

**The 780<sup>th</sup> Meeting  
of  
The Board of Trustees  
September 20, 2022**



## Mission, Vision, and Values Statements

### Mission

Oakton is the community's college. By providing access to quality education throughout a lifetime, we empower and transform our students in the diverse communities we serve.

### Vision

Dedicated to teaching and learning, Oakton is a student-centered college known for academic rigor and high standards. Through exemplary teaching that relies on innovation and collaboration with our community partners, our students learn to think critically, solve problems, and to be ethical global citizens who shape the world. We are committed to diversity, cultural competence, and achieving the equity in student outcomes.

### Values

*A focus on Oakton students is at the core of each of these values.*

- We exercise **responsibility** through accountability to each other, our community, and the environment.
- We embrace the **diversity** of the Oakton community and honor it as one of our college's primary strengths.
- We advance **equity** by acknowledging the effects of systemic social injustices and intentionally designing the Oakton experience to foster success for all students.
- We uphold **integrity** through a commitment to trust, transparency, and honesty by all members of the Oakton community.
- We cultivate **compassion** within a caring community that appreciates that personal fulfillment and well-being are central to our mission.
- We foster **collaboration** within the college and the larger community and recognize our interdependence and ability to achieve more together.

*Approved by the Board of Trustees, March 21, 2017*



1600 East Golf Road  
Des Plaines, Illinois 60016

**Closed Session**  
5 p.m. - Room 1275

## AGENDA

1. Call to Order and Roll Call
2. Consideration of a motion to close the meeting to the public for the purpose of the following:
  - Review closed session minutes of August 16, 2022
  - Consider appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; and litigation
3. Consideration of a motion for adjournment
4. Adjournment

**Open Session**  
6 p.m. - Room 1506

Individuals who wish to address the Board of Trustees during the Public Participation portion of the meeting should send an email to [bsparks@oakton.edu](mailto:bsparks@oakton.edu) including their name, town/affiliation, and the item they wish to address to the Board, no later than 6 p.m. on September 20, 2022.

Citizens and employees may attend the meeting remotely via Zoom conferencing (all meeting content and public comments will be recorded):

To join via tablet or computer: <https://oakton.zoom.us/j/94989228314>

To join via telephone: 312-626-6799

Meeting ID: 949 8922 8314

## AGENDA

Call to Order and Roll Call

Pledge of Allegiance

Approval of minutes of the August 16, 2022 meeting of the Board of Trustees

Statement by the President

Educational Foundation Liaison Report

ICCTA Liaison Report

Student Trustee Report

Student Spotlight

Comments by the Chair

Trustee Comments

Report: Strategic Enrollment Management Update

Public Participation

## **NEW BUSINESS**

### CONSENT AGENDA

- |   |         |   |
|---|---------|---|
| V | 9/22-1a | Approval of Adoption of Consent Agenda  |
| R | 9/22-1b | Approval of Consent Agenda Items 9/22-2 through 9/22-8                        |
|   | 9/22-2  | Ratification of Payment of Bills for July 2022                                |
|   | 9/22-3  | Acceptance of Treasurer's Report for July 2022                                |
|   | 9/22-4  | Ratification of Payment of Bills for August 2022                              |
|   | 9/22-5  | Acceptance of Treasurer's Report for August 2022                              |
|   | 9/22-6  | Ratification of Actions of the Alliance for Lifelong Learning Executive Board |
|   | 9/22-7  | Ratification of Payment of Professional Personnel – Fall 2022                 |
|   | 9/22-8  | Acceptance of a Clinical Practice Agreement                                   |

### OTHER ITEMS

- |   |         |   |
|---|---------|---|
| R | 9/22-9  | Affirmation of Mission, Vision, and Values  |
| R | 9/22-10 | Ratification of Board of Trustees Scholarships for 2022-2023  |
| R | 9/22-11 | Authorization to Approve September Purchases: <ul style="list-style-type: none"><li>a. Elevator Maintenance – Four-Year Contract</li><li>b. Owner's Representative Services – New Master Plan Projects</li><li>c. Landscape Projects Design and Engineering</li><li>d. Engineering Services for Electrical Projects</li><li>e. Manufacturing Course Trainers</li><li>f. Kubota Tractors</li><li>g. Computer Server Fabric Interconnect Switches</li><li>h. Waste Removal, Recycling and Organics Collection – Four-Year Contract</li><li>i. Cybersecurity Software Rescind and Purchase</li></ul> |
|   | 9/22-12 | Preview and Initial Discussion of Upcoming Purchases  |

- R 9/22-13 Resolution to Transfer Funds for the Purpose of Future Payment of Post-Retirement Health Care Benefits Costs and Claims
- R 9/22-14 Authorization for a Three-Year Partnership Agreement with ReUp Education to Reach Stopout Students
- R 9/22-15 Resolution Designating Date, Time and Place for Filing Board of Trustees Nominating Petitions
- V 9/22-16 Acceptance of Administrator Resignation
- R 9/22-17 Approval of New Policy
- V 9/22-18 Acceptance of Grants

**ADJOURNMENT**



**Minutes of the August 16, 2022 Regular Meeting of the Board of Trustees of Community College District 535**

The 779<sup>th</sup> meeting of the Board of Trustees of Community College District 535 was conducted on August 16, 2022 at Oakton Community College, 1600 East Golf Road, Des Plaines, Illinois.

**Closed Session – Call to Order and Roll Call**

At 5:38 p.m. in room 1275, Chair Paul Kotowski called the meeting to order.

Trustee Bush called the roll:

Mr. Paul Kotowski	Chair	Present
Dr. Wendy Yanow	Vice Chair	Present
Dr. Gail Bush	Secretary	Present
Ms. Martha Burns		Present
Mr. Benjamin Salzberg		Present
Mr. William Stafford		Absent
Ms. Marie Lynn Toussaint		Present
Mr. Akash Patel	Student Trustee	Present

Chair Kotowski asked for a motion to go into closed session under the exceptions to the Illinois Open Meetings Act, with the purpose of considering the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; and litigation.

Student Trustee Patel made the motion, seconded by Trustee Salzberg.

Trustee Bush called the roll:

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye
Mr. Patel	Aye

Also present in room 1275 were Dr. Joianne Smith, President; Dr. Colette Hands, CHRO; Dr. Ileo Lott, Provost/Vice President for Academic Affairs; Dr. Karl Brooks, CSSO/Vice President for Student Affairs; and Mr. Edwin Chandrasekar, CFO/Vice President for Administrative Affairs.

At 6:02 p.m., Chair Kotowski asked for a motion to adjourn the closed session meeting. Trustee Salzberg made the motion, which was seconded by Trustee Yanow. A voice vote was called and the closed session was adjourned.

**Open Session – Call to Order and Roll Call**

Chair Kotowski called the regular meeting of the Board of Trustees to order at 6:16 p.m. in room 1506.

Trustee Bush called the roll:

Mr. Kotowski	Chair	Present
Dr. Yanow	Vice Chair	Present
Dr. Bush	Secretary	Present
Ms. Burns		Present
Mr. Salzberg		Present
Mr. Stafford		Absent
Ms. Toussaint		Present
Mr. Patel	Student Trustee	Present

Also present in room 1506:

Leadership: Dr. Joianne Smith, President; Dr. Karl Brooks, CSSO/Vice President for Student Affairs; Mr. Edwin Chandrasekar, CFO/Vice President for Administrative Affairs; Dr. Colette Hands, CHRO; Dr. Ileo Lott, Provost/Vice President for Academic Affairs; Ms. Juletta Pippen, AVP Student Affairs/Dean of Access, Equity and Diversity; and Ms. Katherine Sawyer, Chief Advancement Officer.

Administrators: Dr. Rick Daniels, Director of Student Life and Campus Inclusion; Dr. Ruben Howard II, Director of Workforce Curriculum and Instruction; Matt Huber, Dean of Enrollment Management; Jake Jeremiah, Dean of Library; Ruth Williams, AVP Academic Affairs/Dean of Curriculum and Instruction; and Steve Butera, Director of Communications and External Relations.

Union Leaders: Dr. Suzanne Ziegenhorn, Full-Time Faculty Association; Dr. Cheryl Thayer, Adjunct Faculty Association.

Staff: Beatriz Sparks, Special Assistant to the Board; Philip Cronin, Sr. Media Services Technician; Vinita Shah, Media Services Technician; Christine Paciero, Sr. Manager Athletics; Krissie Harris, Manager of Student Life.

Students: Thomas Sullivan

**Pledge of Allegiance** – Chair Kotowski asked Trustee Salzberg to lead the pledge.

Chair Kotowski asked for a moment of silence for the 7 fatal victims of a mass shooting in Highland Park, Illinois on July 4: Katherine Goldstein, Irina McCarthy, Kevin McCarthy, Jacquelyn Sundheim, Stephen Straus, Nicolas Toledo-Zaragoza, and Eduardo Uvaldo. In addition, the moment of silence included Glenbrook South High School student Ryan McDonagh who died on July 1, and Adjunct Faculty member John Baliga who passed on July 28.

### **Approval of Minutes**

Chair Kotowski asked for a motion for the approval of the minutes of the June 28, 2022 meeting of the Board of Trustees. Student Trustee Patel made the motion which was seconded by Trustee Salzberg. A voice vote was called and the minutes were unanimously approved.

### **Statement by the President**

#### Condolences

- To the family of Mary Olson, former Vice President of Student Development, who passed away on July 27.
- To the family of Cheryl McKinley, former professor of Student Development.
- To the family of Adjunct Faculty member John Baliga who passed away on July 28. John coordinated Oakton's nanotechnology efforts and taught physics at the College since 2007.
- To Adjunct faculty member, Dr. Shannon Sloan-Spice on the loss of her father.
- To Dr. Marian Staats, Professor of English and co-coordinator of the Environmental Studies concentration, on the passing of her father.
- We also all grieve for the lost lives, and loss of a sense of safety for all impacted by the Highland Park shooting last month.

#### Congratulations

- To Professor of Mathematics, Safa Hamed who received the [Peace Ambassador of Year Award] for her memoir "Love Life and Press on With Peace." Safa's memoir is well received in Turkey especially by the young generation because she promotes peace among the people of Palestine and Israel. The award ceremony took place in Turkey on July 26.
- To Leslie Van Wolvelear, Distinguished Professor of Psychology, who received a Distinguished Alumni Award from Harper College.
- To Michael Glover Smith, Instructor of Film for the ongoing awards for his film, Relative. The acclaimed Rogers Park-set dramedy Relative, has won the Best Ensemble Cast award at the 6<sup>th</sup> annual Festival of Cinema NYC.

- The NJCAA announced the recipients for the 2021-2022 All-Academic Team and Individual honors. The following Oakton 15 student-athletes are being recognized for their dedication in the classroom.
  - NJCAA All-Academic First Team honorees earned a perfect 4.0 cumulative GPA: Georgie Connor, Luke Ferri, Gabriela Krieger, Haley Petterson, and Andrew Smart.
  - NJCAA All-Academic Second Team honors achieved a cumulative GPA between 3.80-3.99: Amy Campbell, Jack Dupuis, and Mario Velasco.
  - NJCAA All-Academic Third Team recognition with a cumulative GPA between 3.60-3.79: Melissa Gomez, Omar Khan, Quinn Meier, Ifet Mrkalj, Kevin Plach, DJ Shower, and Catherine Sung.
- Thank you to the Athletic Department, particularly the leadership of Christine Paciero who supports our student athletes' Oakton Experience.

### Happenings

- Sculpture Invasion 2022 marks the return of Chicago Sculpture International (CSI) to Oakton for the fourth time for one of the area's largest juried exhibitions. Sculptures and scale models are on display in the Koehnline Art Museum, and outdoor sculptures have "invaded" the Des Plaines campus through Sept. 30. The exhibit is free to attend and open to the community.
- Special thanks to many across the College for helping to coordinate this week's launch of the Fall 2022 Academic Year.
- Next Friday, August 26, there will be a Student Welcome event, and on September 7 and 8 Fall Fest will take place. Please come meet our students and welcome them to the Oakton Community

### **College Brand Refresh Team Report**

- President Smith provided an overview of our rebranding work to the internal college community during Monday's Opening Day message to all employees and will host a series of Community Conversations through the fall to discuss how all employees and college representatives serve as Oakton ambassadors of our brand.
- The Marketing and Communications team is in the process of updating Oakton's brand guideline, social media, and the writing and inclusive marketing guidelines to govern usage.
- Now that the college's logo and seal updates are complete, the administration is working on trademarking them and the brand refresh activities have pivoted to implementation across the college to update our physical and digital assets. The implementation activities involve representatives from facilities, athletics, media services, enrollment, student life, campus police, the bookstore, and purchasing to begin the process of transition which will take place throughout the fall semester.
- The College is planning the internal launch of Oakton College on January 9, 2023 on Opening Day, and the public launch on Tuesday, January 17 which is the first day of the Spring 2023 Semester.

### **Student Trustee Report**

The Campus Activities Board will host a virtual social hour from 4 to 5 p.m. on August 25. The office of Student Life and Campus Inclusion is planning a few free food events to welcome students on both campuses. Fall Fest will be held on September 7 at Skokie, and September 8 at Des Plaines.

The Student Government Association held their annual training at the Des Plaines campus on August 10 and 11. The first official SGA meeting will be held on August 29 from 2:30 to 4 p.m. in the Boardroom. SGA will be recruiting more members as the academic year progresses.

### **Student Spotlight**

Student athlete Thomas Sullivan shared that his time at Oakton has been one of growth, pain and pleasure. He didn't know what he wanted to do before attending Oakton, but he knew he wanted to play basketball and develop himself. His father recommended that he enroll at Oakton, and Thomas is grateful for the experience he's had at the College. He expressed special gratitude to his coaches, Mick Reuter

and Louis Walker, for believing in him and giving him an opportunity to grow and shine. Thomas also shared that he has been implementing positive habits into his life, and recently started running his own online business. He is looking forward to continuing his basketball career at a four-year university or overseas. When asked what his major was, Thomas indicated that he's been taking business courses.

### **Comments by the Chair**

Chair Kotowski talked about the July 4 tragedy in Highland Park, Illinois which impacted many people within the Oakton community. He highlighted the work of police forces from several municipalities, and shared that Oakton's EMT and fire service members were present at the scene: Kevin Best, Pete Goss, Ben Oros, and Mike Pacocha.

On behalf of the Board of Trustees, Chair Kotowski wished every student the best of luck in their academic endeavors for the 2022-2023 year.

### **Trustee Comments**

Trustee Burns referred to the information packet that trustees received before the meeting, and highlighted the Marketing and Communications report which is clear in terms of the direction that the College is going regarding marketing strategies. She indicated that she appreciates the efforts of the marketing team. Trustee Burns also referred to an article about dual-credit enrollment, and shared that one of the main conversations trustees had with district high schools was about increasing dual-credit, and do a simultaneous high school diploma/Associate's degree. She asked the board if they are ready to begin having a conversation to develop a strategy with high schools. President Smith indicated that high school superintendents will attend a meeting at Oakton in October, and shared that there have been conversations between AVP for Academic Affairs, Anne Brennan and District 207 regarding the interest to begin a pilot program. Trustee Burns also indicated that she wants to discuss the information gathered during the Trustee Ambassador visits, and the next steps to work with high schools to address what they individually shared. President Smith said that she will be happy to share the collected information with the superintendents as one of the next steps to address the unique needs of each high school.

