

**The 782nd Meeting
of
The Board of Trustees
November 15, 2022**



Mission, Vision, and Values Statements

Mission

Oakton is the community's college. By providing access to quality education throughout a lifetime, we empower and transform our students in the diverse communities we serve.

Vision

Dedicated to teaching and learning, Oakton is a student-centered college known for academic rigor and high standards. Through exemplary teaching that relies on innovation and collaboration with our community partners, our students learn to think critically, solve problems, and to be ethical global citizens who shape the world. We are committed to diversity, cultural competence, and achieving the equity in student outcomes.

Values

A focus on Oakton students is at the core of each of these values.

- We exercise **responsibility** through accountability to each other, our community, and the environment.
- We embrace the **diversity** of the Oakton community and honor it as one of our college's primary strengths.
- We advance **equity** by acknowledging the effects of systemic social injustices and intentionally designing the Oakton experience to foster success for all students.
- We uphold **integrity** through a commitment to trust, transparency, and honesty by all members of the Oakton community.
- We cultivate **compassion** within a caring community that appreciates that personal fulfillment and well-being are central to our mission.
- We foster **collaboration** within the college and the larger community and recognize our interdependence and ability to achieve more together.

Approved by the Board of Trustees, March 21, 2017



1600 East Golf Road
Des Plaines, Illinois 60016

Closed Session
5 p.m. - Room 1275

AGENDA

1. Call to Order and Roll Call
2. Consideration of a motion to close the meeting to the public for the purpose of the following:
 - Review closed session minutes of October 18, 2022
 - Semi-annual review of minutes of meetings lawfully closed under the Open Meetings Act
 - Consider pending litigation
3. Consideration of a motion for adjournment
4. Adjournment

Open Session
6 p.m. - Room 1506

Individuals who wish to address the Board of Trustees during the Public Participation portion of the meeting should send an email to bsparks@oakton.edu including their name, town/affiliation, and the item they wish to address to the Board, no later than 6 p.m. on November 15, 2022.

Citizens and employees may attend the meeting remotely via Zoom conferencing (all meeting content and public comments will be recorded):

To join via tablet or computer: <https://oakton.zoom.us/j/99090319341>

To join via telephone: 312-626-6799

Meeting ID: 990 9031 9341

AGENDA

Call to Order and Roll Call

Pledge of Allegiance

Approval of minutes of the October 18, 2022 regular meeting of the Board of Trustees

Statement by the President

Educational Foundation Liaison Report

ICCTA/ACCT Liaison Report

Neurodiversity Liaison Report

Student Trustee Report

Student Spotlight

Public Participation

Comments by the Chair

Trustee Comments

2022 Audit Report

Report: Workforce Readiness and Community Engagement

NEW BUSINESS

CONSENT AGENDA

- | | | |
|---|----------|---|
| V | 11/22-1a | Approval of Adoption of Consent Agenda |
| R | 11/22-1b | Approval of Consent Agenda Items 11/22-2 through 11/22-7 |
| | 11/22-2 | Ratification of Payment of Bills for October 2022 |
| | 11/22-3 | Acceptance of Treasurer's Report for October 2022 |
| | 11/21-4 | Compliance with Open Meetings Act, Closed Session Minutes |
| | 11/22-5 | Action on Recordings of Closed Session Minutes |
| | 11/22-6 | Ratification of Actions of the Alliance for Lifelong Learning Executive Board |
| | 11/22-7 | Supplemental Authorization to Pay Professional Personnel - Fall 2022 |

OTHER ITEMS

- | | | |
|---|----------|--|
| R | 11/22-8 | Appointment of Members to Career Program Advisory Committees for 2022-2023 |
| V | 11/22-9 | Acceptance of Comprehensive Annual Financial Report (with Auditor's Opinion) |
| R | 11/22-10 | Approval of Estimate Levy for 2022 and Announcement Thereof |
| R | 11/22-11 | Authorization to Approve November Purchases |
| | | a. Employee Medical, Dental and Vision Insurance |
| | | b. Document Imaging and Management System Annual Maintenance |
| | | c. Signage Design Services |
| | | d. Baseball Field Renovation Engineering Services |
| | | e. Back-Wall Classroom Monitors |
| | 11/22-12 | Preview and Initial Discussion of Upcoming Purchases |
| R | 11/22-13 | Approval of New Policy |
| V | 11/22-14 | Acceptance of Illinois Community College Board Adult Education and Family Literacy Federal and State Grant Funds |

ADJOURNMENT



Minutes of the October 18, 2022 Regular Meeting of the Board of Trustees of Community College District 535

The 781st meeting of the Board of Trustees of Community College District 535 was conducted on October 18, 2022 at Oakton Community College, 1600 East Golf Road, Des Plaines, Illinois.

Closed Session – Call to Order and Roll Call

At 5:20 p.m. in room 1275, Chair Paul Kotowski called the meeting to order.

Trustee Bush called the roll:

Mr. Paul Kotowski	Chair	Present
Dr. Wendy Yanow	Vice Chair	Present
Dr. Gail Bush	Secretary	Present
Ms. Martha Burns		Present
Mr. Benjamin Salzberg		Present
Mr. William Stafford		Present
Ms. Marie Lynn Toussaint		Present
Mr. Akash Patel	Student Trustee	Present

Chair Kotowski asked for a motion to go into closed session under the exceptions to the Illinois Open Meetings Act, with the purpose of considering the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; and litigation.

Student Trustee Patel made the motion, seconded by Trustee Salzberg.

Trustee Bush called the roll:

Dr. Bush	Aye
Ms. Burns	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye
Mr. Patel	Aye

Also present in room 1275 were Dr. Joianne Smith, President; Dr. Colette Hands, CHRO; Dr. Ileo Lott, Provost/Vice President for Academic Affairs; Dr. Karl Brooks, CSSO/Vice President for Student Affairs; and Mr. Edwin Chandrasekar, CFO/Vice President for Administrative Affairs.

At 5:56 p.m., Chair Kotowski asked for a motion to adjourn the closed session meeting. Student Trustee Patel made the motion, which was seconded by Trustee Salzberg. A voice vote was called and the closed session was adjourned.

Open Session – Call to Order and Roll Call

Chair Kotowski called the regular meeting of the Board of Trustees to order at 6:09 p.m. in room 1506.

Trustee Bush called the roll:

Mr. Kotowski	Chair	Present
Dr. Yanow	Vice Chair	Present
Dr. Bush	Secretary	Present
Ms. Burns		Present
Mr. Salzberg		Present
Mr. Stafford		Present
Ms. Toussaint		Present
Mr. Patel	Student Trustee	Present

Also present in room 1506:

Leadership: Dr. Joianne Smith, President; Dr. Karl Brooks, CSSO/Vice President for Student Affairs; Mr. Edwin Chandrasekar, CFO/Vice President for Administrative Affairs; Dr. Ileo Lott, Provost/Vice President for Academic Affairs; Dr. Colette Hands, CHRO; Ms. Katherine Sawyer, Chief Advancement Officer; Juletta Patrick, Assistant VP for Student Affairs/Dean of Access, Equity and Diversity.

Administrators: Dr. Ruth Williams, AVP Academic Affairs/Dean of Curriculum and Instruction; Dr. Andrea Lehmacher, Director of Marketing; Jake Jeremiah, Dean of Library; Prashant Shinde, CIO.

Union Leaders: Dr. Suzanne Ziegenhorn, Full-Time Faculty Association; and Mary Hope Griffin, Adjunct Faculty Association.

Faculty: Dr. Kanchana Mendes, Biology; Ragaa Abdallah, CIS; Dr. Katherine Schuster, Education; and Mary Kakenmaster, Nursing.

Staff: Beatriz Sparks, Special Assistant to the Board; Philip Cronin, Media Services; Vinita Shah, Media Services; Esperanza Salgado-Rodriguez, TRIO; Kamari Jordan, Marketing; Kelsey Kapolnek, Marketing; Danielle Terry, Student Life and Campus Inclusion; and Ewa Lyczewska, Communications Manager.

Students: Maria Gutierrez; Adriana Perez.

Pledge of Allegiance – Chair Kotowski asked Trustee Stafford to lead the pledge.

Approval of Minutes

Chair Kotowski asked for a motion for the approval of the minutes of the September 20, 2022 regular meeting of the Board of Trustees and the September 20, 2022 joint meeting of the Board of Trustees and the Educational Foundation Board of Directors.

Student Trustee Patel made the motion which was seconded by Trustee Salzberg. A voice vote was called and the minutes were unanimously approved.

Statement by the President

President Smith welcomed two visiting faculty from the ICISP International Exchange who were present at the meeting:

- Kirsi Vartiainen (vart-ee-eye-nen) is the exchange partner of Mary Kakenmaster. Kirsi lives and works in Joensuu, Finland, where she is a Nursing faculty member at Riveria College.
- Eija (Ay-ya) Virkkala (veerk-ala) is the exchange partner of Michelle James. Eija lives and works in Joensuu, Finland, where she is a Social Work and Social Welfare faculty member at Riveria College.

Congratulations

- Anna Shipulina, Curriculum Compliance Manager, welcomed her second grandchild. He was born on Monday, September 19.
- Freshman tennis player, Zarina Sayed (Niles North), qualified for nationals over the weekend at the NJCAA Region IV Division I tournament. Sayed earned a runner-up finish in the No. 1 flight singles championship. Zarina will compete at the NJCAA Division I Women's Tennis National Championship next year. The tournament will be held from May 6-10, 2023 at the Joann Medlock Murphy Tennis Center in Tyler, Texas.
- The Oakton Marketing and Communications team picked up four district National Council for Marketing and Public Relations Medallion Awards. The NCMPR Medallion Awards recognize outstanding achievement in design and communication at community and technical colleges at the regional level. Oakton won:
 - Gold: Digital ads series spring 2022
 - Silver: Promotional video Nathan Norman
 - Bronze: Social media page Instagram
 - Bronze: Communication Success story – PharmaCann Lab Dedication

- Adriana Perez was selected as Oakton's nominee for the Abraham Lincoln Academy of Illinois Student Laureate Award for the 2022-2023 academic year. Adriana is the president of the Campus Activities Board, an executive member of Phi Theta Kappa, and a leader in the UNICEF club. She also has extensive experience in service learning and volunteering in her community.

Happenings

- A Distinguished Alumni Event was held on September 29 where 4 distinguished alumni were honored:
 - **Alan J. Berkowsky** - Chief Berkowsky's 40-year career in fire service included 17 years as Fire Chief, first with the Evanston Fire Department and then the Winnetka Fire Department. After starting his career with the Chicago Fire Department as a paramedic in 1980, he joined the Evanston Fire Department a year later as a firefighter/paramedic.
 - **Deyanira Cardenas** - Cardenas is an inspiring math teacher at Springman Middle School in Glenview, where her passion for helping students develop academically and personally make her a successful and popular educator. Outside the classroom, Cardenas has worked with colleagues to develop district-wide assessment tools for grades 6-8.
 - **Samuel Lopez** - Lopez's career has spanned a range of roles including military service, emergency medical service, law enforcement, and education. He served 10 years in the U.S. Air Force including time as an aeromedical evacuation crew member with the USAF Reserves, and in the Middle East combat zones during the Persian Gulf War.
 - **Julian Serafin Gil** - Through his work in environmental management and humanitarian support, Serafin Gil has encountered public health and environmental challenges across the globe. He currently works for the International Organization for Migration in Kabul, Afghanistan, managing the deployment of emergency supplies to flood and earthquake-affected areas. He previously worked for the United Nations World Food Programme in Johannesburg, South Africa, where he led the regional roll-out of the WFP's Environmental Management System. He also worked for Doctors Without Borders as a water, hygiene, and sanitation manager in Ebola treatment centers during the 2015 outbreaks in West Africa.
- A dedication ceremony for Emory Williams Academy for Black Men was held on October 6. It was wonderful to honor the legacy of former Trustee Emory Williams with his family members and community leaders.
- Latinx Heritage month events took place September 15 through October 15, including a wonderful Aztec Dance performance as part of our Indigenous Peoples' Day Recognition Event on October.
- October is LGBTQIA+ History Month, Filipino American History Month, Disability Awareness Month and Campus Sustainability Month. The College has hosted events recognizing each of these important identity groups within our community ranging from visiting speaker, a Filipino Night Market, and a woodland restoration event with Cook County Commissioner Scott Britton last Saturday morning. Special thanks to the Center for Campus Inclusion and Diversity, Campus Sustainability, COMPASS, Women's and Gender Studies Leadership, Campus Events office and others across the College who have collaborated to make these events a success.
- The Annual Women's Art Show, *Our Bodies, Our Health: Navigating the Wars Within and Around Us*, goes until November 10. There was an opening night reception on October 13. Special thanks to the leadership of Lindsey Hewitt, Coordinator of the Women and Gender Studies Program, the Women and Gender Studies Committee, Nathan Harpaz, and Glenna Sprague for collaborating to make the Opening Night and the exhibit so powerful.
- Learning Day will take place next Wednesday, October 26. Focusing on adult students – an equity imperative if we are to create just and thriving communities.
- On November 3, there will be a gathering at Café La Cave to recognize employees for their years of service, and honor those employees who have been selected for this year's employee awards for teaching excellence, staff excellence, and commitment to equity and diversity.

Foundation Liaison Report

The Educational Foundation has raised approximately \$160,000 in private support so far this fiscal year. Recent gifts of note include:

- A \$1,000 gift from Foundation Director Gus Schaefer to support the Oakton Annual Fund.
- A \$22,917 gift from the Estate of Arlean Vauthier to establish the Arlean Vauthier Scholarship for Music. Ms. Vauthier was an Oakton alum, attending both credit and continuing education classes over a span of a decade while living in Des Plaines.
- A \$5,000 pledge from NorthShore Health System to sponsor the Spotlight event the Foundation is hosting on November 1.

On November 1 at 6 p.m., the Foundation will host a Spotlight Event on the college's Health Care Programs as a way to introduce current and prospective donors to the areas of excellence at Oakton. Then on Saturday, November 5, the annual Donor Appreciation Brunch will take place in-person in the TenHoeve Center at the Des Plaines campus.

The Foundation Board's next quarterly meeting will take place on December 7.

Student Trustee Report

Student Trustee Patel shared student activities: On October 11, the Career and Transfer Center hosted a Transfer Tailgate. On October 6, there was a Halloween club roundtable with SGA; another roundtable will be held on October 20 at the Skokie campus.

The Student Government Association is in the process of approving five prospective candidates for senator positions who are in good academic standing. The potential number of SGA senators is twelve depending on interest from the student population. SGA is also working on the process of approval for student clubs and organizations.

Student Spotlight

Maria Gutierrez is working towards her Accounting Certificate. She was always attracted to numbers, and math was her favorite class as a kid. She came to the U.S. when she was 19 with her baby girl, and she didn't know a word of English. Maria took ESL classes for two years and earned her GED. Maria worked at a grocery store bakery for years, but when the COVID-19 pandemic happened, she had to stay home and take care of her children—she also started working on her own.

Maria received an email from Oakton saying that she could apply for financial aid to go back to school. She didn't hesitate, and now she is working on a degree in accounting in order to get a better job in the future. She said she might even start her own business one day. She thanked Professor Anita Cotton for always encouraging her to keep going and for being an excellent online instructor.

During her time at Oakton, Maria became involved with the staff in the Office of Student Life and Campus Inclusion, which is where she found out about the Undocumented Student Support Committee from Danielle Terry, and learned there was an opportunity to start a student club, which is named Diverse D.U.R.A. Outreach. She was inspired by the opportunity to create a club to support students without documentation. Maria has promoted the club at events like Fall Fest, connecting with students to complete the RISE Act Application, and she visited the UIC campus with ANDALE Coordinator, Gabriel Chacon to learn more about support, resources, and legislation for students without documentation and DACA status.

Maria is proud of all she has done, and looks forward to helping students to get resources. She also wants to inspire her daughter, her friends, and other students who share the same identities. They need to know that they can make it to college, especially at a school like Oakton.

Maria said she believes that Oakton can offer programs and resources that support students who don't have documentation. Oakton can begin to work on reaching out to prospective high school students and their families who may not have documentation, and are prospective first-generation college students, letting them know that they can apply for the RISE Act/Alternative Application for Illinois Financial Aid.

Maria wants to help students see that they can get assistance to go to college, no matter what. She said: “We don’t need to talk about our immigration status or anything—the point of being together is that we are here, doing something good for our families and for this country.”

