
Excess revenues over expenditures	<u>302,244</u>
Net Position 6/30/23	<u>1,429,803</u>
Net Position, end of period	<u>\$ 1,732,048</u>

**OAKTON COMMUNITY COLLEGE  
AUTOMATIC CLEARING HOUSE (ACH) WIRE TRANSFERS & PAYMENTS  
Mar-24**

**GENERAL FUND TRANSFERS/PAYMENTS**

<u>DATE</u>	<u>AMOUNT</u>	<u>REFUNDS/ STUDENT- DISBURSEMENTS</u>	<u>ILLINOIS SALES TAX</u>	<u>EMPLOYEE HEALTH INSURANCE CCHC</u>	<u>CHASE CREDIT CARD</u>	<u>BOND HOLDER &amp; MISC</u>
3/11/2024	\$ 864,715.07			\$ 864,715.07		
3/13/2024	\$ 1,200,228.06	\$ 1,200,228.06				
3/14/2024	\$ 50,000.00					\$ 50,000.00
3/15/2024	\$ 1,744.00		\$ 1,744.00			
<b>TOTAL</b>	<b>\$ 2,116,687.13</b>	<b>\$ 1,200,228.06</b>	<b>\$ 1,744.00</b>	<b>\$ 864,715.07</b>	<b>\$ -</b>	<b>\$ 50,000.00</b>

**PAYROLL TAXES - TRANSFERS/PAYMENTS**

<u>DATE</u>	<u>AMOUNT</u>	<u>FEDERAL PAYROLL TAXES</u>	<u>STATE PAYROLL TAXES</u>	<u>SURS</u>	<u>CREDIT UNION AND TAX SHELTERS</u>
3/1/2024	\$ 669,600.85	\$ 264,988.65	\$ 97,824.58	\$ 224,990.01	\$ 81,797.61
	\$ -				
3/15/2024	\$ 669,445.18	\$ 264,973.61	\$ 98,223.80	\$ 224,487.15	\$ 81,760.62
	\$ -				
3/29/2024	\$ 685,370.51	\$ 272,783.23	\$ 101,030.58	\$ 231,760.91	\$ 79,795.79
	\$ -				
	\$ -				
	\$ -				
<b>TOTAL</b>	<b>\$ 2,024,416.54</b>	<b>\$ 802,745.49</b>	<b>\$ 297,078.96</b>	<b>\$ 681,238.07</b>	<b>\$ 243,354.02</b>

**Acceptance of Quarterly Report on Investments**

Quarter ended March 31, 2024.

At the end of March 2024, the fair market value of investments totaled \$216.8 million compared to \$195.5 million at the end of December and \$166.3 million for the same month of the previous year. The average yield for this quarter (before fair value adjustment) of this year and last year are 3.39% and 2.89% respectively.

Interest income for the three months ending March 31, 2024 and 2023, before fair market value adjustment was \$6,985,012 and \$2,895,922 respectively.

The year to date fair market value adjustment is a favorable \$573,673 compared to a favorable \$95,560 for the same period last year. Fair market adjustment reflects current economic conditions and fluctuating interest rates.

<b><u>Investments (000)'s</u></b>	<b><u>March 31, 2024</u></b>	<b><u>Dec. 31, 2023</u></b>
Certificates of Deposit	\$ 46,193	\$ 49,047
Illinois funds	67,002	60,710
ISDLAF - Liquid and Max General Fund	6,698	11,692
Chase Savings	1,966	1,907
PMA NEXBANK SSB-ICS	-	10,017
2023 Bond Series A	15,158	14,961
PMA Preferred Bank	2,352	22
Treasury Notes	58,891	28,573
U.S. Treasury Obligations (GNMA's)	308	326
U.S. Treasury Obligations (FNMA's)	4,830	4,614
Federal Agency Bonds	1,194	1,248
Local Government Bonds	3,658	3,748
PMA First American MM	67	275
Wintrust Bank	3,161	3,118
Huntington ICS	5,308	5,246
<b>Total</b>	<b>\$ 216,787</b>	<b>\$ 195,504</b>

<b><u>Fair Market Value Adjustment</u></b>	<b><u>FY 2024</u></b>	<b><u>FY 2023</u></b>
1st Quarter	(79,314)	(455,221.35)
2nd Quarter	487,436	156,304.71
3rd Quarter	165,551	394,477.00
4th Quarter		
<b>Year to Date</b>	<b>\$ 573,673</b>	<b>\$ 95,560</b>

**President's Recommendation:**

That the Board adopts the following resolution (*if not adopted in the Consent Agenda*):

“Be it resolved that the Board of Trustees of Community College District 535 accepts the Quarterly Report on Investments for filing.”

Type of Security: OCC FUNDS	Coupon Rate	Fair Market Value *9	Par Value	Purchase Date	Maturity Date	Rate of Interest	Interest Earnings YTD	Interest Payments Received	Accrued Interest Balance
C-D	0.113%	-	-	8/11/2021	8/11/2023	0.113%	32	561	-
C-D	0.060%	-	-	8/17/2021	8/17/2023	0.060%	20	300	-
C-D	0.110%	-	-	8/26/2021	8/28/2023	0.110%	44	544	-
C-D	0.752%	240,663	249,090	12/10/2021	12/10/2024	0.752%	1,411	1,119	292
C-D	1.452%	-	-	3/9/2022	3/11/2024	1.452%	2,506	3,984	-
C-D	3.040%	-	-	8/12/2022	8/14/2023	3.040%	3,863	30,567	-
C-D	3.200%	-	-	8/15/2022	8/15/2023	3.200%	1,007	7,744	-
C-D	3.052%	-	-	8/17/2022	2/20/2024	3.052%	4,893	5,414	-
C-D	3.204%	243,024	245,000	8/22/2022	8/22/2024	3.204%	5,914	8,208	279
C-D	2.997%	235,200	249,318	8/12/2022	8/12/2024	2.997%	5,630	-	12,221
C-D	3.350%	242,767	245,000	9/13/2022	9/13/2024	3.350%	6,184	8,353	221
C-D	4.594%	-	-	10/27/2022	10/27/2023	4.594%	3,733	10,948	-
C-D	4.500%	-	-	10/27/2022	10/27/2023	4.500%	3,657	10,733	-
C-D	4.486%	-	-	10/27/2022	10/27/2023	4.486%	3,645	10,699	-
C-D	4.455%	243,744	244,000	11/7/2022	5/7/2024	4.455%	8,190	5,658	3,964
C-D	4.454%	248,771	249,000	11/9/2022	5/9/2024	4.454%	8,356	8,598	184
C-D	4.556%	243,257	244,000	11/3/2022	11/4/2024	4.556%	8,376	5,781	4,187
C-D	4.556%	243,257	244,000	11/3/2022	11/4/2024	4.556%	8,376	5,781	4,187
C-D	4.756%	242,460	243,000	12/7/2022	12/9/2024	4.756%	8,707	5,970	3,291
C-D	4.670%	242,663	243,000	12/7/2022	6/7/2024	4.670%	8,550	5,909	3,138
C-D	4.654%	247,727	248,000	12/5/2022	6/5/2024	4.654%	8,696	8,936	370
C-D	4.654%	247,719	248,000	12/15/2022	6/14/2024	4.654%	8,696	8,936	54
C-D	4.650%	-	-	12/7/2022	12/7/2023	4.650%	4,851	11,305	-
C-D	4.650%	-	-	12/9/2022	12/8/2023	4.650%	4,882	11,274	-
C-D	4.739%	-	-	12/6/2022	12/6/2023	4.739%	5,156	11,281	-
C-D	4.693%	228,000	249,856	12/6/2022	12/6/2024	4.693%	8,834	-	15,452
C-D	4.560%	-	-	1/17/2023	7/3/2023	4.560%	94	5,106	-
C-D	4.563%	-	-	1/17/2023	7/3/2023	4.563%	94	5,109	-
C-D	4.568%	-	-	1/17/2023	10/11/2023	4.568%	20,096	50,409	-
C-D	4.768%	-	-	1/17/2023	10/11/2023	4.768%	3,362	8,421	-
C-D	4.567%	-	-	1/20/2023	10/11/2023	4.567%	53,254	132,130	-
C-D	4.592%	-	-	1/20/2023	10/11/2023	4.592%	3,237	8,032	-
C-D	4.640%	-	-	1/20/2023	1/3/2024	4.640%	62,059	110,597	-
C-D	4.593%	-	-	1/20/2023	1/22/2024	4.593%	13,560	23,091	-
C-D	4.396%	234,250	249,737	1/20/2023	7/22/2024	4.396%	8,271	-	13,114
C-D	4.404%	248,350	249,000	1/30/2023	7/30/2024	4.404%	8,262	8,505	(243)
C-D	4.144%	230,200	249,608	1/20/2023	1/21/2025	4.144%	7,793	-	12,356
C-D	4.355%	242,750	244,000	1/25/2023	1/27/2025	4.355%	8,006	10,980	1,568
C-D	4.756%	-	-	2/8/2023	2/8/2024	4.756%	30,439	47,560	-
C-D	4.327%	247,422	249,000	2/17/2023	2/18/2025	4.327%	8,118	8,225	217
C-D	4.818%	227,450	249,849	2/27/2023	2/28/2025	4.818%	9,070	-	13,126
C-D	5.020%	-	-	3/16/2023	8/30/2023	5.020%	2,096	5,610	-
C-D	4.800%	-	-	3/16/2023	8/30/2023	4.800%	2,004	5,369	-
C-D	5.006%	-	-	3/16/2023	8/30/2023	5.006%	2,091	5,595	-
C-D	4.514%	-	-	3/16/2023	8/30/2023	4.514%	1,885	5,056	-
C-D	4.550%	-	-	3/16/2023	8/30/2023	4.550%	1,900	5,095	-
C-D	4.944%	247,624	248,000	3/10/2023	9/10/2024	4.944%	9,238	9,308	566
C-D	5.050%	-	-	4/26/2023	9/25/2023	5.050%	27,653	47,318	-
C-D	5.100%	-	-	4/26/2023	10/25/2023	5.100%	71,246	108,078	-
C-D	4.962%	-	-	4/28/2023	11/8/2023	4.962%	4,449	6,420	-
C-D	4.971%	238,000	249,863	4/28/2023	4/29/2024	4.971%	9,358	-	11,502
C-D	4.950%	238,050	249,898	4/28/2023	4/29/2024	4.950%	9,320	-	11,455
C-D	4.974%	237,950	249,850	4/28/2023	4/29/2024	4.974%	9,363	-	11,508
C-D	4.977%	226,800	249,845	4/25/2023	4/25/2025	4.977%	9,369	-	11,617
C-D	5.021%	8,000,000	8,399,485	5/11/2023	5/9/2024	5.021%	317,748	-	375,520
C-D	5.166%	237,400	249,732	5/19/2023	5/20/2024	5.166%	9,720	-	11,205
C-D	5.162%	237,500	249,828	5/19/2023	5/20/2024	5.162%	9,716	-	11,200
C-D	5.050%	242,758	243,000	5/11/2023	11/5/2024	5.050%	9,246	6,186	4,741
C-D	5.050%	242,632	243,000	5/15/2023	11/15/2024	5.050%	9,246	6,186	4,606
C-D	4.970%	-	-	5/4/2023	11/2/2023	4.970%	26,164	37,173	-
C-D	5.170%	-	-	5/24/2023	2/23/2024	5.170%	8,091	9,493	-
C-D	5.000%	1,000,000	1,049,865	5/4/2023	5/2/2024	5.000%	39,550	-	47,747
C-D	4.953%	237,889	238,000	5/5/2023	5/3/2024	4.953%	8,881	-	10,690
C-D	5.350%	-	-	6/29/2023	12/20/2023	5.350%	6,336	6,214	-
C-D	5.367%	-	-	6/29/2023	12/20/2023	5.367%	6,355	6,232	-
C-D	5.250%	-	-	6/29/2023	12/20/2023	5.250%	6,217	6,100	-
C-D	5.220%	10,000,000	10,522,422	6/27/2023	6/7/2024	5.220%	413,834	-	418,348
C-D	5.250%	4,750,000	4,999,375	6/27/2023	6/26/2024	5.250%	197,749	-	199,907
C-D	5.312%	237,250	249,887	7/18/2023	7/18/2024	5.312%	9,346	-	9,346
C-D	5.314%	237,200	249,806	7/19/2023	7/18/2024	5.314%	9,310	-	9,310
C-D	5.317%	3,000,000	3,159,510	7/19/2023	7/18/2024	5.317%	117,824	-	117,824
C-D	5.384%	236,900	249,760	7/27/2023	7/29/2024	5.384%	9,137	-	9,137
C-D	5.314%	225,350	249,881	7/18/2023	7/18/2025	5.314%	9,350	-	9,350
C-D	5.464%	236,950	249,897	8/8/2023	8/8/2024	5.464%	8,829	-	8,829
C-D	5.459%	236,950	249,885	8/8/2023	8/8/2024	5.459%	8,820	-	8,820
C-D	5.456%	236,950	249,866	8/8/2023	8/8/2024	5.456%	8,815	-	8,815
C-D	5.290%	237,200	249,886	8/30/2023	9/3/2024	5.290%	7,750	-	7,750
C-D	5.283%	237,200	249,868	8/30/2023	9/3/2024	5.283%	7,739	-	7,739
C-D	5.041%	232,050	249,676	8/30/2023	3/3/2025	5.041%	7,379	-	7,379
C-D	5.033%	232,100	249,704	8/30/2023	3/3/2025	5.033%	7,368	-	7,368
C-D	4.986%	227,150	249,893	8/30/2023	9/2/2025	4.986%	7,305	-	7,305
C-D	5.347%	237,050	249,781	9/7/2023	9/9/2024	5.347%	7,538	-	7,538
C-D	5.310%	237,150	249,846	9/7/2023	9/9/2024	5.310%	7,488	-	7,488
C-D	5.320%	237,200	249,874	9/7/2023	9/9/2024	5.320%	7,503	-	7,503
C-D	5.281%	-	-	9/15/2023	12/20/2023	5.281%	3,471	3,423	-
C-D	5.340%	244,400	249,871	12/7/2023	5/8/2024	5.340%	4,204	-	4,204
C-D	5.316%	237,150	249,861	12/7/2023	12/9/2024	5.316%	4,185	-	4,185
C-D	5.602%	236,550	249,874	12/7/2023	12/9/2024	5.602%	4,410	-	4,410
C-D	5.087%	237,700	249,891	12/7/2023	12/9/2024	5.087%	4,005	-	4,005
C-D	4.921%	232,600	249,847	12/7/2023	6/9/2025	4.921%	3,874	-	3,874
C-D	4.665%	228,150	249,865	12/7/2023	12/8/2025	4.665%	3,673	-	3,673
C-D	5.350%	-	-	12/8/2023	2/1/2024	5.350%	15,237	15,116	-
C-D	4.606%	242,350	243,000	12/13/2023	12/15/2025	4.606%	3,342	-	3,342
C-D	5.297%	244,700	249,885	12/14/2023	5/8/2024	5.297%	3,917	-	3,917
C-D	5.216%	1,500,000	1,578,024	12/14/2023	12/12/2024	5.216%	24,355	-	24,355
C-D	5.579%	229,800	249,900	12/14/2023	12/16/2024	5.579%	4,125	-	4,125
C-D	4.606%	242,350	243,000	12/14/2023	12/15/2025	4.606%	3,312	-	3,312
C-D	4.953%	236,776	237,000	12/15/2023	12/13/2024	4.953%	3,441	-	3,441
C-D	4.556%	242,065	243,000	12/15/2023	12/15/2025	4.556%	3,245	-	3,245
C-D	5.290%	350,000	356,848	12/20/2023	5/3/2024	5.290%	5,275	-	5,275
C-D	4.556%	242,074	243,000	12/22/2023	12/22/2025	4.556%	3,033	-	3,033
C-D	4.519%	247,104	248,000	12/29/2023	6/30/2025	4.519%	2,856	2,906	(51)
C-D	5.228%	237,500	249,883	1/8/2024	1/6/2025	5.228%	2,971	-	2,971
C-D	4.834%	233,150	249,885	1/8/2024	7/3/2025	4.834%	2,747	-	2,747
C-D	4.237%	229,800	249,619	1/8/2024	1/8/2026	4.237%	2,405	-	2,405
C-D	4.443%	247,382	249,000	1/12/2024	7/14/2025	4.443%	2,394	1,842	553
C-D	5.136%	244,800	249,864	1/23/2024	6/18/2024	5.136%	2,391	-	2,391
C-D	5.050%	237,850	249,894	1/23/2024	1/23/2025	5.050%	2,351	-	2,351
C-D	5.350%	-	-	2/1/2024	3/22/2024	5.350%	16,611	16,490	-
C-D	4.867%	238,100	249,771	2/1/2024	2/3/2025	4.867%	1,965	-	1,965