Trustee Yanow talked about the ACCT Leadership Congress that trustees will be attending in October. She encouraged her fellow trustees to attend pre-conference workshops on chair leadership, board governance, advocacy, and educational outcomes for men of color. Trustee Burns shared that she will be doing a presentation with Trustee Yanow and President Smith about the Emory Williams Academy for Black Men, and asked if Dr. Ileo Lott should be part of the session. President Smith indicated that the conference is geared for trustees, and the proposal was about the specific role of trustees during the stakeholder conversations.

### **Report: Active Transformation - Oakton's Equity Policy Audit**

Presenter: Dr. Rick Daniels, Director of Student Life & Campus Inclusion

The purpose of the equity audit was to engage the college in a more robust evidence-based examination of institutional barriers to student and employee success, with the goal of identifying, assessing, and creating plans to improve 12 institutional policies/procedures by August 1, 2022.

The audit critically examined institutional policies, practices and structures through a lens that questions why inequities exist, elevated anti-racism as an institutional key focus area, and acknowledged Oakton's responsibility to correct educational injustices.

The audit focused in utilizing the Oakton Experience to guide our work, recognizing where policies and procedures align with the College's Success Matters strategic plan, and aligning institutional equity, diversity and inclusion with the President's goals, and the new strategic plan.

Director of Student Life and Campus Inclusion, Dr. Rick Daniels served as a project manager, and was responsible for leading as an internal consultant to assist administrators through the full process. He developed operating frameworks to help determine how policies and procedures were aligning with the College's strategic commitment to equity, and coached administrators and their teams through the audit process.

Phase 1 included education and training. Phase 2 included identification of policies, procedures and practices. Phase 3 included the completion of the audit and planning for recommended changes.

Data was requested for the following policies and procedures as part of the audit:

- Course Fees – Academic Affairs
- Adjudication of Violation of Academic Integrity – Academic Affairs
- Drop for non-payment process – Budget, Accounting Services and Procurement
- Standards of Academic Progress – Student Affairs Leadership Team
- Technology checkout program – Information Technology
- Website governance - Marketing
- Use of force – Chief of Police and Emergency Management
- Free speech and expression – Student Life and Campus Inclusion
- Adult education registration procedure – Adult Education and Workforce Solutions
- Collection development policy – Library Services
- Scholarship program policy and procedures – Institutional Advancement

Results:

**Informal Adjudication of Violation of Academic Integrity**

- Renamed the Guideline to remove the word adjudication and replaced with resolution.
- Developed training for faculty to discuss informal resolution of academic integrity and pair it with anti-bias training.
- Worked with the Manager, Student Conduct / AED staff to collect and analyze annual data on academic integrity violations and determine if inequities were reduced and/or eliminated after annual training workshops.

Connection to the Oakton Experience: Navigate, Grow and Transition.

**Drop for Non-Payment**

- Confirmed that racialized groups are disproportionately impacted by the Drop for Non-Payment process.
- The college reduced the number of drops from 8 to 3 beginning in the 2022-2023 academic year.
- Provided the college with more time to develop outreach and interventions to assist students who may be experiencing financial hardship.
- Aimed to reduce the academic, psychological, and emotional anxiety that students experience when they are dropped from their classes.

Connection to the Oakton Experience: Enter, Navigate, Grow, Transition

Notable challenges included Building institutional capacity and consensus, different levels of understanding around matters related to institutional equity, and balancing the urgent and the important.

Next steps:

- Collaborate with Institutional Research to develop summative assessment to gather feedback and incorporate into FY23 process.
- Work with administrators who completed audits in 2022 to implement all recommended changes to audited policies and procedures.
- Continue the ongoing work of assessing all of our existing and new policies and procedures through an equity lens.

**Public Participation - None**

## **NEW BUSINESS**

### **Trustee Burns asked for an update on the Emory Williams Academy**

Vice President for Academic Affairs, Dr. Ileo Lott provided an update, indicating that students interested in the Emory Williams Academy for Black Men are now registering for classes. Around 50 individuals filled out an interest form, and Dr. Lott projects that there will be close to 27 students in the academy.

Trustee Toussaint asked if trustees are able to meet with administrators and instructors to discuss concerns and needs, and to determine if the board can assist in any way. Trustee Toussaint indicated that she understands the importance of the first classes, and the complexity of beginning this type of cohort. She also brought up the issue of the program being free. Dr. Ileo Lott indicated that the pledge is that finance won't be a barrier to enrollment in the program, and the College will work with students on the various ways they can obtain funding through FAFSA and scholarships. Dr. Lott also said that no scholars are dropped for non-payment. President Smith indicated that each student's needs are different, and the College will work with them to reduce financial barriers. The College has committed institutional funds and Foundation funds to ensure that every student's needs are met, which is part of the assessment they go through with the program coordinator.

Trustee Burns asked about the message that was put out in the community, communications regarding the program launch, what the College is doing to welcome the cohort, and if students will be taking special courses related to the academy. Dr. Lott indicated that the original design was to offer special courses for the cohort, but most of the scholars are not degree-seeking students and want to focus on a certificate. Many scholars are in classes together, but they are not all on the same pathway. The College meets students where they are and develops programs that are suited for them and their individual needs. Scholars are still together, and will be attending meetings to come together as a group. There are several planned events, and scholars will be brought together to begin the process.

Trustee Burns also referred to financial issues, and indicated that the College is in a position to help. She added that the community heard something different at presentations regarding tuition and the cohort style, and asked if the original plan has changed. Mario Borha reiterated what was shared by Dr. Lott and President Smith, and shared that the College is trying to mitigate the financial responsibility for the students. The College is working with stakeholders and different offices to make sure scholars are well supported. Mr. Borha indicated that he has been working closely with scholars, and the academy is trying to provide a variety of modalities and options for students. He added that there has been a significant pivot from the original plan for a strongly cohesive cohort, but the College is making sure students received the tools and academic support they need.

Trustee Yanow expressed her appreciation for the work that has been done to launch this program. Trustee Bush indicated that it is important for the College to meet students where they are, and reflect on the pivotal changes from the original message to determine what the institution can do if the program was misrepresented which is concerning to her. President Smith indicated that Oakton remains committed to making sure that finances are not a barrier for students. Resources have been designated for this purpose. The initial cohort model changed because every student has a different pathway, and having them all together in one class wouldn't work logistically for some of them. Trustee Burns shared that she believes it is important for scholars to go through activities that connect them as a cohort which was promised during the recruiting events. Vice President for Student Affairs, Dr. Karl Brooks indicated that the College manifested its intentions and aspirations, but students need to be brought together first so they can get to know one another, build a sense of identity, and understand how the program was developed. The College will also be learning from students to identify what needs to be adjusted. The first cohort will be a voice for future cohorts as reality is engaged. The College is working on building confidence for students as it makes the program available without financial barriers, but it requires a process that needs students to be on campus to connect. Dr. Lott added that adjustments have been made based on what students shared regarding their pathway. Trustee Burns and Trustee Toussaint reiterated the importance of a formal welcome for the cohort.

**8/22-1a Approval of Consent Agenda**

Trustee Salzberg offered: "Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda."

Student Trustee Patel seconded the motion. A voice vote was called and the motion passed unanimously.

**8/22-1b Approval of Consent Agenda Items 8/22-2 through 8/22-9**

Trustee Bush offered: "Be it resolved that the Board of Trustees of Community College District 535 approves the following items 8/22-2 through 8/22-9 as listed in the Consent Agenda."

**8/22-2 Ratification of Payment of Bills for June 2022**

"Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$8,660,612.62 for all check amounts as listed and for all purposes as appearing on a report dated June 2022."

**8/22-3 Acceptance of Treasurer's Report for June 2022**

"Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College's official records, the report of the Treasurer for the month of June 2022."

**8/22-4 Acceptance of Quarterly Report on Investments**

"Be it resolved that the Board of Trustees of Community College District 535 authorize the acceptance of the Quarterly Report on Investments for filing."

**8/22-5 Authorization of Budget Transfers**

"Be it resolved that the Board of Trustees of Community College District 535 approves budget transfers in accordance with Illinois Compiled Statutes 110 ILCS 805/3-20.1 as listed originally in the FY2022 Budget approved by the Board in June 2021:

Education Fund-01: \$2,047,472  
to and from 01 accounts as listed on pages 3-14 of item 8/22-5 in the August 2022 agenda book

Operations & Maintenance Fund-02: \$279,988  
to and from 02 accounts as listed on pages 14-16 of item 8/22-5 in the August 2022 agenda book

O & M Fund (Restricted)-03: \$1,022,410  
to and from 03 accounts as listed on pages 16-17 of item 8/22-5 in the August 2022 agenda book

Auxiliary Enterprises Fund-05: \$266,572  
to and from 05 accounts as listed on pages 17-19 of item 8/22-5 in the August 2022 agenda book

**Total: \$3,616,442."**

**8/22-6 Ratification of Actions of the Alliance for Lifelong Learning Executive Board**

"Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a to b as stipulated above, and hereby approves the expenditures in the amount not to exceed \$97,899.75 for all funds listed in item a."

**8/22-7 Ratification and Supplemental Authorization to Pay Professional Personnel – Spring 2022 and Summer 2022**

“Be it resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$134,820.20 to the total amount of part-time teaching salaries paid during the summer semester, 2022; the revised, total payment amount is \$1,466,954.03.”

“Be if further resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$39,903.40 to the total amount of faculty overload salaries paid during the summer semester, 2022; the revised, total payment amount is \$1,908,584.10.”

**8/22-8 Acceptance of Clinical Practice Agreements**

“Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreements:

Basic Nursing Assistant Training - 2 agreements  
Early Childhood Education - 5 agreements.”

**8/22-9 Approval of Early College Memorandum of Understanding**

“Be it resolved that the Board of Trustees of Community College District 535 approves the Early College MOU between Oakton Community College District 535 and MCC Academy effective August 16, 2022 through August 15, 2025.”

Trustee Kotowski seconded the motion. Trustee Bush called the roll:

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Patel favored the resolution.

**8/22-10 Authorization to Approve August Purchases**

Trustee Kotowski offered: “Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

<u>Item</u>	<u>Page(s)</u>	<u>Description</u>	<u>Vendor/Location</u>	<u>Amount</u>
8/22-10a	1	College Catalog and Curriculum Software - Five-Year Renewal	Leapfrog Technologies, Inc. Coralville, IA	\$102,966.30
8/22-10b	1	Computer Lab Desktop Replacements	CDW-G, LLC Vernon Hills, IL	\$135,441.25
8/22-10c	1	Door Hardware and Keying Consultant	Kluber Architects + Engineers Batavia, IL	\$177,740.00
8/22-10d	1	Flood Insurance Annual Premium	Marsh USA, Inc. Chicago, IL	\$56,966.00
8/22-10e	1	Contracted Instructional Training - Paramedic	Advocate Lutheran General Hospital Park Ridge, IL	\$250,000.00

Ascension St. Francis                      \$450,000.00  
Hospital  
Evanston, IL

**GRAND TOTAL:    \$1,173,113.55."**

Trustee Salzberg seconded the motion. Trustee Bush called the roll:

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Patel favored the resolution.

**8/22-11                      Preview and Initial Discussion of Upcoming Purchases**

The following purchases will be presented for approval at an upcoming Board of Trustees meeting:

- a. Elevator Maintenance Contract
- b. Owner's Representative Services – New Master Plan Projects
- c. Landscape Design Services
- d. Engineering Services for Electrical, Boiler and Booster Pump Replacement
- e. Trainers for MFG225 Course (Motors and Controls)
- f. Kubota Tractors
- g. Computer Server Fabric Interconnect Switches

**8/22-12                      Authorization to Modify Food Service Provider Contract for 2021-2022**

Trustee Yanow offered: "Be it resolved that the Board of Trustees of Community College District 535 authorizes the contract addendum with Fooda Inc., 225 W. Randolph St, Suite 1700, Chicago, IL 60606 for a monthly payment of \$10,000.00 from August 1, 2022 to August 1, 2023, for a total amount not to exceed \$120,000.00."

Trustee Kotowski seconded the motion. Trustee Bush called the roll:

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Patel favored the resolution.

**8/22-13                      Authorization to Approve Short-Term Electricity Futures Contract**

Trustee Kotowski offered: "Be it resolved that the Board of Trustees of Community College District 535 approves the purchase of electricity for 3 months from October 2022 from Constellation, 1221 Lamar Street, Suite 750, Houston, TX 77010 at a rate of \$0.10854 kWh and estimated cost not to exceed \$280,000."

Trustee Salzberg seconded the motion. Trustee Bush called the roll:

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Ms. Toussaint	Aye

Dr. Yanow                      Aye

The motion carried. Student Trustee Patel favored the resolution.

**8/22-14                      Approval of Award of Tenure**

Trustee Kotowski offered: "Be it resolved that the Board of Trustees of Community College District 535, by the authority vested in it by the State of Illinois, hereby grants tenure, effective after the completion of the fall 2022 semester, to the following faculty: Spencer Kimura, Professor of Fire Science."

Trustee Bush seconded the motion. Trustee Bush called the roll:

Ms. Burns                      Aye  
Dr. Bush                        Aye  
Mr. Kotowski                  Aye  
Mr. Salzberg                  Aye  
Ms. Toussaint                Aye  
Dr. Yanow                      Aye

The motion carried. Student Trustee Patel favored the resolution.

**8/22-15                      Acceptance of Administrator Retirement**

Trustee Salzberg offered: "Be it resolved that the Board of Trustees of Community College District 535 accepts the retirement of Robert Sompolski, Dean of STEM, effective December 31, 2022."

Student Trustee Patel seconded the motion. A voice vote was called and the motion passed unanimously.

**8/22-16                      Acceptance of Faculty Retirement**

Trustee Salzberg offered: "Be it resolved that the Board of Trustees of Community College District 535 accepts the retirement of George Lungu."

Student Trustee Patel seconded the motion. A voice vote was called and the motion passed unanimously.

**8/22-17                      First Read of Policy**

Trustee Kotowski offered: "Be it resolved that the Board of Trustees of Community College District 535 hereby accepts for review Board policy 1122, attached hereto, with action to take place at the next regularly scheduled Board meeting."

Student Trustee Patel seconded the motion. A voice vote was called and the motion passed unanimously.

**8/22-18                      Acceptance of Grants**

Trustee Yanow offered: "Be it resolved that the Board of Trustees of Community College District 535 accepts the attached resolutions, 8/22-18a through 8/22-18c, for the following grants:

a. ICCB Carl D. Perkins V Grant	\$234,505.00
b. IBHE Illinois Cooperative Work Study Grant	\$50,000.00
c. Childcare Restoration Grant	\$27,450.00
<b>Total:</b>	<b>\$311,955.00."</b>

Student Trustee Patel seconded the motion. A voice vote was called and the motion passed unanimously.

**Adjournment**

Chair Kotowski announced that the next regularly scheduled meeting of the Board of Trustees of Oakton Community College, District 535, will be held at 6 p.m. on Tuesday, September 20 at the Des Plaines Campus.

Student Trustee Patel made a motion to adjourn the meeting, which was seconded by Trustee Salzberg. A voice vote was called and the meeting was adjourned at 8:14 p.m.

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Paul Kotowski, Board Chair

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Gail Bush, Board Secretary

Minutes recorded by:  
Beatriz Sparks  
8/2022

**Approval of Adoption of Consent Agenda**

“Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda.”