Public Participation – None

Comments by the Chair

Chair Kotowski shared that the Board of Trustees held a Committee of the Whole meeting earlier today. During the meeting, Dean of Health Careers, May Alimboyoguen gave an informative presentation about Oakton’s partnership with NorthShore University HealthSystem which promises to be beneficial for students and the community. The Board also discussed Policy Series 1000 related to the Board of Trustees. Chair Kotowski thanked Trustee Stafford and Trustee Salzberg who undertook the task of reviewing all Board policies in the 1000 Series, and making suggestions for changes and modifications. The Board expects to have reviewed/revised policies in the coming months.

Chair Kotowski also shared that next week, President Smith and the Board of Trustees will be attending the 2022 ACCT Leadership Congress in New York City. During the event, President Smith, Trustee Burns and Trustee Yanow will give a presentation on the development of the Emory Williams Academy for Black Men.

Trustee Comments

Student Trustee Patel shared that he attended a meeting at the Friedman Place, home to blind and visually impaired residents. Mr. Patel gave a talk about the work he does at Oakton with the intention of gathering interest. He said he hopes the blind and visually impaired community becomes part of Oakton.

Report: Infusing Equity into Student Learning Outcomes

Ragaa Abdallah, Professor and Chairperson of Computer Information Systems, Co-Chair of OPAL Career and Technical Education (CTE) Team; Dr. Kanchana Mendes, Professor and Co-Chairperson Biology, Chair of OPAL Transfer Team; and Esperanza Salgado-Rodriguez, Manager of TRIO Student Support Services, former member of OPAL Student Affairs Team

General Education Learning Outcomes: OPAL’s General Education Team collaborates with faculty to assess GEOs at the program and course levels.

- Program Level Assessment: OPAL’s CTE (AAS and certificates) and Student Affairs Teams collaborate with faculty, staff, and administrators to assess academic program outcomes and student support service program outcomes.
- Course Level Assessment: OPAL’s Transfer (AA, AS, AFA, ASE) and CTE Teams collaborate with faculty to assess course learning objectives.
- Classroom Assessment

Assessment Equity Goals:

- Commit to annual anti-racism and equity professional development.
- Identify and share methods to set meaningful and equity-minded benchmarks for success.
- Add equity prompts to assessment plan forms.
- Shift assessment results reporting from aggregated to disaggregated
 - 30% of departments/programs will disaggregate data by race/ethnicity
 - 50% of departments/programs that disaggregate data will identify at least one action item in response to assessment data that addresses race/ethnicity equity gaps

Equity Framework in Assessment

Academic Affairs Assessment Plan Prompts Examples:

- Methods of Assessment - Development, Disaggregation
- Measurements of Success - Setting Benchmarks
- Action Plan - Responses to Data Collected

Equity Framework in Assessment: Career and Technical Education (CTE)

CTE Departments that Addressed Equity in their Spring 2021 Assessment	CTE Departments that Committed to Address Equity in their Spring 2022 Assessment
17.5 % (7/40) <ul style="list-style-type: none"> • Data disaggregation • Assessment methods • Actions 	65% (26/40) <ul style="list-style-type: none"> • Data disaggregation

Example – HIT Medical Billing and Coding Certificate

Learning Outcome and Benchmark: Students in each age category will earn an 82% or higher. This indicates “proficient” or “mastery” of the learning outcome, applying the criteria necessary to select a code from each of the Evaluation and Management categories.

Data: Disaggregated by Age There were no students from the 18-21 year-old demographic category.

Action: No action items necessary the benchmark of 82% or higher for the overall average percentage of questions answered correctly for each demographic category of students was exceeded.

Equity Framework in Assessment: Transfer

Transfer Departments that Addressed Equity in their Spring 2021 Assessment	Transfer Departments that Committed to Address Equity in their Spring 2022 Assessment
9% (3/34) <ul style="list-style-type: none"> • Data disaggregation • Actions 	62% (21/34) <ul style="list-style-type: none"> • Data disaggregation • Assessment methods (assessment tool and evaluation process)

Example - Transfer Example: English 102, Composition II

Learning Outcome and Benchmark: 75% of students assessed will be in the “proficient” or “mastery” category in documenting and incorporating citation source material accurately in the final written term papers.

Data: Disaggregated by Race No group (Asian/Black/ Hispanic/White/None) reached benchmark for either criteria.

Actions: Post a faculty generated “how to use Noodle Tools” document for use in D2L shells. Work with the library to begin citation instruction in EGL 101 and use more library generated materials in EGL 102. College Writing Working Group will work to identify and/or generate OERs to facilitate incorporation of sources into a paper.

Student Affairs Assessment Plan Prompt Practices

- Bias free
- Anti-racist
- Assessing for social justice
- Deconstructed
- Decolonized
- Culturally responsive
- Socially just

Example – Student Conduct / Disaggregating Data

- Assessed population of students reported for Academic Integrity Violations in 20 21 AY, finding that students of color received a higher percentage of cases (67%) than their student body percentage (56%)
- As a result of these findings, academic divisions and departments received training on developmental conversations with students (i.e. Faculty Resolution) prior to submitting an official violation 93%

93% (14/15) of Student Affairs program areas that conduct student learning outcomes assessment considered equitable assessment practices when creating their assessment plans

NEW BUSINESS

10/22-1a Approval of Consent Agenda

Trustee Salzberg offered: “Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda.”

Student Trustee Patel seconded the motion. A voice vote was called and the motion passed unanimously.

10/22-1b Approval of Consent Agenda Items 10/22-2 through 10/22-7

Trustee Yanow offered: “Be it resolved that the Board of Trustees of Community College District 535 approves the following items 10/22-2 through 10/22-7 as listed in the Consent Agenda.”

10/22-2 Ratification of Payment of Bills for September 2022

“Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$7,698,326.95 for all check amounts as listed and for all purposes as appearing on a report dated September 2022.”

10/22-3 Acceptance of Treasurer’s Report for September 2022

“Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College’s official records, the report of the Treasurer for the month of September 2022.”

10/22-4 Acceptance of Quarterly Report on Investments

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the acceptance of the Quarterly Report on Investments for filing.”

10/22-5 Ratification of Actions of the Alliance for Lifelong Learning Executive Board

“Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a to b as stipulated above, and hereby approves the expenditures in the amount not to exceed \$292,464.88 for all funds listed in item a.”

10/22-6 Supplemental Payment of Professional Personnel – Fall 2022

“Be it resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$565,875.19 to the total amount of part-time teaching salaries paid during the fall semester 2022; the revised total payment amount is \$3,305,354.23.”

“Be if further resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$93,753.40 to the total amount of faculty overload salaries paid during the fall semester 2022; the revised total payment amount is \$532,240.47.”

10/22-7 Acceptance of Clinical Practice Agreements

“Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreements:

Early Childhood Education: 1 Agreement
Human Services: 1 Agreement.”

Student Trustee Patel seconded the motion. Trustee Bush called the roll:

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Patel favored the resolution.

10/22-8 Authorization to Enter into Contract(s) for Architectural and Design Services

Trustee Kotowski offered: “Be it resolved that the Board of Trustees of Community College District 535 authorizes the College to enter into agreements for architectural and design services with UrbanWorks Ltd, 125 S Clark St, Suite 2070, Chicago 60603 for projects not to exceed \$286,500.00, and Woodhouse Tinucci Architects, 230 W Superior 6th Floor, Chicago IL 60654 60603 for projects not to exceed \$227,000.00.”

Student Trustee Patel seconded the motion. Trustee Bush called the roll:

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Patel favored the resolution.

10/22-9 Authorization to Approve October Purchases

Trustee Stafford offered: “Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

<u>Item</u>	<u>Pages(s)</u>	<u>Description</u>	<u>Vendor/Location</u>	<u>Amount</u>
10/22-9a	1-2	Microsoft Office Campus - Three-Year Agreement	JensenIT, Inc Des Plaines, IL	\$253,014.74
10/22-9b	1	ACUE Institutional Teaching Effectiveness Program - Three-Year Contract	Association of College University Educators (ACUE) New York, NY	\$47,250.00

10/22-9c	1	ALEKS – Cloud-Based Math Exam Placement and Online Instructions	McGraw-Hill, LLC Chicago, IL	\$60,000.00
10/22-9d	1	Architectural & Engineering Services for Skokie Learning Commons	UrbanWorks, Ltd Chicago, IL	\$286,500.00
10/22-9e	1	Architectural & Engineering Services for Des Plaines Administrative Remodeling	Woodhouse Tinucci Architects Chicago, IL	\$227,000.00
10/22-9f	1	Architectural & Engineering Services for TenHoeve Wing Remodeling	Perkins+Will Chicago, IL	\$65,500.00
10/22-9g	1	ASANA Project Management Solution	Asana, Inc San Francisco, CA	\$72,000.00
10/22-9h	1	Consulting Services Ratification and Purchase	GovTempsUSA, LLC Northbrook, IL	\$62,475.00
GRAND TOTAL				\$1,073,739.74.”

Student Trustee Patel seconded the motion. Trustee Bush called the roll:

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Patel favored the resolution.

10/22-10 Preview and Initial Discussion of Upcoming Purchases

The following purchases will be presented for approval at an upcoming Board of Trustees meeting:

- a. Continuation of Employee Medical, Dental and Vision Insurance
- b. College Rebranding Signage Design Services
- c. Printing Non-Credit Class Schedule
- d. Document Imaging and Management System Annual Maintenance Contract and System Upgrades

10/22-11 Authorization to Proceed with Energy Purchases

Trustee Kotowski offered: “Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of future energy purchases and for the College to contract electricity up to 36,000,000 kWh for an amount not to exceed \$2,880,000 and natural gas up to 600,000 therms for an amount not to exceed \$372,000 based on the parameters set forth above.”

Student Trustee Patel seconded the motion. Trustee Bush called the roll:

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye

Ms. Toussaint Aye
Dr. Yanow Aye

The motion carried. Student Trustee Patel favored the resolution.

10/22-12 Authorization to Extend Lease of Property

Trustee Bush offered: “Be it resolved that the Board of Trustees of Community College District 535 authorizes a one-year extension for lease of property to Chicago North Men’s Senior Baseball League, 4432 N. Clifton 3N, Chicago, IL 60640 for a total of \$102,378.00 for the baseball season period through May 2023.”

Student Trustee Patel seconded the motion. Trustee Bush called the roll:

Ms. Burns Aye
Dr. Bush Aye
Mr. Kotowski Aye
Mr. Salzberg Aye
Mr. Stafford Aye
Ms. Toussaint Aye
Dr. Yanow Aye

The motion carried. Student Trustee Patel favored the resolution.

10/22-13 Authorization to Hire Full-Time, Tenure-Track Faculty Member

Trustee Yanow offered: “Be it resolved that the Board of Trustees of Community College District 535 hereby authorizes the employment of Ms. Joanna Soupos for the 2022-2023 academic year, beginning January 2023:

<u>Name</u>	<u>Academic Rank and Assignment</u>	<u>Lane-Step, Base Salary</u>
Ms. Joanna Soupos	Assistant Professor, MLT	A-3 \$55,755.”

Trustee Kotowski seconded the motion. Trustee Bush called the roll:

Ms. Burns Aye
Dr. Bush Aye
Mr. Kotowski Aye
Mr. Salzberg Aye
Mr. Stafford Aye
Ms. Toussaint Aye
Dr. Yanow Aye

The motion carried. Student Trustee Patel favored the resolution.

10/22-14 Acceptance of Administrator Retirement

Trustee Yanow offered: “Be it resolved that the Board of Trustees of Community College District 535 accepts the retirement of Juletta Patrick-Pippen, Assistant Vice President for Student Affairs/Dean of Access, Equity and Diversity effective November 30, 2022.”

Trustee Kotowski seconded the motion. A voice vote was called and the motion passed unanimously.

10/22-15 Acceptance of Faculty Retirement

Trustee Kotowski offered: “Be it resolved that the Board of Trustees of Community College District 535 accepts the retirement of Professor Merilee Slipenko.”

Trustee Bush seconded the motion. A voice vote was called and the motion passed unanimously.

10/22-16 First Read of Policy

Trustee Kotowski offered: "Be it resolved that the Board of Trustees of Community College District 535 hereby accepts for review Board Policy 5130, attached hereto, with action to take place at the next regularly scheduled Board meeting."

Trustee Bush seconded the motion. A voice vote was called and the motion passed unanimously.

10/22-17 Acceptance of Grants

Trustee Stafford offered: "Be it resolved that the Board of Trustees of Community College District 535 accepts the attached resolutions, 10/22-17a through 10/22-17c, for the following grants:

a. Illinois Arts Council Visual Arts Program Grant.....	\$ 6,100.00
b. Department of Education TRIO SSS Grant.....	\$ 300,000.00
c. ICCB PATH Grant	\$ 959,082.00
TOTAL	\$1,265,182.00."

Trustee Kotowski seconded the motion. A voice vote was called and the motion passed unanimously.

Adjournment

Chair Kotowski announced that the next regularly scheduled meeting of the Board of Trustees of Oakton Community College, District 535, will be held at 6 p.m. on Tuesday, November 15 at the Des Plaines Campus.

Student Trustee Patel made a motion to adjourn the meeting, which was seconded by Trustee Kotowski. A voice vote was called and the meeting was adjourned at 7:18 p.m.

Paul Kotowski, Board Chair

Gail Bush, Board Secretary

Minutes recorded by:
Beatriz Sparks
10/2022

Approval of Adoption of Consent Agenda

“Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda.”

Approval of Consent Agenda Items 11/22-2 through 11/22-7

“Be it resolved that the Board of Trustees of Community College District 535 approves the following items 11/22-2 through 11/22-7 as listed in the Consent Agenda:

- 11/22-2 Ratification of Payment of Bills for October 2022
- 11/22-3 Acceptance of Treasurer’s Report for October 2022
- 11/22-4 Compliance with Open Meetings Act, Closed Session Minutes
- 11/22-5 Action on Recordings of Closed Session Minutes
- 11/22-6 Ratification of Actions of the Alliance for Lifelong Learning Executive Board
- 11/22-7 Supplemental Authorization to Pay Professional Personnel - Fall 2022.”

Ratification of Payment of Bills for October 2022

The check register detailing the regular monthly bills for October 2022 was sent out November 10, 2022. The totals by fund are on page 2. This includes approval of travel reimbursements for October 2022.

Board Chair

Board Secretary

EC:mw
11/2022

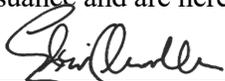
President's Recommendation:

That the Board adopts the following resolution (*if not adopted in the Consent Agenda*):

"Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$5,989,266.73 for all check amounts as listed and for all purposes as appearing on a report dated October 2022."

OAKTON COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT 535

I hereby certify that materials and/or services for the Education Fund, Operations, Building and Maintenance Fund, Operations, Building and Maintenance Fund (Restricted), Auxiliary Enterprise Fund, and Restricted Purposes, Working Cash, Trust/Agency, Audit, Liability, Protection & Settlement, and Social Security Medicare Fund, and also includes approval of travel reimbursements for October 2022, represented by checks on pages 1-14 numbered !0001897 - !0001903, !0001905 - !0001937, !0001939 - !0001941, !0001953 - !0001961, !0001963 - !0001988, !0001990 - !0001991 and A0158581 - A0158970 on the check register, have been received, supporting invoices audited and that these checks were in order for issuance and are hereby listed for ratification by the Board of Trustees.