Type of Security: OCC FUNDS	Coupon Rate	Fair Market Value *9	Par Value	Purchase Date	Maturity Date	Rate of Interest	Interest Earnings YTD	Interest Payments Received	Accrued Interest Balance
C-D	4.505%	242,830	244,000	2/7/2024	8/7/2025	4.505%	1,596	-	1,596
C-D	4.945%	238,100	249,874	3/7/2024	3/7/2025	4.945%	812	-	812
C-D	4.854%	249,111	249,000	3/13/2024	9/15/2025	4.854%	596	-	596
C-D	4.655%	247,736	248,000	3/13/2024	3/13/2026	4.655%	569	-	569
C-D	5.011%	239,800	249,874	3/15/2024	1/15/2025	5.011%	549	-	549
C-D	4.903%	236,985	237,000	3/15/2024	3/14/2025	4.903%	509	-	509
C-D	4.931%	238,050	249,852	3/15/2024	3/17/2025	4.931%	540	-	540
C-D	4.769%	154,940	155,000	3/15/2024	9/15/2025	4.769%	324	-	324
C-D	4.755%	242,649	243,000	3/22/2024	9/22/2025	4.755%	285	-	285
<b>SUBTOTAL CDS</b>		<b>\$ 46,193,480</b>	<b>\$ 48,306,024</b>				<b>\$ 1,979,821</b>	<b>\$ 921,979</b>	<b>\$ 1,559,601</b>
TNOTE	2.250%	748,122	750,000	4/23/2021	4/30/2024	2.250%	12,714	8,438	7,089
TNOTE	0.375%	713,936	750,000	4/23/2021	4/30/2025	0.375%	2,119	1,406	1,181
TNOTE	2.375%	716,982	750,000	4/23/2021	4/30/2026	2.375%	13,420	8,906	7,483
TNOTE	0.250%	-	-	7/25/2021	6/15/2024	0.250%	360	231	-
TNOTE	0.625%	243,940	250,000	11/2/2021	10/15/2024	0.625%	1,177	781	642
TNOTE	0.470%	-	-	1/5/2022	7/15/2023	0.470%	145	469	-
TNOTE	0.650%	-	-	1/5/2022	1/15/2024	0.650%	2,658	938	-
TNOTE	1.370%	-	-	3/7/2022	3/15/2024	1.370%	7,291	1,875	-
TNOTE	1.200%	-	-	3/7/2022	8/31/2023	1.200%	1,274	781	-
TNOTE	1.430%	-	-	3/8/2022	3/15/2024	1.430%	2,537	625	-
TNOTE	1.366%	-	-	3/10/2022	9/15/2023	1.366%	720	156	-
TNOTE	1.544%	-	-	3/10/2022	3/15/2024	1.544%	2,739	625	-
TNOTE	1.695%	-	-	3/15/2022	3/15/2024	1.695%	3,007	625	-
TNOTE	3.056%	-	-	8/12/2022	2/15/2024	3.056%	9,628	625	-
TNOTE	3.450%	-	-	9/8/2022	9/7/2023	3.450%	3,261	16,768	-
TNOTE	4.165%	-	-	9/28/2022	10/1/2023	4.165%	5,306	625	-
TNOTE	3.366%	-	-	9/7/2022	3/15/2024	3.366%	5,971	625	-
TNOTE	4.194%	490,791	250,000	9/28/2022	9/15/2024	4.194%	7,900	938	14,393
TNOTE	4.190%	244,565	500,000	9/28/2022	9/30/2024	4.190%	15,784	3,750	20,319
TNOTE	4.350%	-	-	10/19/2022	10/15/2023	4.350%	3,188	156	-
TNOTE	4.399%	249,422	250,000	10/19/2022	4/30/2024	4.399%	8,286	3,125	6,564
TNOTE	4.295%	242,283	250,000	2/8/2023	2/15/2025	4.295%	8,090	3,750	6,642
TNOTE	4.652%	-	-	3/17/2023	8/25/2023	4.652%	7,137	20,380	-
TNOTE	5.090%	-	-	3/1/2023	2/26/2024	5.090%	16,804	24,348	-
TNOTE	3.500%	333,200	350,000	3/10/2023	2/15/2033	3.500%	7,762	10,500	(53)
TNOTE	4.920%	-	-	4/26/2023	7/27/2023	4.920%	8,189	27,560	-
TNOTE	4.923%	-	-	4/26/2023	8/8/2023	4.923%	28,931	75,885	-
TNOTE	3.625%	97,526	100,000	4/27/2023	3/31/2028	3.625%	2,731	1,813	1,554
TNOTE	3.625%	368,014	380,000	4/27/2023	3/31/2030	3.625%	6,483	2,719	4,718
TNOTE	3.875%	351,585	350,000	4/29/2023	4/30/2025	3.875%	11,508	7,750	6,391
TNOTE	5.216%	-	-	5/22/2023	10/26/2023	5.216%	25,294	32,833	-
TNOTE	5.260%	-	-	6/8/2023	9/7/2023	5.260%	49,718	64,724	-
TNOTE	5.254%	-	-	6/29/2023	11/9/2023	5.254%	4,750	4,648	-
TNOTE	5.240%	-	-	6/29/2023	11/30/2023	5.240%	35,316	42,985	-
TNOTE	5.296%	-	-	6/29/2023	12/14/2023	5.296%	6,058	5,900	-
TNOTE	5.324%	-	-	9/8/2023	12/19/2023	5.324%	40,915	40,213	-
TNOTE	5.288%	244,565	250,000	9/8/2023	9/15/2024	5.288%	7,425	938	6,487
TNOTE	5.045%	969,357	1,000,000	9/8/2023	3/15/2025	5.045%	28,335	17,500	10,835
TNOTE	4.840%	736,133	750,000	9/8/2023	9/15/2025	4.840%	20,388	26,250	(5,862)
TNOTE	5.305%	-	-	9/18/2023	12/19/2023	5.305%	3,343	3,290	-
TNOTE	5.355%	-	-	10/3/2023	1/16/2024	5.355%	30,810	30,263	-
TNOTE	5.244%	-	-	12/11/2023	3/7/2024	5.244%	68,747	67,721	-
TNOTE	5.204%	2,244,407	2,250,000	12/11/2023	4/18/2024	5.204%	35,608	-	35,608
TNOTE	5.187%	497,727	500,000	12/11/2023	5/2/2024	5.187%	7,887	-	7,887
TNOTE	4.770%	1,219,873	1,250,000	12/11/2023	6/15/2025	4.770%	18,133	17,969	164
TNOTE	4.557%	740,918	750,000	12/11/2023	12/15/2025	4.557%	10,394	15,000	(4,606)
TNOTE	5.273%	5,743,303	5,750,000	12/12/2023	4/9/2024	5.273%	91,375	-	91,375
TNOTE	5.188%	647,045	650,000	12/15/2023	5/2/2024	5.188%	9,886	-	9,886
TNOTE	5.221%	248,688	250,000	1/9/2024	5/7/2024	5.221%	2,932	-	2,932
TNOTE	5.150%	5,215,686	5,250,000	1/9/2024	5/16/2024	5.150%	60,742	-	60,742
TNOTE	5.220%	992,688	1,000,000	1/24/2024	5/21/2024	5.220%	9,582	-	9,582
TNOTE	5.194%	1,982,751	2,000,000	1/24/2024	5/30/2024	5.194%	19,068	-	19,068
TNOTE	5.155%	247,609	250,000	1/24/2024	6/6/2024	5.155%	2,366	-	2,366
TNOTE	4.125%	227,112	225,000	1/2/2024	11/15/2034	4.125%	2,263	-	2,263
TNOTE	5.116%	1,485,652	1,500,000	2/2/2024	6/6/2024	5.116%	12,194	-	12,194
TNOTE	5.236%	494,878	500,000	2/22/2024	6/11/2024	5.236%	2,726	-	2,726
TNOTE	5.246%	2,966,291	3,000,000	2/26/2024	6/18/2024	5.246%	14,660	-	14,660
TNOTE	5.199%	2,221,630	2,250,000	2/26/2024	6/27/2024	5.199%	10,897	-	10,897
TNOTE	5.203%	1,724,739	1,750,000	2/26/2024	7/11/2024	5.203%	8,482	-	8,482
TNOTE	5.181%	1,227,050	1,250,000	2/26/2024	8/8/2024	5.181%	6,033	-	6,033
TNOTE	5.149%	2,699,510	2,750,000	3/8/2024	8/8/2024	5.149%	8,923	-	8,923
TNOTE	5.132%	2,201,089	2,250,000	3/8/2024	9/15/2024	5.132%	7,276	4,219	3,057
TNOTE	5.065%	5,644,097	5,750,000	3/8/2024	9/30/2024	5.065%	18,352	-	18,352
TNOTE	4.964%	2,193,926	2,250,000	3/8/2024	12/31/2024	4.964%	7,038	-	7,038
TNOTE	4.943%	4,119,761	4,250,000	3/8/2024	1/15/2025	4.943%	13,238	-	13,238
TNOTE	5.212%	3,942,899	4,000,000	3/12/2024	7/9/2024	5.212%	10,852	-	10,852
TNOTE	5.015%	1,211,694	1,250,000	3/18/2024	1/15/2025	5.015%	2,233	-	2,233
<b>SUBTOTAL TNOTES</b>		<b>\$ 58,891,444</b>	<b>\$ 59,805,000</b>				<b>\$ 921,357</b>	<b>\$ 601,623</b>	<b>\$ 444,334</b>
ILLINOIS FUNDS (IPTIP)	0.000%	67,001,901	67,001,901	DAILY	DAILY	0.000%	2,387,747	2,387,747	-
CHASE (Money Market)	0.000%	1,965,681	1,965,681	DAILY	1/0/1900	0.000%	43,910	43,910	-
ISDLAF-LIQ+MAX FUND (Money Mar)	0.000%	6,698,295	6,698,295	DAILY	DAILY	0.000%	205,141	205,141	-
PMA 2023 Debt Certificates	0.000%	15,157,942	15,157,942	DAILY	DAILY	0.000%	497,942	497,942	-
PMA Pref. BANK SSB-ICS	0.000%	2,352,272	2,352,272	DAILY	DAILY	0.000%	111,662	111,662	-
PMA FIRST AMERICAN	0.000%	66,943	66,943	DAILY	DAILY	0.000%	2,194	2,194	-
PMA MainStreet Bank	0.000%	-	-	DAILY	DAILY	0.000%	314,593	314,593	-
HUNTINGTON ICS	0.000%	5,308,405	5,308,405	DAILY	DAILY	0.000%	185,550	185,550	-
WINTRUST BANK	0.000%	3,160,649	3,160,649	DAILY	DAILY	0.000%	126,939	126,939	-
<b>SUBTOTAL MONEY MKT &amp; SAVINGS</b>		<b>\$ 101,712,087</b>	<b>\$ 101,712,087</b>				<b>\$ 3,875,678</b>	<b>\$ 3,875,678</b>	<b>\$ -</b>
GNMA POOL	8.000%	6,261	4,839	1995-1997	2025-2027	8.000%	371	473	(102)
GNMA	8.000%	140	140	12/31/1997	12/31/2027	8.000%	12	14	(1)
GNMA	8.000%	1,230	1,221	12/31/1997	12/31/2027	8.000%	92	96	(4)
GNMA	8.000%	1,370	1,358	12/31/1997	12/31/2027	8.000%	101	107	(6)
GNMA	8.000%	708	702	12/31/1997	12/31/2027	8.000%	51	54	(2)
GNMA	8.000%	77	77	12/31/1997	12/31/2027	8.000%	6	6	(0)
GNMA	8.000%	697	690	12/31/1997	12/31/2027	8.000%	47	48	(1)
GNMA	8.000%	1,093	1,077	12/31/1997	12/31/2027	8.000%	74	76	(2)
GNMA	7.500%	1,960	1,944	4/20/1998	4/20/2028	7.500%	123	127	18
GNMA	7.500%	3,007	2,963	5/20/1998	5/20/2028	7.500%	182	185	22
GNMA	7.000%	2,104	2,059	8/20/1998	5/20/2028	7.000%	120	122	5
GNMA	6.500%	2,313	2,269	10/21/1998	4/20/2028	6.500%	124	127	6
GNMA	6.500%	3,138	3,081	11/18/1998	11/20/2028	6.500%	168	171	17
GNMA	6.500%	2,963	2,912	11/18/1998	10/20/2028	6.500%	158	161	4
GNMA	6.500%	4,033	3,964	1/21/1999	1/20/2029	6.500%	215	220	35
GNMA	6.500%	3,250	3,195	3/23/1999	3/20/2029	6.500%	170	173	11
GNMA	7.000%	3,781	3,699	6/23/1999	5/20/2029	7.000%	214	219	31
GNMA	7.500%	2,969	2,918	8/24/1999	8/20/2029	7.500%	180	184	29