**Approval of Consent Agenda Items 9/22-2 through 9/22-8**

“Be it resolved that the Board of Trustees of Community College District 535 approves the following items 9/22-2 through 9/22-8 as listed in the Consent Agenda:

- 9/22-2           Ratification of Payment of Bills for July 2022
- 9/22-3           Acceptance of Treasurer’s Report for July 2022
- 9/22-4           Ratification of Payment of Bills for August 2022
- 9/22-5           Acceptance of Treasurer’s Report for August 2022
- 9/22-6           Ratification of Actions of the Alliance for Lifelong Learning Executive Board
- 9/22-7           Ratification of Payment of Professional Pay – Fall 2022
- 9/22-8           Acceptance of a Clinical Practice Agreement.”

**Ratification of Payment of Bills for July 2022**

The check register detailing the regular monthly bills for July 2022 was sent out September 16, 2022. The totals by fund are on page 2. This includes approval of travel reimbursements for July 2022.

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Board Chair

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Board Secretary

EC:mw  
9/2022

**President's Recommendation:**

That the Board adopts the following resolution (*if not adopted in the Consent Agenda*):

"Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$6,452,153.80 for all check amounts as listed and for all purposes as appearing on a report dated July 2022."

OAKTON COMMUNITY COLLEGE  
COMMUNITY COLLEGE DISTRICT 535

I hereby certify that materials and/or services for the Education Fund, Operations, Building and Maintenance Fund, Operations, Building and Maintenance Fund (Restricted), Auxiliary Enterprise Fund, and Restricted Purposes, Working Cash, Trust/Agency, Audit, Liability, Protection & Settlement, and Social Security Medicare Fund, and also includes approval of travel reimbursements for July 2022, represented by checks on pages 1-47 numbered !0001676 - !0001718, !0001720 - !0001726, !0001728 - !0001731, !0001733 - !0001734, A0157482 - A0157800 and A0157802 - A0157817 on the check register, have been received, supporting invoices audited and that these checks were in order for issuance and are hereby listed for ratification by the Board of Trustees.



Treasurer, Oakton Community College District 535

RECAPITULATION

Gross Checks Issued

Fund	Gross Payroll	Accounts Payable	Sub-Total	Voided Checks	Total
Education	\$ 2,263,343.93	\$ 2,427,611.41	\$ 4,690,955.34	\$ (176,068.00)	\$ 4,514,887.34
Operations, Building and Maintenance Fund	\$ 178,370.15	\$ 282,575.93	\$ 460,946.08	\$ -	\$ 460,946.08
Maintenance Fund (Restricted)	\$ -	\$ 148,917.38	\$ 148,917.38	\$ -	\$ 148,917.38
Bond & Interest	-	-	\$ -	\$ -	\$ -
Auxiliary Enterprise	\$ 100,541.81	\$ 201,598.96	\$ 302,140.77	\$ -	\$ 302,140.77
Restricted purposes	\$ 85,394.22	\$ 158,200.73	\$ 243,594.95	\$ -	\$ 243,594.95
Trust/Agency	\$ -	\$ 5,529.24	\$ 5,529.24	\$ -	\$ 5,529.24
Audit		\$ 2,175.00	\$ 2,175.00		\$ 2,175.00
Liability, Protection & Settlement		\$ 592,365.80	\$ 592,365.80	\$ -	\$ 592,365.80
Social Security/Medicare	\$ -	\$ -	\$ -	\$ -	\$ -
Loan					
<b>TOTALS</b>	<b>\$ 2,627,650.11</b>	<b>\$ 3,818,974.49</b>	<b>\$ 6,446,624.56</b>	<b>\$ (176,068.00)</b>	<b>\$ 6,270,556.56</b>
Student Government	\$ -	\$ 5,529.24	\$ 5,529.24	\$ -	\$ 5,529.24
<b>TOTAL PER REPORT</b>	<b>\$ 2,627,650.11</b>	<b>\$ 3,824,503.73</b>	<b>\$ 6,452,153.80</b>	<b>\$ (176,068.00)</b>	<b>\$ 6,276,085.80</b>

STUDENT GOVERNMENT AFFIDAVIT  
OAKTON COMMUNITY COLLEGE  
COMMUNITY COLLEGE DISTRICT 535

Certification of Treasurer

I hereby certify that materials and/or services represented by checks on pages 1-47 numbered !0001684, !0001684, !0001684, !0001684, !0001684, !0001710, !0001712, A0157511, A0157522, A0157573 and A0157652 have been received, supporting invoices audited and that these checks were in order for issuance and are hereby listed for ratification by the Student Government.



\_\_\_\_\_  
Treasurer, Community College District 535

Approval of Expenditures

The Student Government of Community College District 535 hereby ratifies expenditures in the amount of \$5,529.24 for student activities as listed, and ratifies release of these checks as listed above by the Treasurer of Community College District 535 for all purposes as appearing on a report dated July 2022.

\_\_\_\_\_  
Student Government Association

**Acceptance of Treasurer's Report for July 2022**

The Treasurer's comments that highlight the significant areas for this report are on page 3. The President asks that questions on the general significance of this month's report be directed to her with the understanding that she will refer questions of detail to the Treasurer for amplification.

EC:mw  
9/2022

**President's Recommendation:**

That the Board adopts the following resolution (*if not adopted in the Consent Agenda*):

"Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College's official records, the report of the Treasurer for the month of July 2022."

**OAKTON COMMUNITY COLLEGE**  
**COMMUNITY COLLEGE DISTRICT 535**  
**TREASURER'S REPORT**

July 2022

Edwin Chandrasekar  
Vice President for Administrative Affairs  
W. Andy Williams  
Controller, Budget and Accounting Services

Treasurer's Comments on July 2022 Financial Statements

Page 4. Financial Position Statement

**Cash and investments**

Monthly collections included \$2.0 million in tuition and fees, \$800,000 for the credit hour grant, \$542,000 in replacement taxes, \$126,000 in property taxes, \$113,000 in interest earnings, and \$33,000 for the Early Childhood Access Consortium for Equity (ECACE) state grant. For 2021 Cook County property taxes, which are payable in calendar year 2022, second installment revenue is delayed countywide.

Net cash and investments decreased \$1.9 million from the previous month, as expected.

Page 5. Summary of Education and Operations and Maintenance Funds Revenues and Expenditures

**Revenues**

At the end of July, revenues were \$15.8 million or 100% of budget, compared to \$9.9 million, or 61% for the previous year. Tuition and fees totaled \$9.7 million year to date, or 94% of the prorated budget. Last year, tuition and fees totaled \$9.5 million or 87% of the prorated budget. Revenues from tuition and fees are recorded as billed. Property tax revenue was accrued in the amount of \$4.6 million for July.

**Expenditures**

The current year's total actual operating expenditures were \$4.9 million. The operating expenditures are \$0.9 million (15.5%) below prior year's actual expenditures of \$5.8 million for the same period. Net transfers total \$485,000 as budgeted.

**OAKTON COMMUNITY COLLEGE**  
**FINANCIAL POSITION OF FUNDS AS OF**  
**July 31, 2022**  
**(IN THOUSANDS)**

	Education	Operations & Maintenance	Operations & Maintenance (Restricted)	Bond And Interest	General Long term Debt	Working Cash Auxiliary Agency Restricted	Investment In Plant	Social Security Medicare Audit Tort	Retiree Health Ins.	Total All Funds
<b>ASSETS</b>										
Cash	\$ 987	\$ 180	\$ 1,399	\$ 3	\$ 1	\$ 1,269	\$ -	\$ 1,528	\$ 1,073	\$ 6,440
Taxes Receivable	22,686	3,723	-	1,761	-	-	-	47	-	28,217
Student Tuition Receivable	5,805	-	-	-	-	572	-	-	-	6,377
Government Funds Receivable	1,178	-	-	-	-	1,204	-	41	-	2,423
Accrued Interest	105	14	14	-	-	2	-	-	32	167
Other Receivables	210	-	-	-	-	74	-	-	-	284
Investments										
Short-term	74,164	9,463	11,092	2,000	-	2,682	-	(289)	22,533	121,645
Long-term	22,906	3,149	4,053	-	-	376	-	128	7,567	38,179
Due from (to) Other Funds	(17,500)	(21)	-	(20)	(10)	14,500	-	-	-	(3,051)
Inventories - Prepays	476	-	-	-	49	334	-	-	-	859
Total Current Assets	111,017	16,508	16,558	3,744	40	21,013	-	1,455	31,205	201,540
Net Investment in Plant	-	-	-	-	-	-	105,111	-	-	105,111
Total Assets	\$ 111,017	\$ 16,508	\$ 16,558	\$ 3,744	\$ 40	\$ 21,013	\$ 105,111	\$ 1,455	\$ 31,205	\$ 306,651
Deferred Outflows - CIP and College Plan	-	-	-	-	-	-	-	-	2,062	2,062
Total Assets and Deferred Outflows of Resources	\$ 111,017	\$ 16,508	\$ 16,558	\$ 3,744	\$ 40	\$ 21,013	\$ 105,111	\$ 1,455	\$ 33,267	\$ 308,713
<b>LIABILITIES AND NET POSITION</b>										
Payables	\$ 222	\$ 4	\$ 50	\$ -	\$ -	\$ (57)	\$ -	\$ -	\$ -	\$ 219
Accrued Interest Payable	-	-	-	-	113	-	-	-	-	113
Deferred Tuition Revenue	-	-	-	-	-	1,259	-	-	-	1,259
Accruals	2,932	267	-	-	-	248	-	-	-	3,447
Bonds Payable	-	-	-	-	47,346	-	-	-	-	47,346
OPEB Liability	-	-	-	-	-	-	-	-	42,906	42,906
Total Liabilities	3,154	271	50	-	47,459	1,450	-	-	42,906	95,290
Deferred Inflows of Resources - Property Taxes	19,955	3,267	-	1,546	-	-	-	41	-	24,809
Deferred Inflows - CIP and College Plan	-	-	-	-	-	-	-	-	9,216	9,216
Total Liabilities and Deferred Inflows of Resources	23,109	3,538	50	1,546	47,459	1,450	-	41	52,122	129,315
Net Position										
Unrestricted	87,908	12,971	16,507	-	-	3,658	-	-	(18,856)	102,188
Restricted	-	-	-	-	-	15,906	-	1,415	-	17,321
Debt Service	-	-	-	2,198	(47,419)	-	-	-	-	(45,221)
Plant	-	-	-	-	-	-	105,111	-	-	105,111
Total Net Position	87,908	12,971	16,507	2,198	(47,419)	19,564	105,111	1,415	(18,856)	179,399
<b>TOTAL LIABILITIES &amp; NET POSITION</b>	\$ 111,017	\$ 16,509	\$ 16,557	\$ 3,744	\$ 40	\$ 21,014	\$ 105,111	\$ 1,456	\$ 33,266	\$ 308,714

**OAKTON COMMUNITY COLLEGE  
EDUCATION AND OPERATIONS AND MAINTENANCE FUNDS  
SUMMARY OF REVENUES AND EXPENDITURES  
ONE MONTH ENDED JULY 31, 2022**

	Operating Budget (000)	Prorated Budget (000)	Actual (000)	As a % of Prorated Budget	
				Current	Last Year
<b>REVENUES (cash and accrual basis)</b>					
Property Taxes (accrual basis)	\$ 58,154	\$ 4,846	\$ 4,646	96%	0%
Replacement Tax	1,400	117	542	465%	363%
State Revenue	3,928	327	761	232%	0%
Federal Revenue	1,800	150	-	0%	0%
Tuition and Fees	19,154	10,226	9,659	94%	87%
Other	1,009	84	186	221%	148%
<b>TOTAL REVENUES</b>	<b>\$ 85,445</b>	<b>\$ 15,750</b>	<b>\$ 15,794</b>	<b>100%</b>	<b>61%</b>
<b>EXPENDITURES (accrual basis)</b>					
Instructional	\$ 30,557	\$ 2,546	\$ 2,694	106%	108%
Academic Support	19,667	1,639	1,744	106%	88%
Student Services	8,388	699	333	48%	36%
Public Services	1,314	110	51	47%	56%
Operations and Maintenance	8,053	671	151	23%	31%
General Administration	7,026	586	310	53%	49%
General Institutional	310	26	(421)	(1630%)	1601%
Contingency	1,809	151	-	0%	0%
<b>TOTAL EXPENDITURES</b>	<b>\$ 77,124</b>	<b>\$ 6,427</b>	<b>\$ 4,862</b>	<b>76%</b>	<b>90%</b>
Revenues over (under) expenditures	8,321	9,323	10,932		
Net Fund transfers					
To Retiree Health Insurance Fund	(2,000)	(167)	(167)		
To O & M Fund (Restricted)	(2,500)	(208)	(208)		
To Auxiliary Fund and Alliance	(2,474)	(206)	(206)		
To Restricted Purpose Fund	(100)	(8)	(8)		
To Liability, Protection & Settlement Fund	(713)	(59)	(59)		
To Social Security/Medicare Fund	(824)	(69)	(69)		
From Working Cash Fund: Interest	290	24	24		
<b>Total Transfers</b>	<b>\$ (8,321)</b>	<b>\$ (693)</b>	<b>\$ (693)</b>		
<b>Net Revenue over (under) expenditures</b>	<b>\$ -</b>	<b>\$ 8,629</b>	<b>\$ 10,239</b>		

OAKTON COMMUNITY COLLEGE  
REVENUES AND EXPENDITURES  
ONE MONTH ENDED JULY 31, 2022

AGENDA ITEM 9/22-3  
6 of 9

OPERATIONS AND MAINTENANCE FUND (Restricted)	Budget (000)	Actual (000)	Actual as	
			a	% of Budget
<b>REVENUES</b>				
Construction Fee	111	111		100%
Interest and Investments Gain/Loss	14	13		93%
Total revenues	125	124		99%
<b>EXPENDITURES</b>				
Landscape Improvements	326	-		0%
Capital Equipment	881	-		0%
Hardware Replacement/Master Keying	750	-		0%
Camera Replacement	250	-		0%
Pedestrian Path	250	-		0%
Automatic Irrigation for Featured Zones	168	-		0%
Courtyards	750	-		0%
Learning Commons RHC	1,600	-		0%
Boiler Replacement	494	-		0%
DP Workplace - Critical Adjacencies/Enabling Moves	1,300	-		0%
Learning Commons - Enabling Projects	700	-		0%
Plumbing	350	-		0%
Roofing Replacement-DP	120	-		0%
ADA Compliance	131	-		0%
BAS Upgrades - Skokie	174	-		0%
TenHoeve Wing Remodeling	750	-		0%
Domestic hot water pump	45	-		0%
Switchgear Upgrade	625	-		0%
Baseball Complex Renovations	900	-		0%
Exterior Envelope	110	-		0%
Grounds Roof Replacement	200	6		3%
Parking Lot Upgrades	150	-		0%
Contingency	275	-		0%
Total expenditures	11,299	6		0%
Transfer in	-	-		0%
Net	\$ (11,174)	\$ 118		(1%)