Treasurer, Oakton Community College District 535

RECAPITULATION Fund	Gross Payroll	Gross Checks Issued		Voided Checks	Total
		Accounts Payable	Sub-Total		
Education	\$ 3,771,817.25	\$ 1,000,011.89	\$ 4,771,829.14	\$ (7,040.00)	\$ 4,764,789.14
Operations, Building and Maintenance Fund	\$ 332,057.54	\$ 95,913.80	\$ 427,971.34	\$ -	\$ 427,971.34
Maintenance Fund (Restricted)	\$ -	\$ 157,591.00	\$ 157,591.00	\$ -	\$ 157,591.00
Bond & Interest		\$ 600.00	\$ 600.00	\$ -	\$ 600.00
Auxiliary Enterprise	\$ 215,678.21	\$ 124,039.62	\$ 339,717.83	\$ -	\$ 339,717.83
Restricted purposes	\$ 204,629.38	\$ 64,135.65	\$ 268,765.03	\$ -	\$ 268,765.03
Trust/Agency	\$ -	\$ 301.56	\$ 301.56	\$ -	\$ 301.56
Audit		\$ 5,520.00	\$ 5,520.00		\$ 5,520.00
Liability, Protection & Settlement		\$ 125.77	\$ 125.77	\$ -	\$ 125.77
Social Security/Medicare	\$ -	\$ -	\$ -	\$ -	\$ -
Loan					
TOTALS	\$ 4,524,182.38	\$ 1,448,239.33	\$ 5,972,421.67	\$ (7,040.00)	\$ 5,965,381.67
Student Government	\$ -	\$ 16,845.06	\$ 16,845.06	\$ -	\$ 16,845.06
TOTAL PER REPORT	\$ 4,524,182.38	\$ 1,465,084.39	\$ 5,989,266.73	\$ (7,040.00)	\$ 5,982,226.73

STUDENT GOVERNMENT AFFIDAVIT
OAKTON COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT 535

Certification of Treasurer

I hereby certify that materials and/or services represented by checks on pages 1-14 numbered !0001911, !0001920, !0001961, !0001968, !0001971, !0001976, !0001980, !0001988, A0158622, A0158630, A0158680, A0158695, A0158731, A0158743, A0158745, A0158753, A0158756, A0158780, A0158867, A0158903, A0158913, A0158915 and A0158951 have been received, supporting invoices audited and that these checks were in order for issuance and are hereby listed for ratification by the Student Government.



Treasurer, Community College District 535

Approval of Expenditures

The Student Government of Community College District 535 hereby ratifies expenditures in the amount of \$16,845.06 for student activities as listed, and ratifies release of these checks as listed above by the Treasurer of Community College District 535 for all purposes as appearing on a report dated October 2022.

Student Government Association

Acceptance of Treasurer's Report for October 2022

The Treasurer's comments that highlight the significant areas for this report are on page 3. The President asks that questions on the general significance of this month's report be directed to her with the understanding that she will refer questions of detail to the Treasurer for amplification.

EC:mw
11/2022

President's Recommendation:

That the Board adopts the following resolution (*if not adopted in the Consent Agenda*):

"Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College's official records, the report of the Treasurer for the month of October 2022."

OAKTON COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT 535
TREASURER'S REPORT

October 2022

Edwin Chandrasekar
Vice President for Administrative Affairs
W. Andy Williams
Controller, Budget and Accounting Services

Treasurer's Comments on October 2022 Financial Statements

Page 4. Financial Position Statement

Cash and investments

Monthly collections included \$810,000 for the credit hour grant, \$750,000 from the state Monetary Assistance Program (MAP) grants, \$731,000 in replacement taxes, \$500,000 in tuition and fees, \$480,000 from the state Path Workforce grant, \$255,000 in interest earnings, and \$38,000 in revenue from the VA Chapter 33 federal tuition reimbursement program. For 2021 Cook County property taxes, which are payable in calendar year 2022, second installment revenue is delayed countywide.

Net cash and investments decreased \$8.8 million from the previous month, as expected.

Page 5. Summary of Education and Operations and Maintenance Funds Revenues and Expenditures

Revenues

At the end of October, revenues were \$38.3 million or 111% of the prorated budget, compared to \$33.2 million, or 97% for the previous year. Tuition and fees totaled \$13.9 million year to date, or 112% of the prorated budget. Last year, tuition and fees totaled \$12.0 million or 93% of the prorated budget. Revenues from tuition and fees are recorded as billed. \$18.6 million in property tax revenues have been accrued through October 31st.

Expenditures

The current year's total actual operating expenditures were \$24.9 million. The operating expenditures are \$1.0 million (4.2%) above prior year's actual expenditures of \$23.9 million for the same period. Net transfers total \$2.1 million.

**OAKTON COMMUNITY COLLEGE
FINANCIAL POSITION OF FUNDS AS OF
October 31, 2022
(IN THOUSANDS)**

	Education	Operations & Maintenance	Operations & Maintenance (Restricted)	Bond And Interest	General Long term Debt	Working Cash Auxiliary Agency Restricted	Investment In Plant	Social Security Medicare Audit Tort	Retiree Health Ins.	Total All Funds
ASSETS										
Cash	\$ 3,756	\$ 310	\$ 1,722	\$ 46	\$ 10	\$ 502	\$ -	\$ 811	\$ 1,205	\$ 8,362
Taxes Receivable	22,686	3,723	-	1,761	-	-	-	47	-	28,217
Student Tuition Receivable	4,052	-	-	-	-	483	-	-	-	4,535
Government Funds Receivable	(17)	-	-	-	-	466	-	41	-	490
Accrued Interest	117	16	17	-	-	4	-	1	45	200
Other Receivables	679	-	-	-	-	117	-	-	-	796
Investments										
Short-term	54,928	7,348	11,105	1,952	-	3,859	-	512	31,033	110,737
Long-term	22,906	3,149	4,053	-	-	376	-	128	7,567	38,179
Due from (to) Other Funds	(17,500)	-	-	(20)	(10)	14,500	-	-	-	(3,030)
Inventories - Prepaids	451	-	-	-	49	316	-	-	-	816
Total Current Assets	92,058	14,546	16,897	3,739	49	20,623	-	1,540	39,850	189,302
Net Investment in Plant	-	-	-	-	-	-	105,150	-	-	105,150
Total Assets	\$ 92,058	\$ 14,546	\$ 16,897	\$ 3,739	\$ 49	\$ 20,623	\$ 105,150	\$ 1,540	\$ 39,850	\$ 294,452
Deferred Outflows - CIP and College Plan	-	-	-	-	-	-	-	-	2,062	2,062
Total Assets and Deferred Outflows of Resources	\$ 92,058	\$ 14,546	\$ 16,897	\$ 3,739	\$ 49	\$ 20,623	\$ 105,150	\$ 1,540	\$ 41,912	\$ 296,514
LIABILITIES AND NET POSITION										
Payables	\$ 1,227	\$ 35	\$ 1	\$ -	\$ -	\$ 50	\$ -	\$ -	\$ -	\$ 1,313
Accrued Interest Payable	-	-	-	-	113	-	-	-	-	113
Deferred Tuition Revenue	-	-	-	-	-	14	-	-	-	14
Accruals	2,680	267	-	-	-	247	-	-	-	3,194
Bonds Payable	-	-	-	-	47,296	-	-	-	-	47,296
OPEB Liability	-	-	-	-	-	-	-	-	42,906	42,906
Total Liabilities	3,907	302	1	-	47,409	311	-	-	42,906	94,836
Deferred Inflows of Resources - Property Taxes	7,982	1,307	-	618	-	-	-	16	-	9,923
Deferred Inflows - CIP and College Plan	-	-	-	-	-	-	-	-	9,216	9,216
Total Liabilities and Deferred Inflows of Resources	11,889	1,609	1	618	47,409	311	-	16	52,122	113,975
Net Position										
Unrestricted	80,168	12,938	16,896	-	-	3,781	-	-	(10,210)	103,573
Restricted	-	-	-	-	-	16,532	-	1,523	-	18,055
Debt Service	-	-	-	3,121	(47,360)	-	-	-	-	(44,239)
Plant	-	-	-	-	-	-	105,150	-	-	105,150
Total Net Position	80,168	12,938	16,896	3,121	(47,360)	20,313	105,150	1,523	(10,210)	182,539
TOTAL LIABILITIES & NET POSITION	\$ 92,057	\$ 14,547	\$ 16,897	\$ 3,739	\$ 49	\$ 20,624	\$ 105,150	\$ 1,539	\$ 41,912	\$ 296,514

**OAKTON COMMUNITY COLLEGE
EDUCATION AND OPERATIONS AND MAINTENANCE FUNDS
SUMMARY OF REVENUES AND EXPENDITURES
FOUR MONTHS ENDED OCTOBER 31, 2022**

	Operating Budget (000)	Prorated Budget (000)	Actual (000)	As a % of Prorated Budget	
				Current	Last Year
REVENUES (cash and accrual basis)					
Property Taxes (accrual basis)	\$ 58,154	\$ 19,385	\$ 18,579	96%	100%
Replacement Tax	1,400	467	1,335	286%	253%
State Revenue	3,928	1,309	2,279	174%	208%
Federal Revenue	1,800	600	1,778	296%	21%
Tuition and Fees	19,154	12,404	13,856	112%	93%
Other	1,009	336	475	141%	66%
TOTAL REVENUES	\$ 85,445	\$ 34,501	\$ 38,302	111%	97%
EXPENDITURES (accrual basis)					
Instructional	\$ 30,557	\$ 10,186	\$ 10,256	101%	105%
Academic Support	19,667	6,556	7,207	110%	100%
Student Services	8,388	2,796	2,169	78%	78%
Public Services	1,314	438	361	82%	74%
Operations and Maintenance	8,053	2,684	1,895	71%	75%
General Administration	7,026	2,342	1,966	84%	81%
General Institutional	310	103	1,086	1051%	274%
Contingency	1,809	603	-	0%	0%
TOTAL EXPENDITURES	\$ 77,124	\$ 25,708	\$ 24,940	97%	93%
Revenues over (under) expenditures	8,321	8,793	13,362		
Net Fund transfers					
To Retiree Health Insurance Fund	(2,000)	(667)	-		
To O & M Fund (Restricted)	(2,500)	(833)	(833)		
To Auxiliary Fund and Alliance	(2,474)	(825)	(825)		
To Restricted Purpose Fund	(100)	(33)	(33)		
To Liability, Protection & Settlement Fund	(713)	(238)	(238)		
To Social Security/Medicare Fund	(824)	(275)	(275)		
From Working Cash Fund: Interest	290	97	97		
Total Transfers	\$ (8,321)	\$ (2,774)	\$ (2,107)		
Net Revenue over (under) expenditures	\$ -	\$ 6,020	\$ 11,255		

**OAKTON COMMUNITY COLLEGE
REVENUES AND EXPENDITURES
FOUR MONTHS ENDED OCTOBER 31, 2022**

**AGENDA ITEM 11/22-3
6 of 9**

OPERATIONS AND MAINTENANCE FUND (Restricted)	Budget (000)	Actual (000)	Actual as a % of Budget
REVENUES			
Construction Fee	295	173	59%
Interest and Investments Gain/Loss	16	44	275%
Total revenues	311	217	70%
EXPENDITURES			
Landscape Improvements	326	-	0%
Capital Equipment	881	29	3%
Hardware Replacement/Master Keying	750	-	0%
Camera Replacement	250	-	0%
Pedestrian Path	250	48	19%
Automatic Irrigation for Featured Zones	168	-	0%
Courtyards	750	69	9%
Learning Commons RHC	1,600	-	0%
Boiler Replacement	494	-	0%
DP Workplace - Critical Adjacencies/Enabling Moves	1,300	-	0%
Learning Commons DP - Enabling Projects	700	-	0%
Plumbing	350	-	0%
Roofing Replacement-DP	120	-	0%
ADA Compliance	131	-	0%
BAS Upgrades - Skokie	174	-	0%
TenHoeve Wing Remodeling	750	-	0%
Domestic hot water pump	45	-	0%
Switchgear Upgrade	625	-	0%
Baseball Complex Renovations	900	-	0%
Exterior Envelope	110	-	0%
Grounds Roof Replacement	197	6	3%
Parking Lot Upgrades	153	153	100%
Contingency	275	-	0%
Site and Construction	-	65	0%
Total expenditures	11,299	370	3%
Transfer in	-	-	0%
Net	\$ (10,988)	\$ (153)	1%

AUXILIARY ENTERPRISE FUND (excluding Alliance)	Budget (000)	Actual (000)	Actual as a % of Budget	
			Current	Last Year
REVENUES				
Bookstore Sales	\$ 1,355	\$ 731	54%	41%
Workforce Development	60	6	10%	22%
Copy Center	150	24	16%	8%
Athletics	8	23	288%	200%
Child Care	405	166	41%	35%
PAC Operations	4	1	25%	0%
Campus Scheduling and Events	155	3	2%	0%
Other	118	95	81%	59%
Interest and Investments Gain/Loss	40	10	25%	4%
Total revenues	2,295	1,059	46%	35%
EXPENDITURES				
Bookstore Operating Expenses	\$ 1,425	\$ 266	19%	8%
Workforce Development	302	74	25%	30%
Copy Center	415	129	31%	25%
Athletics	961	387	40%	36%
Child Care	535	165	31%	28%
PAC Operations	100	34	34%	25%
Campus Scheduling and Events	30	3	10%	0%
Auxiliary Services Administration	320	95	30%	26%
Other	479	46	10%	9%
Total expenditures	4,567	1,199	26%	23%
Transfers in (out)	2,272	757		
Net	\$ -	\$ 617		

**ALLIANCE FOR LIFELONG LEARNING
SUMMARY OF REVENUES AND EXPENDITURES
FOUR MONTHS ENDED OCTOBER 31, 2022**

	Operating Budget (000)	Prorata Budget (000)	Actual (000)	Actual As a % Budget	Last Year
<u>REVENUES</u>					
State Revenue	\$ 529	\$ 176	\$ 228	43%	81%
Tuition and Fees	1,214	405	598	49%	22%
Sale of Materials	2	1	-	0%	0%
Institutional Support					
Evening High School	50	17	36	72%	46%
Other Revenues	85	28	11	13%	28%
Total revenues	<u>1,880</u>	<u>627</u>	<u>873</u>	<u>46%</u>	<u>36%</u>
<u>EXPENDITURES</u>					
Administrative Support	\$ 1,221	407	\$ 277	23%	27%
Instructional Programs					
Allied Health	115	38	10	9%	27%
Job-related	470	157	9	2%	8%
Personal	12	4	6	50%	14%
Emeritus Programs	61	20	7	11%	8%
High School Programs	132	44	22	17%	19%
ESL Programs	70	23	19	27%	17%
Total Programs	<u>860</u>	<u>287</u>	<u>73</u>	<u>8%</u>	<u>15%</u>
Total expenditures	<u>2,081</u>	<u>694</u>	<u>350</u>	<u>17%</u>	<u>22%</u>
Revenue over (under) expenditures	<u>\$ (201)</u>	<u>\$ (67)</u>	<u>\$ 523</u>		
Transfer in	201	67	67		
Net	0	(0)	590		

OAKTON COMMUNITY COLLEGE
STUDENT ACTIVITIES FUND
SUMMARY OF REVENUES AND EXPENDITURES
FOUR MONTHS ENDED OCTOBER 31, 2022

		Program Generated Revenue	Revenue Allocated to Programs	Total Revenue and Allocation	Expenditures	Program Net Fav (Unfav)
	Activity fees	\$ 260,393				
	Interest income	-				
	Sub total revenues	<u>260,393</u>				
369901	Student Government Association	(17,055)	-	(17,055)	(12,841)	(29,896)
369910	Occurrence	-	-	-	(1,030)	(1,030)
369919	Skokie Events Team	-	-	-	(16,923)	(16,923)
369922	IEEE	2,000	-	2,000	-	2,000
369923	Stud. Global Health & Sustainability	(54)	-	(54)	(2,131)	(2,185)
369930	Early Childhood Education Club	-	-	-	(72)	(72)
369937	Oakton Future Educators	-	-	-	(75)	(75)
369943	Japanese Culture Club	51	-	51	-	51
369946	Phi Theta Kappa (PTK)	315	-	315	(2,303)	(1,988)
369954	Kpop Club	-	-	-	(180)	(180)
369972	PAYO	-	-	-	(69)	(69)
	Sub Totals	<u>2,312</u>	<u>-</u>	<u>-</u>	<u>(21,753)</u>	<u>(19,441)</u>
 <u>Fund Summary</u>						
	Total Revenues	\$ 262,705				
	Total Expenditures	(21,753)				
	Total Transfers to other funds	-				
	Excess revenues over expenditures	<u>240,952</u>				
	Net Position 6/30/22	1,283,191				
	Net Position, end of period	<u>\$ 1,524,143</u>				

**OAKTON COMMUNITY COLLEGE
AUTOMATIC CLEARING HOUSE (ACH) WIRE TRANSFERS & PAYMENTS
OCTOBER, 2022**

GENERAL FUND TRANSFERS/PAYMENTS

<u>DATE</u>	<u>AMOUNT</u>	<u>REFUNDS/ STUDENT- DISBURSEMENTS</u>	<u>ILLINOIS SALES TAX</u>	<u>EMPLOYEE HEALTH INSURANCE CCHC</u>	<u>CHASE CREDIT CARD</u>	<u>BOND HOLDER & MISC</u>
10/7/2022	\$ 692,160.55			\$ 692,160.55		
10/18/2022	\$ 2,355.00		\$ 2,355.00			
10/27/2022	\$ 920,957.61	870,957.61				50,000.00
TOTAL	\$ 1,615,473.16	\$ 870,957.61	\$ 2,355.00	\$ 692,160.55	\$ -	\$ 50,000.00

PAYROLL TAXES - TRANSFERS/PAYMENTS

<u>DATE</u>	<u>AMOUNT</u>	<u>FEDERAL PAYROLL TAXES</u>	<u>STATE PAYROLL TAXES</u>	<u>SURS</u>	<u>CREDIT UNION AND TAX SHELTERS</u>
10/14/2022	\$ 642,684.10	\$ 274,544.52	\$ 94,489.80	\$ 200,765.89	\$ 72,883.89
	\$ -				
10/28/2022	\$ 621,626.88	\$ 263,515.07	\$ 92,397.93	\$ 195,115.41	\$ 70,598.47
	\$ -				
	\$ -				
	\$ -				
	\$ -				
	\$ -				
TOTAL	\$ 1,264,310.98	\$ 538,059.59	\$ 186,887.73	\$ 395,881.30	\$ 143,482.36

Compliance with Open Meetings Act, Closed Session Minutes

The Illinois Open Meetings Act requires that public bodies shall periodically, but no less than semiannually, review minutes of all closed meetings to determine if the contents of such minutes continue to require confidentiality, or if they may be made available for public inspection. The President and the Secretary of the Board have reviewed and hereby recommend that the minutes of the Board of Trustees closed session meetings held on September 19, 2016; May 23, 2017; May 28, 2019; April 21, 2020; and June 2, 2020 should be made available for public inspection and no longer require confidential treatment.