Type of Security: OCC FUNDS	Coupon Rate	Fair Market Value *9	Par Value	Purchase Date	Maturity Date	Rate of Interest	Interest Earnings YTD	Interest Payments Received	Accrued Interest Balance
GNMA	8.000%	1,975	1,939	5/22/2000	4/20/2030	8.000%	125	127	11
GNMA	7.000%	2,597	2,531	2/20/2001	2/20/2031	7.000%	146	148	16
GNMA	7.000%	4,450	4,244	5/21/2001	4/20/2031	7.000%	247	252	25
GNMA	6.500%	5,824	5,607	12/20/2001	12/20/2031	6.500%	291	293	29
GNMA	6.500%	5,168	5,002	4/20/2002	4/20/2032	6.500%	256	258	24
GNMA	6.500%	3,823	3,757	6/20/2002	6/15/2032	6.500%	192	193	6
GNMA	6.000%	6,189	6,036	9/23/2002	7/20/2031	6.000%	287	290	(3)
GNMA	5.500%	17,570	17,184	12/19/2002	12/20/2032	5.500%	763	772	79
GNMA	5.500%	17,809	17,374	1/22/2003	1/20/2033	5.500%	767	775	45
GNMA	5.000%	25,479	25,235	6/19/2003	5/20/2033	5.000%	1,006	1,017	51
GNMA	5.500%	32,203	31,243	8/20/2003	8/20/2033	5.500%	1,373	1,386	199
GNMA	6.000%	24,996	24,031	9/23/2003	8/20/2033	6.000%	1,139	1,146	92
GNMA	5.500%	31,828	31,027	11/19/2003	10/20/2033	5.500%	1,362	1,375	77
GNMA	5.000%	43,748	43,433	3/23/2004	2/20/2034	5.000%	1,723	1,736	295
GNMA	5.000%	29,602	29,318	4/20/2004	3/20/2034	5.000%	1,168	1,179	284
GNMA	6.000%	18,776	18,397	6/22/2004	4/15/2029	6.000%	877	884	97
<b>SUBTOTAL GNMAS</b>		<b>\$ 306,869</b>	<b>\$ 300,626</b>				<b>\$ 14,129</b>	<b>\$ 14,392</b>	<b>\$ 1,386</b>
FNMA	2.500%	-	(0)	10/20/2017	4/25/2028	2.500%	20	39	6
FNMA	1.875%	281,454	300,000	10/19/2017	9/24/2026	1.875%	4,238	5,625	488
FNMA	2.532%	307,243	310,740	10/25/2017	9/24/2024	2.532%	6,080	6,095	(15)
FNMA	2.561%	-	-	10/26/2017	7/25/2024	2.561%	3,746	4,641	-
FNMA	2.723%	-	-	1/11/2018	1/12/2024	2.723%	1,406	1,535	-
FNMA	2.961%	426,321	407,207	3/28/2018	2/25/2027	2.961%	9,200	10,039	(490)
FNMA	2.902%	72,023	54,969	6/29/2018	1/25/2028	2.902%	1,237	1,728	(492)
FNMA	2.961%	-	38,288	7/27/2018	2/25/2027	2.961%	854	-	1,407
FNMA	2.711%	113,758	116,608	11/6/2018	6/25/2025	2.711%	2,395	2,412	(17)
FNMA	2.590%	62,551	84,715	1/25/2019	12/25/2024	2.590%	1,693	1,289	1,330
FNMA	3.050%	315,459	333,202	4/30/2019	12/1/2025	3.050%	7,713	7,617	1,371
FNMA	2.800%	321,771	350,000	7/26/2019	7/1/2029	2.800%	7,384	7,459	(75)
FNMA	2.500%	36,978	40,296	9/17/2019	10/1/2034	2.500%	799	805	90
FNMA	2.670%	88,004	92,640	9/26/2019	9/1/2026	2.670%	1,876	1,898	116
FNMA	2.640%	227,425	250,000	10/25/2019	9/1/2029	2.640%	4,973	5,023	316
FNMA	2.340%	-	-	3/16/2020	8/1/2024	2.340%	2,252	2,576	-
FNMA	1.160%	177,147	190,005	12/16/2020	1/1/2026	1.160%	1,670	1,690	104
FNMA	1.410%	78,815	100,000	4/30/2021	7/1/2032	1.410%	1,062	1,073	67
LOCAL GOV - Jackson Sheffield Aport	1.715%	138,964	148,499	2/25/2022	10/1/2025	1.715%	1,927	1,920	11
FNMA	3.444%	144,256	138,879	9/14/2022	12/25/2027	3.444%	3,632	5,308	(1,676)
FNMA	3.665%	187,762	225,000	9/29/2022	9/25/2028	3.665%	6,213	3,875	4,654
FNMA	2.673%	245,248	255,000	11/29/2022	3/25/2026	2.673%	5,135	5,112	593
FNMA	2.525%	153,088	160,000	11/1/2022	5/25/2026	2.525%	3,044	3,030	325
FNMA	3.650%	154,698	160,000	11/8/2022	2/25/2028	3.650%	4,400	4,380	357
FNMA	2.735%	217,927	225,000	11/29/2022	9/25/2025	2.735%	4,636	4,615	535
FNMA	2.854%	238,398	269,954	12/15/2022	4/25/2025	2.854%	5,839	5,312	1,175
FNMA	4.250%	97,184	100,000	6/28/2023	4/25/2033	4.250%	3,202	3,188	38
FNMA	4.000%	43,648	45,339	6/15/2023	6/1/2038	4.000%	1,421	1,425	78
FNMA	2.020%	106,223	125,000	8/2/2023	3/25/2031	2.020%	1,674	1,473	201
FNMA	4.850%	100,911	100,000	10/30/2023	9/25/2028	4.850%	2,033	2,021	12
FNMA	3.690%	95,257	100,000	1/12/2024	11/25/2030	3.690%	799	615	184
FNMA	2.637%	63,754	67,284	1/25/2024	12/25/2026	2.637%	321	287	34
FNMA	4.724%	100,514	100,000	3/7/2024	12/25/2028	4.724%	311	-	311
FNMA	3.060%	141,944	1	4/2/2024	11/1/2027	3.060%	-	-	-
FNMA	3.440%	91,501	97,186	3/25/2024	5/1/2030	3.440%	55	-	55
<b>SUBTOTAL FNMAS</b>		<b>\$ 4,830,228</b>	<b>\$ 4,985,812</b>				<b>\$ 103,238</b>	<b>\$ 104,103</b>	<b>\$ 11,092</b>
FED AGENCY (FHLB)	2.500%	25,490	26,075	10/27/2017	5/15/2029	2.500%	631	665	62
FED AGENCY (WCSO)	4.000%	156,428	160,000	12/10/2018	10/25/2028	4.000%	4,822	4,872	299
FED AGENCY (FHLM)	3.002%	-	-	5/30/2019	10/19/2023	3.002%	1,033	1,159	-
FED AGENCY (FHLM)	1.766%	-	0	2/27/2020	2/25/2025	1.766%	-	-	-
FED AGENCY (FHLMC)	1.409%	112,321	122,631	6/11/2020	11/25/2027	1.409%	1,322	1,318	150
FED AGENCY (OFDC)	1.320%	398,231	478,261	8/17/2020	3/15/2035	1.320%	4,947	6,600	548
FED AGENCY (FHLMC)	1.500%	82,585	100,000	2/5/2021	10/25/2030	1.500%	1,130	1,125	130
FED AGENCY (FHLMC)	1.590%	134,879	150,000	2/23/2021	12/25/2027	1.590%	1,797	1,803	155
FED AGENCY (FHLMC)	1.570%	192,050	209,417	2/26/2021	7/25/2032	1.570%	2,615	2,626	288
FED AGENCY (FHLMC)	1.590%	92,319	100,000	10/15/2021	4/15/2028	1.590%	1,198	795	754
<b>SUBTOTAL FED AGENCY</b>		<b>\$ 1,194,304</b>	<b>\$ 1,346,384</b>				<b>\$ 19,494</b>	<b>\$ 20,965</b>	<b>\$ 2,385</b>
LOCAL GOV - DMUN	3.696%	193,102	200,000	8/30/2018	8/1/2028	3.696%	5,569	7,392	1,257
LOCAL GOV - WCSO	3.200%	49,627	50,000	3/7/2019	1/1/2025	3.200%	1,205	1,600	432
LOCAL GOV - NYFA	2.920%	95,576	100,000	6/24/2019	2/1/2027	2.920%	2,200	2,920	253
LOCAL GOV - MWRD	2.363%	94,936	100,000	11/30/2019	4/1/2027	2.363%	1,780	1,182	1,249
LOCAL GOV - ABCWA	1.350%	89,449	100,000	6/11/2020	7/1/2027	1.350%	1,017	1,350	365
LOCAL GOV - PCT	1.500%	145,838	150,000	8/7/2020	4/1/2025	1.500%	1,695	1,125	2,295
LOCAL GOV - SOH	1.145%	65,256	75,000	8/12/2020	8/1/2028	1.145%	647	859	136
LOCAL GOV - SOL	0.650%	-	-	10/2/2020	1/31/2024	0.650%	442	439	-
LOCAL GOV - HBUH	1.684%	133,504	150,000	5/13/2021	8/1/2028	1.684%	1,903	2,526	54
LOCAL GOV - MSDO	1.510%	177,869	200,000	5/28/2021	6/15/2028	1.510%	2,275	1,510	891
LOCAL GOV - CSU	0.862%	94,233	100,000	7/9/2021	11/1/2025	0.862%	649	431	408
LOCAL GOV - GRSS	1.762%	129,379	150,000	8/25/2021	1/1/2030	1.762%	1,991	2,643	411
LOCAL GOV - Alabama FAHFA	1.856%	131,279	150,000	10/7/2021	9/1/2029	1.856%	2,098	2,784	283
LOCAL GOV - Germantown WI SD	1.300%	92,788	100,000	10/26/2021	4/1/2026	1.300%	979	1,950	718
LOCAL GOV - U of Arizona	0.863%	-	-	11/10/2021	8/17/2023	0.863%	113	254	-
LOCAL GOV - Coast Comm College Di	2.231%	86,007	100,000	2/8/2022	8/1/2031	2.231%	1,681	2,231	361
LOCAL GOV - Yosemite Comm CA Col	2.082%	139,579	150,000	2/17/2022	8/1/2027	2.082%	2,353	3,123	507
LOCAL GOV - Columbus OH UNLTD	0.037%	173,277	180,000	5/17/2022	4/1/2032	0.037%	50	3,350	(3,299)
LOCAL GOV - Oregon St.	0.037%	146,516	150,000	5/17/2022	5/1/2029	0.037%	41	2,747	(2,705)
LOCAL GOV - New York Dormitory	1.700%	182,871	200,000	6/23/2021	3/15/2027	1.700%	2,562	3,076	378
LOCAL GOV - Multnomah Cnty Ore	1.250%	98,660	110,000	7/15/2021	6/30/2027	1.250%	1,036	688	348
LOCAL GOV - U of Arizona	1.580%	97,252	115,000	7/19/2022	9/15/2030	1.580%	1,369	1,817	366
LOCAL GOV - Mississippi State	1.632%	82,151	100,000	10/13/2022	11/1/2031	1.632%	1,230	816	414
LOCAL GOV - City of Henderson, Nev	2.430%	116,261	130,000	11/30/2022	6/1/2030	2.430%	2,380	1,580	1,056
LOCAL GOV - State of Wisconsin	1.151%	181,250	200,000	11/14/2022	5/1/2027	1.151%	1,734	1,151	870
LOCAL GOV - Santa Monica	1.404%	132,194	155,000	12/13/2022	8/1/2029	1.404%	1,640	2,176	(438)
LOCAL GOV - City of Dallas	3.748%	97,346	100,000	4/12/2023	10/1/2031	3.748%	2,824	1,874	1,761
LOCAL GOV PACCAR Financial	5.050%	50,556	50,000	8/3/2023	8/10/2026	5.050%	1,667	1,263	405
LOCAL GOV John Deere	5.150%	50,486	50,000	9/8/2023	9/8/2026	5.150%	1,446	1,288	159
LOCAL GOV American Honda	5.800%	51,924	50,000	10/4/2023	10/3/2025	5.800%	1,422	-	1,423
LOCAL GOV AstraZeneca	1.200%	92,804	100,000	10/19/2023	5/28/2026	1.200%	539	-	541
LOCAL GOV Commonwealth Mass	5.500%	107,119	100,000	10/25/2023	10/1/2031	5.500%	2,381	-	2,381
LOCAL GOV Home Depot	4.950%	100,185	100,000	12/4/2023	9/30/2026	4.950%	1,600	-	1,600
LOCAL GOV PepsiCo	5.250%	128,313	125,000	11/10/2023	11/10/2025	5.250%	2,553	-	2,553
LOCAL GOV DTE Electric	4.850%	50,237	50,000	2/28/2024	12/2/2026	4.850%	27	-	27
<b>SUBTOTAL LOCAL GOV/T</b>		<b>\$ 3,657,823</b>	<b>\$ 3,940,000</b>				<b>\$ 55,102</b>	<b>\$ 56,142</b>	<b>\$ 17,460</b>
<b>TOTAL INVESTMENTS</b>		<b>\$ 216,786,236</b>	<b>\$ 220,395,934</b>				<b>\$ 6,968,819</b>	<b>\$ 5,594,880</b>	<b>\$ 2,036,258</b>

Earnings Report  
Three Months Ended March 31st, 2024 and 2023

Security	Quarter				Year to Date				
	2024		2023		2024		2023		
	Earnings	Avg Yield	Earnings	Avg Yield	Earnings	Avg Yield	Earnings	Avg Yield	
<b>GENERAL FUNDS</b>									
Certificate of Deposit	\$ 618,887	3.39%	\$ 173,285	2.60%	\$ 1,979,821	4.64%	\$ 230,655	2.60%	
Money Market					\$ -				
Illinois Funds	867,097	5.32%	488,322	4.40%	\$ 2,387,747	5.34%	1,035,856	3.40%	
Chase Savings	15,168	3.13%	5,777	1.41%	\$ 43,910	3.10%	11,216	0.93%	
ISDLAF - Liq+Max Fund	77,975	5.13%	77,073	6.48%	\$ 205,141	5.13%	206,937	3.12%	
PMA 2023 Debt Certificates					\$ 301,215				
PMA 2023 Debt Series	196,727	5.23%	223,434	4.43%	\$ 281,119	4.97%	482,913	3.18%	
PMA LGIP -SDA	-		-	0.00%	\$ -		-	0.00%	
PMA MainStreet Bank	10	6.50%	62,025	2.38%	\$ 16,611	6.11%	62,025	2.38%	
PMA First American	790	8.86%	1,836	4.91%	\$ 2,194	4.44%	4,392	3.42%	
PMA Preferred Bank	111,636	6.11%	-	0.00%	\$ 426,219	4.64%	-	0.00%	
Huntington ICS	62,489	4.74%	35,670	2.86%	\$ 185,550	4.71%	71,680	1.90%	
Wintrust Bank	42,547	5.42%	-	0.00%	\$ 42,547	5.43%	-	0.00%	
Treasury Notes	491,882	3.81%	279,786	6.75%	\$ 921,357	3.81%	609,452	2.15%	
GNMA	4,325	6.71%	5,237	6.75%	\$ 13,746	6.71%	16,759	6.75%	
FNMA	33,787	2.42%	34,340	2.36%	\$ 103,238	2.63%	95,326	2.56%	
Other Fed Agency Bonds	6,008	1.91%	7,136	1.69%	\$ 19,494	1.55%	23,560	2.20%	
Municiple and other Bonds	20,761	2.22%	14,577	1.46%	\$ 55,102	2.22%	45,151	1.69%	
Total	\$ 2,550,090	3.39%	\$ 1,408,498	2.71%	\$ 6,985,012	4.11%	\$ 2,895,922	2.89%	
Fair Mkt Value Adj.	\$ 165,551	0.31%	\$ (602,569)	-1.45%	\$ 573,673	1.17%	\$ (897,510)	-3.18%	
<b>Codes:</b>									
Certificate Of Deposit	PMA Financial Network- short term certificates of deposit								
Money Market	Illinois School District Liquid Asset Fund								
ISDLAF - Citibank	Illinois School District Liquid Asset Fund								
ISDLAF - Liq + Max Fund	Illinois School District Liquid Asset Fund								
Illinois Funds	Illinois Public Treasurer's Investment Pool								
IMET	Illinois Metropolitan Inv. Fund - No Current balance-received distribution of liquidating trust proceeds								
Chase	JP Morgan Chase High Yield Account								
T-Notes	U.S. Treasury Notes; 2-10 year maturity.								
Gnma, Fnma & Fed Agency	A share of pooled mortgages guaranteed by the Federal Government								
Municiple And Other Bonds	Bonds issued by local government agencies								
PMA - Prudent Man Advisor	PMA Financial Network- Local Government Investment Pool Savings Deposit Accounts								
Huntington ICS	Insured Cash Sweeps								

**Ratification of Actions of the Alliance for Lifelong Learning (ALL) Executive Board**

The salary payments and rescinds include the following:

- a. Authorization to pay part-time faculty in the amount of \$52,739.00 for the spring 2024 term.
- b. Authorization to rescind payment for part-time faculty in the amount of \$1,540.00 for the spring 2024 term.