AUXILIARY ENTERPRISE FUND (excluding Alliance)	Budget (000)	Actual (000)	Actual as a % of Budget	
			Current	Last Year
<b>REVENUES</b>				
Bookstore Sales	\$ 1,355	\$ 465	34%	25%
Workforce Development	60	3	5%	2%
Copy Center	150	3	2%	0%
Athletics	8	20	250%	200%
Child Care	405	86	21%	14%
PAC Operations	4	-	0%	0%
Campus Scheduling and Events	155	1	1%	0%
Other	118	90	76%	57%
Interest and Investments Gain/Loss	40	1	3%	0%
Total revenues	2,295	669	29%	21%
<b>EXPENDITURES</b>				
Bookstore Operating Expenses	\$ 1,425	\$ 14	1%	0%
Workforce Development	302	11	4%	4%
Copy Center	415	22	5%	0%
Athletics	961	86	9%	8%
Child Care	535	20	4%	3%
PAC Operations	100	4	4%	3%
Campus Scheduling and Events	30	-	0%	0%
Auxiliary Services Administration	320	14	4%	3%
Other	479	10	2%	1%
Total expenditures	4,567	181	4%	3%
Transfers in (out)	2,272	189		
Net	\$ -	\$ 677		

**ALLIANCE FOR LIFELONG LEARNING  
SUMMARY OF REVENUES AND EXPENDITURES  
ONE MONTH ENDED JULY 31, 2022**

	<b>Operating Budget (000)</b>	<b>Prorata Budget (000)</b>	<b>Actual (000)</b>	<b>Actual As a % Budget</b>	<b>Last Year</b>
<b><u>REVENUES</u></b>					
State Revenue	\$ 529	\$ 44	\$ 82	16%	0%
Tuition and Fees	1,214	101	319	26%	10%
Sale of Materials	2	0	-	0%	0%
Institutional Support					
Evening High School	50	4	36	72%	46%
Other Revenues	85	7	-	0%	5%
Total revenues	<u>1,880</u>	<u>157</u>	<u>437</u>	<u>23%</u>	<u>9%</u>
<b><u>EXPENDITURES</u></b>					
Administrative Support	\$ 1,221	102	\$ 49	4%	5%
Instructional Programs					
Allied Health	115	10	1	1%	3%
Job-related	470	39	-	0%	1%
Personal	12	1	-	0%	0%
Emeritus Programs	61	5	1	2%	7%
High School Programs	132	11	1	1%	0%
ESL Programs	70	6	3	4%	2%
Total Programs	<u>860</u>	<u>72</u>	<u>6</u>	<u>1%</u>	<u>2%</u>
Total expenditures	<u>2,081</u>	<u>173</u>	<u>55</u>	<u>3%</u>	<u>4%</u>
Revenue over (under) expenditures	<u>\$ (201)</u>	<u>\$ (17)</u>	<u>\$ 382</u>		
Transfer in	201	17	17		
Net	0	(0)	399		

OAKTON COMMUNITY COLLEGE  
STUDENT ACTIVITIES FUND  
SUMMARY OF REVENUES AND EXPENDITURES  
ONE MONTH ENDED JULY 31, 2022

	<u>Program Generated Revenue</u>	<u>Revenue Allocated to Programs</u>	<u>Total Revenue and Allocation</u>	<u>Expenditures</u>	<u>Program Net Fav (Unfav)</u>
Activity fees	\$ 167				
Interest income	-				
Sub total revenues	<u>167</u>				
369919 Skokie Events Team	-	-	-	(2,204)	(2,204)
369946 Phi Theta Kappa (PTK)	-	-	-	(280)	(280)
Sub Totals	<u>-</u>	<u>-</u>	<u>-</u>	<u>(2,204)</u>	<u>(2,204)</u>
<b><u>Fund Summary</u></b>					
Total Revenues	\$ 167				
Total Expenditures				(2,204)	
Total Transfers to other funds				-	
Excess revenues over expenditures				<u>(2,037)</u>	
Net Position 6/30/22				1,283,191	
Net Position, end of period				<u>\$ 1,281,154</u>	

**OAKTON COMMUNITY COLLEGE  
AUTOMATIC CLEARING HOUSE (ACH) WIRE TRANSFERS & PAYMENTS  
JULY, 2022**

**GENERAL FUND TRANSFERS/PAYMENTS**

<u>DATE</u>	<u>AMOUNT</u>	<u>REFUNDS/ STUDENT- DISBURSEMENTS</u>	<u>ILLINOIS SALES TAX</u>	<u>EMPLOYEE HEALTH INSURANCE CCHC</u>	<u>CHASE CREDIT CARD</u>	<u>BOND HOLDER &amp; MISC</u>
7/14/2022	\$ 699,343.57			\$ 699,343.57		
7/22/2022	\$ 50,000.00					50,000.00
7/7/2022	\$ 386,672.97				\$ 386,672.97	
<b>TOTAL</b>	<b>\$ 1,136,016.54</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 699,343.57</b>	<b>\$ 386,672.97</b>	<b>\$ 50,000.00</b>

**PAYROLL TAXES - TRANSFERS/PAYMENTS**

<u>DATE</u>	<u>AMOUNT</u>	<u>FEDERAL PAYROLL TAXES</u>	<u>STATE PAYROLL TAXES</u>	<u>SURS</u>	<u>CREDIT UNION AND TAX SHELTERS</u>
	\$ -			\$ -	
7/7/2022	\$ 336,865.98	\$ 336,865.98			
7/7/2022	\$ 172,099.92		\$ 101,956.99		\$ 70,142.93
7/7/2022	\$ 209,954.33			\$ 209,954.33	
7/21/2022	\$ 322,881.64	\$ 322,881.64			
7/21/2022	\$ 100,811.70		\$ 100,811.70		
7/21/2022	\$ 287,665.88			\$ 212,694.48	\$ 74,971.40
	\$ -				
<b>TOTAL</b>	<b>\$ 1,430,279.45</b>	<b>\$ 659,747.62</b>	<b>\$ 202,768.69</b>	<b>\$ 422,648.81</b>	<b>\$ 145,114.33</b>

**Ratification of Payment of Bills for August 2022**

The check register detailing the regular monthly bills for August 2022 was sent out September 16, 2022. The totals by fund are on page 2. This includes approval of travel reimbursements for August 2022.

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Board Chair

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Board Secretary

EC:mw  
9/2022

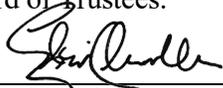
**President's Recommendation:**

That the Board adopts the following resolution (*if not adopted in the Consent Agenda*):

"Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$6,097,875.68 for all check amounts as listed and for all purposes as appearing on a report dated August 2022."

OAKTON COMMUNITY COLLEGE  
COMMUNITY COLLEGE DISTRICT 535

I hereby certify that materials and/or services for the Education Fund, Operations, Building and Maintenance Fund, Operations, Building and Maintenance Fund (Restricted), Auxiliary Enterprise Fund, and Restricted Purposes, Working Cash, Trust/Agency, Audit, Liability, Protection & Settlement, and Social Security Medicare Fund, and also includes approval of travel reimbursements for August 2022, represented by checks on pages 1-47 numbered !0001735 - !0001737, !0001739 - !0001756, !0001758 - !0001766, !0001768 - !0001780 and !0001782 - !0001783 on the check register, have been received, supporting invoices audited and that these checks were in order for issuance and are hereby listed for ratification by the Board of Trustees.



Treasurer, Oakton Community College District 535

RECAPITULATION

Fund	Gross Checks Issued			Voided Checks	Total
	Gross Payroll	Accounts Payable	Sub-Total		
Education	\$ 3,505,971.72	\$ 1,318,833.52	\$ 4,824,805.24	\$ (24,500.00)	\$ 4,800,305.24
Operations, Building and Maintenance Fund	\$ 332,736.88	\$ 113,599.69	\$ 446,336.57	\$ -	\$ 446,336.57
Maintenance Fund (Restricted)	\$ -	\$ 233,375.84	\$ 233,375.84	\$ -	\$ 233,375.84
Bond & Interest		\$ 750.00	\$ 750.00	\$ -	\$ 750.00
Auxiliary Enterprise	\$ 196,347.14	\$ 104,673.46	\$ 301,020.60	\$ -	\$ 301,020.60
Restricted purposes	\$ 153,494.93	\$ 54,222.86	\$ 207,717.79	\$ -	\$ 207,717.79
Trust/Agency	\$ -	\$ 33,321.32	\$ 33,321.32	\$ -	\$ 33,321.32
Audit		\$ 20,000.00	\$ 20,000.00		\$ 20,000.00
Liability, Protection & Settlement		\$ 2,586.00	\$ 2,586.00	\$ -	\$ 2,586.00
Social Security/Medicare	\$ -	\$ -	\$ -	\$ -	\$ -
Loan					
<b>TOTALS</b>	<b>\$ 4,188,550.67</b>	<b>\$ 1,881,362.73</b>	<b>\$ 6,069,913.36</b>	<b>\$ (24,500.00)</b>	<b>\$ 6,045,413.36</b>
Student Government	\$ -	\$ 27,962.32	\$ 27,962.32	\$ -	\$ 27,962.32
<b>TOTAL PER REPORT</b>	<b>\$ 4,188,550.67</b>	<b>\$ 1,909,325.05</b>	<b>\$ 6,097,875.68</b>	<b>\$ (24,500.00)</b>	<b>\$ 6,073,375.68</b>

STUDENT GOVERNMENT AFFIDAVIT  
OAKTON COMMUNITY COLLEGE  
COMMUNITY COLLEGE DISTRICT 535

Certification of Treasurer

I hereby certify that materials and/or services represented by checks on pages 1-47 numbered!0001763, A0157863, A0157873, A0157901, A0157905, A0157911, A0157927, A0157927, A0157941, A0157958, A0157969, A0158010, A0158035, A0158042 and A0158042 have been received, supporting invoices audited and that these checks were in order for issuance and are hereby listed for ratification by the Student Government.



\_\_\_\_\_  
Treasurer, Community College District 535

Approval of Expenditures

The Student Government of Community College District 535 hereby ratifies expenditures in the amount of \$27,962.32 for student activities as listed, and ratifies release of these checks as listed above by the Treasurer of Community College District 535 for all purposes as appearing on a report dated August 2022.

\_\_\_\_\_  
Student Government Association

**Acceptance of Treasurer's Report for August 2022**

The Treasurer's comments that highlight the significant areas for this report are on page 3. The President asks that questions on the general significance of this month's report be directed to her with the understanding that she will refer questions of detail to the Treasurer for amplification.

EC:mw  
9/2022

**President's Recommendation:**

That the Board adopts the following resolution (*if not adopted in the Consent Agenda*):

"Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College's official records, the report of the Treasurer for the month of August 2022."

**OAKTON COMMUNITY COLLEGE**  
**COMMUNITY COLLEGE DISTRICT 535**  
**TREASURER'S REPORT**

August 2022

Edwin Chandrasekar  
Vice President for Administrative Affairs  
W. Andy Williams  
Controller, Budget and Accounting Services

Treasurer's Comments on August 2022 Financial Statements

Page 4. Financial Position Statement

**Cash and investments**

Monthly collections included \$2.9 million in tuition and fees, \$494,000 in Perkins and Adult Ed. grant payments, \$320,000 for the credit hour grant, \$214,000 for the CTE formula grant, \$180,000 in interest earnings, \$62,000 in replacement taxes, and \$45,000 in Illinois Veterans and National Guard grants. For 2021 Cook County property taxes, which are payable in calendar year 2022, second installment revenue is delayed countywide.

Net cash and investments increased \$709,000 from the previous month, as expected.

Page 5. Summary of Education and Operations and Maintenance Funds Revenues and Expenditures

**Revenues**

At the end of August, revenues were \$24.5 million or 101% of budget, compared to \$22.9 million, or 92% for the previous year. Tuition and fees totaled \$12.9 million year to date, or 98% of the prorated budget. Last year, tuition and fees totaled \$12.6 million or 90% of the prorated budget. Revenues from tuition and fees are recorded as billed. \$9.3 million in property tax revenues have been accrued through August 31.

**Expenditures**

The current year's total actual operating expenditures were \$10.6 million. The operating expenditures are \$0.5 million (4.5%) below prior year's actual expenditures of \$11.1 million for the same period. Net transfers total \$970,000 as budgeted.

**OAKTON COMMUNITY COLLEGE**  
**FINANCIAL POSITION OF FUNDS AS OF**  
**August 31, 2022**  
**(IN THOUSANDS)**

	Education	Operations & Maintenance	Operations & Maintenance (Restricted)	Bond And Interest	General Long term Debt	Working Cash Auxiliary Agency Restricted	Investment In Plant	Social Security Medicare Audit Tort	Retiree Health Ins.	Total All Funds
<b>ASSETS</b>										
Cash	\$ 161	\$ 324	\$ 1,599	\$ -	\$ -	\$ 479	\$ -	\$ 709	\$ 1,274	\$ 4,546
Taxes Receivable	22,686	3,723	-	1,761	-	-	-	47	-	28,217
Student Tuition Receivable	6,633	-	-	-	-	641	-	-	-	7,274
Government Funds Receivable	1,178	-	-	-	-	618	-	41	-	1,837
Accrued Interest	109	14	14	-	-	4	-	1	33	175
Other Receivables	67	-	-	-	-	65	-	-	-	132
Investments										
Short-term	75,252	8,811	11,096	2,002	-	3,982	-	572	22,533	124,248
Long-term	22,906	3,149	4,053	-	-	376	-	128	7,567	38,179
Due from (to) Other Funds	(17,500)	(21)	-	(20)	(10)	14,500	-	-	-	(3,051)
Inventories - Prepaids	472	-	-	-	49	298	-	-	-	819
Total Current Assets	111,964	16,000	16,762	3,743	39	20,963	-	1,498	31,407	202,376
Net Investment in Plant	-	-	-	-	-	-	105,111	-	-	105,111
Total Assets	\$ 111,964	\$ 16,000	\$ 16,762	\$ 3,743	\$ 39	\$ 20,963	\$ 105,111	\$ 1,498	\$ 31,407	\$ 307,487
Deferred Outflows - CIP and College Plan	-	-	-	-	-	-	-	-	2,062	2,062
Total Assets and Deferred Outflows of Resources	\$ 111,964	\$ 16,000	\$ 16,762	\$ 3,743	\$ 39	\$ 20,963	\$ 105,111	\$ 1,498	\$ 33,469	\$ 309,549
<b>LIABILITIES AND NET POSITION</b>										
Payables	\$ 337	\$ 24	\$ -	\$ -	\$ -	\$ 62	\$ -	\$ -	\$ -	\$ 423
Accrued Interest Payable	-	-	-	-	113	-	-	-	-	113
Deferred Tuition Revenue	-	-	-	-	-	1,259	-	-	-	1,259
Accruals	2,564	267	-	-	-	248	-	-	-	3,079
Bonds Payable	-	-	-	-	47,330	-	-	-	-	47,330
OPEB Liability	-	-	-	-	-	-	-	-	42,906	42,906
Total Liabilities	2,901	291	-	-	47,443	1,569	-	-	42,906	95,110
Deferred Inflows of Resources - Property Taxes	15,964	2,613	-	1,237	-	-	-	33	-	19,847
Deferred Inflows - CIP and College Plan	-	-	-	-	-	-	-	-	9,216	9,216
Total Liabilities and Deferred Inflows of Resources	18,865	2,904	-	1,237	47,443	1,569	-	33	52,122	124,173
Net Position										
Unrestricted	93,098	13,096	16,762	-	-	3,780	-	-	(18,653)	108,083
Restricted	-	-	-	-	-	15,614	-	1,464	-	17,078
Debt Service	-	-	-	2,506	(47,403)	-	-	-	-	(44,897)
Plant	-	-	-	-	-	-	105,111	-	-	105,111
Total Net Position	93,098	13,096	16,762	2,506	(47,403)	19,394	105,111	1,464	(18,653)	185,375
TOTAL LIABILITIES & NET POSITION	\$ 111,963	\$ 16,000	\$ 16,762	\$ 3,743	\$ 40	\$ 20,963	\$ 105,111	\$ 1,497	\$ 33,469	\$ 309,548