JLS:bs
11/2022

President's Recommendation:

That the Board adopts the following resolution (*if not adopted in the Consent Agenda*):

“Be it resolved that the Board of Trustees of Community College District 535 hereby determines that the minutes of the Board closed session meetings on September 19, 2016; May 23, 2017; May 28, 2019; April 21, 2020; and June 2, 2020 no longer require confidential treatment and are released for public inspection.”

Action on Recordings of Closed Session Minutes

The Illinois Open Meetings Act authorizes the destruction of verbatim records of closed meetings no less than 18 months after the completion of the meeting recorded. Written minutes of these meetings are retained in compliance with the Open Meetings Act.

In accordance with these provisions, the audio recordings of closed meetings held on August 18, 2020, September 15, 2020, October 20, 2020, November 17, 2020, December 15, 2020, and January 19, 2021 meet the following criteria:

1. At least 18 months have passed since the date of the meetings involved;
2. The Board of Trustees has approved written minutes of the closed meetings; and
3. There is no lawsuit pending regarding the legality of the closed sessions involved.

JLS:bs
11/2022

President's Recommendation:

That the Board adopts the following resolution (*if not adopted in the Consent Agenda*):

“Be it resolved that the Board of Trustees of Community College District 535 recommends the destruction of the verbatim audio recordings of meetings held on August 18, 2020, September 15, 2020, October 20, 2020, November 17, 2020, December 15, 2020, and January 19, 2021.”

Ratification of Actions of the Alliance for Lifelong Learning (ALL) Executive Board

The salary payments and rescinds include the following:

- a. Salary payments in the amount of \$16,949.75 for part-time teaching services for the Alliance for Lifelong Learning, Fall 2022.
- b. Salary rescinds in the amount of \$2,845.50 for part-time teaching services for the Alliance for Lifelong Learning, Fall 2022.

MB:bd
11/2022

President's Recommendation:

That the Board adopts the following resolution (*if not adopted in the Consent Agenda*):

"Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a to b as stipulated above, and hereby approves the expenditures in the amount not to exceed \$16,949.75 for all funds listed in items a and b."

Supplemental Authorization to Pay Professional Personnel – Fall 2022

Comparative figures:

Fall 2022 Part-Time \$3,592,201.73	Fall 2021 Part-Time \$4,035,529.31
Fall 2022 Overload \$586,489.47	Fall 2021 Overload \$600,442.64

IL:jg
11/2022

President's Recommendation:

That the Board adopts the following resolution (*if not adopted in the Consent Agenda*):

“Be it resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$286,847.50 to the total amount of part-time teaching salaries paid during the fall semester 2022; the revised total payment amount is \$3,592,201.73.”

“Be it further resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$54,249.00 to the total amount of faculty overload salaries paid during the fall semester 2022; the revised total payment amount is \$586,489.47.”

Appointment of Members to Career Program Advisory Committees for 2022-2023

In accordance with State of Illinois recommendations regarding curricular advisory committees and to ensure collaboration among Oakton and business partners in developing and maintaining high quality education and training for employment, each Oakton career program has an advisory committee. Program chairpersons and appropriate administrators have reviewed these committee memberships. The appointments are for the 2022-2023 academic year; it is understood that as advisory committees meet during the year, some changes might be made in membership.

IL:wh
11/2022

President's Recommendation:

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the appointment of members on the attached lists to the below named Career Program Advisory Committees for 2022-2023.”

**Accounting (ACC)
2022-2023 Advisory Committee**

Committee members serve two-year terms with the option to continue for an indefinite number of terms.

Owais Bhurya

Business and Personal Tax Consultant
Tax Elite Accounting Services
9105 N Milwaukee Ave
Niles, IL 60714
847-430-4100
taxeliteniles@gmail.com

John Blix

Business Education Teacher
Glenbrook South High School
4000 W Lake Ave
Glenview, IL 60026
847-486-4290
jblix@glenbrook225.org

Brian Bohley

Founder and CEO
inFocus Payroll LLC
727 Chicago Ave
Evanston, IL 60202
877-495-5289
brian@infocuspayroll.com

Will Dixon

Finance and Enterprise Performance
Consultant
Deloitte Consulting
111 S Wacker Dr, Suite 1800
Chicago, IL 60606
312-486-1000
wdixon@deloitte.com

Katie Gilbert

Chief Financial Officer
Elevate Packaging
2010 W Fulton St, Ste F-239
Chicago, IL 60612
630-740-3566
katie@elevatepackaging.com

Randall Heman

Owner
Count On Us Bookkeeping Specialists
PO Box 1642
Skokie, IL 60077
847-343-9370
randall@counton-us.com

Eralda Kanacevic

Accounting Manager
Resource Point of Sale
1765 N Elston Ave, Ste 201
Chicago, IL 60642
773-252-5500
ekanacevic@resourcepos.com

Nick Katranis

Senior Accountant
Dale Bugasch & Associates PC
1701 E Lake Ave #302
Glenview, IL 60025
847-486-1043
nkatranis@glenviewaccountants.com

Mary Mindak

Associate Professor
DePaul University - School of Accountancy
1 E Jackson Blvd
Chicago, IL 60604
312-362-5601
mmindak1@depaul.edu

Jody Padar

CEO and Principal
New Vision CPA Group
200 E Evergreen Ave, Suite 130 Mt. Prospect,
IL 60056
847-463-1967
jody@newvisioncpagroup.com

Accounting (ACC) Advisory Committee (cont.)

David Perry

Partner
Friedman & Huey Associates LLP
627 Landwehr Rd
Northbrook, IL 60062
847-803-4865
dperry@fhassoc.com

Starr Robinson

Principal
Starr M. Robinson & Associates PC
310 Busse Highway, #270
Park Ridge, IL 60068
773-594-1384
starr.robinson@starrcpachicago.com

Rebecca Rosenblum

Career and Technical Education Teacher
Glenbrook High Schools
4000 W Lake Ave
Glenview, IL 60026
847-729-2000
rosenblum@glenbrook225.org

Margaret Tower

Instructor of Accounting
DePaul University - School of Accountancy
1 E Jackson Blvd
Chicago, IL 60604
312-362-5049
mtower@depaul.edu

Ex-Officio Members:

Marc Battista

Associate Vice President of Workforce
Education/Dean of Business and Career
Technologies
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-635-1423
mbattista@oakton.edu

Leslie Van Wolvelear, EdD

Accounting Program Chair
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-376-7135
lvanwolv@oakton.edu

**Automotive Technology
2022-2023 Advisory Committee**

Adkins, Kenneth
Teacher
Maine East High School
2601 Dempster St
Park Ridge, IL 60068
847-825-4484
kadkins@maine207.org

Baggot, Dave
Service Manager
McGrath Kia
1400 E Dundee Rd
Palatine, IL 60074
847-202-3900
dbaggot@mckia.com

Becker, Keith
Service Director
Biggers Mitsubishi
1325 E Chicago St
Elgin, IL 60120
847-742-5800, 847-592-6972
kbecker@biggersmitsubishi.com

Buchholz, Michael
Wheels Inc.
666 Garland Place
Des Plaines, IL 60018
buchholz.mike@gmail.com

Calis, Dwain
Manufacturer's Representative
Hunter Engineering
11250 Hunter Dr
Bridgeton, MO 63044
314-731-0000
dwains2ls@yahoo.com

Charewicz, Michael
ASE Technician and Owner
Accurate Auto Clinic
1580 Oakton St
Des Plaines, IL 60018
847-297-1330
mike@accurateautoclinic.com

Chimon, Ninos
Service Manager
Arlington Toyota
2095 N Rand Rd
Palatine, IL 60074
847-485-1319
nchimon@toyotaarlington.com

Cuvala, Paulette A.
Industry Relations Representative
LKQ – Chicago
4555 W North Ave
Chicago, IL 60639
630-936-0659
pacuvala@lkqcorp.com

Delgado, Jerry
Express Team Manager
McGrath Lexus
1111 W Division St
Chicago, IL 60642
833-536-7346

Dufkis, Joel
Automotive Technology Instructor
Rolling Meadows High School
2901 Central Rd
Rolling Meadows, IL 60008
847-718-5645
joel.dufkis@d211.org

Elza, Steve
Applied Technology Teacher
Fremd High School
1000 S Quentin Rd
Palatine, IL 60067
847-755-2600
selza@d211.org

Foellmer, Joseph
Technician
Lima Excavating Contractors
5419 Hayden Ln
Ringwood, IL 60072
847-344-5462
jfoellmer@oakton.edu

Automotive Technology Advisory Committee (cont.)

Giers, Bill

Service Director
Golf Mill Ford
9401 N Milwaukee Ave
Niles, IL 60741
847-470-9800 Ext. 1401
billg@golfmillford.com

Guarino, Mike

Shop Foreman
Fletcher Jones Audi
949 N Elston Ave
Chicago, IL 60642
312-628-4237
mguarino@fjaudi.com

Guttenberg, Al

Discount Tire
208 E Rand Rd
Mt Prospect, IL. 60056
847-253-2474
ilc_13mgr@discounttire.com

Heim, Timothy

Automotive Instructor
Maine West High School
1111 S Dee Rd
Park Ridge, IL. 60068
847-825-7711
theim@maine207.org

Izaguirre, Robert

Fleet Sales Manager
Chicago Parts & Sound, LLC
1150 Lively Blvd
Elk Grove, IL 60007
773-350-1500
rizaguirre@buycps.com

Krause, TJ

Personal Auto, CAD, CEA, E&D Faculty
Maine South High School
1755 S Wolf Rd
Des Plaines, IL 60018
847.825.7711
tkrause@maine207.org

Leiting, James

Account Manager
Snap-On Industrial
8849 33rd Ave
Kenosha, WI 53142
414-267-7010
james.c.leiting@snapon.com

Ligman, Dave

Auto Teacher
Hoffman Estates High School
1100 W Higgins Rd
Hoffman Estates, IL 60169
224-653-5200
dligman@d211.org

Lotta, Sam

General Manager
City Volkswagen of Evanston
1033 Chicago Ave
Evanston, IL. 60202
847-866-7600
slotta@cityvwevanston.com

Lynch, Michael

Owner
Mike's Garage
1902 Willow Rd
Northbrook, IL 60062
847-412-0111
mike@mikesgarage.net

Lucia, John

Star Nissan
5757 W Touhy Ave
Niles, IL 60714
847-647-1555

Moreno, Francisco

Technical Trainer
ZF Transmissions
777 Hickory Hill Dr
Vernon Hills, IL 60061
847-478-6868
francisco.moreno@zf.com

Automotive Technology Advisory Committee (cont.)

Norden, Gary

Professor of Automotive
Elgin Community College
1700 Sparta Dr
Elgin, IL 60123
847-214-7236
gnorden@elgin.edu

Nunez, Sergio

Lecturer
Harry S Truman College
1200 W Sunnyside St
Chicago, IL 60640
773-907-3995
snunez21@ccc.edu

Radulski, Daniel

Sales Manager
Morton Grove Audi
7000 Golf Rd
Morton Grove, IL 60053
847-998-8000
dradulski@mcgrathag.com

Rasmussen, Barry

District Sales Manager
Chicago Parts & Sound
3655 N 126th Street #A
Brookfield, WI. 53005
630-350-1500

Schneider, Joshua

Service Leader
Tesla
1200 Old Skokie Valley Rd
HighLand Park, IL 60035
847-573-0028
jscheinder@mbchicago.com

Slowik, Tom

Shop Manager
Morton Grove Audi
700 Golf Rd
Morton Grove, IL 60053
847-998-8000
tslowik@mcgrathag.com

Vail, George

Lake County Division of Transportation
600 W Winchester Rd
Libertyville, IL 60048
847-377-7400

Wallace, Josh

Fleet and Facilities Manager
Lake County Division of Transport
600 W Winchester Rd
Libertyville, IL 60048
847-377-7417

Weber, Patrick

President
Weber Automotive Services, Inc.
3030 N Lake Terrace
Glenview, IL 60026
847-965-3400

Zarnecki, Michael

Lexus/Field Technical Specialist (retired)
Lexus Division of Toyota Motor Sales
450 N Diehl Dr
Naperville, IL 60563
630-505-4396
mikezman@comcast.net

**Basic Nurse Assistant Training (BNAT) Program
2022-2023 Advisory Committee**

Mary Beth Dentzer, Committee President

Health Services Administrator, LNHA
Three Crowns Park
2323 McDaniel Ave
Evanston, IL 60201
224-420-3024, 847-328-8700
mdentzer@threecrownsark.com

Ita Cronin & Trisha Palma Murphy

Clinical Director, Department of Nursing
Northshore University Health System
2650 N Ridge
Evanston, IL 60201
847-570-2313
tpalmamurphy@northshore.org
icronin@northshore.org

Sharon Keane

Director of Staff Development
Misericordia
6300 N Ridge
Chicago, IL 60660
773-273-3045
sharonm@misericordia.com

Jeannine Rock

Corporate Recruiter
Freedom Home Care & Medical Staffing
1749 Green Bay Rd
Highland Park, IL 60035
224-754-0027
jrock@freedomhomecare.net

Kelly Gilbert, Dir/ Toni Hale

Director, Visiting Angels
Living Assistance Services
518 Davis St
Evanston, IL 60201
847-424-9300
visitingangelsofevanston@gmail.com

Jeff Emrich

Director
Bright Star Care
950 Skokie Blvd, Suite 300
Northbrook, IL 60062
847-510-5750
jeff.emrich@brightstarcare.com

Belinda Mendelson

RN, CDP, DON
A-Abiding Care
233 Northwest Hwy
Park Ridge, IL 60068
847-698-1400
belinda@abidingcare.com

Mary Ann Graziano

Director of Nursing
Ascension Living Resurrection Place
1001 Greenwood Ave
Park Ridge, IL 60068
847-692-5600
mary.ann.graziano@ascension.org

Erin Levy

Corporate Recruiter
Avantara
1601 N Western Ave
Park Ridge, IL 60068
847-825-5531
elevy@avantara-pr.com

Jane Cruz

Corporate Recruiter
Legacy HealthCare
3450 Oakton St
Skokie, IL 60076
224-563-7788
jcruz@legacyhc.com

Nina Griffis

Corporate Recruiter
Advocate Health Care
3075 Highland Pkwy, Suite 600
Downers Grove, IL 60515
630-901-1503
nina.griffis@aah.org

Dr. Ami LeFevre

Director of Science
Niles West High School
5701 Oakton St
Skokie, IL 60077
847-626-2670
amilef@d219.org

BNAT Program Advisory Committee (cont.)