Jl:bd  
4/2024

**President's Recommendation:**

That the Board adopts the following resolution (*if not adopted in the Consent Agenda*):

“Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a to b as stipulated above, and hereby approves the expenditures in the amount not to exceed \$52,739.00 for all funds listed in item a.”

**Supplemental Authorization to Pay Professional Personnel – Spring 2024**

Comparative figures:

<b>Spring 2024 Part-Time</b> <b>\$3,846,344.03</b>	<b>Spring 2023 Part-Time</b> <b>\$3,492,962.63</b>
<b>Spring 2024 Overload</b> <b>\$682,665.50</b>	<b>Spring 2023 Overload</b> <b>\$679,357.70</b>

IL:jg  
4/2024

**President’s Recommendation:**

That the Board adopts the following resolution (*if not adopted in the Consent Agenda*):

“Be it resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$278,316.38 to the total amount of part-time teaching salaries paid during the 2024 spring semester; the revised, total payment amount is \$3,846,344.03.”

“Be if further resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$90,546.50 to the total amount of faculty overload salaries paid during the 2024 spring semester; the revised, total payment amount is \$682,665.50.”

**Approval of Clinical Practice Agreements**

The College would like to execute clinical practice agreements as follows:

**Early Childhood Education**

Renewal: This is a renewal agreement for the Early Childhood Education Program. It has been reviewed and approved by the College faculty and administration. This is a five-year agreement which commences on May 1, 2024 and terminates on May 1, 2029.

**Fire Science**

Amended: This is an amendment to the agreement for the Fire Science Program. It has been reviewed and approved by the College faculty and administration. This is a one-year agreement which commenced on January 1, 2024 and terminates on December 31, 2024.

**Health Information Technology**

Amended: This is an amendment to the agreement for the Health Information Technology Program. It has been reviewed and approved by the College faculty and administration. This is a one-year agreement which commences on April 16, 2024 and terminates on April 16, 2025.

**Phlebotomy**

Amended: This is an amendment to the agreement for Phlebotomy Program. It has been reviewed and approved by the College faculty and administration. This is an auto renewal agreement which commences on April 16, 2024.

IL:sa  
4/2024

**President's Recommendation:**

That the Board adopts the following resolution *(if not adopted in the Consent Agenda)*:

"Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreements:

Early Childhood Education Program (1)  
Fire Science Program (1)  
Health Information Technology (1)  
Phlebotomy (1)."

**Approval of Rock Salt Contract Joint Participation Agreement with the Illinois Department of Central Management Services**

This Rock Salt Joint Participation Agreement is offered to governmental units who agree to participate in the CY2024-CY2025 Rock Salt solicitation and who agree to take delivery of required tonnage as specified in the resulting joint purchase master contract(s). The resulting joint purchase master contract(s) will be for a one (1) year term with no options to renew.

MR:bs  
4/2024

**President's Recommendation:**

That the Board adopts the following resolution (*if not adopted in the Consent Agenda*):

“Be it resolved that the Board of Trustees of Community College District 535 approves the Rock Salt Contract Joint Participation Agreement between Oakton College and the Illinois Department of Central Management Services.”

**Certificate of Authority by Vote**

I, \_\_\_\_\_, **hereby certify** that I am duly elected Clerk/Secretary of  
*(Name)*  
Community College District 535 (“Governmental Unit”). I hereby certify the following is a true  
*(Name of Governmental Unit)*

copy of a vote taken at a meeting of the Board of Directors (or equivalent governing body), duly called and held on April 16, 2024, at which a quorum of the Members were present and voting.

**Voted:** That Michele C. Roberts (may list more than one person) is  
*(Name and Title)*

duly authorized to enter into contracts, to include joint participation agreements, on behalf of Community College District 535 with the State of Illinois and any of  
*(Name of Governmental Unit)*

its agencies or departments and further is authorized to execute any documents which may in his/her judgment be desirable or necessary to affect the purpose of this vote.

**I hereby certify** that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract or joint participation agreement to which this certificate is attached. I further certify that it is understood that the State of Illinois will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the Governmental Unit. To the extent that there are any limits on the authority of any listed individual to bind the Governmental Unit in contracts with the State of Illinois, all such limitations are expressly stated herein.

**Dated:** \_\_\_\_\_

**Attest:** \_\_\_\_\_  
*(Name & Title)*

**Authorization to Approve April Purchases**

Any purchase exceeding \$25,000 requires Board approval. The following purchases meet that criteria. If the Board so desires, this resolution will enable the Board to approve all of the following purchases in a single resolution.

Items “a – d, and n” were previewed at the February 2024 Board of Trustees Meeting. Items “e – l” were previewed at the March 2024 Board of Trustees Meeting. Item “m” has not been previewed.

MR:kr  
4/2024

**President's Recommendation:**

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

<b><u>Item</u></b>	<b><u>Pages</u></b>	<b><u>Description</u></b>	<b><u>Vendor / Location</u></b>	<b><u>Amount</u></b>
4/24-11a	2	Grant-Funded Health Equipment for the Health Careers Education Center	Medline Industries, LP Northbrook, IL	\$26,988.62
			Valor Elite Supply, LLC St. Augustine, FL	\$17,685.00
			PCB Holdings, LLC Pewee Valley, KY	\$10,500.00
			Avante Health Solutions Louisville, KY	\$6,995.00
			Southwest Medical Equipment, Inc. Broken Arrow, OK	\$267.00
4/24-11b	1	Computer Networking and Systems Department Computers	JensenIT Des Plaines, IL	\$59,747.52
4/24-11c	2	Graphic Design Department Computer Equipment	JensenIT Des Plaines, IL	\$37,780.00
			Dell Marketing, LLP Round Rock, TX	\$34,105.05
			Abt Electronics, Inc. Glenview, IL	\$44,974.75
4/24-11d	1	Cisco Network Switches for Video Surveillance System	JensenIT Des Plaines, IL	\$52,713.15
4/24-11e	1	Executive Leadership Team Coaching Services	Starworks Leadership, LLC Winnetka, IL	\$47,000.00
4/24-11f	1	Grant-Funded Job Search Genius Software – One-Year License	WriteSea Group, Inc. Tulsa, OK	\$50,000.00
4/24-11g	1	ExamSoft – Three-Year Contract Renewal	ExamSoft Worldwide, LLC Los Angeles, CA	\$60,385.60

<u>Item</u>	<u>Pages</u>	<u>Description</u>	<u>Vendor / Location</u>	<u>Amount</u>
4/24-11h	1	Design and Engineering Architect Services for Des Plaines Learning Commons	UrbanWorks, Ltd. Chicago, IL	\$561,400.00
4/24-11i	1	Design and Engineering Architect Services for Des Plaines First and Second Floor – Phase 1	Perkins&Will, Inc. Chicago, IL	\$153,000.00
4/24-11j	1	Design and Engineering Architect Services for Des Plaines First Floor – Phase 2	Perkins&Will, Inc. Chicago, IL	\$153,000.00
4/24-11k	1	Next Generation 911 Services – One-Year Contract	Intrado Life & Safety, Inc. Longmont, CO	\$29,569.65
4/24-11l	1	Duo Multi-Factor Authentication Services – One-Year Renewal	Duo Security Ann Arbor, MI	\$39,000.00
4/24-11m	1	Steelcase Furniture and Installation for TenHoeve Wing Renovation	Forward Space, LLC Chicago, IL	\$170,215.66
4/24-11n	1	Ellucian Advisory Services for Banner 9	Ellucian Company, LP Reston, VA	\$84,000.00
<b>GRAND TOTAL</b>				<b>\$1,639,327.00.”</b>

IN DISTRICT	\$269,204.04
CONSORTIUM	\$170,215.66
BID	\$62,435.62
BID EXEMPT	\$709,491.38
QBS	\$867,400.00
MBE	\$611,400.00
WBE	\$778,615.66
PBE, VOP, SBE	\$17,685.00

**Authorization to Purchase Grant-Funded Health Equipment for the Health Careers Education Center**

The College is developing a new Health Careers Education Center in partnership with Endeavor Health (formerly Northshore University Health System). This new facility will be located at 2500 Ridge Road, Evanston, and will include classrooms and teaching labs to support new programs to train students for careers in cardiac sonography, radiography, and surgical technology. The new Health Careers Education Center is scheduled for completion in summer 2025. To support this partnership, the College will use the Pipeline for the Advancement of the Healthcare Workforce (PATH) grant to purchase equipment for the laboratory classes that provides a relevant environment for students to practice clinical skills.

The Oakton Health Careers Division along with Academic Affairs, Chicago Design Network, and the Procurement department worked collaboratively to issue a bid for this equipment. The bid was sent to eight (one in-district) companies of which seven submitted a response. Five of the companies will be awarded items from the bid: Medline Industries (in-district), Valor Elite Supply (person with disabilities, veteran owned, small business enterprise), PCB Holdings, Avante Health Solutions, and Southwest Medical Equipment.

Health Career Education Center - Phase 1 Equipment - Bid #0205-24-11								
		Medline Industries,	Valor Elite Supply	FCB Holdings	Avante Health Solutions	Southwest Medical	Steris	Avantor/VWR
		Northfield	St. Augustine, FL	Pewee Valley, KY	Louisville, KY	Broken Arrow, OK	Mentor, OH	Radnor, PA
QTY	Description							
2	Anesthesia machine	\$ 9,568.64	\$ 5,595.00	\$ 5,250.00	\$ 9,000.00	\$ 8,800.00	No Bid	No Bid
	Extended	\$ 19,137.28	\$ 11,190.00	<b>\$ 10,500.00</b>	\$ 18,000.00	\$ 17,600.00		
2	Electrocautery machine	\$ 7,410.00	\$ 3,595.00	\$ 6,700.00	\$ 3,450.00	\$ 6,500.00	No Bid	
	Extended	\$ 14,820.00	\$ 7,190.00	\$ 13,400.00	<b>\$ 6,900.00</b>	\$ 13,000.00		
1	Patient Transfer Board	<b>\$ 237.80</b>	\$ 375.00	No Bid	No Bid	\$ 637.00	\$ 1,232.00	
1	Roller Board	\$ 290.34	\$ 375.00	" "	" "	<b>\$ 267.00</b>	No Bid	
1	X-Ray stretcher	<b>\$ 4,232.12</b>	did not meet specs	" "	" "	\$ 4,400.00	" "	
1	Manual wheelchair with foot supports	<b>\$ 128.59</b>	\$ 325.00	" "	" "	\$ 220.00	" "	
1	Transportation Gurney	<b>\$ 2,891.38</b>	\$ 2,995.00	" "	" "	did not meet specs	" "	
1	Full Body Skeleton on stand	<b>\$ 507.59</b>	\$ 550.00	" "	" "	" "	" "	
1	Instrument Washer	\$ 13,350.63	<b>\$ 5,600.00</b>	" "	" "	\$ 15,000.00	" "	
3	Prep and Pack table	\$ 6,080.38	did not meet specs	" "	" "	did not meet specs	" "	
	Extended	<b>\$ 18,241.14</b>		" "	" "	" "	" "	
1	Decontamination Sink	\$ 10,902.96	<b>\$ 5,700.00</b>	" "	" "	\$ 9,800.00	" "	
1	Case Cart, sm	\$ 2,637.62	<b>\$ 1,995.00</b>	" "	" "	did not meet specs	" "	
1	Case Cart, lge	\$ 2,941.79	<b>\$ 1,995.00</b>	" "	" "	\$ 2,000.00	" "	
1	Free-standing Storage Cabinet	\$ 4,517.22	<b>\$ 2,395.00</b>	" "	" "	\$ 4,370.00	\$ 2,651.20	
	Shipping for awarded items	<b>\$ 750.00</b>			<b>\$ 95.00</b>			
	<b>TOTAL PER VENDOR</b>	<b>\$26,988.62</b>	<b>\$ 17,685.00</b>	<b>\$ 10,500.00</b>	<b>\$ 6,995.00</b>	<b>\$ 267.00</b>		
	<b>GRAND TOTAL for all items</b>	<b>\$62,435.62</b>						

**Bold indicates awarded items.**

**President's Recommendation:**

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Grant-funded Health Care Equipment for the Health Careers Education Center from:

Medline Industries, LP, 3 Lakes Drive, Northfield, IL 60093 for a total of \$26,988.62 in accordance with their low bid response to Invitation to Bid #0205-24-11,

Valor Elite Supply, LLC, 154 Starnberg Court, St. Augustine, FL 32095 for a total of \$17,685.00 in accordance with their low bid response to Invitation to Bid #0205-24-11,

PCB Holdings, LLC, 9102 Ashland Court, Pewee Valley, KY 40056 for a total of \$10,500.00 in accordance with their low bid response to Invitation to Bid #0205-24-11,

Avante Health Solutions, 2601 Stanley Gault Parkway, Louisville, KY 40223 for a total of \$6,995.00 in accordance with their low bid response to Invitation to Bid #0205-24-11,

Southwest Medical Equipment, Inc., 21900 E 96th Street, Broken Arrow, OK 74014 for a total of \$267.00 in accordance with their low bid response to Invitation to Bid #0205-24-11,

for a grand total of \$62,435.62."