**OAKTON COMMUNITY COLLEGE  
EDUCATION AND OPERATIONS AND MAINTENANCE FUNDS  
SUMMARY OF REVENUES AND EXPENDITURES  
TWO MONTHS ENDED AUGUST 31, 2022**

	Operating Budget (000)	Prorated Budget (000)	Actual (000)	As a % of Prorated Budget	
				Current	Last Year
<b>REVENUES (cash and accrual basis)</b>					
Property Taxes (accrual basis)	\$ 58,154	\$ 9,692	\$ 9,290	96%	99%
Replacement Tax	1,400	233	604	259%	204%
State Revenue	3,928	655	1,263	193%	208%
Federal Revenue	1,800	300	-	0%	0%
Tuition and Fees	19,154	13,192	12,934	98%	90%
Other	1,009	168	359	213%	91%
<b>TOTAL REVENUES</b>	<b>\$ 85,445</b>	<b>\$ 24,241</b>	<b>\$ 24,450</b>	<b>101%</b>	<b>92%</b>
<b>EXPENDITURES (accrual basis)</b>					
Instructional	\$ 30,557	\$ 5,093	\$ 4,668	92%	94%
Academic Support	19,667	3,278	3,598	110%	107%
Student Services	8,388	1,398	883	63%	62%
Public Services	1,314	219	136	62%	65%
Operations and Maintenance	8,053	1,342	696	52%	60%
General Administration	7,026	1,171	814	70%	73%
General Institutional	310	52	(205)	(397%)	327%
Contingency	1,809	302	-	0%	0%
<b>TOTAL EXPENDITURES</b>	<b>\$ 77,124</b>	<b>\$ 12,854</b>	<b>\$ 10,590</b>	<b>82%</b>	<b>87%</b>
Revenues over (under) expenditures	8,321	11,387	13,860		
Net Fund transfers					
To Retiree Health Insurance Fund	(2,000)	(333)	(333)		
To O & M Fund (Restricted)	(2,500)	(417)	(417)		
To Auxiliary Fund and Alliance	(2,474)	(412)	(412)		
To Restricted Purpose Fund	(100)	(17)	(17)		
To Liability, Protection & Settlement Fund	(713)	(119)	(119)		
To Social Security/Medicare Fund	(824)	(137)	(137)		
From Working Cash Fund: Interest	290	48	48		
<b>Total Transfers</b>	<b>\$ (8,321)</b>	<b>\$ (1,387)</b>	<b>\$ (1,387)</b>		
<b>Net Revenue over (under) expenditures</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ 12,473</b>		

**OAKTON COMMUNITY COLLEGE  
REVENUES AND EXPENDITURES  
TWO MONTHS ENDED AUGUST 31, 2022**

**AGENDA ITEM 9/22-5  
6 of 9**

<b>OPERATIONS AND MAINTENANCE FUND (Restricted)</b>	<b>Budget (000)</b>	<b>Actual (000)</b>	<b>Actual as a % of Budget</b>
<b>REVENUES</b>			
Construction Fee	149	149	100%
Interest and Investments Gain/Loss	33	33	100%
Total revenues	<u>182</u>	<u>182</u>	<u>100%</u>
<b>EXPENDITURES</b>			
Landscape Improvements	326	-	0%
Capital Equipment	881	16	2%
Hardware Replacement/Master Keying	750	-	0%
Camera Replacement	250	-	0%
Pedestrian Path	250	-	0%
Automatic Irrigation for Featured Zones	168	-	0%
Courtyards	750	29	4%
Learning Commons RHC	1,600	-	0%
Boiler Replacement	494	-	0%
DP Workplace - Critical Adjacencies/Enabling Moves	1,300	-	0%
Learning Commons DP - Enabling Projects	700	-	0%
Plumbing	350	-	0%
Roofing Replacement-DP	120	-	0%
ADA Compliance	131	-	0%
BAS Upgrades - Skokie	174	-	0%
TenHoeve Wing Remodeling	750	-	0%
Domestic hot water pump	45	-	0%
Switchgear Upgrade	625	-	0%
Baseball Complex Renovations	900	-	0%
Exterior Envelope	110	-	0%
Grounds Roof Replacement	200	6	3%
Parking Lot Upgrades	150	-	0%
Contingency	275	-	0%
Total expenditures	<u>11,299</u>	<u>51</u>	<u>0%</u>
Transfer in	-	-	0%
Net	<u>\$ (11,117)</u>	<u>\$ 131</u>	<u>(1%)</u>

<b>AUXILIARY ENTERPRISE FUND (excluding Alliance)</b>	<b>Budget (000)</b>	<b>Actual (000)</b>	<b>Actual as a % of Budget</b>	
			<b>Current</b>	<b>Last Year</b>
<b>REVENUES</b>				
Bookstore Sales	\$ 1,355	\$ 684	50%	39%
Workforce Development	60	4	7%	8%
Copy Center	150	7	5%	2%
Athletics	8	22	275%	200%
Child Care	405	100	25%	20%
PAC Operations	4	-	0%	0%
Campus Scheduling and Events	155	2	1%	0%
Other	118	91	77%	58%
Interest and Investments Gain/Loss	40	4	10%	0%
Total revenues	<u>2,295</u>	<u>914</u>	<u>40%</u>	<u>30%</u>
<b>EXPENDITURES</b>				
Bookstore Operating Expenses	\$ 1,425	\$ 140	10%	5%
Workforce Development	302	29	10%	12%
Copy Center	415	64	15%	3%
Athletics	961	152	16%	16%
Child Care	535	58	11%	10%
PAC Operations	100	10	10%	10%
Campus Scheduling and Events	30	-	0%	0%
Auxiliary Services Administration	320	38	12%	10%
Other	479	23	5%	2%
Total expenditures	<u>4,567</u>	<u>514</u>	<u>11%</u>	<u>10%</u>
Transfers in (out)	2,272	379		
Net	<u>\$ -</u>	<u>\$ 779</u>		

**ALLIANCE FOR LIFELONG LEARNING  
SUMMARY OF REVENUES AND EXPENDITURES  
TWO MONTHS ENDED AUGUST 31, 2022**

	<b>Operating Budget (000)</b>	<b>Prorata Budget (000)</b>	<b>Actual (000)</b>	<b>Actual As a % Budget</b>	<b>Last Year</b>
<b><u>REVENUES</u></b>					
State Revenue	\$ 529	\$ 88	\$ 114	22%	40%
Tuition and Fees	1,214	202	433	36%	13%
Sale of Materials	2	0	-	0%	0%
Institutional Support					
Evening High School	50	8	36	72%	46%
Other Revenues	85	14	6	7%	13%
Total revenues	<u>1,880</u>	<u>313</u>	<u>589</u>	<u>31%</u>	<u>20%</u>
<b><u>EXPENDITURES</u></b>					
Administrative Support	\$ 1,221	204	\$ 164	13%	13%
Instructional Programs					
Allied Health	115	19	4	3%	10%
Job-related	470	78	5	1%	4%
Personal	12	2	2	17%	9%
Emeritus Programs	61	10	7	11%	8%
High School Programs	132	22	4	3%	2%
ESL Programs	70	12	7	10%	11%
Total Programs	<u>860</u>	<u>143</u>	<u>29</u>	<u>3%</u>	<u>6%</u>
Total expenditures	<u>2,081</u>	<u>347</u>	<u>193</u>	<u>9%</u>	<u>11%</u>
Revenue over (under) expenditures	<u>\$ (201)</u>	<u>\$ (34)</u>	<u>\$ 396</u>		
Transfer in	201	34	34		
Net	0	(0)	430		

OAKTON COMMUNITY COLLEGE  
STUDENT ACTIVITIES FUND  
SUMMARY OF REVENUES AND EXPENDITURES  
TWO MONTHS ENDED AUGUST 31, 2022

	<u>Program Generated Revenue</u>	<u>Revenue Allocated to Programs</u>	<u>Total Revenue and Allocation</u>	<u>Expenditures</u>	<u>Program Net Fav (Unfav)</u>
Activity fees	\$ 225,303				
Interest income	-				
Sub total revenues	<u>225,303</u>				
369901 Student Government Association	(17)	0	(17)	(2,119)	(2,136)
369919 Skokie Events Team	-	-	-	(2,204)	(2,204)
369946 Phi Theta Kappa (PTK)	-	-	-	(280)	(280)
369972 PAYO	-	-	-	(69)	(69)
Sub Totals	<u>-</u>	<u>-</u>	<u>-</u>	<u>(2,553)</u>	<u>(2,553)</u>
<b><u>Fund Summary</u></b>					
Total Revenues	\$ 225,303				
Total Expenditures				(2,553)	
Total Transfers to other funds				-	
Excess revenues over expenditures				<u>222,750</u>	
Net Position 6/30/22				<u>1,283,191</u>	
Net Position, end of period				<u>\$ 1,505,941</u>	

**OAKTON COMMUNITY COLLEGE  
AUTOMATIC CLEARING HOUSE (ACH) WIRE TRANSFERS & PAYMENTS  
AUGUST, 2022**

**GENERAL FUND TRANSFERS/PAYMENTS**

<u>DATE</u>	<u>AMOUNT</u>	<u>REFUNDS/ STUDENT- DISBURSEMENTS</u>	<u>ILLINOIS SALES TAX</u>	<u>EMPLOYEE HEALTH INSURANCE CCHC</u>	<u>CHASE CREDIT CARD</u>	<u>BOND HOLDER &amp; MISC</u>
8/10/2022	\$ 703,553.14			\$ 703,553.14		
8/11/2022	\$ 1,590.00					1,590.00
	\$ -				\$ -	
<b>TOTAL</b>	<b>\$ 705,143.14</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 703,553.14</b>	<b>\$ -</b>	<b>\$ 1,590.00</b>

**PAYROLL TAXES - TRANSFERS/PAYMENTS**

<u>DATE</u>	<u>AMOUNT</u>	<u>FEDERAL PAYROLL TAXES</u>	<u>STATE PAYROLL TAXES</u>	<u>SURS</u>	<u>CREDIT UNION AND TAX SHELTERS</u>
	\$ -			\$ -	
8/6/2022	\$ 341,529.24	\$ 341,529.24			
8/6/2022	\$ 175,653.62		\$ 104,571.05		\$ 71,082.57
8/6/2022	\$ 217,832.61			\$ 217,832.61	
8/19/2022	\$ 207,947.85	\$ 207,947.85			
8/19/2022	\$ 70,714.60		\$ 70,714.60		
8/19/2022	\$ 217,447.01			\$ 154,701.79	\$ 62,745.22
	\$ -				
<b>TOTAL</b>	<b>\$ 1,231,124.93</b>	<b>\$ 549,477.09</b>	<b>\$ 175,285.65</b>	<b>\$ 372,534.40</b>	<b>\$ 133,827.79</b>

**Ratification of Actions of the Alliance for Lifelong Learning (ALL) Executive Board**

The salary payments and rescinds include the following:

- a. Salary payments in the amount of \$470.00 for part-time teaching services for the Alliance for Lifelong Learning summer 2022.
- b. Salary payments in the amount of \$2,212.00 for part-time teaching services for the Alliance for Lifelong Learning fall 2022.
- c. Salary rescinds in the amount of \$366.75 for part-time teaching services for the Alliance for Lifelong Learning summer/fall 2022.

MB:bd  
9/2022

**President's Recommendation:**

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a to c as stipulated above, and hereby approves the expenditures in the amount not to exceed \$2,682.00 for all funds listed in items a and b.”

**Ratification of Payment of Professional Personnel – Fall 2022**

Comparative figures:

<b>Fall 2022 Part-Time</b>	<b>Fall 2021 Part-Time</b>
<b>\$2,739,479.04</b>	<b>\$3,033,133.07</b>
<b>Fall 2022 Overload</b>	<b>Fall 2021 Overload</b>
<b>\$438,487.07</b>	<b>\$472,880.11</b>

IL:yg  
9/2022

**President's Recommendation:**

That the Board adopts the following resolution (*if not approved in the Consent Agenda*):

“Be it resolved that the Board of Trustees of Community College District 535 ratifies the payment of salaries for teaching on a part-time basis during the fall semester, 2022; the total payment amount is \$2,739,479.04.”

“Be if further resolved that the Board of Trustees of Community College District 535 ratifies the payment of salaries for teaching on an overload basis during the fall semester, 2022; the total payment amount is \$438,487.07.”

**Approval of a Clinical Practice Agreement**

The College would like to execute a clinical practice agreement as follows:

**Human Services**

New: This is a new agreement for the Human Services program. It has been reviewed and approved by the College faculty and administration. This is a five- year agreement which commences September 20, 2022 and terminates September 20, 2027.

IL:wh  
9/2022

**President's Recommendation:**

That the Board adopts the following resolution (*if not approved in the Consent Agenda*):

"Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreement:

Human Services: 1 Agreement."

**Affirmation of Mission, Vision and Values**

In March 2017, the Board of Trustees approved a revised Mission, Vision and Values Statement that was developed as part of the 2018-2022 strategic planning process. Oakton's Mission, Vision, and Values serve as the foundation for the college's identity, purpose and work. As a first step in the development of the next strategic plan, the SPARC team (Strategic Planning, Accountability and Resource Committee) surveyed stakeholders to assess whether the mission, vision and values remain relevant. There was broad agreement that the Mission, Vision and Values reflect the work that the College is doing and should continue to be doing.

It is both best practice and a requirement of the Higher Learning Commission to affirm an institution's Mission, Vision, and Values statement annually.

JLS  
9/2021

**President's Recommendation:**

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 hereby affirms the Mission, Vision, and Values Statement attached hereto."

## Mission, Vision, and Values Statements

### Mission

Oakton is the community's college. By providing access to quality education throughout a lifetime, we empower and transform our students in the diverse communities we serve.

### Vision

Dedicated to teaching and learning, Oakton is a student-centered college known for academic rigor and high standards. Through exemplary teaching that relies on innovation and collaboration with our community partners, our students learn to think critically, solve problems, and to be ethical global citizens who shape the world. We are committed to diversity, cultural competence, and achieving the equity in student outcomes.

### Values

*A focus on Oakton students is at the core of each of these values.*

- We exercise **responsibility** through accountability to each other, our community, and the environment.
- We embrace the **diversity** of the Oakton community and honor it as one of our college's primary strengths.
- We advance **equity** by acknowledging the effects of systemic social injustices and intentionally designing the Oakton experience to foster success for all students.
- We uphold **integrity** through a commitment to trust, transparency, and honesty by all members of the Oakton community.
- We cultivate **compassion** within a caring community that appreciates that personal fulfillment and well-being are central to our mission.
- We foster **collaboration** within the college and the larger community and recognize our interdependence and ability to achieve more together.

*Approved by the Board of Trustees, March 21, 2017*

**Ratification of Board of Trustees Scholarships for 2022-2023**

The Board of Trustees established the Trustees' Scholarships in 1988 to recognize academic excellence and demonstrated leadership. The scholarships of \$2,574 are awarded to Oakton Community College students enrolled at least part time who completed 30 hours of Oakton courses with a minimum 3.5 GPA.