Amy Swanson

Dual Credit BNAT Instructor
Maine Township South BNAT Instructor
1111 S Dee Rd
Park Ridge, IL 60068
847-825-7711
aswanson@maine207.org

Angela Mell

Dual Credit BNAT Instructor
Niles Township North
9800 Lawler Ave
Skokie, IL 60077
773-316-1561
angmel@d219.org

Sabrina Benjamin

Dual Credit Coordinator
Maine Township
1111 S Dee Rd
Park Ridge, IL 60068
847-825-7711
sbenjamin@maine207.org

Samantha Archer

Career and Technical Ed Coordinator
Maine West
1755 S Wolf Rd
Des Plaines, IL 60016.
847-827-6176
sarcher@maine207.org

Erica Tuke

Career and Technical Ed Coordinator
Maine South
1111 S Dee Rd
Park Ridge, IL 60068
847-825-7711
etuke@maine207.org

Dianna Yu

Director of Science
Niles North HS
9800 Lawler Ave
Skokie, IL 60077
847-626-2000
diayu@d219.org

Ex-Officio Members:

Maribel Alimboyoguen

Dean of Health Careers
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-376-7053
malimboyoguen@oakton.edu

Jhosa Pagulayan

Chair, BNAT / Professor
Oakton Community College
7701 N Lincoln Ave
Skokie, IL 60071
847-635-7688
jpagulay@oakton.edu

Margaret Gas

Chair, Nursing / Professor, Nursing
Oakton Community College
1600 Golf Rd
Des Plaines, IL 60016
847-635-1833
mgas@oakton.edu

Bincy Reginold

Distinguished Professor / BNAT Faculty
Oakton Community College
7701 N Lincoln Ave
Skokie, IL 60071
847-635-1481
breginold@oakton.edu

Sheila Zabin

Professor / BNAT Faculty
Oakton Community College
7701 N Lincoln Ave
Skokie, IL 60071
847-376-7689
szabin@oakton.edu

Deborah Wyeth

Professor / BNAT Faculty
Oakton Community College
7701 N Lincoln Ave
Skokie, IL 60071
847-635-1465
dwyeth@oakton.edu

BNAT Program Advisory Committee (cont.)

Bibi Ukaegbu

Adjunct BNAT Faculty
Oakton Community College
7701 N Lincoln Ave
Skokie, IL 60071
847-635-1461
bukaegbu@oakton.edu

Angela Jalloh

Adjunct BNAT Faculty
Oakton Community College
7701 N Lincoln Ave
Skokie, IL 60071
847-635-1461
ajalloh@admiral.kendal.org

Val Parrilli

BNAT Advisor
Oakton Community College
7701 N Lincoln Ave
Skokie IL, 60071
847-635-1467
vparrilli@oakton.edu

**Business and Professional Services
2022-2023 Advisory Committee**

Donna Smith Bellinger
DS Bellinger Consulting LLC
Chicago, Illinois
240-427-5372
www.donnasmithbellinger.com

Paul Bennett
Regional Director of IL and AZ
Cresco Labs
342 W Ethel Avenue
Lombard, IL 60148
630-809-0958
paul.bennett@crescolabs.com

Marc Blumer M.S.
Customer Journey Architect
Mdg-a Freeman Company
233 S Wacker Drive Floor 24
Chicago, IL 60606
312-343-6272

Paul Boynton
Kelvin Company
2150 Ashland Ave. Unit 1
Evanston, Illinois 60201
847-869-4094
info@kelvincompany.com
http://kelvincompany.com/

David Forgue
Barnes, Richardson and Colburn LLP
303 East Wacker Drive Suite 305
Chicago, IL 60601
312-565-2000
dforgue@gmail.com

Joseph Gurreri, CBPA, CBPL
Insperty
1901 Butterfield Rd, Suite 910
Downers Grove IL 60515
847-421-5024
joseph.gurreri@insperity.com

Vic Levinson
Prime Telecommunications, Inc.
5250 Old Orchard Rd Suite 300
Skokie, IL 60077
847-329-8600, 847-324-5921
vlevinson@primetelecommunications.com

Cynthia L. Nielsen, CSM
Executive Director
Deep Green, Inc.
Des Plaines, IL 60016
773-895-8738
shift2greennow@gmail.com

Christopher Nowak
Director Central Region
Yusen Logistics
1300 Busse Road
Elk Grove Village IL 60007
224-313-2611
chris.nowak@us.yusen-logistics.com

Richard Rykhus
Head of Global Learning and Development
Shure Inc
5800 Touhy Avenue
Niles IL 60714
312-282-8284
rykhusr@shure.com

Jill Schmidt
Public Relations
191 Waukegan Road Suite 205
Northfield, IL 60093
847-904-2806, 847-921-1295
jillschmidtpr.com

Business and Professional Services Advisory Committee (cont.)

Ex-Officio Members:

Keenan L. Andrews, MA, DM
Associate Professor of Business
Oakton College
1600 E Golf Rd
Des Plaines, IL 60016
847-376-7266
kandrews@oakton.edu

Marc Battista, MA
Dean of Business & Career Technologies
Division
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-635-1423
mbattista@oakton.edu

Lisa Cherivtch, MBA
Professor of Business/Advisory Board liaison
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-376-7123
lcherivt@oakton.edu

Tracy Fulce, MBA
Distinguished Professor of Business
Oakton Community College
7701 N Lincoln Ave
Skokie, IL 60077
847-376-7803
tfulce@oakton.edu

Ruben Howard, MS, MSBA, PhD
Director of Workforce and Strategic
Partnerships
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-635-1807
rhoward@oakton.edu

Patricia Muffoletto, MBA
Project Implementation Coordinator
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-635-1985
pmuffole@oakton.edu

Katherine Sawyer, MBA
Associate Vice President of Marketing and
Communications
Chief Advancement Officer
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-635-1718
ksawyer@oakton.edu

**Computer Applications for Business (CAB)
2022-2023 Advisory Committee**

John Beck, BS

IT Manager
Environmental Monitoring and Technologies
509 N 3rd Ave
Des Plaines, IL 60016
847-324-3332
jbeck@emt.com

Russ McNeilly, MBA

CEO
SalesLava, Inc.
863 Valley Rd
Lake Forest, IL 60045
847-372-4325
rusism@saleslava.com

Ken Woo, MSCS, MBA, EdD

Senior Director, Information Technology &
Facilities
Northwestern University School of Professional
Studies
339 E Chicago
Chicago, IL 60611
312-503-2972
k-woo@northwestern.edu

Ex-Officio Members:

Floyd Aylin, MBA

Adjunct Professor, Computer Application for
Business
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-635-1689
faylin@oakton.edu

Doris Gronseth, MBA, MA

Coordinator, Computer Application for Business
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-376-7055
dgronset@oakton.edu

Patricia Muffoletto, MBA

Project Implementation Coordinator
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-635-1985
pmuffole@oakton.edu

Joann Stavropoulos, MA

Adjunct Professor, Computer Application for
Business
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-635-1689
joann@oakton.edu

Robert Sompolski, MS, Ph.D

Dean, STEM
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-635-1690
sompolski@oakton.edu

Evelia Giraldo, MA

Language Lab Assistant Technology /
Adjunct Instructor, Spanish
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-635-1612
egiraldo@oakton.edu

**Mechanical Design/CAD & Manufacturing
2022-2023 Advisory Committee**

Ken Albert

Engineering Technology Instructor
Niles West High School
9800 Lawler Ave
Skokie, IL 60077
847-626-2000
kenalb@d219.org

Jamie Chanez

RIGHTech Fabrications
300 Commercial Ave
Northbrook, IL 60062
847-313-4870

Gregory Turnowski

Engineer
Woodward MPC
7320 Linder Ave
Skokie, IL 60077
847-673-8300

Timothy Hipp

Manager-Manufacturing Engineering
Manufacturing Technology
U.S. Fabrication
S&C Electric Company
6601 N Ridge Blvd
Chicago, IL 60626
773-381-2852
timm.hipp@sandc.com

Jim Fitch

VP of Engineering
Nu-Way Industries
555 Howard Ave
Des Plaines, IL 60018
847-298-7710
fitchj@nu-way.net

Steve Elliott

New Product Development
Nu-Way Industries
(Precision Metal Products)
555 Howard Ave
DesPlaines, IL 60018
847-298-7710
elliotts@nu-way.net

Bill Barkules

Vice President, Engineering
ADA Metal Products, INC
7120 Capitol Dr
Lincolnwood, IL 60712
847-673-1190

Tony Gemigani

General Manager
MAU Co, R.F.
7140 N Lawndale Ave
Lincolnwood, IL 60712
847-673-4292
tgemignani@rfmau.com

Howard Goldstein

Owner
Stonecutters, Inc
2014 Lehigh Ave
Glenview, IL 60025
847-657-9000
howard@stonecutters.com

Erik Iverson

President
Chicago Dial Indicator Co. Inc.
1327 Redeker Rd
DesPlaines, IL 60016
847-827-7186

Gloria Kapica

Human Resources
United Displaycraft, Inc.
333 E Touhy Ave
Des Plaines, IL 60019
847-375-3800
gkapica@greatnortherncorp.com

Barb Butnik

Human Resources
Federal Mogul Sealing Systems
7450 N McCormick Blvd
Skokie, IL 60076
847-674-7700
www.fmeworld.com

Mechanical Design/CAD & Manufacturing Advisory Committee (cont.)

Ron Worth

Principal, Co-Founder
Flashcut CNC
444 Lake Cook Rd, Suite 17
Deerfield, IL 60015
888-883-5274
ron@flashcutcnc.com

Jonathan Lawrence

Manufacturing Instructor
Evanston Township High School
1660 Dodge Ave
Evanston, IL 60201
847-424-7660
lawrencej@eths.k12.il.us

Chris Sikora

Associate Professor – Computer Aided Design
Elgin Community College
1700 Spartan Dr
Elgin, IL 60123-7193
847-214-7049
csikora@elgin.edu

Michael Cotton

Marketing Manager
OSG Tap & Die Inc.
620 Stetson Ave
St. Charles, IL 60174
630-790-5189
mike.cotton@osgtool.com

Keiko Mimuro

Marketing Specialist
OSG Tap & Die Inc.
620 Stetson Ave
St. Charles, IL 60174
630-274-3112
keiko.mimuro@osgtool.com

Steven J. Huy

President
Ultra-Metric Tool Co.
2952 N Leavitt
Chicago, IL 60618
773-281-4200
steve@umthermoform.com

NSERVE

1131 S Dee Rd
Park Ridge, IL 60068
847.692.8024

Ex-officio Members

Joseph Cirone

Professor-Chair: Mechanical Design/CAD &
Manufacturing
Oakton Community College
7701 N Lincoln Ave
Skokie, IL 60077
847-376-7612
jcirone@oakton.edu

Boguslaw Zapal

Assistant Professor-Coordinator: Mechanical
Design/CAD & Manufacturing
Oakton Community College
7701 N Lincoln Ave
Skokie, IL 60077
847-376-7707ds
bzapal@oakton.edu

**Cannabis Studies
2022-2023 Advisory Committee**

Pamela Althoff

Executive Director
Medical Cannabis Alliance of Illinois
801 W Monroe St
Springfield, IL 62701
815-482-4567
pamelajalthoff@gmail.com

Andrew Bell

Oakton Community College Student
bellandrewt@yahoo.com

Paul Chialdikas

General Manager Illinois
PharmaCann
190 S LaSalle 29th Floor
Chicago, IL 60603
888-493-6066
paul.chialdikas@pharmacann.com

Monica Elabed

Business Development Manager
Smithers Labs
4711 N Lamon Ave
Chicago, IL 60630
872-870-0502
melabed@smithers.com

Emmett Nelson

Manager, Education
Cresco Labs
3301 Centerpoint Way
Elwood, IL 60421
312-929-0993
emmett.nelson@crescolabs.com

Rosie Naumovski

Owner
Thrive Dispensaries
87 Richview Dr
Anna, IL 62906
618-715-0887
rnaumovski@thriveil.com

Claire O'Hern

Operations Manager and Chief Compliance
Officer
Nature's Grace and Wellness
230 E Van Fossen Rd
Vermont, IL 61484
847-754-4955
claire@naturesgraceandwellness.com

Tim O'Hern

Chief Operating Officer and General Counsel
Nature's Grace and Wellness
230 E Van Fossen Rd
Vermont, IL 61484
847-754-4955
tim@naturesgraceandwellness.com

Jason Saltzman

Medical Cannabis Agent
Cannect Gardens
3700 Sandra St
Franklin Park, IL 60131
saltzman.jason@gmail.com

Don Williams

VP, Government Relations
Curaleaf
301 Edgewater Place Suite 405
Wakefield, MA 01880
781-451-1250
don.williams@curaleaf.com

Nicholas Williams, PhD

Lab Director
Smithers Labs
4711 N Lamon Ave
Chicago IL 60630
717-602-7507
nwilliams@smithers.com

Cannabis Studies Advisory Committee (cont.)

Ex-Officio Members:

May Alimboyoguen

Dean of Health Careers
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-376-7053
malimboyoguen@oakton.edu

Marc Battista

Associate Vice President of Workforce
Education/ Dean of Business & Career
Technologies
Oakton Community College
7701 N Lincoln Ave
Skokie, IL 60077
847-635-1423
mbattista@oakton.edu

Emmett Billings

Adjunct Faculty, Cannabis Laboratory Assistant
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-376-7208
ebillings@oakton.edu

Steve Fix

Assistant Professor and Chair of Cannabis
Studies
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-635-1926
sfix@oakton.edu

Tracy Fulce

Professor and Chair, Management & Marketing
Oakton Community College
7701 N Lincoln Ave
Skokie, IL 60077
847-376-7803
tfulce@oakton.edu

Johanna Garsenstein

Adjunct Faculty
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
jgarsenstein@oakton.edu

Jake Heller

Adjunct Faculty
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-635-1684
jheller@oakton.edu

Ileo Lott

Provost and Vice President of Academic Affairs
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-635-1660
ilott@oakton.edu

Sarah Mann

Adjunct Faculty
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-635-1684
smann@oakton.edu

Polina Robinson

Adjunct Faculty
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-635-1684
probinson@oakton.edu

Bob Sompolski

Dean of STEM
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-635-1690
sompolski@oakton.edu

Cannabis Studies Advisory Committee (cont.)

Taylor Stevens

Adjunct Faculty
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-635-1684
tstevens@oakton.edu

Cheryl Thayer

Lecturer, Adjunct Faculty President
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-635-1950
cthayer@oakton.edu

Patrick Chase Williams

Adjunct Faculty
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-635-1684
pwilliams@oakton.edu

Ruth Williams

Assistant Vice President of Academic Affairs
Dean of Curriculum and Instruction
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-635-1862
rwilliam@oakton.edu

**Computer Information Systems (CIS)
2022-2023 Advisory Committee**

Elizabeth Ardolino, PhD, PMP
Founder
Global Project Management Services
1N333 Papworth St
Carol Stream, IL 60188
630-561-9990
eardolino@globalpmservices.com

Nick Boulamatsis
Network Analyst II
National Futures Association
300 S Riverside Plaza Suite 1800
Chicago, IL 60606
312-781-7408
nboulamatsis@nfa.futures.org
nick.boulamatsis@gmail.com

Marc Buslik
Illinois Institute of Technology
5241 N Olcott Ave
Chicago, IL 60656
773-988-3554
msbuslik@gmail.com

Raj Chahal
Salesforce Platform Systems Analyst/ Lead
Developer
Allstate Insurance
Northbrook, IL 60062
847-340-6028
raj.s.chahal@gmail.com

Isabela Ciuca
Business Information Developer
Anthem Blue Cross Blue Shield
233 S Wacker Dr
Chicago, IL 60606
312-532-7774
lciuca@yahoo.com

Bryan Gilley
Director, Technology
Emergency Nurses Association
915 Lee St
Des Plaines, IL 60016
847-460-4060
bryan.gilley@ena.org

Magdy Karam
Chief Learning Officer
Microsoft Canada
4400 – 81 Bay St
Toronto, ON M5J0E7
416-407-0705
magdyk@microsoft.com

Linnea Latimer
Systems Analyst
Northwestern University Information
Technology
1800 Sherman Ave
Evanston, IL 60201
847-331-0222
linnea.latimer@northwestern.edu

Derek Pasnick
Nutanix
1740 Technology Dr, Suite 150
San Jose, CA 95110
224-800-3088
derekpasnick@gmail.com

Mahendra Patel
Packaging Corporation of America
1955 W Field Ct
Lake Forest, IL 60045
847-830-1614
harshish.patel@OpticsPlanet.com,
patelharshish@gmail.com

Robert Pielet
Your PC Help Desk
9301 Kenton Ave #203
Skokie, IL 60076
847-677-3333
rpielet@yahoo.com

Andy Pozdol
Developer
a360inc
2121 Waukegan Rd
Bannockburn, IL 60015
224-619-3825 x11301
pozdol@comcast.net

Computer Information Systems (CIS) Advisory Committee (cont.)