**Authorization to Purchase Computer Networking and Systems Department Computers**

The Computer Networking and Systems (CNS) Department teaches the networking and computing technologies used in local area and enterprise networks. Teaching these technologies often requires new hardware. The two primary classrooms for teaching CNS courses are located at the Skokie campus, in rooms P150 and P151. The workstations in these two instruction classrooms have an older Intel processor generation. They must be upgraded to the new Microsoft Windows 11 operating system required to teach the CNS courses.

Courses scheduled in these two classrooms are Security (170, 172, 173, 174, 176, and 178), Cisco (141, 142, 143, 173, and 181), Microsoft (108, 110, 150, 221, 222, 223, and 224), and Networking (105). The computers in these two classrooms are also used remotely (using Remote Desktop) for other networking courses (103, 104, 105, 160, and 193). The enrollment in each of these courses has ranged from 5 to 20 students.

Updating these labs will continue to give students access to the equipment they need to learn these valuable career and technical skills.

According to ILCS-805/3-27.1 item f, “purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and interconnect equipment, software, and services: are exempt from the bidding process.” However, in order to obtain the best pricing possible, the Information Technology department and Computer Networking and Systems department reached out to various hardware vendors with detailed specifications to obtain quotes for replacements of 42 of these computers.

The price quotes for 42 Dell Optiplex Tower Plus 7010 computers are as follows.

<b>JensenIT, Des Plaines, Illinois</b>	<b>\$59,747.52</b>
CDW-G, Vernon Hills, Illinois	\$67,141.20
SHI International, Somerset NJ	\$77,844.94.

PS:kr  
4/2024

**President’s Recommendation:**

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Computer Networking and Systems Department Computers from JensenIT, Inc., 1689 Elk Boulevard, Des Plaines, Illinois 60016 for a total of \$59,747.52 per their price quote 004224 v1, dated March 27, 2024.”

**Authorization to Purchase Graphic Design Department Computer Equipment**

The Graphic Design Department at Oakton College has a thriving Animation and Multimedia Certificate and track to an Associate in Applied Science (AAS) degree, as well as new and innovative courses supporting the Digital Audio and Digital Video Content Creation Certificates. Courses in these three programs include Intro to 3D Animation and Advanced 3D Animation, Intro to Streaming Media (live-streaming, podcasting), Intro to Sound Design, Intro to Video Production, and Intro to Motion Graphics. These classes have served over 200 students since 2020. All of these courses use software that requires professional hardware that can render 3D graphics and motion design, record, edit, and playback real-time 4K video and audio, and run industry standard, professional software, all with adequate processing power (CPU), memory (RAM), and graphics (GPU), as well as 4K displays (monitors).

The current equipment in the Windows lab is not able to keep up with the increasing hardware demand of the latest versions of graphic design software. The Graphic Design department and the Information Technology department considered and reviewed the option of upgrading the current equipment to meet the new standards. It was determined that it would be more cost effective to purchase new equipment that met the necessary standard and to reallocate the current equipment to other areas of the College.

Oakton's current MacOS lab is running iMac computers from 2018 and are still on the previous Intel chips, which will no longer be supported as Apple has moved their entire product line to their own silicon processor. Updating both the Windows lab and the MacOS lab will continue to give students access to the equipment they need to learn these valuable career and technical skills.

According to ILCS-805/3-27.1 item f, "purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services: are exempt from the bidding process." However, in order to obtain the best pricing possible, the Information Technology department and the Graphic Design department requested quotes from various vendors for 25 Apple Mac Studio computers for the MacOS lab, 25 Dell Optiplex Tower Plus computers for the Windows lab, and 45 Dell Ultrasharp 32" 4K Monitors for both labs.

Price quote results are as follows:

**Dell Optiplex Tower Plus – [25x] Computers**

<b>JensenIT (Des Plaines, IL)</b>	<b>\$37,780.00</b>
Dell Computers (Round Rock, TX)	\$49,335.00
SHI (Somerset, NJ)	\$53,723.50
CDW-G (Vernon Hills, IL)	Unable to bid equipment that matched our specifications.
ITSavvy (Chicago, IL)	No Bid

**Dell UltraSharp 32" 4K USB-C Hub Monitor – [45x] Monitors**

<b>Dell Computers (Round Rock, TX)</b>	<b>\$34,105.05</b>
JensenIT (Des Plaines, IL)	\$34,875.00
SHI (Somerset, NJ)	\$39,913.20
CDW-G (Vernon Hills, IL)	\$35,955.00

**Apple Mac Studio – [25x] Computers**

<b>ABT Electronics (Glenview, IL)</b>	<b>\$44,974.75</b>
SHI (Somerset, NJ)	\$51,453.25
CDW-G (Vernon Hills, IL)	\$47,325.745
ITSavvy (Chicago, IL)	\$48,411.50

The College has long-established business relationships with these companies; therefore, the Administration is confident that they will continue to meet the needs of the College.

PS:kr  
4/2024

**President's Recommendation:**

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Graphic Design Department Computer Equipment from:

JensenIT, Inc., 1689 Elk Boulevard, Des Plaines, IL 60016 for a total of \$37,780.00 per their price quote #004215, v1,

Dell Marketing, LLP, One Dell Way, Round Rock, TX 78682 for a total of \$34,105.05 in accordance with their e-quote #3000173575839,

ABT Electronics, Inc., 1200 N Milwaukee Avenue, Glenview, IL for a total of \$44,974.75 in accordance with their quote #0221401GOZD,

for a grand total of \$116,859.80.”

**Authorization to Purchase Cisco Network Switches for the Video Surveillance System**

The College uses a video surveillance system in public areas on both campuses to deter crime and assist in protecting the safety and assets (i.e., people, equipment, and property) of the College community. This system is managed by a joint team from the College Police department, the Facilities department, and the Information Technology department. The current system has 290 cameras with a range of ages and technologies and a software and recording infrastructure that has reached end of life. Camera coverage is also incomplete with many areas lacking good imagery. In 2020, the College contracted with Haggerty Consulting to review the camera system and make recommendations for improvements. After pandemic delays, the project was added to the Capital Improvement Plan and funding was established at one million dollars for a two-year project which starts this fiscal year (FY2024).

These Cisco network switches are being purchased in conjunction with the video surveillance system and upgrades to support the new cameras. The College has 21 network closets distributed across the two campuses with 126 edge switches and over 6,000 ports. This purchase will add eleven additional Cisco Catalyst C9200-48PXG ethernet switches with eleven Cisco C9200 stack modules and four Cisco 10GBase-SR SFP+ transceivers needed to support the new cameras in closets that lack sufficient free ports.

The current trend in the information technology industry allows manufacturers to give one preferred reseller special, discounted pricing effectively eliminating the motivation for other companies to submit pricing. In the past, the College has had unsatisfactory bid responses for these types of bids because vendors are resistant to submitting a bid after the manufacturer has already selected and identified the supplier. In addition, according to ILCS-805/3-27.1 item f, "purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services: are exempt from the bidding process." However, in order to obtain the best pricing possible, the Information Technology department obtained quotes from two vendors. Sentinel Technologies, Inc. submitted a quote of \$67,496. and JensenIT, an in-district Cisco reseller, submitted a quote of \$52,713.15. For these reasons, it is in the best interests of the College to purchase from the manufacturer's preferred reseller, JensenIT of Des Plaines.

JMW:kr  
4/2024

**President's Recommendation:**

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Cisco Network Switches for the Video Surveillance System from JensenIT, Inc., 1689 Elk Boulevard, Des Plaines, Illinois 60016 for a total of \$52,713.15 per their price quote # 003935 v1, dated March 27, 2024."

**Authorization to Purchase Executive Leadership Team Coaching Services**

Achievement of the institutional goals and priorities outlined in the College's strategic plan, Vision 2030: Building Just and Thriving Communities, requires a collaborative, high-performing executive leadership team. Executive leadership coaching is a best practice to leverage leadership strengths and strong leadership teams, particularly during periods of institutional change. Coaching will focus on strategies for enhancing collaboration and communication to advance institutional priorities. The Administration has worked with StarWorks Leadership, Winnetka, Illinois, for previous coaching services and would like to engage them for additional executive coaching services. StarWorks is an in-district and women-owned business.

The College is seeking approval to contract with StarWorks Leadership to provide consulting services for a total not to exceed \$47,000.00. This purchase is bid-exempt in accordance with ILCS-805/3-27.1 item (a) for consulting and professional contracts for services.

JLS:kr  
4/2024

**President's Recommendation:**

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Executive Coaching Services from StarWorks Leadership, LLC, 1001 Green Bay Road, Suite 218, Winnetka, IL 60093, for an amount not to exceed \$47,000.00"

**Authorization to Purchase Grant-Funded Job Search Genius Software – One-Year License**

The College is the recipient of a 2023 ICCB Trades School grant that supports the development of programming helping high school students at Evanston Township High School (ETHS) to be excited about, aware of, and prepared for careers that can benefit from the applications of Artificial Intelligence tools such as OpenAI's ChatGPT. The objectives of this project are to deliver to ETHS students coursework leading to a certificate in the Essential Applications of AI, and to provide internships, projects, and service-learning opportunities that introduce students to various ways in which AI is being applied to problems facing our region's employers. In support of these objectives, Oakton's project also provides ETHS students various wraparound services, including career counseling. To help meet these objectives, using grant funds, the Administration recommends purchasing a one-year license for use of and training of the AI-powered software, Job Search Genius, from WriteSea Group, Inc. This software represents a major advance in career services technology through its innovative use of OpenAI tools to create polished resumes and cover letters, as well as to provide tools and guidance for interviews and negotiations. The software also comes with a sophisticated software management platform that will allow ETHS students, in collaboration with Oakton faculty and staff, to analyze the performance of the software and learn how AI tools can positively impact outcomes in a particular industry. Therefore, it will provide an ideal platform for faculty to develop projects that will expose ETHS and other Oakton students to how AI tools are applied in today's work environment. At the same time, it will provide students with invaluable assistance in their own career journeys.

WriteSea Group, Inc. is a Black minority-owned business. The CEO has offered to visit and work with ETHS students in order to share their entrepreneurial journey, as well as to provide them with a vision for how AI will continue to develop and shape the future of work in our world. The cost to access 250 annual licenses is \$45,000. Additionally, the cost for tailored on-site and off-site workshops to support training and education for the software is \$5,000, bringing the grand total to \$50,000. This contract will be effective April 16, 2024, through April 16, 2025.

This sole source purchase is only available from WriteSea Group, Inc. In addition, according to ILCS-805/3-27.1 item f, "purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services: are exempt from the bidding process."

JR:kr  
4/2024

**President's Recommendation:**

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Grant-funded Job Search Genius Software – One-Year License from WriteSea Group, Inc., 100 S. Cincinnati Avenue, Suite 533, Tulsa, OK 74133 for a total of \$50,000.00 per Statement of Work Proposal #00-01."

**Authorization to Purchase ExamSoft – Three-Year Contract Renewal**

ExamSoft has been in use by the Oakton Nursing department since 2016. The software is a secure, hosted platform, specifically designed for student exams and assessment. It provides a complete end-to-end assessment platform including hosted item banking, online testing, extensive scoring, and reporting capabilities. In addition, the software has extensive tracking capabilities for curriculum and student learning outcomes. These capabilities were part of the Nursing program’s successful accreditation in 2019.

ExamSoft was acquired by Turnitin in 2020, a leading provider of academic integrity and assessment solutions. ExamSoft is unique in the marketplace because the software can securely administer exams offline on both Windows & Mac laptops to eliminate exam interruptions due to server and networking issues. ExamSoft is the sole-source supplier of this software.

The current contract will expire May 31, 2024. The Administration seeks approval to renew the contract for three years. The cost of the three-year renewal is as follows:

<b>Term</b>	<b>Total Cost</b>
Year 1 ( June 1, 2024 – May 31, 2025)	\$19,256.60
Year 2 ( June 1, 2025 – May 31, 2026)	\$20,209.20
Year 3 ( June 1, 2026 – May 31, 2027)	\$20,919.80
<b>Grand Total</b>	<b>\$60,385.60</b>

PS:kr  
4/2024

**President’s Recommendation:**

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of ExamSoft - Three-Year Contract Renewal from ExamSoft Worldwide, LLC, P.O. Box 894460, Los Angeles, CA 90189 for a total of \$60,385.60, per their quote Q-756462.

**Authorization to Purchase Design and Engineering Architect Services for Des Plaines Learning Commons**

As part of the approved Master Plan, this project combines the Library and Learning Center into one centrally located space. The Learning Commons will enhance the student academic support experience by integrating the services of the library and learning center into one location that offers an engaging space for quiet study, collaboration, creativity and the latest technology.

This project will be led by UrbanWorks, which is currently working on the Skokie Learning Commons project. UrbanWorks is one of the College’s designated architectural firms based on the Quality Based Selection (QBS) process. UrbanWorks was founded in 1993 and is a minority women-owned business.

The College is requesting the following:

Base amount (Urban Works and sub-consultants)	\$558,900
Reimbursables	<u>\$ 2,500</u>
<b>Total</b>	<b>\$561,400</b>

JS:kr  
4/2024

**President’s Recommendation:**

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Design and Engineering Architect Services for Des Plaines Learning Commons from UrbanWorks, Ltd., 125 S Clark Street, Suite 2070, Chicago, IL 60603 for a total including reimbursables not to exceed \$561,400.00, per their proposal dated March 29, 2024.”

**Authorization to Purchase Design and Engineering Architect Services for Des Plaines First and Second Floor – Phase 1**

As part of the approved Master Plan, there are multiple enabling projects that need to be completed in preparation for the new Learning Commons at the Des Plaines campus. Phase 1 includes remodeling areas on both the first and second floors; areas included are Division suites, offices, the ADRC, Testing Center, and Computer Labs.

This project will be led by Perkins & Will, who is currently working on the TenHoeve Wing Remodeling. Perkins & Will is one of the College’s designated architectural firms based on the Quality Based Selection (QBS) process.

The Administration is requesting the following:

Base amount (Perkins & Will and sub consultants)	\$150,000
Reimbursables	<u>\$ 3,000</u>
<b>Total</b>	<b>\$153,000</b>

JS:kr  
4/2024

**President’s Recommendation:**

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Design and Engineering Architect Services for Des Plaines First and Second Floor – Phase 1 from Perkins & Will, Inc., 410 N Michigan Avenue, Ste. 1600, Chicago, IL 60611 for a total including reimbursables not to exceed \$153,000.00, per their proposal dated April 1, 2024.”

**Authorization to Purchase Design and Engineering Architect Services for Des Plaines First Floor – Phase 2**

As part of the approved Master Plan, there are multiple enabling projects that need to be completed in preparation for the new Learning Commons at the Des Plaines campus. Phase 2 includes remodeling the Office of Student Affairs, Workforce Training, and the Bookstore, all located on the first floor.