Scholarship applications were reviewed by a Scholarship Committee that included readers from the Oakton Board of Trustees, Oakton Educational Foundation, Oakton Alumni Council, and Oakton faculty, staff and administrators.

Students selected to receive the Scholarships are as follows:

<b><u>Student Name</u></b>	<b><u>Academic Program of Study</u></b>
Ken Clowie Merginio	Associate in Science
James Oh	Associate in Applied Science - Computer Applications for Business
Henry Pink	Associate of Science in Engineering
Ani Shrestha	Associate in Arts
Elya Stumbaugh	Associate in Applied Science – Graphic Design

KB:cw  
9/2022

**President's Recommendation:**

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 ratifies the Board of Trustees' Scholarships for the academic year 2022-2023 to Ken Clowie Merginio, James Oh, Henry Pink, Ani Shrestha and Elya Stumbaugh.”

**Authorization to Approve September Purchases**

Any purchase exceeding \$25,000 requires Board approval. The following purchases meet that criteria. If the Board so desires, this resolution will enable the Board to approve all of the following purchases in a single resolution. Items "a"- g" were previewed at the August 2022 Board of Trustees meeting. Item "h" was previewed at the April 2022 Board of Trustees meeting. Item "i" is a rescind and re-purchase that was approved at the June 2022 Board of Trustees meeting.

EC:tt  
9/2022

**President's Recommendation:**

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

<u>Item</u>	<u>Pages(s)</u>	<u>Description</u>	<u>Vendor and Location</u>	<u>Amount</u>
9/22-11a	1-2	Elevator Maintenance Four-Year Contract	Urban Elevator Service, Inc Cicero, IL	\$68,597.28
9/22-11b	1	Owner's Representative Services - New Master Plan Projects	Cotter Consulting Chicago, IL	\$865,000.00
9/22-11c	1-2	Master Plan Landscape Projects Design and Engineering	Environmental Consulting & Technology, Inc. Lombard, IL	\$145,600.00
9/22-11d	1	Engineering Services for Electrical Switchgear and Booster Pump Replacement	Kluber Inc. Aurora, IL	\$141,970.00
9/22-11e	1	Trainers for MFG-225 Course	TW Controls LLC Roanoke, VA	\$60,000.00
9/22-11f	1	Kubota Tractors	Burriss Equipment Company Waukegan, IL	\$102,738.62
9/22-11g	1	Computer Server Fabric Interconnect Switches	CDW LLC Vernon Hills, IL	\$60,525.40
9/22-11h	1-2	Waste Removal, Recycling Services, Organics Collection	Lakeshore Recycling Systems Rosemont, IL	\$107,651.67
9/22-11i	1	Crowdstrike Cyber Software Rescind	Crowdstrike, Sunnyvale, CA	(\$114,544.00)
		Purchase	JensenIT, Des Plaines, IL	\$334,212.33
			<b>GRAND TOTAL</b>	<b>\$1,771,751.30</b>
IN DISTRICT		\$441,864.00		
CONSORTIUM		\$102,738.62		
BID		\$68,597.28		
BID EXEMPT		\$1,131,125.40		
QBS		\$141,970.00		

*\* Lakeshore was formerly headquartered in Morton Grove. Company's head office has moved to Rosemont and operating facilities remain in Morton Gove.*

**Authorization to Purchase Elevator Maintenance – Four-Year Contract**

The College has a total of fourteen elevators: a) six passenger elevators and one freight elevator at the Des Plaines campus, b) one passenger elevator and one freight elevator in the Lee Center, and c) three passenger elevators and two lifts at the Skokie campus. In order to keep the elevators in proper working condition, the elevators require monthly maintenance which includes inspections, preventative maintenance procedures, and testing. The elevator maintenance contract will also provide a set labor rate for repairs, establish an emergency response time, and establish minimum timeframes for emergency call back services.

The current elevator maintenance contract with Urban Elevator will be expiring September 30, 2022. The Procurement department issued a public bid notice in the Daily Herald and emailed the bid notification to seventeen (one in district) potential bidders, of which five (none in district) submitted responses. The lowest bid was submitted by Urban Elevator Service, Inc. Urban Elevator has been in business since 1985 and has more than 65 certified elevator technicians, making them the largest independent elevator service company in the Chicagoland area. Urban Elevator services more than 3000 elevators for clients such as Northwestern University, DePaul University, Wheaton College, Lewis University, College of DuPage, Illinois Institute of Technology, St. Xavier University, Robert Morris University, and a multitude of large high-rise buildings throughout Chicago and the suburbs. Urban Elevator Services has also been the College's current elevator maintenance contractor since July 2017.

The Administration is seeking approval for a four-year contract for a grand total of \$68,597.28. The Administration is confident that Urban Elevator Service will continue to perform the necessary work to keep the elevators in proper working condition. The new contract will begin on October 1, 2022 through September 30, 2026.

RS:tt  
9/2022

**President's Recommendation:**

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Elevator Maintenance – Four-Year Contract from Urban Elevator Service, Inc., 4830 W. 16th St, Cicero, IL 60804 for a grand total of \$68,597.28 in accordance with their bid submission in response to Invitation to Bid #0804-22-07."

<b>Bid #0804-22-07 Elevator Maintenance</b>	
<b>Vendor</b>	<b>Grand Total</b>
<b>Urban Elevator Services, Inc Cicero, IL</b>	<b>\$68,597.28</b>
Kone Lombard, IL	\$88,944.00
American Hoist and Manlift Homer Glen, IL	\$116,974.32
Anderson Elevator Broadview, IL	\$149,160.00
Schindler Elevator Itasca, IL	\$157,008.00

**Authorization to Purchase Owner’s Representative Services – New Master Plan Projects**

Cotter Consulting serves as the College's Owner's Representative ("Owner's Rep") to oversee the overall design process for approved Master Plan construction projects, ensure that contract documents are prepared and completed on a timely basis, and to verify that the final design complies with the owner’s expectations. The primary role of the Owner's Rep is to make sure the owner’s (Oakton) best interests are at the heart of every construction decision made.

The new Master Plan from 2022-2027 was approved by the Board in June 2022. The following projects have been identified for construction through 2024.

Partial Renovation of TenHoeve 1 <sup>st</sup> Floor	\$97,112
Skokie Library/Learning Commons	\$189,912
Des Plaines Library/Learning Commons	\$217,512
Des Plaines Critical Adjacencies (Academic and Administrative Suites)	<u>\$243,712</u>
Master Plan Sub-Total	\$748,248
Skokie Exterior Metal Wall Panel Replacement (CDB-Funded)	\$68,400
Program Management	<u>\$40,016</u>
Total	\$856,664
<b>Requested Amount Not to Exceed</b>	<b>\$865,000</b>

The Administration is confident that Cotter Consulting will continue to provide the necessary resources to assist the College in completing the current Master Plan projects and assisting with the new Master Plan implementation.

EC:tt  
9/2022

**President’s Recommendation:**

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Owner’s Representative Services – New Master Plan Project from Cotter Consulting, 100 S. Wacker Dr, Suite 920, Chicago, IL 60606 for the total amount of \$865,000.00.”

## **Authorization to Purchase Landscape Design and Engineering Services**

The College created its first formal Landscape Master Plan in 2018, with landscape repairs, restoration, and beautification. The following projects have been approved in the 2022-2027 Construction Master Plan, and the College has engaged Environmental Consulting & Technology, Inc. (ECT) to assist with the design development, construction documentation, bidding, construction administration, and closeout. The scope of design work for ECT will include site demolition, plant removal, concrete wall/pavement repair, new guardrail/railing design, planting soil amendments, planting design, specification of benches and other site amenities, landscape irrigation, bioretention design, pavement marking, and fencing.

### In Scope Des Plaines:

- Door #18 and #19: Removal of the existing concrete retaining wall and the installation of a modern guardrail system to replace antiquated pipe railing. Overgrown evergreens and crab trees will be removed, and new landscaping added.
- Door #20: Removal of dead or declining plant material next to it. New shrubs, ornamental grasses, and flowering perennials will be added to dress up the landscape and provide seasonal interest.
- Exit #6: Former butterfly garden will be completely overhauled with new plantings. Space will support ADA accessibility and wellness.
- Door #37-39: Invasive plants will be removed from this area and new plantings of low shrubs, ornamental grasses, and flowering perennials added.
- Door #9 and #10: Plantings surrounding the walkways in this part of campus need updating. Invasive plants will be removed. New shade trees, shrubs, ornamental grasses, and flowering perennials will be added.
- Door #5: Area is primarily paved with an aging concrete cheek wall and metal railing. Cheek wall needs significant repairs or needs replacing.
- Parking Lot C Islands: Gateway into campus enhanced with ornamental grasses and flowering perennials.
- North of Lee Center: Weeds will be removed, and new ornamental grasses or low shrubs added.
- Door #25: Invasive plants such as burning bush and barberry will be removed.
- Automatic Irrigation: A buried irrigation system will be designed/specified to supply water to all featured landscape zones at the Des Plaines campus

### In Scope Skokie:

- Childcare Entrance: Undersized tree pits at the entry patio will be enlarged to better support tree growth. Gabion seat walls similar to those used at the south terrace will encircle planters. Older, declining material, including many viburnum shrubs, will be replaced with a variety of ornamental shrubs and perennials providing seasonal interest.
- South Lot Islands and Pedestrian Walk to SE Corner: A marked pedestrian path will be created to direct pedestrian traffic from the southeast corner. Alternative locations for placing the path will be evaluated.
- South and East Fence Lines: Existing chain link fence will be replaced. Declining and invasive Norway maples along the south property line will be replaced with a suitable vegetative screen. Complete removal of the existing driveway to Skokie Boulevard will be considered.

- South Parking Lot Detention Basin: Existing surface detention basin will be converted into a bioswale with underground storage in a gravel layer and engineered soil.
- Gateway at Niles/Lincoln: Entry into the north parking lot will be accentuated with gateway elements flanking the intersection at Niles and Lincoln Avenue. Featured landscaping will be added to welcome visitors at this location.
- Automatic Irrigation: A buried irrigation system will be designed/specified to supply water to all featured landscape zones at the Skokie campus

The Administration seeks board approval to contract with ECT for these services in the amount of \$145,600.00.

RS:tt  
8/26/2022

**President's Recommendation:**

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase landscape design services from Environmental Consulting & Technology, Inc (ECT), 403 West. St. Charles Rd, Lombard, IL 60148 in the amount of \$145,600.00.”

**Authorization to Purchase Engineering Services for Electrical, Boiler and Booster Pump Replacement**

The approved Master Plan includes the projects listed below and the College has engaged its QBS engineers, Kluber Inc, to perform engineering services for the Skokie campus:

**Boiler Replacement:** The Skokie campus structure heating system is made up of multiple equipment components including two natural gas-fired, non-condensing hot water, 80% efficiency boilers and associated pumps and piping. These boilers and associated equipment are original to the building construction and have reached their anticipated life expectancy.

**Booster Pump Replacement:** There are currently no variable frequency drives installed on the pumps which creates unneeded run time, pump wear and tear, and inefficient operation. The pumps are original to the building construction and have exceeded their anticipated life expectancy.

**Switchgear:** The base of the campus electrical supply/distribution system is a 480/277V, 3-phase electric service that supplies multiple switch gear components. The existing equipment is experiencing frequent power interruptions which causes the bolted pressure switch to trip open, once it is opened an interruption of power supply is experienced. The pressure switch and many associated components are not operating properly which creates safety concerns. The current equipment is in need of an overall, complete assessment by a qualified electrical engineer resulting in extensive equipment rebuilding or complete equipment replacement.

The Administration seeks board approval to contract with Kluber Inc for these services in the amount of \$141,970.

EC:tt  
9/2022

**President's Recommendation:**

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Electrical, Broiler, and Booster Pump Replacement from Kluber Inc, 41 W Benton St, Aurora, IL 60506 for a total of \$141,970.00.”

**Authorization to Purchase Trainers for MFG-225 Course**

Trainers for new and revised manufacturing courses are designed to replace obsolete Programmable Logic Control (PLC) devices that the college has used for student preparation in the past. The faculty configurable trainers are custom built by TW Controls who is the sole source to purchase these products. These PLC trainers teach how to configure Allen Bradley microprocessors with downloadable lessons available in the Allen Bradley Connected Components Workbench software. In addition to learning PLC programming and troubleshooting, these lessons will teach students how to wire and diagnose control systems providing them with valuable insight into how industrial control panels are wired and operate.

The trainers will be utilized in the new Motors and Control (MFG 225) course which is required to complete the Supply Chain Automation AAS degree as well as the TMA Advanced Automation, Automation Programming, and Automation Technician certificates. MFG 225 is also a recommended elective for the Advanced Mechatronics and Advanced Manufacturing AAS degrees as well as the Advanced Mechatronics certificate.

The trainers will also be used in the recently revised Programmable Logic Controls (MFG 240) course which is currently based on obsolete SLC-500 trainers. The MFG 240 course is required in the Advanced Manufacturing, Supply Chain Automation and Advanced Mechatronics degrees as well as the Advanced CNC, Advanced Manufacturing, TMA Advanced Automation, Advanced Mechatronics, Automation Programming and Robotics and Vision Technician certificates.

The new trainers are based on Micro 800 PLC controllers which is the newest PLC line currently built and sold by Allen-Bradley (Allen-Bradley controls about 75% of PLC market in the US).

The Administration seeks board approval for this purchase in the total of \$60,000.

BS:tt  
9/2022

**President's Recommendation:**

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of trainers from TWControls LLC, PO Box 21252, Roanoke, VA 24018 for the total amount of \$60,000.00."

**Authorization to Purchase Kubota Tractors**

The Grounds department needs to replace a 1998 545D New Holland Ford tractor and the 1999 5210 John Deere tractor which are in very poor condition. There are parts which are either damaged or no longer available to be replaced. The tractors' primary functions are for aerating, mowing, seeding the lawn along with moving bulk materials and plowing. The College is requesting to purchase Kubota M6S-11SHDC and L5460HST tractors to replace the 545D New Holland Ford Tractor and the 5210 John Deere tractor. The College will be trading in the New Holland Ford 545D tractor for \$7,000 and the John Deere 5210 tractor for \$8,500.

The Procurement department also researched contracts that have been awarded for both Kubota tractors from various local and state purchasing consortia. The Sourcewell consortium offers the most favorable pricing.

The price for the Kubota M6S-11SHDC tractor is \$72,268.62 (less the \$7,000 trade-in) and \$30,470 (less the \$8,500 trade-in); for the Kubota L5460HST tractor. The tractors will be purchased from Burriss Equipment, of Waukegan, which has been awarded the Sourcewell contract 031121-KBA, for a grand total of \$102,738.62. Burriss Equipment has multiple locations and has been in business for over 90 years. Delivery will be made in early winter subject to supply chain constraints.

The Administration seeks board approval to purchase the Kubota Tractors in the amount of \$102,738.62.

JD:tt  
9/2022

**President's Recommendation:**

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Kubota Tractors from Burriss Equipment Company, 2216 N Green Bay Rd, Waukegan, IL 60087 for the total amount of \$102,738.62, per the Sourcewell Consortium contract 031121-KBA."