Art Shipulin

CTO
Steersman Company
770 Lake Cook Rd Suite 355
Deerfield, IL 60015
312-468-3077 ext. 219
art.shipulin@steersman.works

Neal Silbert

National Predictive Analytics Leader for
Enterprise Auto Product Management
American Family Insurance

Ashraf Tadros

Chief Information Officer,
NYC Department of Design and
Construction 30-30 Thomson Ave
Queens, NY 11101
631-356-3508
ash.tadros@gmail.com

Ex-Officio Members:

Ragaa Abdallah

Coordinator, CIS
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-635-1969
rabdalla@oakton.edu

Renee Kozimor

Director, Software and User Services
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-635-1761
rkozimor@oakton.edu

Shannon McKenzie

Internship Specialist
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-376-7165
mckenzie@oakton.edu

Mr. Clarence Sistrunk

Associate Professor, CNS/CIS
Oakton Community College
7701 North Lincoln Avenue
Skokie, IL 60077
847-376-7649
csistrun@oakton.edu

Robert Sompolski

Dean of STEM
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-635-1690
sompolski@oakton.edu

**Computer Networking Systems (CNS)
2022-2023 Advisory Committee**

Mr. Mitch Brandt

Consultant
Tanelorn Information Systems
8605 Fernald Ave
Morton Grove, IL 60053
773-771-7651
mlbrandt@gmail.com

Shane Daniels

Sr. Systems Architect
Wheels Inc
666 Garland Place
Des Plaines, IL 60016
847-544-4556, 708-420-4135
sdaniels@Wheels.com

Mr Chuck Garrett

President
Lead Dog Systems
1150 Wilmette Ave Suite4
Wilmette, IL 60091
847-274-6213
chuck.garrett@lead-dog-systems.com

Mr Asif Hussain

Network Engineering Manager
Sears Holdings Corporation
6052 W Miami Ave
Chicago, IL 60646
847-980-4704
syedasif1400@gmail.com

Mr Richard McElman

Director, Global Engineering and Architecture
Arthur J. Gallagher & Co.
2900 W Golf Rd
Rolling Meadows, IL 60008
630-647-6168, 815-790-1205
richard_mcelman@ajg.com

Mr Brian Matzelle

Sr. Manager, US Academic Business
Development / CompTIA (Computing
Technology Industry Assn)
1815 S Meyers Rd Suite 3000
Oakbrook Terrace, IL 60181
630-678-8824, 630-631-8850
bmatzelle@comptia.org

Mr. Jeff Nyquist

Director, Infrastructure
Wheels Inc
666 Garland Place
Des Plaines, IL 60016
847-544-4935
jnyquist@Wheels.com

Chris Powell

Director of Engineering, Computer Science &
Business
Niles West HS
5701 Oakton St
Skokie, IL 60077
chrpow@d219.org

Mr Kevin Thompson

Threat Analyst
FireEye
5691 Cascade Dr
Lisle, IL 60532
630-667-4008
kmthom1@gmail.com

Mr Ray Trygstad

Industry Professor of Information Technology
and Management
Associate Chair, Department of Information
Technology and Management
Illinois Institute of Technology
10 W 35th St
Chicago, IL 60616
630-447-9009
trygstad@iit.edu

Mr William H Wolfe II

Cisco Academy Instructor Trainer
Moraine Valley Community College
900 College Pkwy
Palos Hills, IL 60465
708-974-4300
wolfeiiw@morainevalley.edu

Computer Networking Systems (CNS) Advisory Committee (cont.)

Ex-Officio Members:

Mr Reza Dai

Chair, CNS Department
Oakton Community College
7701 N Lincoln Ave
Skokie, IL 60077
847-376-7778
rdai@oakton.edu

Mr Clarence Sistrunk

Associate Professor, CNS/CIS
Oakton Community College
7701 N Lincoln Ave
Skokie, IL 60077
847-376-7649
csistrun@oakton.edu

Mr Robert Sompolski, Ph.D.

Dean of STEM
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-635-1690
sompolski@oakton.edu

**Early Childhood Education (ECE)
2022-2023 Advisory Committee**

Stephanie Alban-Kako

Community College Relationship Manager
National Louis University
122 S Michigan Ave
Chicago, IL 60603
312-261-3733
salbankako@nl.edu

Laura Byes

Executive Director
Learning Bridge Early Education Center
1840 Asbury Ave
Evanston, IL 60201
847-869-2680
byesl@lbeec.org

Bettye Cohns

Representative/Alumni
ECE Community Member/GoAEYC
1813 Brummel St
Evanston, IL 60202
847-828-6441
bcohn@yahoo.com

Susan Fahey

Director
Children's Care & Development Center
3925 Lunt Ave
Lincolnwood, IL 60712
847-676-8388
director@ccdcpreschool.org

Barbara Golik

Principal / First Steps Preschool
East Maine School District 63
10000 Dee Rd
Des Plaines, IL 60016
847-493-8600
bgolik@emsd63.org

Marsha Hawley (Representing District 535)

Associate Director of Student Support
Illinois State Board of Education
8123 Kolmar Ave
Skokie, IL 60076
708-831-0160
hawley@ibhe.org

Heather Jones

Director/Owner
Sunny Days Child Care
1606 Fowler Ave
Evanston, IL 60201
847-644-4868, 847-917-3545
Sunnydaychildcare&prek@gmail.com

Julie Lear

Faculty
Niles North High School
9800 Lawler Ave
Skokie, IL 60077
847-626-2073
jullea@d219.org

Reagan Miller

Executive Director
Gertrude B. Nielsen Child Care & Learning
Center
3835 Willow Rd
Northbrook, IL 60062
847-564-3022
rmiller@gbnchildcare.com

Nicole Ramirez

Administrative Director
Reba Early Learning Center
740 Custer Ave
Evanston, IL 60202
847-475-6480
nikkimarieramirez@gmail.com

Sharyl Robin

Director of Trainings & Contracts
Children's Home & Aid
2800 S River Rd Suite 480
Des Plaines, IL 60018
847-493-4300
srobin@childrenshomeandaid.org

Sandra Rojo

Bilingual Higher Education Organization
Navigator–Oakton–assigned Navigator
Illinois Action for Children
217-250-8878
sandra.rojo@actforchildren.org

Early Childhood Education (ECE) Advisory Committee (cont.)

Mindi Schryer

Adjunct Faculty, ECE Department
Northeastern Illinois University
5322 Arcadia
Skokie, IL 60077
847-581-1403, 847-899-1403
msschryer@neiu.edu

Carol Teske

Executive Director
Evanston Childcare Network
1335 Dodge Ave
Evanston, IL 60201
847-475-2661
teskec@childcarenetworkofevanston.org

Joanna Varda

Executive Director
Swift Child Care
8260 Elmwood St
Skokie, IL 60077
800-675-6039 ext: 5
sccjoanna@gmail.com

Stephen Vick

Executive Director
Infant Welfare Society of Evanston
2200 Main St
Evanston, IL 60202
847-491-9650
stephenvick@iwse.org

Ex-officio Members:

Marc Battista

AVP Workforce Education/Dean, Business and
Career Technologies
Oakton Community College
1600 E Golf Rd
Des Plaines IL 60016
847-635-1423
mbattista@oakton.edu

Monique Hudson

Site Coordinator, ECE Center
Oakton Community College
7701 N Lincoln Ave
Skokie, IL 60077
847-635-1441
mhudson@oakton.edu

Cheryl Joseph

ECE Full-Time Faculty
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-376-7271
cjoseph@oakton.edu

Paula Luszc

ECE Full-Time Faculty
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-376-7438
pluszcz@oakton.edu

Susan Uribe

Adjunct Faculty
Oakton Community College
4205 Mulford St
Skokie, IL 60078
847-721-9896
suribe@oakton.edu

**Electronic Technology (ELT)
2022-2023 Advisory Committee**

Syed Abidi

Application Leader
Ikonix Group
28105 N Keith Dr
Lake Forest, IL 60045
847-367-4077
syed.abidi@arisafety.com

Casey Bialobrzewski

Network Designer
7033 W Dobson
Niles, IL 60714
847- 470-9059
cbialobr@oakton.edu

Wai Choi

Senior Engineer
Excelitas Technologies, Inc.
160 W Marquardt Dr
Wheeling, IL 60090
847-537-4277
waikchoi@yahoo.com

Roger Miller

Tektronix
Chicago Service Center Supervisor
2055 Army Trail Rd Suite 114
Addison, IL 60101
630-620-0561
roger.miller@tektronix.com

Sal Scafidi

Strategic Business Manager
Omron Electronics LLC
One Commerce Dr
Schaumburg, IL 60173
800-556-6766
sa.scalfidi@omron.com

Alireza Tajfar

Hardware Engineer
University of Illinois at Chicago
851 S Morgan St
Chicago, IL 60607
630-226-2790
alirezat4u@gmail.com

Rado Tratza

Clinical Engineering
Advocate Health Care
1775 Dempster St
Park Ridge, IL 60068
847-723-4271
radu.tratza@advocatehealth.com

Jake Young

Tektronix
Chicago Service Center Manager
2055 Army Trail Rd Suite 114
Addison, IL 60101
630-620-0561
jake.young@tektronix.com

Ex-Officio Members:

Reza Dai

Professor of CNS
Chairperson of CNS and ELT
Oakton Community College
7701 N Lincoln Ave
Skokie, IL 60077
847-376-7778
rdai@oakton.edu

Robert Sompolski

Dean, STEM
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-635-1690
sompolski@oakton.edu

**Emergency Medical Services (EMS)
2022-2023 Advisory Committee**

Robyn Mazzolini, RN, BSN, TNS
EMS System Coordinator
Advocate Lutheran General Hospital
1775 Dempster St
Park Ridge, IL 60068
847-723-5951
robyn.mazzolini@advocatehealth.com

Amanda Phelps, RN, MSN, TNS
Manager EMS, Trauma & Emergency
Preparedness
Advocate Lutheran General Hospital | Advocate
Children's Hospital - Park Ridge
1775 Dempster St
Park Ridge, IL 60068
847-723-2943
amanda.phelps@aah.org

David Hassard, MD
EMS Medical Director
Advocate Lutheran General Hospital
1775 Dempster St
Park Ridge, IL 60068
847-723-5951
david.hassard@advocatehealth.com

Peggy Drag, RN, BSN, Paramedic
Paramedic Program Director
Advocate Lutheran General Hospital
1775 Dempster St
Park Ridge, IL 60068
847-723-5427
margaret.drag@aah.org

**Committee Two: IDPH EMS Region X
Amita Health Saint Francis Hospital EMS
System Advisory Committee**

Sara Van Dusseldorp, NRP, LI, NCEE
Manager of Emergency Services
Amita Hospital
355 Ridge Ave
Evanston, IL 60202
847-316-2894
sara.van.dusseldorp@ascension.org

Jeremy Lott, DO
EMS Medical Director
St Francis Hospital
355 Ridge Ave
Evanston, IL 60202
847-316-6119
jeremy.lott@vituity.com

Ex-Officio Members:

**Spencer Kimura, MS, EFO, CFO, CTO,
MIFireE**
Fire Science Program Chair, Professor
Oakton Community College
7701 N Lincoln Ave Room P253
Skokie, IL 60077
847-635-1827
skimura@oakton.edu

Marc J. Battista, MA
Associate Vice President of Workforce
Education
Dean of Business & Career Technologies
Oakton Community College
7701 N Lincoln Ave
Skokie, IL 60077
847-635-1423
mbattista@oakton.edu

**Fire Science Technology
2022-2023 Advisory Committee**

Dan Anderson
Fire Chief
Des Plaines Fire Department
405 S River Rd
Des Plaines, IL 60016
847-391-5333
danderson@desplaines.org

Paul Polep
Fire Chief
Evanston Fire Department
909 Lake St
Evanston, IL 60201
847-866-5918
ppolep@cityofevanston.org

Tony DeRose
Fire Chief
Glenview Fire Department
1215 Waukegan Rd
Glenview, IL 60025
847-724-2141
tedrose@glenview.il.us

Mike Hansen
Fire Chief
Lincolnwood Fire Department
6900 N Lincoln Ave
Lincolnwood, IL 60712
847-673-1545
mhansen@lwd.org

Ralph Ensign
Fire Chief
Morton Grove Fire Department
6250 Lincoln Ave
Morton Grove, IL 60053
847-470-5226
rensign@mortongroveil.org

Brian Lambel
Fire Chief
Wilmette Fire Department
1304 Lake Ave
Wilmette, IL 60091
847-251-1101
wozneyb@wilmette.com

Martin C. Feld
Fire Chief
Niles Fire Department
8360 W Dempster St
Niles, IL 60714
847-588-6800
nfd@vniles.com

Robert McKay
Fire Chief
North Maine Fire Department
9301 Potter Rd
Des Plaines, IL 60016
847-297-5020
rmckay@nmfpd.org

Andy Carlson
Fire Chief
Northbrook Fire Department
740 Dundee Rd
Northbrook, IL 60062
847-272-2141
andy.carlson@northbrook.il.us

Mike Nystrand
Fire Chief
Northfield Fire Department
1800 Winnetka Rd
Northfield, IL 60093
847-441-3800
mnystrand@northfieldil.org

Jeffrey Sorensen
Fire Chief
Park Ridge Fire Department
901 W Devon Ave
Park Ridge, IL 60068
847-318-6721
jsorensen@parkridgefd.org

Jeffrey Hoeflich
Fire Chief
Skokie Fire Department
7424 Niles Center Rd
Skokie, IL 60077
847-982-5323
jeffrey.hoeflich@skokie.org

Fire Science Technology Advisory Committee (cont.)

John Ripka

Fire Chief
Winnetka Fire Department
428 Green Bay Rd
Winnetka, IL 60093
847-501-6029
jripka@winnetka.org

Jill Ramaker, MScTRM

Executive Director
Northeastern IL Public Safety Academy
2500 Patriot Blvd
Glenview, IL 60025
847-998-8090
jramaker@nipsta.org

Ex-Officio Members:

Spencer Kimura, MS, EFO, CFO, CTO, MIFireE

Fire Science Program Chair, Professor
Oakton Community College
7701 N Lincoln Ave, Room P253
Skokie, IL 60077
847-635-1827
skimura@oakton.edu

Marc J. Battista, MA

Associate Vice President of Workforce Education
Dean of Business & Career Technologies
Oakton Community College
7701 N Lincoln Ave
Skokie, IL 60077
847-635-1423
mbattista@oakton.edu

**Health Information Technology (HIT)
2022-2023 Advisory Committee**

Judy Ferraro, RHIA
Faculty Emeritus
Oakton Community College
2644 N Prindle Ave
Arlington Heights, IL 60004
847-376-7083
pbj ferraro@sbcglobal.net

Ms. Linda Frank, MBA, RHIA
President
Innovative Workflow Technologies
344 Parkview
Glenview, IL 60025
270-854-3030 x307, 812-760-7103
lfrank@iwtsolutions.com

Kathleen Green, RHIT
Clinical Coder - Inpatient
Health Information Management
Rush University Medical Center
1620 W Harrison St
Chicago, IL 60612
847-414-7398
kathleen_green@rush.edu

Adam Jachymiak, RHIA, CCD, CCDS
HIM Coder – Inpatient
Health Information Management
Rush University Medical Center
1620 W Harrison St
Chicago, IL 60612
630-340-7321
adam_jachymiak@rush.edu

Arden Karian, RHIT, MBA, MS
Revenue Cycle Manager
Karachorlu Pathology Services
326 W 64th St
Chicago, IL 60621
224-622-6358
a.karian@comcast.net

Veronica Minsky, RHIA
HIM Director
Chicago Behavioral Hospital
555 Wilson Ln
Des Plaines, IL 60016
847-768-5674, 224-201-9198
vminsky@chicagobh.com

Bojana Nikolic, RHIA, CHC, CCS, CPC
Senior Analyst
Internal Audit, Coding Compliance
Northshore University HealthSystem
2601 Central St Unit 401
Evanston, IL 60201
847-570-5377
bnikolic@northshore.org

Maria Novi-Hammer, CCA
Director of Sales
The Merion
3723 Maple Leaf Dr
Glenview, IL 60026
847-612-0815
marianovihammer333@gmail.com

Ms. Maribel Romero, CTR, CPE
Oncology Data Manager
Northshore University HealthSystem
5145 N California
Chicago, IL 60625
773-878-8200 Ext. 5884
mromero6958@yahoo.com

Lyudmila Shilshut, MS CBCS
Billing Manager
North Suburban Physicians Group
8965 W Golf Rd
Niles, IL 60714
847-226-1146
lshilshut@aol.com

Ms. Nancy Totsch, RHIT
Health Information Management Coder
Rainbow Hospice and Palliative Care
525 S Prospect
Park Ridge, IL 60068
847-823-9551
njt131@att.net

Health Information Technology (HIT) Advisory Committee (cont.)