This project will be led by Perkins & Will, who is currently working on the TenHoeve wing remodeling project. Perkins & Will is one of the College’s designated architectural firms based on the Quality Based Selection (QBS) process.

The Administration is requesting the following:

Base amount (Perkins & Will and sub consultants)	\$150,000
Reimbursables	<u>\$ 3,000</u>
<b>Total</b>	<b>\$153,000</b>

JS:kr  
4/2024

**President’s Recommendation:**

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Design and Engineering Architect Services for Des Plaines First Floor – Phase 2 from Perkins & Will, Inc., 410 N Michigan Avenue, Suite 1600, Chicago, IL 60611 for a total including reimbursables not to exceed \$153,000.00, per their proposal dated April 1, 2024.”

**Authorization to Purchase Next Generation 911 Services – One-Year Contract**

The College currently uses a Mitel phone system with telephony services from First Communications Inc. This system supports enhanced 911 access with very granular location information provided to the 911 dispatchers. However, to stay in compliance with revised federal regulations and to properly support remote workers and mobile workers, the College needs to purchase Next Generation 911 services. These services provide detailed location information to emergency responders, even when a user is calling 911 from a remote location or a softphone.

According to ILCS-805/3-27.1 item f, “purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services: are exempt from the bidding process.” However, the Information Technology department evaluated the only two Next Generation 911 service providers supported by our phone system: Intrado and RedSky. There are two parts to this service, an upfront implementation cost and an ongoing monthly service fee.

After evaluating both products and receiving competitive quotes from both vendors, the Administration has selected Intrado Emergency Routing Service. The Intrado quote includes a one-time implementation cost of \$10,481.25 and a monthly cost of \$1,590.70 for 1,310 endpoints/phones. The total one-year cost is \$29,569.65. This is significantly less expensive than the RedSky quote. The Intrado Emergency Routing Service is only available directly from the service provider/manufacturer. The College’s IT department will work with the vendor to implement these services in the next few months.

JMW:kr  
4/2024

**President’s Recommendation:**

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Next Generation 911 Services – One-Year Contract from Intrado Life & Safety, Inc., 1601 Dry Creek Drive, Longmont, CO 80503 for a total of \$29,569.65 per their price quote #QUO-3823, dated October 31, 2023.”

**Authorization to Purchase Duo Multi-Factor Authentication Services – One-Year Renewal**

The College currently uses Duo Multifactor Authentication (MFA) for almost all systems. As information technology security threats have increased and the College has moved to more cloud hosted services, it became critically important to move beyond passwords. With Duo multifactor authentication, users continue to use a password but can flexibly add additional authentication mechanisms such as a linked mobile device push/ One Time Password (OTP) application or a hardware security key. This is a critical protection to prevent attacks using compromised credentials.

The College's Information Technology department evaluated a number of different applications and services from a variety of vendors and selected Duo Security in 2020. Duo is purchased using a Software as a Service (SaaS) model and the current one-year contract is up for renewal on May 21, 2024. Given the current requirements for MFA from the revised safeguards rule for the Gramm-Leach-Bliley Act and our cybersecurity, the College Administration is recommending the renewal of Duo Multi-Factor Authentication Education Edition from Duo Security, a subsidiary of Cisco Systems, for the same annual cost of \$39,000.00 with a contract term of 5/22/2024 to 5/21/2025.

Duo MFA is heavily used in education by more than 300 institutions due to its combination of features and aggressive pricing for Internet 2 and InCommon members.

This is a sole-source purchase directly from Duo Security and is exempt from bidding.

JMW:kr  
4/2024

**President's Recommendation:**

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Multi-Factor Authentication Services – One-Year Renewal from Duo Security (A division of Cisco Systems), 123 N. Ashley Street, Suite. 200, Ann Arbor, MI 48104 for a total of \$39,000.00."

**Authorization to Purchase Steelcase Furniture and Installation for the TenHoeve Wing Renovation**

To commence work at the Learning Commons at the Des Plaines campus, the College's Foundation office, the Events Scheduling department, and the new Small Business Development Center will be relocated to the TenHoeve Wing in the former Early Childhood Center space. The project includes an interior build-out of an existing classroom area to accommodate new offices. Renovations are expected to be completed in June. Furniture is needed to accommodate the new offices.

The total cost for this Steelcase furniture is \$170,215.66.

The College's primary manufacturer for office, classroom, and lounge furniture is Steelcase, which has been supplied by Forward Space for more than thirty years. Forward Space is one of Steelcase's only premier dealers in Illinois and there are no Steelcase dealers within the College's District. Forward Space has been an exceptional partner for the College. Forward Space participates in the Educational and Institutional Cooperative consortium which offers special consortium pricing on Steelcase furniture. In accordance with Illinois Public Community College Act, Chapter 110, Act 805 (110ILCS 805/3-27.1), purchases made through a consortium are exempt from formal bidding. Through the Consortium, no further advertisement, public notice or competition is required because the Consortium has already conducted the bidding process. In addition, Forward Space is a certified Women Owned Business (WBE). Furniture installation will occur to coincide with completed phases of the construction project.

JS:kr  
4/2024

**President's Recommendation:**

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Steelcase Furniture and Installation for the TenHoeve Wing Renovation from Forward Space, LLC, 1142 N North Branch Street, Chicago, IL 60642 for a total of \$170,215.66 per their quote number 441312 dated March 12, 2024."

**Authorization to Purchase Ellucian Advisory Services for Banner 9**

In June 2004, the Board authorized the purchase of the Banner software for Oakton's Student Information System and, in subsequent years, added Banner Finance, Human Resources, Payroll, and Financial Aid modules. During that time, staff, faculty, and students have used Banner Self-Service (SSB) which provides easy access to tools such as registration, class schedules, grades, timesheets, and tax documents among others.

The Ellucian Banner 8 self-service module is being phased out in March 2025 and it will be replaced by Banner 9 Self-Service which provides an enhanced user experience created to give the faculty, students, and staff the information and access they need to succeed.

The College has implemented several Banner 9 Self-Service applications. However, a few custom coded and modified applications within the current Self Service 8 module will need to be developed before they can be migrated to Self Service 9.

Ellucian Advisory Services for Banner 9 is a team of Ellucian experts providing guidance and advice through the final steps of the Banner 9 SSB implementation. Ellucian will offer a dedicated team with an advisor from each functional area (Student, Financial Aid, Finance, and Human Resources) and a technical advisor. The Advisory Services team will work with Oakton users and the IT Department to align Banner 9 SSB with the College's institutional goals and priorities.

The cost of this sole source, six-month contract for the Ellucian advisory services is \$84,000.

PS:kr  
4/2024

**President's Recommendation:**

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Ellucian Advisory Services for Banner 9 from Ellucian Company, LP, 2003 Edmund Halley Drive, Reston, VA 20191, for a total of \$84,000 per their quote dated April 4, 2024."

### **Preview and Initial Discussion of Upcoming Purchases**

The following purchases will be presented for approval at an upcoming Board of Trustees meeting:

**a. Library Services (CARLI and NILRC)** – In keeping with past practice, the College Library is renewing, canceling, and adding online databases and reference resources to support the institution's curriculum. All databases are accessible to Oakton students and employees from any computer through internet access using a proxy service maintained by the Library and Oakton's IT department. The Library has licenses for over 75 databases and 430 online reference resources. Most of these online resources are licensed through two statewide consortia groups: NILRC (the Network of Illinois Learning Resources in Community Colleges) and CARLI (the Consortium of Academic and Research Libraries in Illinois). For FY2025, the cost of these licenses brokered by NILRC and CARLI will not exceed \$96,400. These purchases are exempt from the bidding process according to Illinois Community College Act 110 ILLS. The Administration plans to present this item to the Board for purchase approval at the May Board meeting.

**b. Software License Subscription – Three-Year Contract** – In 2015, the Board authorized the purchase of Cherwell Software to support the evolution of the IT Help Desk operation from a basic call logging area to the central point of contact for management and information on all Information Technology Division incidents and services requests.

Cherwell is an Enterprise Service Management (ESM) software solution that has greatly improved IT service delivery and support. It provides a complete IT service desk solution that allows users to submit tickets through a secure self-service portal, and has reporting and analytics features that allows tracking of key metrics and identifies areas for improvement.

The renewal of annual support and maintenance is necessary to provide support for day-to-day helpdesk, media services, and IT operations, as well as to allow access to ongoing software updates and releases. In 2021, Cherwell was acquired by Ivante, Inc. The Cherwell support contract from Ivanti for 38 subscription licenses, which is an increase from 30 licenses currently in use, along with cloud hosting will be \$74,284.02.

This purchase is exempt from bidding under the Illinois Public Community College Act. 110 ILCS 805/3-27.1. The Administration plans to present this item to the Board for purchase approval at the May Board meeting.

**c. Hannon Hill Cascade Content Management Solution – Three-Year Contract** – Hannon Hill's software product, Cascade Content Management System (CMS) is used by the College to manage the content on the external website ([www.oakton.edu](http://www.oakton.edu)).

Some of the features provided by Cascade CMS include content management, user management, security, search engine optimization (SEO), and API integration along with support for developers.

The current annual contract expires in June 2024. This year, the Administration negotiated a three-year contract, which allows for a 3% increase in comparison to the 7% increase that Hannon Hill imposes on annual renewals. The cost of this three-year contract is \$99,177.02.

This purchase is exempt from bidding under the Illinois Public Community College Act. 110 ILCS 805/3-27.1. The Administration plans to present this item to the Board for purchase approval at the May Board meeting.

**d. Oracle Database Software Maintenance and Support Renewal** – The College uses Oracle Enterprise Edition Database server software to run a number of applications including the Student

and Financial systems (Banner) and the degree audit and academic planning system (uachieve). These licenses are a mix of application-specific licenses that can only be used by Banner and unrestricted licenses that can be used by any application. The unrestricted licenses include a two-processor unlimited license for the production servers, a 25-named user license for test and development, two programmer licenses, a diagnostic pack, and a tuning pack.

The renewal of annual support and maintenance is necessary to provide support for day-to-day critical operations, as well as to allow access to ongoing software updates and releases. The Oracle three-year support contract renewal for the unrestricted licenses is expected to be \$34,667.86 in year 1, \$36,747.93 in year 2, and \$38,952.80 in year 3, for a total of \$110,368.59.

This purchase is exempt from bidding under the Illinois Public Community College Act. 110 ILCS 805/3-27.1. The Administration plans to present this item to the Board for purchase approval at the May Board meeting.

- e. Grant-funded Recon Virtual Reality Simulation Training System** – The College is the recipient of a 2024 ICCB CTE Virtual Reality grant that provides core-course learning enhancement opportunities impacting Oakton students enrolled in the Law Enforcement and Criminal Justice program courses.

Ti Training manufactures software and hardware for the Training Lab, RECON, Firing Line, and Training Room, and Immersive Reality Systems and is the only manufacturer of these products. Ti Training cameras, software, and firmware have been developed and configured by Ti Training to work specifically with the Training Lab and RECON simulation systems. The equipment purchase consists of the Ti Virtual Reality Simulation Training System with 180-CPU, 3 projectors, and all required cables. This package includes the refurbishment of Oakton's current Ti Training system and equipment to upgrade from a basic 2-dimensional system to a virtual reality 3-dimensional system. The cost will be \$50,000. The Administration plans to present this sole source purchase item to the Board for purchase approval at the May Board meeting.

- f. Grant-funded Tactical Goggle System with Skydio Drone and One-Year Software contract** – The College is the recipient of a 2024 ICCB CTE Virtual Reality grant that provides core-course learning enhancement opportunities impacting Oakton's Drone Pilot Operator Certificate program and students enrolled in the Law Enforcement and Criminal Justice program courses.

ISEEYOU360 is the developer of the ISEEYOU360 MSU-1 First Person View (FPV) Tactical Mixed Reality Goggle System. The MSU-1 is a tactically deployable interoperable FPV goggle system for operators of small Unmanned Aerial Systems (sUAS), Unmanned Ground Systems (UGS), and Ground Control Systems (GCS) providing situational awareness (SA) threat detection with the following benefits.

- Immersive footage with customizable picture-in-picture.
- Reduces light strain on operator's eyes; allows crews to stay on task.
- Enhances the safety of operations involving persistent surveillance.
- Digital eyes - Live stream forward/rear visual, feed of drone, robotic device.
- Infrared night vision capable.
- Improves Intelligence, Surveillance, Reconnaissance (ISR), and Incident Awareness and Assessment (IAA).

The equipment package provided by "I SEE YOU 360" encompasses a Skydio X10 Drone that is customized to be linked with the I SEE YOU (MSU-1) goggle system along with a I SEE YOU mobile command system. This virtual reality (VR) drone system allows users to see firsthand images from the drone while in flight and allows users to react according to their mission instructions and flight objectives. The mobile command system allows the pilot to communicate with

the drone and assures no loss of connectivity. The Skydio X10 Drone is an American made product that offers high quality photo/video and infrared thermo identification technology. The price for all equipment including the Skydio X10 Drone Starter Kit, MSU-1 Goggle System, Drone Software, Mobile Command Unit, and in-person technical support and training is \$50,000 which includes an educational discount of \$6,207.75. The Administration plans to present this sole source purchase item to the Board for purchase approval at the May Board meeting.

- g. Lytho Marketing – Three-Year Contract** – The Marketing and Communications team supports nearly 1,000 web, print, photo/video, and internal communication requests and projects every year that support our strategic plan pillars and align with Oakton’s brand refresh, strategic enrollment marketing plan, and inclusive storytelling through the College’s paid, owned, and earned media channels. The Marketing and Communications team has been using this tool since 2021.

This creative workflow tool has improved the collaborative workflow processes for the team and throughout the institution by improving departmental efficiencies and accuracy, providing visibility into project requests, driving productivity through virtual proofing and approvals, and streamlining marketing operations. This mission-critical marketing production tool is integrated with the College’s single sign-on method and allows access to the department’s project request forms.

The Administration recommends continuing with the purchase of the creative workflow system. Lytho’s (formerly In Motion Ignite) intuitive, cloud-based platform is specifically tailored for in-house marketing and communications teams, offering a comprehensive suite of features. These include project intake, management, proofing, feedback management, and insightful reporting and metrics. Lytho supports numerous industries, including higher education and community colleges, and provides continued support with a dedicated customer success manager and technical support team.

The College’s proposed budget for the creative workflow system is:

\$20,426.00 for year one (13 licenses)

\$20,426.00 year two; no increase

\$20,426.00 year three; no increase

Adding on other licenses is an additional \$1,500 per user.

This purchase is exempt from bidding under the Illinois Public Community College Act. 110 ILCS 805/3-27.1. The Administration plans to present this item to the Board for purchase approval at the May Board meeting.