**Authorization to Purchase Computer Server Fabric Interconnect Switches**

The College relies on 24 Cisco Intel processor-based blade servers to host a private cloud consisting of 264 virtual machines that provide services to the 2,700 computers and all on and off campus users. This private cloud hosts the College's student information and financial systems, systems that provide authentication, file storage, application delivery, web, database, IP Telephony, print services, and all other college managed systems.

This purchase will replace 4 eight-year-old Cisco 6248 UCS Fabric Interconnect switches with new Cisco 6454 UCS Fabric Interconnect switches and will include one year of Cisco Smart Net Support. The existing Fabric Interconnects are going out of support and are not compatible with the latest server technology. Two switches are located at each campus. The Fabric interconnects provide the switching backbone and management interface for the private cloud hardware.

The current trend in the information technology industry allows manufacturers to give one preferred reseller special, discounted pricing, effectively eliminating the motivation for other companies to submit pricing. In the past, the College has had unsatisfactory bid responses for these types of bids because vendors are resistant to submitting a bid after the manufacturer has already selected and identified the supplier. In addition, according to ILCS-805/3-27.1 item f, "purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services are exempt from the bidding process." For these reasons, it is in the best interest of the College to work directly with the manufacturer and their preferred reseller, CDW LLC of Illinois, for a total of \$60,525.40.

The Administration seeks board approval to purchase the Computer Server Fabric Interconnect Switches in the amount of \$60,525.40.

JW:tt  
9/2022

**President's Recommendation:**

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Computer Server Fabric Interconnect Switches from CDW LLC, 200 N Milwaukee Ave, Vernon Hills, IL 60061 for the total amount of \$60,525.40."

**Authorization to Purchase the Renewal of Waste Removal, Recycling Services, and Organics Collection – Four-Year Contract**

In August 2018, the Board approved the purchase of Waste Removal, Recycling Services, and Organics Collection with Lakeshore Recycling Systems (LRS) following a public bid invitation. The contract term was for four years, with the option to renew twice for two additional years (i.e. additional 4 years).

The College is committed to improving resource efficiency by reducing waste generation, reusing materials where possible, and recycling more of the materials currently disposed of as waste. In addition, the College also supports composting with the inclusion of organic waste collection with LRS. Based in Morton Grove, LRS’ operating practices reflect a commitment to sustainability and landfill diversion

- LRS opened an “aerobic digester” facility in 2017 which is the first such facility in the U.S. This facility is able to convert organic waste (comprised of primarily fruit and vegetable waste) into nutrient rich fertilizer which is available in both solid and liquid forms. This fertilizer is then sold as a source of revenue for LRS.
- LRS does not own landfills, so both waste and recycling loads are sorted through their transfer stations. Through training of their conveyer line workers, the company has been able to also filter recyclable materials that would ordinarily have been identified as conventional waste. Thus, this has produced an effective landfill diversion strategy.
- LRS has also built a portfolio in the education sector and holds contracts for Loyola University, Chicago Public Schools, University of Chicago, and Illinois Institute of Technology.

Based on the satisfactory relationship with LRS, the College is recommending exercising the contract extension for a further 4 years with the following pricing terms and subject to a maximum 3% increase annually.

	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Total</b>
Waste/Trash Removal	\$13,179.60	\$13,574.99	\$13,982.24	\$14,401.70	\$55,138.53
Compactor Lease	\$4,326.00	\$4,455.78	\$4,589.45	\$4,727.14	\$18,098.37
Recycling	\$6,958.02	\$7,166.76	\$7,381.76	\$7,603.22	\$29,109.76
Organic Composting	\$1,268.04	\$1,306.08	\$1,345.26	\$1,385.62	\$5,305.01
<b>Total</b>	<b>\$25,731.66</b>	<b>\$26,503.61</b>	<b>\$27,298.72</b>	<b>\$28,117.68</b>	<b>\$107,651.67</b>

The College looks forward to continuing this partnership with LRS and identifying solutions to responsible environmental stewardship.

**President's Recommendation:**

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of a 4-Year renewal of waste removal, recycling services, and organic services from Lakeshore Recycling Systems, 5500 Pearl St. Rosemont, IL 60018 for a total of \$107,651.67.”

**Authorization to Rescind Cybersecurity Software Purchase with CrowdStrike and Purchase Cybersecurity Software with Authorized Reseller**

At the June 2022 Board of Trustees meeting, the Board approved the purchase of CrowdStrike cybersecurity software from the vendor, CrowdStrike, in the amount of \$114,544.00. The CrowdStrike software uses heuristics and Artificial Intelligence (AI) to identify and stop malicious software based on its behavior.

CrowdStrike has since informed the College that it does not sell its products directly to consumers, and they must be purchased through authorized resellers. The IT department subsequently reached out to authorized resellers to obtain quotes. A competitive 1-year quote has been received from JensenIT for \$334,212.33. The College is recommending moving forward with this purchase.

The College anticipates issuing an RFP next year to obtain competitive quotes for 1- and 3-year terms. This purchase is bid-exempt in accordance with ILCS-805/3-27.1 item f, "purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services: are exempt from the bidding process."

PS:jmw  
9/2022

**President's Recommendation:**

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 rescinds the purchase award made to CrowdStrike Sunnyvale, CA on June 28, 2022 for cybersecurity software for a total of \$114,544.00."

"Be it further resolved that the Board of Trustees of Community College District 535 authorizes the purchase of a three-year contract for CrowdStrike cybersecurity software from JensenIT Inc, 1689 Elk Blvd, Des Plaines, IL 60016, for total \$334,212.33."

### **Preview and Initial Discussion of Upcoming Purchases**

The following purchases will be presented for approval at an upcoming Board of Trustees meeting:

- a) **Microsoft Campus Agreement (1 year)** – The College relies on Microsoft Windows as its standard desktop operating system, Windows Server as one of the standard server operating systems, and Microsoft Office as its standard productivity package. Historically, the College has licensed Microsoft products through a three-year “Open Value Subscription Agreement for Education Solutions.” In the Open Value Subscription Agreement, the cost is based on the number of full and part-time faculty, staff, and administrator Full Time Equivalents (FTEs) and the software is leased with an annual payment. The most recent year agreement ends in October 2022.

With the advent of the online Microsoft 365 products, Microsoft has changed the licensing model to be based on Educational Qualified Users which are defined as any employee, contractor or consultant who uses technology for the benefit of the institution on a day-to-day basis. The College is obtaining quotes for Microsoft 365 A3 licensing which are more expensive than the previous “Open Value Subscription Agreement” but offers additional functionality. The annual cost is expected to be below \$89,000.

- b) **Baseball Field Repair** – The current Baseball field needs re-grading of the existing outfield turf areas due to recurring surface grade elevation changes in the outfield turf and sections of the infield areas. In addition, the scoreboard, fencing, spectator seating, underdrainage and irrigation equipment are outdated, and require updating and replacement. In 2021, the College conducted an engineering study which included a topography survey, soil boring report, and engineers cost estimate for the renovations. The next step will be to engage the College’s civil engineers (Manhard), to develop the design and engineering bid specs. The estimated cost for this work is expected to be between \$60,000 and \$70,000.

- c) **Association of College and University Educators (ACUE) Institutional Teaching Effectiveness Program (3 Years)** – The College seeks to purchase additional ACUE faculty professional development programming. The [Inclusive Teaching for Equitable Learning micro-credential](#) is an 8-week, five-module program that takes inclusive teaching and equity-minded teaching and learning practices introduced in ACUE’s Effective Online Teaching Practices to a deeper level. The modules include: managing the impact of bias, reducing microaggressions in learning environments, addressing imposter phenomenon and stereotype threat, creating inclusive learning environments, and designing equity-centered courses.

In order to truly eliminate equity gaps, Oakton needs to focus on teaching and learning – which starts in the classroom, where the majority of our students spend their time. The quality of teaching cannot be truly enhanced if teaching and classroom practices and policies and the learning environment are not evaluated with an equity lens. ACUE’s Inclusive Teaching for Equitable Learning will further reduce equity gaps at the course level because of the deeper, reflective dive into bias, microaggressions, imposter syndrome, and course design. Thirty-three faculty participants led by a facilitator progress through the modules in a learning cohort. As participants learn about evidence-based strategies, they apply them immediately to their own courses, reflect upon the implementation of these approaches, and share their learning with their fellow cohort members.

The Inclusive Teaching for Equitable Learning microcredential is a sole source purchase from the Association of College and University Educators. The cost of this three-year contract is \$47,250.00. This is an extension of our current contract with ACUE and will extend the contract through December 21, 2025.

- d) **Back Wall Monitors** – The capital equipment budget includes funds for the purchase of 15 back wall monitors for classrooms. This allows instructors the ability to view remote students or their own presentations when standing at the front podium. This provides improved interactions between instructors and students, both in the classroom and remotely. AVI-SPL is a global AV innovator company. Oakton has worked with them previously with strong results as well as currently ongoing projects such as the HyFlex Next upgraded classrooms, and the Board Room Video Conferencing upgrade project. This purchase is budgeted at \$65,000.
- e) **Conference Room Upgrades** – The capital equipment budget includes funds for the purchase of 15 conference room upgrades. This provides improved technology in-room as well as upgraded remote interactions for video conferencing. Technology includes upgraded video conferencing, wireless interactivity, and improved audio. This is part of an equity initiative to upgrade all of Oakton's conference rooms with matching technology and experience. This purchase is budgeted at \$67,500.
- f) **ALEKS – Cloud-Based Math Placement Exams and Online Instruction – 3 Years Agreement** – ALEKS (Assessment and Learning in Knowledge Spaces) is a web-based, artificially intelligent assessment and learning system that uses adaptive questioning to determine exactly what a student knows and does not know in a math course. It then instructs the student on the topics that they are most ready to learn by providing 24/7 access from virtually any web-based computer. The College uses the ALEKS math placement exam and online instruction modules provided by McGraw-Hill Education. The cost per student for the math placement test is \$15 with an additional \$5 fee for Respondus which allows for remote testing. Included in the fee are:
- five assessments available to be taken over one year's time,
  - a customized learning module that responds to those areas where a student performed poorly on an assessment which is available to the students for six months after the completion of the first assessment, and
  - database tools to analyze results and provide evidence to reconfigure the software.
- Approximately 2,000 placement tests are administered per year, and the College is requesting approval for a contract from July 1, 2022 through December 31, 2023. The total not to exceed price for the contract is \$60,000.
- g) **Design and Engineering Architect Services for Skokie Library** – As part of the approved new Master Plan, this project combines the Library and Learning Center into one centrally located space, and connects first and second floor levels with a new elevator. The Learning Commons will enhance student academic support experience by integrating the services of the library, learning center and student academic computing into one location that offers an engaging space for quiet study, collaboration, creativity and the latest technology. This project will be led by the new QBS architects that are expected to be selected in October. The costs will be finalized prior to the October board meeting as the architects will have to prepare the Master Services Agreement and separate project cost proposals to the College.
- h) **Design and Engineering Architect Services for 1<sup>st</sup> Floor TenHoeve Center** – In order to commence work on the Learning Commons at Des Plaines, the Foundation will need to relocate to the TenHoeve Wing in the former Early Childhood Center space, along with the events scheduling department, and new Small Business Development Center. The cost proposal from architects Perkins+Will will be presented to the Board for approval in October.

- i) **Design and Engineering Architect Services for Des Plaines 2<sup>nd</sup> floor Office and Division Suites remodeling** – As part of the approved new Master Plan, there are multiple enabling projects that need to be completed in preparation for the Learning Commons and TenHoeve Remodeling at Des Plaines. These include the (i) relocation of Institutional Research to Suite 2100, (ii) faculty support hub office creation in Suite 2800, and (iii) Academic Affairs Consolidation + Conference Space. This project will be led by the new QBS architects that are expected to be selected in October. The costs will be finalized prior to the October board meeting as the architects will have to prepare the Master Services Agreement and separate project cost proposals to the College.
- j) **ASANA Project Management Solution** – Oakton College has been using ASANA project management solution since November 2021. Several departments including Academic Affairs, Student Affairs, College Relations, Institutional Effectiveness and Research, and Information Technology are using this solution to manage projects. The College had signed a one-year contract with licenses for 80 users out of which 78 licenses have been assigned to end users.
- Based on the current utilization, the College intends to continue utilizing ASANA for project management purposes for an additional three years for a grand total of \$72,000.

**Resolution to Transfer Funds for the Purpose of Future Payment of Post-Retirement Health Care Benefits Costs and Claims**

Oakton participates in the State of Illinois College Insurance Program (CIP), which provides benefits primarily including medical and prescription drug and vision benefits, for retired community college employees and their spouses who are receiving pension benefits under the State Universities Retirement System of Illinois (SURS). These benefits are referred to as “Other Post-Employment Benefits”, commonly referred to as OPEB.

The accounting and financial reporting of OPEB is governed under the Governmental Accounting Standards Board Statement No. 75 “Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions” (or GASB 75) that became effective in FY 2018. The financial impact of GASB 75 is that the College’s proportionate share of the net OPEB liability related to the CIP must be reported in the statements of net position, and the share of Oakton’s liability in the CIP was \$39.4 million as of June 30, 2022.

The College adopted a disciplined approach to set aside funds for the OPEB liability, and \$30.8 million has been reserved since FY 2018. Now, the Administration is recommending a resolution to set aside a further \$8.6 million through a transfer from the Education Fund to the Retiree Health Insurance Fund. With this transfer, the OPEB liability will be now be 100% fully funded in five years. The College has been able to achieve this milestone this year primarily due to two market-driven factors – namely, (1) a one-time benefit from higher personal property replacement tax (PPRT) revenue due to higher profits from Illinois businesses, resulting in higher PPRT tax contributions. For FY 2022, replacement tax revenue exceeded the budgeted amount by \$2.1 million, and, (2) one-time savings from unfilled vacancies rate due to the competitive job market and longer lead times in filling the vacant positions.

Despite the financial challenges brought on by the pandemic over the past two years, the College has demonstrated its fiscal commitment to fully funding retiree health insurance. In addition to being viewed favorably by the credit rating agencies, Oakton is now able to redeploy its limited resources to funding critical strategic priorities including the new Master Plan, and mission critical, equity focused initiatives.

Board authorization for this transfer will provide a mechanism to ensure that these resources only be used for the specific purpose stipulated in this resolution.

AW:mw  
9/2022

**President’s Recommendation:**

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 hereby approves the following transfer effective for Fiscal Year (FY) 2022: \$8.6 million from the Education Fund to the Retiree Health Insurance Fund for the future payment of OPEB costs and claims.”

**Authorization for a Three-Year Partnership Agreement with ReUp Education to Reach Stopout Students**

The U.S. Department of Education reports 40% of students in the U.S. start yet do not finish post-secondary education. These students are commonly referred to as “stopout” students. In particular, stopping out is often an unavoidable choice for community college students who face a number of obstacles and off-campus responsibilities. Stopout students report a desire to return and complete their credentials, but at the same time they have concerns about re-enrolling—ranging from financial to academic. One of Oakton’s strategies to help stopout students is through a unique partnership with ReUp Education, Inc. (ReUp). ReUp’s mission is to improve social mobility for underserved populations and help university partners address the “completion crisis” facing America’s higher education system.

ReUp supports students who have dropped out of college before graduating with a degree, by partnering with higher education two- and four-year institutions to re-enroll students into college and helping them persist through graduation. Using a blend of proprietary technology, data and personalized coaching to engage and help re-enroll stopout students, ReUp’s strategies are able to reach underrepresented student populations through a personalized approach.