**Anna Taha, MD, RHIA, CCS, CDIP, CCDS,
CCS-P, COC, CPC**

Senior Compliance Coding Analyst
Health Information Management
Rush University Medical Center
6007 N Sheridan Rd Apt 14D
Chicago, IL 60660
773-318-6319
anna_taha@rush.edu

Ex-Officio Members:

Victoria Cleary

Administrative Assistant for the HIT Program
Oakton Community College
1600 E Golf Rd Room 2844
Des Plaines, IL 60016
847-635-7098
vcleary@oakton.edu

Karen Conway, MEd, CTR

CRM faculty
Senior Manager, Cancer Registry
Northshore University HealthSystem
2560 Ridge Ave Burch 106
Evanston, IL 60201
847-921-0236
karen.conway@nm.org

Jennifer Crowley

Senior Health Career Advisor
Oakton Community College
1600 E Golf Rd Room 204C
Des Plaines, IL 60016
847-635-1877
jcrowley@oakton.edu

Ava Dacka, RHIT, CTR

CRM faculty
Senior Cancer Registrar
Northwestern Memorial Hospital Chicago
910 W Alleghany Dr Unit 1A
Arlington Heights, IL 60005
630-849-9009
avadacka@gmail.com

Adriana Raicu, RHIA, BS

HIT Faculty
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-376-7083
araicu@oakton.edu

Hanna Wierzchowski, DDS, RHIA, CPC, COC

Chair of the Oakton HIT Program
Oakton Community College
1600 E Golf Rd Room 2844
Des Plaines, IL 60016
847-635-1695
hwierzchowski@oakton.edu

**Human Services and Substance Abuse Counseling (HSV)
2022-2023 Advisory Committee**

Edward A. Halverson, CADC

Director of DUI Services
Arlington Center for Recovery
1655 S Arlington Heights Rd Suite 200
Arlington Heights, IL 60005
847-427-9680
info@arlingtoncenterforrecovery.net

James D. Eaglin, CADC

Director
Family Behavioral Health Clinic
1150 N River Rd
Des Plaines, Illinois 60601
847-390-3004
eaglinj@maryvilleacademy.org

Dr. Karen White, CADC, NCRS, RCT

Chief Executive Officer
T.E.E.C.H
1750 W 103rd
Chicago, Illinois 60643
312-539-5263, 773-656-5567
svdbygraceandmercy@sbcglobal.net

Ex-Officio Member:

Bakahia Madison, PsyD, LCPC, CADC

Chair and tenured Professor
Oakton Community College
1600 Golf Rd Office 2727
Des Plaines, Illinois 60016
847-635-1845
bmadison@oakton.edu

Marc J. Battista, MA

Associate Vice President of Workforce Education
Dean of Business & Career Technologies
Oakton Community College
7701 N Lincoln Ave
Skokie, IL 60077
847-635-1423
mbattista@oakton.edu

**Law Enforcement and Criminal Justice (LAE)
2022-2023 Advisory Committee**

William Bonaguidi

Deputy Chief
Highland Park Police Department
1677 Old Deerfield Rd
Highland Park, IL 60035
847-946-1733
wbonaguidi@cityhpil.com

Ralph Guderian

Attorney at Law
Ribbeck Law Chartered
3906 W North Ave
Chicago, IL 60660
630-291-0715
ralphguderian@sbcglobal.net

Jarlath Heveran

Police Detective
Forest Park Police Department
517 Des Plaines Ave
Forest Park, IL 60130
708-366-2425
jheveran@forestpark.net

Jeff Hoffmann

Chief of Police
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-835-1881
jhoffmann@oakton.edu

Michael Hood

Judge
2nd District Cook County
5600 Old Orchard Rd
Skokie, IL 60077
847-470-7200
michael.hood@cookcountyil.gov

Marc Hornstein

Chief of Police
Winnetka Police Department
410 Green Bay Rd
Winnetka, IL 60093
847-716-3400
mhornstein@winnetka.org

Edward Mogul

Professor Emeritus, City Colleges of Chicago
Board Member Illinois Academy of Criminology
1055 W Bryn Mawr Unit F-301
Chicago, IL 60631
773-368-0592
ehmogul@uchicago.edu

Tyler Parsons

Oakton LAE Student/ Alumni
371 Mission Ave
Villa Park, IL. 60181
847-322-3055
Tylerparsons366@gmail.com

Ex-Officio Members:

Louis Martinez

Oakton LAE Program Professor
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-635-1966
lmartinez@oakton.edu

James Humenik

Oakton LAE Program Chair/Professor
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-635-1948
jhumenik@oakton.edu

Marc Battista

AVP Workforce Education/Dean of Business &
Career Technologies
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-635-1423
mbattista@oakton.edu

**Medical Assistant
2022-2023 Advisory Committee**

Myrthe Potts

Adjunct faculty, MOA Program
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-376-7127
mpotts@oakton.edu

Raj Khurana, MBA

Owner and Director of Business Development
UltraMed Urgent Care
5020 W Dempster St
Skokie, IL 60077
630-390-6089
rkhurana@ultramedcare.com

Denise Alessi, CMA, CPC, CMM

Office Administrator
Oak Mill Medical Associates Associates
7900 N Milwaukee Suite 18
Niles, IL 60714
847-663-9700
alessi.denise@gmail.com

Ex-Officio Members:

Julie Rosenberg

Health Career Advisor Medical Assistant
Program
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-635-1266
jrosenb@oakton.edu

Margaret Gas MPA, MSN, RN

Program Chair, Associate Degree Nursing
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-635-1833
mgas@oakton.edu

Maribel Alimboyoguen

Dean of Health Careers
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-376-7053
malimboyoguen@oakton.edu

**Medical Laboratory Technology (MLT)
2022-2023 Advisory Committee**

Deepika Zafar

Laboratory Director
NorthShore University HealthSystem
Highland Park Hospital
777 Park Ave West
Highland Park, IL 60035
847-657-5682
dzafar@northshore.org

Richa Bedi

Administrative Laboratory Director
Alverno Laboratory
Amita St Francis Hospital
355 Ridge Ave
Evanston, IL 60202
847-316-4000

Merle Essex

Illinois Education Coordinator
ACL Laboratories
5400 Pearl St
Rosemont, IL 60018
847-349-7519
merle.essex@advocatehealth.com

Sonal Gandhi

Laboratory Manager
NorthShore University Health System
Skokie Hospital, Lab Services
9600 Gross Point Rd
Skokie, IL 60076
847-933-6668

Barbara J. Heredia

Microbiology and Serology Manager
Quest Diagnostics
1355 Mittle Blvd
Wood Dale, IL 60191
630-475-4560
barbara.j.heredia@questdiagnostics.com

Arlene Lim

Laboratory Director
Alverno Lab at Amita
Resurrection Medical Center
7435 W Talcott Rd
Chicago, IL 60631
773-774-8000

Claudia Miller

Advisory Committee Co-Chair
Professor, Health Studies
National Louis University
Illinois North Shore Campus
5202 Old Orchard Rd Suite 300
Skokie, IL 60077
224-233-2451
cmiller@nl.edu

Sue Saccomanno

Phlebotomy Supervisor
Alverno Laboratory at Amita
Resurrection Medical Center
7435 W Talcott Ave
Chicago, IL 60631
773-774-8000
ssaccomanno@reshealthcare.org

Priyanka Patel

Education Coordinator and Clinical Instructor
NorthShore University HealthSystem-
Glenbrook Medical Center
2100 Pfingsten Rd
Glenview, IL 60026
847-657-5800

Ex-Officio Members:

Panagiota Salgado

Faculty, MLT Program
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-635-1600
psalgado@oakton.edu

May Alimboyoguen

Dean of Health Careers
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-376-7053
malimboyoguen@oakton.edu

**Nursing Program
2022-2023 Advisory Board**

Audra Lawlor, RN

Alumni
NorthShore University Health Systems
Swedish Hospital
5140 N California
Chicago, IL 60625
773-878-8200
audra.lawlor@gmail.com

Amber Davis, RN-B.S.

Nursing Degree-Completion Coordinator
Northern Illinois University School of Nursing
1240 Normal Rd
DeKalb, IL 60115
815-753-6553
adavis16@niu.edu

Tammy Lis MSN, RN-BC, CCRN, NPD-BC

Nursing Professional Development Specialist,
Nursing Education and Professional
Development, Undergraduate Clinical
Affiliations Placement Coordinator
System Online EKG Course Support Team
Advocate Lutheran General Hospital
1775 Dempster St
Park Ridge, IL 60068
847-723-5565
tammy.lis@aah.org

Mary C. Meyer MS, RN, NPD-BC

Manager Professional Development and
Academic Affiliations
NorthShore University Health System
2100 Pfingsten Rd
Glenview, IL 60025
847-657-5839
mmeyer@northshore.org

Peggy Ochoa MSN, RNC-OB

Obstetrics
NorthShore University HealthSystem Evanston
Hospital
2650 Ridge Ave
Evanston, IL 60201
847-707-6420
ochoapeggy@yahoo.com

Ellen Stoneberg

Nurse Education Coordinator
Westminster Place
3200 Grant St.
Evanston, IL 60201
847-733-739
estoneberg@presbyterianhomes.org

**Michelle A. Madda DNP, RN, CWOCN,
GCNS-BC**

Vice President of Health and Wellness Services
Mather
1560 Sherman Ave Suite 1010
Evanston, IL 60201
847-492-7412
mmadda@mather.com

Scott Padolina, MSN-RN, ONC

Nursing Students Clinical Coordinator
Ascension Alexian Brothers
800 Biesterfield Rd
Elk Grove Village, IL 60007
847-437-5500 ext. 4195
scott.padolina@ascension.org

Staci Wagers

Senior Executive Director | AP
Online RN to BSN program
University of Illinois Chicago
506 South Wright St.
Urbana, IL 61801-3633
423-737-2519
stacey.wagers@academicpartnerships.com

Linda S. Ramirez DNP RN, PCCN

Director of Clinical Operations
Ascension Resurrection
7435 W Talcott Ave
Chicago, IL 60631
773-990-7763
linda.ramirez@ascension.org

Nursing Program Advisory Board (cont.)

Maryla Wozniakowski MSN, RN, CIC
System Nursing Professional Development
Specialist, Nursing Education and Professional
Development
Advocate Condell Medical Center
801 S Milwaukee Ave
Libertyville, IL 60048
847-990-2486
maryla.wozniakowski@aah.org

Annmarie McDonagh MBA, DNP, RN
Director of Nursing Professional Practice and
Magnet Certification
Ascension Saint Francis
355 Ridge Ave
Evanston, IL 60202
847-316-7335
annmarie.mcdonagh@amitahealth.org

Jim Gwynn
KHE Regional Territory Director (Illinois)
Working in collaboration with Purdue Northwest
University
630-294-8109
jgwynn@pnw.edu

Kari Kennedy, RN
Alumni
NorthShore University Health Systems
Glenbrook Hospital
2100 Pfingsten Rd
Glenview, IL 60026
847-657-5800
kkennedy963@yahoo.com

Stephen Gautschi
Healthcare Development Specialist
Chamberlain University
3005 Highland Pkwy
Downers Grove, IL 60515
630-618-8305
sgautschi@chamberlain.edu

Ex-Officio Members:

Margaret Gas MPA, MSN, RN
Program Chair, Associate Degree Nursing
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-635-1833
mgas@oakton.edu

Ciarán O'Sullivan
Coordinator, Associate Degree Nursing
Program
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-635-1825
cosulliv@oakton.edu

Maribel Alimboyoguen
Dean of Health Careers
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-376-7053
malimboyoguen@oakton.edu

Mary Kakenmaster
Nursing Faculty
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-376-7021
mkakenma@oakton.edu

**Paralegal Studies
2022-2023 Advisory Committee**

Farren, Nicole

Family Advocate Student Alumni
Early Head Start of Goodwill Industries of
Chesapeake, Inc
222 E Redwood St
Baltimore, MD 21202
nfarren@goodwillches.org

Tanner, Bryn

Sr. Paralegal
CVS Health
2211 Sanders Rd NBT-10
Northbrook, IL 60062
brynnie1417@gmail.com

Lembessis, Maria

Counselor
Law Offices of M. Lembessis
174 Kathleen Dr
Des Plaines, IL 60016
847-736-5293
marialaw1990@aol.com

Gonzales, Alexis

Paralegal
Alliance Title Corporation
5523 N Cumberland Ave
Chicago, IL 60656
773-556-2222
alexismgonzalez1991@gmail.com

Zaia, Zaia

Real Estate Paralegal
DKM&O Attorneys
11 S Dunton Ave
Arlington Heights, IL 60005
847-577-2227
zzaia@dkmolaw.com

Mitchell Witkov

Reference Librarian
Cook County Law Library
50 W Washington St #2900
Chicago, IL 60602
312-603-5423
mitchell.witkov@gmail.com

Larry Cohen

Attorney
Cohen & Assoc.
180 N LaSalle Suite 2025
Chicago, IL 60601
312-339-5555
lcohen@oakton.edu

Ex-Officio Members:

Mitch Mancione

Program Coordinator
Oakton Community College
7701 N Lincoln Ave
SKokie, IL 60077
847-635-1935
mmancion@oakton.edu

Merilee Slipenko

Full-time Faculty
Oakton Community College
7701 N Lincoln Ave
SKokie, IL 60077
847-635-1935
mslipenko@oakton.edu

Marc Battista

AVP of Workforce Ed/Dean of B&CT Division
Oakton Community College
7701 N Lincoln Ave
SKokie, IL 60077
847-635-1423
mbattista@oakton.edu

**Pharmacy Technician Program
2022-2023 Advisory Committee**

Derek Leiter

PharmD, Faculty at College of Lake county
College of Lake County
19351 W Washington St
Grayslake, IL
847-543-2000
dleiter@clcillinois.edu

Melissa Epps

Rph, Adjunct Faculty
Southwestern Illinois College
2500 Carlyle Ave
Belleville, IL 62221
618-235-2700
melissa.epps@swic.edu

Ex-Officio Members:

Nargis Wardak

Adjunct Faculty, Pharmacy Technician
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-635-1600
nwardak@oakton.edu

May Alimboyoguen

Dean of Health Careers
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-376-7053
malimboyoguen@oakton.edu

**Physical Therapy Assistant (PTA) Program
2022-2023 Advisory Committee**

Martina Azizi, DPT

Outpatient Orthopedic Physical Therapist
NorthShore University HealthSystem
2841 Manor Dr
Northbrook, IL 60062
847-756-0720
dingdong262001@yahoo.com

Emily Birney, PTA

2nd In Command
Team Rehabilitation
1923 N Western Ave
Chicago, IL 60647
773-492-3880
edvoracek821@gmail.com

Ms. Lauren Canon, DOR, MS, CCC-SLP

Director of Rehabilitation Services
Holy Family Medical Center
100 River Rd
Des Plaines, IL 60016
847-297-1800 ext 2017
lauren.canon@ascension.org

Myly Castillo, DPT

Physical Rehabilitation Services NCH - ICC
Northwest Community Hospital
199 W Rand Rd
Mt. Prospect, IL 60056
847-618-3570
mylycastillo316@gmail.com

Ms. Lisa Heswall, PTA

Illinois Bone and Joint Institute
2101 Waukegan Rd Suite 200
Bannockburn, IL 60015
847-914-0544, 847-373-5387
djltheswall@msn.com
lheswall@ibji.com

Luke Jarosinski, PTA

Rehab Director
Westminster Place
3200 Grant St
Evanston, IL 60201
847-492-4838
ljarosinski@presbyterianhomes.org

Christine Moorehouse, PT

Clinical Instructor
Accelerated/Athletico Rehabilitation
8337 W Lawrence Ave
Norridge, IL 60706
708-583-9500
cmoorehouse279@gmail.com

Ms. Vicki Parker, PTA

Manager
Chicago Health and Physical Therapy
5545 W Montrose Ave
Chicago, IL 60641
773-282-6648
vickiparker10@gmail.com

Julie Petelle, PTA

Outpatient Physical Therapy
RPI Services, Inc
1550 Wicke Ave
Des Plaines, IL 60018
847-226-2177
Julie.petelle@yahoo.com
mnbeamj@yahoo.com

Renee Ramos, PTA

Assistant Administrator
Generations Healthcare Network
1428 W Lynnwood Ave
Arlington heights, IL 60004
847-674-5200
lfixu2@yahoo.com

Physical Therapy Assistant (PTA) Program Advisory Committee (cont.)