- h. Transportation Services for Athletic Teams** – The current College transportation fleet includes one twelve passenger van and two eight passenger vans for use by College and student groups. The primary user group is the Athletic department. However, these vehicles do not accommodate the transportation needs of the larger athletic teams with rosters of between twelve to fifty student athletes and coaches. Contracting with a transportation service company provides safe, single unit appropriately sized vehicles with professional drivers for each team, in lieu of using multiple College vehicles, driven by team coaches. A bid was issued for these services which covers transportation needs for the Men’s and Women’s Soccer, Men’s and Women’s Basketball, Women’s Volleyball, Men’s Baseball, and Women’s Softball teams. The annual cost is estimated to be \$73,000.00. The Administration plans to present this item to the Board for purchase approval at the May Board meeting.
- i. Ceiling Microphone Arrays for Classrooms** – Based on positive faculty feedback after using the two pilot HyFlex classrooms, Information Technology will be purchasing ten ceiling microphone arrays for classroom use. This significantly improves audio for remote student learning experience

for classes taught using HyFlex methods. The expected cost of the microphones is \$64,000. The Administration plans to present this item to the Board for purchase approval at the May Board meeting.

- j. Network Cabling and Installation** – The College’s local area networks are built using a star topology with a set of Intermediate Distribution Facility (IDF) network closets connected to two separate Main Distribution Facility (MDF) locations via fiber optic cabling. Each IDF supports hundreds of individual twisted pair cables to provide connectivity for individual network devices such as computers, printers, telephones, wireless access points, building automation controllers and security cameras. This is the physical infrastructure that supports the entire IT infrastructure. As part of the Capital Improvement Plan Security Camera project, the College will be installing 65 new network cables at the Skokie campus for new and replacement interior and building attached cameras. This purchase will include the materials and installation services to install the 65 Cat 6 network cables, terminations, and testing.

The College is sending out an Invitation to Bid in order to obtain competitive pricing for the cabling and installation services. Installation of the networking cables is expected in June. The Administration plans to present this item to the Board for purchase approval at the May Board meeting.

- k. Cisco Systems Hardware and Software Support Contracts** – The College uses 132 Cisco Systems network switches and routers and 20 Cisco Systems Blade Servers to provide the College’s data and voice network across both campuses. This equipment is supported with annual hardware and software maintenance contracts from the manufacturer in combination with the hardware warranties. The College is obtaining quotes from resellers for these contract renewals. The cost for this purchase is estimated at \$29,000. The Administration plans to present this item to the Board for purchase approval at the June Board meeting.

- l. Consulting Services for Finance Operations – Contract Extension** – At the January 16, 2024 Board meeting, the Board approved the extension of consulting services from Judy Mitchell Consulting, LLC to allow Dr. Mitchell to serve as the lead negotiator for OCCFA negotiations following the departure of Dr. Colette Hands and to provide transition support to the new Vice President for Administrative Affairs/CFO. It was anticipated that OCCFA negotiations would conclude before the end of the spring semester. Therefore, the contract extension was expected to end by May 31, 2024.

We anticipate the contract negotiations process to continue through the summer and conclude before the start of the new academic year. Therefore, the Administration is seeking approval to extend the contractual services from Judy Mitchell, LLC to allow Dr. Mitchell to continue to serve as the lead negotiator.

The Administration is requesting approval to extend its partnership with Judy Mitchell Consulting, LLC for an amount not to exceed \$55,000 for the period through August 31, 2024.

This purchase is exempt from bidding per the 110 Illinois Compiled Statutes 805/3-27.1, Contracts, part (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part.

This contract extension will be presented to the Board for approval at the May 2024 meeting.

**Authorization to Hire Assistant Vice President for Academic Affairs and College Transitions**

The administration is recommending the hire of Dr. Alauna McGee for the Assistant Vice President for Academic Affairs and College Transitions position. The search began on January 19, 2024. There were postings on the Oakton College website, LinkedIn, Historically Black Colleges and Universities (hbcuconnect.com), Hispanic Association of Colleges and Universities (hacu.net), Diverse Jobs (diversejobs.net), Inside Higher Education (insidehighered.com), Higher Education Jobs (higheredjobs.com), Illinois Unemployment (illinoisjoblink.illinois.gov), in NACUBO (National Association of College & University Business Officers), and the Chronicle of Higher Education (jobs.chronicle.com).

There were sixty-three applicants for the Assistant Vice President for Academic Affairs and College Transitions. The search committee conducted six semi-finalist interviews and selected four on campus interviews with a number of employee groups, including the CHRO, President's Council, Council of Deans, Assistant Vice President's, Dr. Ileo Lott, Provost and Vice President for Academic Affairs, as well as an open forum session for college administrators, faculty, and staff.

Dr. Alauna McGee is currently the Director of Early College Opportunities at Heartland Community College. At Heartland, Dr McGee has established, maintained, and expanded concurrent enrollment partnerships and programs with high schools and career centers through collaborative efforts with administrators, counselors and support staff. Dr. McGee received her Doctor of Education in Leadership & Learning in Organizations from Vanderbilt University. She also received her Master of Science in Communication from Illinois State University.

JF:vb  
4/2024

**President's Recommendation:**

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 approves the appointment of Dr. Alauna McGee as Assistant Vice President for Academic Affairs and College Transitions effective June 10, 2024 at an annual salary of \$132,000. That salary will be prorated for the period of June 10, 2024 through June 30, 2024."



**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT 535  
COUNTY OF COOK AND STATE OF ILLINOIS  
ADMINISTRATOR'S EMPLOYMENT CONTRACT**

This agreement, entered into by and between the Board of Trustees of Community College District 535, County of Cook and State of Illinois, a body politic and corporate, hereinafter referred to as the "Board" and Alauna McGee hereinafter referred to as the "Administrator;"

**WITNESSETH:**

Whereas, pursuant to the Administrator's application, the Board's President has recommended the administrator's appointment as Assistant Vice President for Academic Affairs and College Transitions of the Board's College, and the Board has approved such recommendation;

Now, therefore, it is agreed by and between the Board and the Administrator as follows:

1. The Administrator is appointed Assistant Vice President for Academic Affairs and College Transitions of the Board's College from June 10, 2024 to June 30, 2024. The Administrator will perform the duties and carry out the responsibilities of the position, as specified in Board policy and the job classification manual, as revised from time to time, and such other related duties as are assigned from time to time by or at the direction of the Board of Trustees and the President. In consideration for services rendered by the Administrator, the Board shall pay the Administrator a salary at an annual salary of \$132,000 in accordance with the Board's salary policies and procedures and the conditions therefore, currently in effect or as may hereafter be modified. This salary shall be for the period June 10, 2024 through June 30, 2024.
2. All policies of the Board of Trustees currently in effect and as modified or adopted hereafter are hereby incorporated into this agreement.
3. This contract and services rendered are subject to all applicable Constitutional provisions and the Illinois Revised Statutes, and any provisions contrary to these documents may be considered void without invalidating the remainder of the contract.
4. This contract guarantees the administrator the rights of procedural due process.
5. This agreement shall not be effective unless it is signed and returned to the President within ten days of its issuance.

Dated and returned this \_\_\_\_\_ day of \_\_\_\_\_ 2024 by:

\_\_\_\_\_  
Administrator

Board of Trustees approval received at the meeting of the Board of Trustees on April 16, 2024.  
(Agenda Item 4/24-13)

Board of Trustees of Community College District 535,  
County of Cook, State of Illinois

\_\_\_\_\_  
President

Oakton College does not discriminate on the basis of race, color, creed, religion, national origin, disability, age, sex, marital status, military status, socioeconomic status, sex or gender, gender identity, or sexual orientation in admission to and participation in its educational programs, college activities and services, or in its employment practices.

Inquiries regarding compliance with state or federal nondiscrimination requirements may be directed to the Director of Institutional Equity and Inclusion, Oakton College, 1600 East Golf Road, Des Plaines, Illinois, 60016, or to the Director of the Office for Civil Rights, Department of Education, Washington, D.C.

**Authorization to Hire Full-time, Tenure-Track Faculty Members**

The recommendation to hire Ms. Tess Lesniak and Dr. Jelle Wiersma to full-time, tenure-track positions for the 2024-2025 academic year beginning in August 2024 was made after reviewing the College's need for faculty in Biology and Earth Science.

JF:vb  
4/2024

**President's Recommendation:**

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 approves the attached resolutions for the hire of Ms. Tess Lesniak and Dr. Jelle Wiersma as full-time, tenure-track faculty for the 2024-2025 academic year, beginning in August 2024. They will receive the salary associated with the lane and step described as follows:

<b><u>Name</u></b>	<b><u>Academic Rank and Assignment</u></b>	<b><u>Lane-Step, Base Salary</u></b>
Ms. Tess Lesniak	Associate Professor, Biology	A-3, \$56,555
Dr. Jelle Wiersma	Assistant Professor, Earth Science	E-2, \$66,801."

**Authorization to Hire a Full-time, Tenure-Track Faculty Member**

The recommendation to hire Ms. Tess Lesniak to a full-time, tenure-track faculty position in the Biology department for the 2024-2025 academic year, beginning in August 2024, was made after reviewing the College’s need for faculty in the Biology department.

The search began on September 8, 2023 with postings on the Oakton College website, *LinkedIn*, Historically Black Colleges and Universities (*hbcuconnect.com*), Hispanic Association of Colleges and Universities (*hacu.net*), Diverse Jobs (*diversejobs.net*), Inside Higher Education (*insidehighered.com*), Higher Education Jobs (*higheredjobs.com*), Illinois Unemployment (*illinoisjoblink.illinois.gov*), in NACUBO (National Association of College & University Business Officers), and the Chronicle of Higher Education (*jobs.chronicle.com*).

There were seventy-eight applicants for the Biology position. The search committee conducted seven virtual interviews for this search and selected two finalists to interview with Dr. Ileo Lott, Provost and Vice President for Academic Affairs, and Dr. James Rabchuk, Dean of STEM before a recommendation of hire was made to Ms. Tess Lesniak for a full-time, tenure-track Biology position.

Ms. Lesniak has served as adjunct faculty at Oakton since 2014, where she has taught courses in Environmental Science, Ecology, and Introductory Life Science. Ms. Lesniak also won Oakton’s High Impact Practice Team award in 2023. Ms. Lesniak received a Master’s of Science in Biology from Northeastern Illinois University-Chicago, and a Master of Online Teaching Professional Certificate from the University of Illinois-Springfield.

JF:vb  
4/2024

**President’s Recommendation**

That the Board adopt the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 hereby authorizes the hire of Ms. Tess Lesniak for the 2024-2025 academic year, beginning August 2024:

<u>Name</u>	<u>Academic Rank and Assignment</u>	<u>Lane-Step, Base Salary</u>
Ms. Tess Lesniak	Associate Professor, Biology	A-3, \$56,555.”

**Authorization to Hire a Full-time, Tenure-Track Faculty Member**

The recommendation to hire Dr. Jelle Wiersma to a full-time, tenure-track faculty position in the Earth Science department for the 2024-2025 academic year, beginning in August 2024, was made after reviewing the College’s need for faculty in the Earth Science department.

The search began on September 8, 2023 with postings on the Oakton College website, *LinkedIn*, Historically Black Colleges and Universities (*hbcuconnect.com*), Hispanic Association of Colleges and Universities (*hacu.net*), Diverse Jobs (*diversejobs.net*), Inside Higher Education (*insidehighered.com*), Higher Education Jobs (*higheredjobs.com*), Illinois Unemployment (*illinoisjoblink.illinois.gov*), in NACUBO (National Association of College & University Business Officers), and the Chronicle of Higher Education (*jobs.chronicle.com*).

There were seventeen applicants for the Earth Science position. The search committee conducted six virtual interviews for this search and selected three finalists to interview with Dr. Ileo Lott, Provost and Vice President for Academic Affairs and Dr. James Rabchuk, Dean of STEM before a recommendation of hire was made to Dr. Jelle Wiersma for a full-time, tenure-track Earth Science position.

Dr. Wiersma is currently an adjunct faculty member at Roosevelt University and Harold Washington College. Dr Wiersma is a well published researcher in Geology and Paleontology and research associate at the Field Museum of Natural History in Chicago. Dr. Wiersma received his Ph.D in Geology from James Cook University, Townsville, Australia.

JF:vb  
4/2024

**President’s Recommendation**

That the Board adopt the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 hereby authorizes the hire of Dr. Jelle Wiersma for the 2024-2025 academic year, beginning August 2024:

<u>Name</u>	<u>Academic Rank and Assignment</u>	<u>Lane, Step, Base Salary</u>
Dr. Jelle Wiersma	Assistant Professor, Earth Science	E-2, \$66,801.”

**Acceptance of Faculty Retirement**

Under the provisions of the current contract (Contract) between the Board of Trustees and the Oakton College Faculty Association (OCCFA-IEANEA), the following faculty member has submitted her intent to retire:

<b>Faculty Member</b>	<b>Discipline</b>	<b>Retirement Date</b>
Antoinette Maglione-Solans	Professor, Nursing	May 31, 2024

We congratulate Professor Maglione-Solans for her many years of exemplary service to the College and wish her well in her future endeavors.

JF:nmi  
4/2024

**President's Recommendation:**

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 accepts the retirement of Antoinette Maglione-Solans.”

**Approval of 2025-2026 Academic Calendar**

A working group co-chaired by the Provost/Vice President for Academic Affairs and the Vice President for Student Affairs developed the 2025-2026 Academic Calendar.

Input was gathered from all areas of the college. The calendar provides the appropriate number of instructional days and minutes as stipulated by the Illinois Community College Board. The calendar dates are consistent with the schedules used in faculty and staff contracts, support student planning, and enable efficient management of the College.

In accordance with the Board's request, this calendar is modeled from an academic year (August-July) rather than a calendar year (January-December).

IL/KB:dw  
4/2024

**President's Recommendation:**

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 approves and adopts the 2025-2026 Academic Calendar, attached hereto, as part of the office records of the College."