The initial contract term is 3 years, and at the expiration of the initial term, the agreement shall automatically renew for successive 1-year terms, unless either party provides notification in writing to terminate at least 180 days prior to the expiration of the then-current term. For each semester in which a stopout student re-enrolls in any courses, ReUp will receive a fee of 35% of the net tuition revenue for the courses enrolled.

EC:mh  
9/2022

**President’s Recommendation:**

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the agreement with ReUp Education, Inc., a Delaware corporation, with its mailing address at 9901 Brodie Lane, Suite 160 #229, Austin, TX 78748 for a period of three years from the date the program term sheet is fully executed.”

**Resolution Designating Date, Time, and Place for Filing Board of Trustees Nominating Petitions**

The attached resolution designating date, time, and place for filing nominating petitions, and designating the Board Secretary's representative to receive and file nominating petitions, conforms to guidelines established for the 2023 election of community college district trustees.

Petitions may be circulated as of September 20, 2022, and forms may be requested through the Office of the President.

JLS:bs  
9/2022

**President's Recommendation:**

That the Board adopts the following resolution:

"WHEREAS, an election is to be held in Community College District No. 535 on April 4, 2023, for the election of two members of the Board of Trustees, each to serve for a term of six years; and,

WHEREAS, the Election Code and the Public Community College Act direct the Board Secretary to perform certain functions with respect to the receipt and filing of nominating petitions and statements of candidacy, or to designate a representative to perform such functions; and,

WHEREAS, the Board finds it convenient and necessary to designate a member of the College staff to represent the Board Secretary in the performance of such functions, and at the request of and with the concurrence of the Board Secretary, the Board desires to designate the Special Assistant to the Board of Trustees as such representative;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 535, COUNTY OF COOK AND STATE OF ILLINOIS, as follows:

Section 1. The place for receiving and filing nominating petitions and statements of candidacy for the election to be held on April 4, 2023 is hereby designated as Room 1500, Oakton Community College, 1600 East Golf Road, Des Plaines, Illinois 60016.

Section 2. Pursuant to the authority conferred by the Public Community College Act, the Board hereby designates the Special Assistant to the Board of Trustees to represent the Board Secretary in the performance of the Board Secretary's duties with respect to the receipt and filing of nominating petitions and statements of candidacy.

Section 3. The first day for filing petitions for positions on the Board of Trustees of Oakton Community College is Monday, December 12, 2022. The designated representative's office will be open for the receipt and filing of nominating petitions, and statements of candidacy between 8 a.m. and 5 p.m., Monday, December 12 through Friday, December 16, 2022, and between 8 a.m. and 5 p.m. on Monday, December 19, 2022, the last day to file nominating petitions.

Section 4. The procedure to be followed by the designated representative of the Board Secretary for the receipt and filing of nominating petitions and statements of candidacy shall be substantially as follows:

- a) The designated representative of the Board Secretary shall receive petitions in the order presented. The designated representative will mark upon each the date and hour received and the numerical order in which they were received. All petitions filed by persons waiting in line as of 8 a.m. on December 12, 2022, shall be deemed filed as of 8 a.m. Petitions filed by mail and received after midnight on December 12, 2022, and in the first mail delivery to Oakton Community College on December 12, 2022 shall be deemed filed as of 8 a.m. on December 12, 2022. All petitions received thereafter shall be deemed filed in the order of actual receipt.
- b) Where two or more petitions are received simultaneously at the opening hour of the filing period, the designated representative of the Board Secretary shall break ties and determine the order of filing by means of a lottery, as provided by the Election Code.
- c) Where two or more petitions are received simultaneously at the last hour of the filing period, the designated representative of the Board Secretary shall break ties and determine the order of filing by means of a lottery, as provided by the Election Code."

**Acceptance of Administrator Resignation**

Mr. Roberto Valadez, Interim Director of Admissions and Enrollment Services, provided notice of his intent to resign from his position at the College, effective October 6, 2022.

Mr. Valadez has served Oakton Community College in an exemplary manner and we wish him well in his future endeavors.

CH:nmi  
9/2022

**President's Recommendation:**

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 accepts the resignation of Mr. Roberto Valadez, Interim Director of Admissions and Enrollment Services, effective October 6, 2022.”

**Approval of New Policy**

Policy 1122 is a College-Wide policy that was presented to the Board as a First Read at the August 16, 2022 meeting. In accordance with College policy, action on the proposed policy will take place at the next regular meeting of the Board of Trustees on September 20, 2022.

JLS:bs  
9/2022

**President's Recommendation:**

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 hereby accepts for approval the proposed new policy 1122 in support of the Oakton College Art Collection, attached hereto.”

Deleted Text = ~~Strikeout~~  
New Text = ***Bold italics***

1122  
9/20/2022

## COLLEGE WIDE POLICIES

### Oakton College Art Collection

As of September 2022, the art collection of Oakton Community College is legally owned by the College. The manager/curator of the Koehnline Museum of Art is responsible for the management, care, and exhibition of the art collection according to the museum's mission.

The art collection is divided into three categories:

- Museum Art Collection - focusing on modern and contemporary art created by Chicago area artists and reflecting excellence and educational value through a diversity of genres and aesthetic principles. Works from this collection may be sited in approved common areas throughout the college, stored in the archival area, or loaned as appropriate.
- Teaching Collection - includes items for educational purposes, selected for quality and significance and reflecting different disciplines of teaching such as anthropology, general history, or science. Items from this collection are stored in the archival area and available to faculty, students, researchers, and individuals by appointment
- Secondary Art Collection - includes non-significant art items such as posters and decorative pieces for campus offices. A separate inventory is kept of these items and they are not accessioned into the collections mentioned previously

Additions to the art collection can be made through purchase, commission, donation, exchange or loan. Acquisition through donation will follow the Gift Acceptance Policy jointly created by the College and Foundation Boards and set forth in Board Policy 3011. New additions will be designated to the appropriate collection category by the museum manager/curator.

Deaccessioning from the collection should be done with great care and in accordance with criteria established by the museum for such circumstances. If an item is determined to be deaccessioned through sale, the proceeds will be gifted to the Educational Foundation's Richard L. Storing Art Endowment, ***an endowment solely intended to provide*** providing resources dedicated to the acquisition and conservation of artwork in the Oakton collection.

**Acceptance of Grants**

Funding totaling \$2,634,919.00 has been made available to Oakton Community College, subject to acceptance at the September 20, 2022 Board meeting. If the Board so desires, the resolution below will enable the Board to accept all of the following grants in a single resolution.

AG  
9/2022

**President’s Recommendation:**

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 accepts the attached resolutions, 09/22-19a through 09/22-19h, for the following grants:

a. Department of Education AANAPISI Grant.....	\$ 300,000.00
b. ICCB EACE Grant.....	\$1,955,645.00
c. ICCB CAP-IT Grant.....	\$ 34,000.00
d. ICCB College Bridge Grant .....	\$ 220,000.00
e. IL SOS Work Based Skills (Cozzini) Grant .....	\$ 7,879.00
f. IL SOS Work Based Skills (Rivers) Grant.....	\$ 15,682.00
g. IL SOS Work Based Skills (Trim Tex) Grant.....	\$ 7,181.00
h. IL SOS Adult Volunteer Literacy Grant .....	\$ 94,532.00
TOTAL .....	\$2,634,919.00.”

**Acceptance of Department of Education (DOE) Asian American, Native American, Pacific Islander Serving Institution (AANAPISI) Grant**

The Department of Education has awarded Oakton Community College a five-year grant in the amount of \$1,500,000.00—\$300,000.00 annually—through the highly competitive AANAPISI (Asian American Native American Pacific Islander Serving Institution) program, under federal Title III Part A funding. The AANAPISI program provides opportunities to improve and expand the College's capacity to serve Asian Americans and Pacific Islanders (AAPIs), and under-resourced students. Through this grant, Oakton now holds the unique distinction as the first community college in Illinois to receive federal designation as a minority-serving institution (MSI) for AAPIs.

The MSI designation commits to a greater understanding that AAPIs are highly diverse with unique academic needs among the various ethnic subgroups. Disaggregating the data regarding AAPI subgroups is vitally important for identifying students who need support that fall between the cracks of reductive quantitative analyses. Oakton's participation in the AANAPISI program is one effort among many that supports our shared goal of advancing a campus climate where all can succeed and thrive.

The grant year 3 period is October 1, 2022 through September 30, 2023, and will be administered by Dr. Kelly Becker, Assistant Vice President for Institutional Effectiveness and Strategic Planning, and Edwin Chandrasekar, Vice President for Administrative Affairs.

AG  
9/2022

**President's Recommendation:**

That the Board adopts the following resolution (*if not adopted en bloc*):

"Be it resolved that the Board of Trustees of Community College District 535 accepts \$300,000.00 from the Department of Education to support the AANAPISI grant."

**Acceptance of Illinois Community College Board – Early Childhood Access Consortium for Equity (ECACE) Grant**

The Illinois Community College Board has awarded Oakton Community College an Early Childhood Access Consortium for Equity (ECACE) Grant in the amount of \$1,955,645.68 to support educational programs serving the early childhood workforce to increase the number of persons earning early childhood degrees. This program will benefit both families working in and those served by the childcare industry and employers of childhood educators. One major focus of this grant will be to streamline, coordinate, and improve the accessibility of degree completion pathways.

The grant period is July 1, 2022 through June 30, 2024. Marc Battista, Associate Vice President of Workforce Education/Dean of Business and Career Technologies, will administer the grant.

AG  
9/2022

**President's Recommendation:**

That the Board adopts the following resolution (*if not adopted en bloc*):

“Be it resolved that the Board of Trustees of Community College District 535 accepts \$1,955,645.68 from the Illinois Community College Board to support an ECACE program at Oakton Community College.”

**Acceptance of Illinois Community College Board – CAP-IT Grant Program**

The Illinois Community College Board, through the Federal Department of Labor, has awarded Oakton Community College an Apprenticeship Year 4 Grant in the amount of \$34,000.00 to continue supporting the ICCB Professional Development Network which includes CompTIA, JFF and Harper College. The funding will be specifically used for Customized Apprenticeship Programming - Information Technology (CAP-IT) apprenticeships at Oakton, and among the other nine partner colleges.

The Year 4 grant period is July 1, 2022 through June 30, 2023. Jesse Ivory, Dean of Adult & Continuing Education/Dean of the Skokie Campus, will manage the grant. Marc Battista, Associate Vice President of Workforce Education/Dean of Business and Career Technologies Academic Affairs, will administer the grant.

AG  
9/2022

**President’s Recommendation:**

That the Board adopts the following resolution (*if not adopted en bloc*):

“Be it resolved that the Board of Trustees of Community College District 535 accepts \$34,000.00 from the Illinois Community College Board to support the CAP-IT program at Oakton Community College.”

**Acceptance of Illinois Community College Board – College Bridge Grant Program**

The Illinois Community College Board has awarded Oakton Community College a \$220,000.00 grant award to support the development of a bridge program impacting incoming students—both adults and students transitioning from high school. The bridge program will acknowledge and support students, and respond to the challenges they faced due to COVID-19. Leaders from the Emory Williams Academy for Black Men will work with other Oakton programs and departments to create an effective and robust program to support students.

The grant period is April 1, 2022 through June 30, 2023. Mario Borha, Associate Professor of Mathematics, will be the grant manager, and Dr. Ileo Lott, Provost and Vice President for Academic Affairs, will administer the grant.

AG  
9/2022

**President’s Recommendation:**

That the Board adopts the following resolution (*if not adopted en bloc*):

“Be it resolved that the Board of Trustees of Community College District 535 accepts \$220,000.00 from the Illinois Community College Board to support a College Bridge program at Oakton Community College.”

**Acceptance of Illinois Secretary of State/Illinois State Library Literacy Office Workplace Skills Enhancement Grant**

The Illinois Secretary of State/Illinois State Library Literacy Office has awarded Oakton Community College a Workplace Enhancement Grant in the amount of \$7,879.00. Funds will support customized workplace English language program offerings for employees of Cozzini Bros.

The grant period is July 1, 2022 through June 30, 2023. Eilish McDonagh-Hermer, Senior Manager, Workforce Solutions will manage the grant, and Jesse Ivory, Dean of Adult & Continuing Education/Dean of the Skokie Campus, will administer the grant.

AG  
9/2022

**President's Recommendation:**

That the Board adopts the following resolution (*if not adopted en bloc*):

"Be it resolved that the Board of Trustees of Community College District 535 accepts \$7,879.00 from the Illinois Secretary of State to support a work-based skills program in partnership with Cozzini."

**Acceptance of Illinois Secretary of State/Illinois State Library Literacy Office Workplace Skills Enhancement Grant**

The Illinois Secretary of State/Illinois State Library Literacy Office has awarded Oakton Community College a Workplace Enhancement Grant in the amount of \$15,682.00. Funds will support customized workplace English language program offerings for employees of Rivers Casino.

The grant period is July 1, 2022 through June 30, 2023. Eilish McDonagh-Hermer, Senior Manager, Workforce Solutions will manage the grant, and Jesse Ivory, Dean of Adult & Continuing Education/Dean of the Skokie Campus, will administer the grant.

AG  
9/2022

**President's Recommendation:**

That the Board adopts the following resolution (*if not adopted en bloc*):

“Be it resolved that the Board of Trustees of Community College District 535 accepts \$15,682.00 from the Illinois Secretary of State to support a work-based skills program in partnership with Rivers Casino.”

**Acceptance of Illinois Secretary of State/Illinois State Library Literacy Office Workplace Skills Enhancement Grant**

The Illinois Secretary of State/Illinois State Library Literacy Office has awarded Oakton Community College a Workplace Enhancement Grant in the amount of \$7,181.00. Funds will support customized workplace English language program offerings for employees of Trim-Tex Dry Wall Products.

The grant period is July 1, 2022 through June 30, 2023. Eilish McDonagh- Hermer, Senior Manager, Workforce Solutions, will manage the grant, and Jesse Ivory, Dean of Adult & Continuing Education/Dean of the Skokie Campus, will administer the grant.

AG  
9/2022

**President's Recommendation:**

That the Board adopts the following resolution (*if not adopted en bloc*):

"Be it resolved that the Board of Trustees of Community College District 535 accepts \$7,181.00 from the Illinois Secretary of State to support a work-based skills program in partnership with Trim-Tex."

**Acceptance of Illinois Secretary of State/Illinois State Library Literacy Office Adult Literacy – Volunteers in Teaching Adults Grant**

The Illinois Secretary of State/Illinois State Library Literacy Office awarded Oakton Community College the FY23 Volunteers in Teaching Adults Grant in the amount of \$94,532 for the grant period July 1, 2022- June 30, 2023. Oakton will continue to provide instruction to help adults who read below the ninth-grade level, OR speak English at a beginning level, to improve their basic reading, writing, math, or English language proficiency. Oakton AVL Services are provided using trained, unpaid volunteer tutors.

Elena Smoukova, Senior Manager of Adult Education Alliance for Lifelong Learning, will manage the grant, and Jesse Ivory, Dean of Adult and Continuing Education/ Dean of Skokie Campus will serve as Administrator.

AG  
9/2022

**President’s Recommendation:**

That the Board adopts the following resolution (*if not adopted en bloc*):

“Be it resolved that the Board of Trustees of Community College District 535 accepts \$94,532.00 from the Illinois Secretary of State to support an Adult Volunteer Literacy program at Oakton Community College.”