**Oakton College**  
**FALL 2025 ACADEMIC CALENDAR (FY 26)**  
*March 24 to first class meeting – Registration for fall 2025 Semester*

**AUGUST 2025**

S	M	T	W	R	F	S			
					X	X	August	11	Faculty return for Fall 2025 Semester
3	4	5	6	7	8	9	August	18	Fall 2025 Semester Classes begin
10	<b>D</b>	<b>D</b>	<b>D</b>	<b>D</b>	<b>D</b>	16	August	25	Last day to submit proof of residency, business service agreements and joint agreements
17	<b>S</b>	19	20	21	22	23			
24	<b>25</b>	26	27	28	29	30			
31									

**SEPTEMBER 2025**

							September	01	Labor Day holiday, College closed
	<b>H</b>	2	3	4	5	6	September	15	Last day to drop from 16-week courses and have course removed from record*
7	8	9	10	11	12	13	September	15	Last day to change to Audit for 16-week courses*
14	<b>15</b>	16	17	18	<b>19</b>	20	September	19	Last day for filing Graduation Petitions
21	<b>22</b>	23	24	<b>25</b>	26	27	September	22	Incomplete (I) grades from Summer 2025 semester due
28	29	30					September	25	Any remaining incomplete (I) grades from Summer 2025 semester becomes an F**

**OCTOBER 2025**

			1	2	3	4			
5	6	7	8	9	10	11	October	22	All College Learning Day ( <i>No Classes schedule, College is closed for students and public</i> )
12	13	14	15	16	17	18			
19	20	21	<b>22</b>	23	24	25			
26	27	28	29	30	31				

**NOVEMBER 2025**

						1	November	11	Veterans Day Holiday, College closed
2	3	4	5	6	7	8	November	17	Last day to withdraw with a “W” from 16-week courses* <i>Students will receive a grade in all courses in which they are enrolled after November 17</i>
9	10	<b>H</b>	12	13	14	15	November	17-19	Priority Registration for Spring 2026 Semester
							November	20	Open Registration for Spring 2026 Semester
16	<b>17</b>	18	19	<b>R</b>	21	22	November	27, 28	Thanksgiving Recess, College closed
23	24	25	26	<b>H</b>	<b>H</b>	<b>A</b>	November	29-30	Thanksgiving Recess, no classes, College open (most offices closed)
<b>A</b>									

**DECEMBER 2025**

	1	2	3	4	5	6	December	09, 10	Evaluation days***
7	8	<b>E</b>	<b>E</b>	11	12	13	December	10	Last day of student attendance
14	<b>G/S</b>	<b>16</b>	17	18	19	20	December	15	Spring 2026 3 & 4-week Winterim Classes begin*
21	22	23	<b>H</b>	<b>H</b>	X	X	December	15	Grading Day
<b>X</b>	<b>X</b>	<b>X</b>	<b>H</b>				December	16	Grades due
							December	24, 25	Christmas holiday, College closed
							December	26-30	Winter break, College closed
							December	31	New Year’s Eve holiday, College closed

*A* = Academic day off, no classes,  
**(College open)**  
*B* = Spring Break  
*C* = Commencement  
*D* = Staff Development  
*E* = Evaluation day  
*G* = Grading day  
*H* = Holiday (College closed)  
*R* = Registration  
*S* = Start of classes  
*X* = College closed  
*Y* = Holiday observance  
(College closed)

\* Consult Enrollment Services for deadlines on classes meeting less than 16 weeks.

\*\* Midterm grade submission dates are located in the Google Drive Midterm Grades folder.

\*\*\* Students must make arrangements with individual faculty members regarding deadlines to submit required work for Incomplete (I) grades.

\*\*\*\* Two days to be used for instruction or final student evaluations or culminating course activities. Classes not scheduled to meet on these days and classes which do not meet for the duration of a semester will ordinarily use the last class session(s) for instruction or final student evaluations or culminating course activities.

**Oakton College**  
**SPRING 2026 ACADEMIC CALENDAR (FY 26)**  
*November 17 to first class meeting – Registration for Spring 2026 Semester*

**JANUARY 2026**

S	M	T	W	R	F	S	January	01	New Year's Day holiday, College closed
							January	02	Winterim Classes End
				<b>H</b>	<b>2</b>	3	January	12	Faculty return for spring 2026 Semester
							January	19	Martin Luther King Holiday, College closed
4	5	6	7	8	9	10	January	20	Spring 2026 Semester Classes begin
11	<b>D</b>	<b>D</b>	<b>D</b>	<b>D</b>	<b>D</b>	17	January	20	Winterim Grades due (Winterim grades are due on Tuesday when Spring semester classes begin).
18	<b>H</b>	<b>S</b>	21	22	23	24	January	26	Last day to submit proof of residency, business service agreements and joint agreements
25	26	27	28	29	30	31			

**FEBRUARY 2026**

							February	16	Presidents' Day holiday, College closed
1	2	3	4	5	6	7	February	17	Last day to drop from 16-week courses and have course removed from record*
8	9	10	11	12	13	14	February	17	Last day to change to Audit for 16-week courses*
15	<b>H</b>	<b>I</b>	18	19	<b>20</b>	21	February	20	Last day for filing Graduation Petitions
22	<b>23</b>	24	25	<b>26</b>	27	28	February	23	Incomplete (I) grades from Fall 2025 semester due
							February	26	Any remaining incomplete (I) grades from Fall 2025 semester becomes an F**

**MARCH 2026**

							March	09-11	Priority Registration opens for Summer 2026 sessions
							March	12	Open Registration for Summer 2026 sessions
1	2	3	4	5	6	7	March	16-22	Spring Break
8	<b>9</b>	10	11	<b>R</b>	13	14	March	23	Classes resume after Spring Break
15	<b>B</b>	<b>B</b>	<b>B</b>	<b>B</b>	<b>B</b>	<b>B</b>	March	30-4/1	Priority Registration opens for Fall 2026 Semester
<b>B</b>	23	24	25	26	27	28			
29	<b>30</b>	31							

**APRIL 2026**

			1	<b>R</b>	3	4	April	02	Open Registration for Fall 2026 Semester
5	6	7	8	9	10	11			
12	13	14	15	16	17	18	April	20	Last day to withdraw with a "W" from 16-week courses*
19	<b>20</b>	21	22	23	24	25			<b>Students will receive a grade in all courses in which they are Enrolled after April 20.</b>
26	27	28	29	30					

**MAY 2026**

							May	14, 15	Evaluation days***
							May	15	Last day of Students attendance
					1	2	May	18	Summer 2026 3 & 4-week Interim Classes begin*
3	4	5	6	7	8	9	May	18	Grading Day
10	11	12	13	<b>E</b>	<b>E</b>	16	May	18	Commencement
<b>X</b>	<b>G/C</b>	19	20	21	<b>X</b>	<b>X</b>	May	19	Grades due
<b>X</b>	<b>H</b>	26	27	28	<b>X</b>	<b>X</b>	May	25	Memorial Day holiday, College closed
<b>X</b>									

**KEY**

- A** = Academic day off, no classes, (College open)
- B** = Spring Break
- C** = Commencement
- D** = Staff Development
- E** = Evaluation day
- G** = Grading day
- H** = Holiday (College closed)
- R** = Registration
- S** = Start of classes
- X** = College closed
- Y** = Holiday observance (College closed)

\* Consult Enrollment Services for deadlines on classes meeting less than 16 weeks.

\*\* Midterm grade submission dates are located in the Google Drive Midterm Grades folder.

\*\*\* Students must make arrangements with individual faculty members regarding deadlines to submit required work for Incomplete (I) grades.

\*\*\*\* Two days to be used for instruction or final student evaluations or culminating course activities. Classes not scheduled to meet on these days and classes which do not meet for the duration of a semester will ordinarily use the last class session(s) for instruction or final student evaluations or culminating course activities.

**Oakton College**  
**Summer Session 2026 7 & 8-week Session ACADEMIC CALENDAR (FY 26)**

*March 02 to first class meeting – Registration for Summer 2026 – 7 & 8-week Session*

**JUNE 2026**

S	M	T	W	R	F	S			
							June	01	Summer 2026 8-week session classes begin
							June	04	3-week Interim Classes End
							June	08	3-week Interim Grades due
	<b>S</b>	2	3	<b>4</b>	<b>X</b>	<b>X</b>	June	08	Summer 2026 7-week session classes begin
							June	11	4-week Interim Classes End
<b>X</b>	<b>S</b>	9	10	<b>11</b>	<b>X</b>	<b>X</b>	June	15	4-week Interim grades due
<b>X</b>	<b>15</b>	16	17	18	<b>H/X</b>	<b>X</b>	June	15	Last day to drop and have course removed from record
							June	15	Last day to change to Audit
<b>X</b>	<b>Y</b>	<b>23</b>	24	25	<b>X</b>	<b>X</b>	June	22	Juneteenth holiday Observance, College Closed
<b>X</b>	29	30					June	23	Last day for filing Graduation Petitions

**JULY 2026**

			1	2	<b>X</b>	<b>H/X</b>	July	06	Independence Day holiday observance, College closed
							July	07	Incomplete (I) grades from Spring 2026 semester due
<b>X</b>	<b>Y</b>	7	8	<b>9</b>	<b>X</b>	<b>X</b>	July	09	Any remaining incomplete (I) grade from Spring 2026 semester becomes an F**
<b>X</b>	13	14	<b>15</b>	16	<b>X</b>	<b>X</b>	July	15	Last day to withdraw with a “W” [no withdrawals after mid-term] <i>Students will receive a grade in all courses in which they are enrolled after July 15</i>
<b>X</b>	20	21	22	<b>23</b>	<b>X</b>	<b>X</b>	July	23	Classes End
<b>X</b>	<b>G</b>	28	29	30	<b>X</b>		July	27	August Interim Classes begin
							July	27	Grades due

**AUGUST 2026**

						<b>X</b>	August	14	August Interim classes end
2	3	4	5	6	7	8	August	18	August Interim grades due
9	10	11	12	13	<b>14</b>	15			
16	17	<b>G</b>	19	20	21	22			
23	24	25	26	27	28	29			
30	31								

**KEY**  
**A** = Academic day off, no classes, (College open)  
**G** = Grades due  
**H** = Holiday (College closed)  
**S** = Start of classes  
**X** = College closed  
**Y** = Holiday observance (College closed)

\* Consult Enrollment Services for deadlines on classes meeting less than 16 weeks.

\*\* **Midterm grade submission dates are located in the Google Drive Midterm Grades folder.**

\*\*\* Students must make arrangements with individual faculty members regarding deadlines to submit required work for Incomplete (I) grades.

\*\*\*\* Two days to be used for instruction or final student evaluations or culminating course activities. Classes not scheduled to meet on these days and classes which do not meet for the duration of a semester will ordinarily use the last class session(s) for instruction or final student evaluations or culminating course activities.

**Approval of New Policy**

Policy 3038 was presented as a first read at the February 20, 2024 Board of Trustees meeting, and then for a second read on March 19, 2024. In accordance with College policy, action on the proposed policy will take place at the next regular meeting of the Board of Trustees.

JLS:bs  
4/2024

**President's Recommendation:**

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 hereby accepts for approval the proposed new policy 3038 in support of Responsible Bidding, attached hereto.”

## **BUSINESS**

### **Responsible Bidder Policy**

All responsible bidders shall meet the following applicable criteria and/or submit evidence to the College satisfying the requirements below:

- All applicable laws prerequisite to doing business in Illinois, and all local ordinances; and not in conflict with any federal law.
- Evidence of compliance with:
  - Federal Employer Tax Identification Number or Social Security Number (for individuals).
  - Provision of Section 2000(e) of Chapter 21, Title 42 of the United States Code and Federal Executive Order No. 11246 as amended by Executive Order No. 11375 (known as the Equal Opportunity Employer provisions).
- Certificates of insurance indicating the following coverages: general liability, workers' compensation, completed operations, and automobile.
- Compliance with all provisions of the Illinois Prevailing Wage Act, including wages, medical and hospitalization insurance and retirement for those trades covered in the Act.
- Disclosure of the name and address of each subcontractor from whom the contractor has accepted a bid and/or intends to hire on any part of the project prior to the subcontractor commencing work on the project.

### **Public Works Projects**

The College has adopted this policy to allow the College's business, finance and facilities functions to identify responsible bidders for the potential award of public works contracts. In addition to all other applicable legal requirements, the term "responsible bidder" for purposes of this policy means a bidder for public works project advertised, awarded, and financed, in whole or in part, by the College that is capable to perform fully the contract based on the bidder's experience, personnel, integrity, reliability, facilities capacity, equipment, acceptable past performance, total cost, and credit which will assure good faith performance.

For purposes of this policy, a public works project shall include all works requiring the performance of services or construction as those terms are defined in the Employee Classification Act, 820 ILCS185/1, et seq. It is the College's goal to ensure that only qualified contractors and subcontractors are awarded contracts in connection with construction, renovation, repair and demolition of public works undertaken by the College.

- The bidder and all bidder's subcontractors must participate in active apprenticeship and training programs approved and registered with the U.S. Department of Labor's Office of Apprenticeship for each of the trades of work contemplated under the awarded contract. The Board of Trustees of Oakton College reserves the right to waive the apprenticeship and training program requirement at its sole discretion.
- All bidders and sub-contractors are required to turn in certified payrolls as required by the Illinois Prevailing Wage Act 820 ILCS 130/1, et seq., and follow all provisions of the Employee Classification Act, 820 ILCS 185/1, et seq.
- All bidders must provide evidence of three (3) projects of a similar nature as being performed in the immediate past five (5) years with the name, address and telephone number of the contact person having knowledge of the project or three (3) references (name, address, and telephone number) with knowledge of the integrity and business practices of the contractor.

**Notification of Award of Grants**

Funding totaling \$122,913.88 has been made available to Oakton College:

- a. Illinois Community College Board Innovative Bridge and Transition Grant ..... \$110,000.00  
(Managed by Tiffany Olson and Elena Smoukova / Administered by Delia Rodriguez)
- b. Illinois Board of Higher Education FY2024 Nurse Educator Fellowship Program..... \$10,000.00  
(Administered by May Alimboyoguen)
- c. Music Performance Trust Fund Grant from the American Federation of Musicians of the U.S.A. & Canada, Chicago Federation of Musicians.....\$2,913.88  
(Managed by Mark Olen and Dan Cunningham / Administered by Dr. Mia Hardy)

**TOTAL:..... \$122,913.88**

- a. Illinois Community College Board Innovative Bridge and Transition Program Grant**  
The Illinois Community College Board has awarded Oakton College a \$110,000 Innovative Bridge and Transition Grant for calendar year 2024. Innovative Bridge and Transition funds will provide tangible and intentional support and opportunities for higher level adult learners to either obtain college credit while taking developmental level courses, and/or build skills and competencies required to be successful in certificate programs. The grant period is January 1, 2024 through December 31, 2024. Tiffany Olson, Adult Education and Transitions Manager and Elena Smoukova, Senior Manager of Adult Education will act as Project Directors. Delia Rodriguez, Dean of Adult & Continuing Education will administer the grant.
- b. Illinois Board of Higher Education FY2024 Nurse Educator Fellowship Program**  
The Illinois Board of Higher Education has awarded Oakton College a \$10,000 FY2024 Nurse Educator Fellowship Program for the purpose of retaining well qualified nursing faculty. As the fellowship recipient, Teresa Kirwan will submit a report to the Illinois Nursing Workforce Center regarding professional development and collaborate with IBHE and the Illinois Nursing Workforce Center on statewide nursing issues, and participate in a recognition ceremony. All grant funds must be expended by June 30, 2024. May Alimboyoguen, Dean of Health Careers will administer the grant.
- c. Music Performance Trust Fund Grant from the American Federation of Musicians of the U.S.A. & Canada, Chicago Federation of Musicians- Local 10-208**  
The American Federation of Musicians of the U.S.A. & Canada, Chicago Federation of Musicians-Local 10-208 has awarded Oakton College a Music Performance Trust Fund grant in the amount of \$2,913.88 to support the Jazz Appreciation Month Concert. The date and time of the concert is Wed, April 11, 2024, from 12:00 pm - 1:30 pm. Mark Olen, the director of Oakton Jazz Ensemble, and Dan Cunningham, Production Coordinator will serve as grant managers, and Dr. Mia Hardy, Dean of Liberal Arts, will administer the grant.

AG:sm/gl  
4/2024