Debra Sierminski, PTA

Team Leader
Advocate Lutheran General Hospital
1775 Dempster St
Park Ridge, IL 60068
847-723-7614
debbie.sierminski@aah.org

Crystal Smith, DPT

Physical Therapist
Edward Hines, Jr. VA Hospital
500 5th Ave
Hines, IL 60141
708-202-8387
crystalbsmithpt7@gmail.com

Karen Stevens, PT, DPT, MS, OCS

Faculty Member
Rosalind Franklin University
Dept. of Physical Therapy
3333 Green Bay Rd
North Chicago, IL 60064
847-473-4357
karen.stevens@rosalindfranklin.edu

Ms. Jodi Steiner, PTA

Physical Therapist
Whitehall PRN
180 E Pearson St #4701
Chicago, IL 60611
847-271-2604
steiner.jodi.27@gmail.com

Mr. Patrick Wargo, PTA

Staff PTA/Clinical Instructor
Lutheran Home
800 W Oakton St
Arlington Heights, IL 60004
847-368-7400
ograwinn@SBCGlobal.net
patrickgw6@gmail.com

Cecilia Thorn, PT

Coordinator of PT/PTA Clinical Education
Presence Resurrection Medical Center
5121 Warwick Ave
Chicago, IL 60641
773-792-5181
cecithorn@yahoo.com

Ex-Officio Members:

Victoria Cleary

Administrative Assistant for the PTA Program
Oakton Community College
1600 E Golf Rd Room 204
Des Plaines, IL. 60016
847-635-7098
vcleary@oakton.edu

Jennifer Crowley

Senior Health Career Advisor
Oakton Community College
1600 E Golf Rd Room 204C
Des Plaines, IL 60016
847-635-1844
jcrowley@oakton.edu

Ms. Elizabeth Dempsey, PTA

PTA Lab Instructor
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-376-7019
edempsey@oakton.edu

Abigail Garcia

Assistant Professor of PTA Assistant
Oakton Community College
1600 E Golf Rd Room 206
Des Plaines, IL 60016
847-635-1877
abgarcia@oakton.edu

Melissa Mendoza, DPT

Chairperson, PTA Program
Oakton Community College
1600 E Golf Rd Room 206
Des Plaines, IL 60016
847-376-7182
mmendoza@oakton.edu

MaryAnn Nedorost, DPT

Academic Clinical Coordinator, PTA Program
Oakton Community College
1600 E Golf Rd Room 206
Des Plaines, IL. 60016
847-635-2613
mnedoros@oakton.edu

**Sterile Processing (SPT) Program
2022-2023 Advisory Committee**

Embry Alvarez

Sterile Processing Supervisor
Northshore University Health System
2650 Ridge Ave
Evanston, IL 60201
847-570-2608
ealvarez@northshore.org

Gus Granchalek

VP of Perioperative Services and Anesthesia
Northshore University Health System
2650 Ridge Ave
Evanston, IL 60201
847-570-1274
ggranchalek@northshore.org

Caryn Moore

Manager of High Level & Sterilization
Operations
Northshore University Health Systems
2650 Ridge Ave
Evanston, IL 60201
269-903-8183
cmoore@northshore.org

Kathy Zagorscak

Recruiter for Sterile Processing
Northshore University Health System
2650 Ridge Ave
Evanston, IL 60201
847-570-2000
kzagorscak@northshore.org

Donielle Horn

Sterile Processing Manager
Northshore University Health System
9600 Gross Point Rd
Skokie, IL 60076
847-677-9600
dhorn@northshore.org

Courtney Mace Davis

Director of Sterile Processing
Northshore University Health System
2650 Ridge Ave
Evanston, IL 60201
847-570-2000
cmacedavis@northshore.org

Shary Williams

Sterile Processing Manager
Northshore University Health System
777 Park Ave West
Highland Park, IL 60035
847-432-8000
swilliams2@northshore.org

Oakton Ex-Officio Members:

May Alimboyoguen

Assistant Dean of Health Careers
600 E Golf Rd
Des Plaines, IL 60016
847-376-7053
malimboyoguen@oakton.edu

Donna Dickson

Coordinator of Sterile Processing
7701 Lincoln Ave
Skokie, IL 60077
847-376-7688
ddickson@oakton.edu

Davita Webb

Adjunct Faculty in HIT
1600 E Golf Rd
Des Plaines, IL 60016
847-376-7272
dwebb@oakton.edu

Kristin Whitehead

Adjunct Faculty in Sterile Processing
7701 Lincoln Ave
Skokie, IL 60077
847-635-1461
kwhitehead@oakton.edu

Ruth Williams

AVP of Academic Affairs, Dean of Curriculum
and Instruction
1600 E Golf Rd
Des Plaines, IL 60016
847-635-1862
rwilliam@oakton.edu

**Technical Communication
2022-2023 Advisory Committee**

Janet Spector-Bishop

Director of Communications
East Maine School Dist. 63
10150 Dee Rd
Des Plaines, IL 60016
847-493-8433
jbishop@emsd63.org

Gene Haring

Design, Marketing & Writing for Business
Haring & Associates
847-627-2303
gh@haringassociates.com

Lynne Stiefel

Communications Director (Retired)
Village of Glenview
847-609-7821
lstief11@gmail.com

Larry Starzec

Professor of English
College of Lake County
19351 W Washington St
Grayslake, IL 60030
847-543-2557
lstarzec@clcollinois.edu

Ex-Officio Members:

Scott Johnson

Professor of English
Coordinator, Technical Communication
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-376-7286
sjohnson@oakton.edu

Linda Korbelt

Dean of Liberal Arts
Oakton Community College
1600 E Golf Rd
Des Plaines, IL 60016
847-635-1950
lkorbelt@oakton.edu

Acceptance of Annual Comprehensive Financial Report (with Auditor's Opinion)

An electronic copy of the audited Annual Comprehensive Financial Report (ACFR) for the year ended June 30, 2022 was uploaded to BoardEffect on November 10. The ACFR includes an unmodified opinion concerning the College's Fiscal Year 2022 Audit. An unmodified opinion is an opinion that the financial statements are presented fairly, in all material respects, in accordance with generally accepted accounting principles. The ACFR is designed to provide financial information that is easily readable, efficiently organized, and presented in the spirit of transparency and full disclosure.

The ACFR is designed to emulate corporate presentations whereby assets are capitalized, depreciation is reported as an operating expense, and property taxes are recorded on a full accrual basis. The College has received the Certificate of Achievement for Excellence in Financial Reporting award from the Government Finance Officers Association since 1991 and anticipates awards for its fiscal year 2021 and 2022 ACFRs. The Accounting Office and the Administrative Affairs team have done an excellent job on the report and deserve our congratulations. Mr. Ray Krouse, Partner, and Mr. Nick Bava, Senior Manager, from Sikich LLP will be present to make some comments to the Board of Trustees on November 15, 2022, regarding the report.

AW:mw
11/2022

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 accepts the Fiscal Year 2022 Annual Comprehensive Financial Report for the fiscal year ended June 30, 2022."

Approval of Estimate of Levy for 2022 and Announcement Thereof

The Truth in Taxation Law requires that not less than twenty days prior to the adoption of its aggregate levy, the corporate authority of each taxing district shall determine the amounts of money estimated to be necessary to be raised by taxation for that year upon the taxable property in its district.

In order to fund college operating programs, including salaries, supplies, and utilities, it is recommended that the College's levy for 2022 be as follows:

	<u>Recommendation</u> <u>2022 Levy</u>
Education Purposes	\$51,409,017
Operation & Maintenance Purposes	8,000,000
Liability, Protection and Settlement (Includes Liability Insurance, Workers' Compensation, Unemployment Insurance, Property Insurance)	100
Medicare and Social Security Contributions	100
Audit	100,000
Total	<u>\$59,509,217</u>

The Illinois Property Tax Extension Limitation Law (PTELL) caps the annual growth in the total amount of property taxes extended for the college district and other taxing districts which are subject to its provisions. In general, the PTELL limiting rate as calculated annually for each taxing district allows for a limited inflationary increase in tax extensions on existing property of 5.0% or the inflation rate whichever is lower, plus an additional amount for new property (i.e., new construction) and expiring Tax Increment Financing (TIF) Districts, as applicable. The increase is pegged to the percentage rise in the Consumer Price Index (CPI) for the 12-month period preceding the levy year. For tax year 2022, the percentage increase in the CPI is 7.0%. PTELL caps the allowable increase at 5.0% plus new property and expiring TIF Districts, as applicable.

The \$59,509,217 estimate of levy (excluding debt service) represents a 4.9% increase over the preliminary, extended 2021 tax levy. The Administration is recommending that the 2022 aggregate tax levy be set at an amount 4.9% higher than the total amount of 2021 property taxes extended for the College. Because the proposed 2022 tax increase will not be more than 5.0% above the prior year tax extension, the College will not be required to publish a Truth in Taxation notice or conduct a public hearing on the proposed 2022 levy. The College's 2022 levy will be collected in calendar year 2023.

Preliminary calculations with estimated overall EAV levels indicate that the College's tax rate would be 0.245 as compared to the preliminary 2021 rate of 0.241.

The \$100 levies in the Medicare and Social Security Fund and Liability, Protection, and Settlement Fund serve as placeholders and ensure the College will not need a referendum to reinstate these levies in the future if desired. Amounts effectively levied for these funds are included in the Education Fund Levy.

The Audit Fund levy for 2022 will remain level at \$100,000.

As a component of approving the issuance of General Obligation Limited Tax Bonds, Series 2014, 2018, 2020A, and 2020B the Board adopted a resolution directing the County to levy a direct annual tax to pay the principal and interest on such bonds. For the 2022 tax levy, such amount is estimated to be \$3,787,298. Based upon documents filed with Cook County at the time the bonds were issued, it is not necessary for the Board to annually approve the portion of the tax levy applicable to debt service.

Including an estimate of \$900,000 for refunds recapture per the Local Government Revenue Recapture Act PA 102-0519 (effective beginning tax year 2021), the estimated non-capped levy for 2022 tax year is \$4,687,298.

EC
11/2022

President's Recommendation:

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 estimates the amount of the tax levy needed for 2022 to be collected in calendar year 2023 as follows:

the sum of \$51,409,017 to be levied as a tax for educational purposes; and

the sum of \$8,000,000 to be levied as a tax for operations and maintenance purposes; and

the sum of \$100 to be levied for tort liability, protection and settlement purposes to include liability insurance, workers' compensation, unemployment insurance, property insurance, and occupational diseases insurance; and

the sum of \$100 to be levied as a special tax for Social Security and Medicare insurance purposes; and

the sum of \$100,000 to be levied as a special tax for financial audit purposes.”

“Be it further resolved that the Board of Trustees of Oakton Community College District 535 as part of its regularly scheduled December 13, 2022, Board of Trustees meeting, will have on its agenda the adoption of a resolution setting forth its tax levy for 2022. The above estimated amounts for the 2022 tax levy may be changed by the Board in adopting the final 2022 levy, subject to statutory notice and publication requirements.”

Authorization to Approve November Purchases

Any purchase exceeding \$25,000 requires Board Approval. The following purchases meet that criteria. If the Board so desires, this resolution will enable the Board to approve all of the following purchases in a single resolution. Items “a – c” were previewed at the October 2022 Board of Trustees meeting. Items “d – e” were previewed at the September 2022 Board of Trustees meeting.

EC:tt
11/2022

President’s Recommendation:

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

<u>Item</u>	<u>Page(s)</u>	<u>Description</u>	<u>Vendor/Location</u>	<u>Amount</u>
11/22-11a	1-2	Employee Medical, Dental, and Vision Insurance	Blue Cross and Blue Shield of Illinois Chicago, IL	\$10,100,000.00
			Delta Dental of Illinois Naperville, IL	\$424,000.00
			Vision Service Plan, Inc Rancho Cordova, CA	\$58,000.00
11/22-11b	1	Document Imaging and Management System Annual Maintenance Contract and System Upgrades	Hyland Software, Inc Westlake, OH	\$85,000.00
11/22-11c	1	Signage Design Services	Holabird & Root LLC Chicago, IL	\$42,000.00
11/22-11d	1-2	Baseball Field Renovation Engineering Services	Manhard Consulting Lincolnshire, IL	\$77,000.00
11/22-11e	1	Back-Wall Classroom Monitors	AVI-SPL LLC Schaumburg, IL	\$63,073.71
			GRAND TOTAL	\$ 10,849,073.71."

IN DISTRICT	\$	0.00
CONSORTIUM	\$	10,582,000.00
BID	\$	0.00
BID EXEMPT	\$	148,073.71
QBS	\$	119,000.00

Authorization for Continuation of Employee Medical, Dental and Vision Insurance

Oakton is a member of the Community College Health Consortium (CCHC). The College’s medical, dental, and vision plans are administered through CCHC and HUB Inc., who serve as CCHC’s brokers. Premiums run for the calendar year January to December. CCHC currently has eight participating institutions - College of DuPage, Kishwaukee Community College, McHenry Community College, Moraine Valley Community College, Oakton Community College, Triton College, Sauk Valley Community College, and Illinois Valley Community College.

The Consortium insured an average of 2,912 employees and 6,614 members as of July 31, 2022, compared to 2,730 employees and 6,349 members for the full calendar year 2021. Kishwaukee was a new addition to the consortium in calendar year 2022. In accordance with Illinois Public Community College Act, Chapter 110, Act 805 (110ILCS 805/3-27.1), purchases made through a consortium are exempt from formal bidding. For the calendar year January 2023 to December 2023, premiums will increase 12.1% and 4.0% respectively for medical and dental premiums, while vision premiums will remain unchanged. The College has received renewal rates for the following:

Plan Provider	2022 Premiums	2023 Premiums
Blue Cross & Blue Shield of Illinois	\$9,000,000	\$10,100,000
Dental Delta Dental of Illinois	\$408,000	\$424,000
Vision VSP, Inc	\$58,000	\$58,000

- (1) The College has four medical plan offerings - PPO, PPO Choice Select, HMO, and Blue Advantage.
- (2) The College offers a standard dental plan.
- (3) The College’s vision plan includes both PPO and HMO participants and fixed rates are guaranteed for 2 years from January 1, 2022 to December 31, 2023.

EC:mw
11/2022

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Continuation of Employee Medical, Dental, and Vision Insurance from:

Blue Cross and Blue Shield of Illinois for twelve months of medical insurance from January 1, 2023 to December 31, 2023 for a total not to exceed \$10,100,000.00,

Delta Dental of Illinois, 111 Shuman Boulevard, Naperville, IL 60653 for twelve months of dental insurance from January 1, 2023 to December 31, 2023 for a total not to exceed \$424,000.00,

Vision Service Plan, Inc., 3333 Quality Drive, Rancho Cordova, CA 95670 for twelve months of vision insurance from January 1, 2023 to December 31, 2023 for a total not to exceed \$58,000.00,

for a grand total not to exceed \$10,582,000.00."

Authorization to Purchase Document Imaging and Management System Annual Maintenance Contract and System Upgrades

Document imaging hardware and software are used to scan, capture, index, retrieve, process and archive digital images of documents and forms. In 2013, the Board of Trustees approved a three-year contract for Oakton's updated document imaging platform: OnBase by Hyland Software, Inc ("Onbase"). In addition to improving productivity by reducing or eliminating time spent handling, storing, retrieving, distributing, and destroying paper; document imaging systems can improve business process management with workflow tools and enhanced security.

The Financial Aid office was the first area to migrate to OnBase, followed by the Registration and Records office. Human Resources, Alliance Payroll, and Accounting have also migrated documents to Onbase. Articulation requests are now also tracked in Onbase. Onbase provides workflow technologies that could potentially assist in automating business processes that are currently manual by nature. Prototypes are being built that can potentially improve productivity and efficiency of end-users while improving student experience at Oakton.

Since 2016, the Board has approved an annual maintenance contract from Hyland. The annual maintenance cost for the upcoming contract year is \$60,214.98 and is effective as of January 1, 2023. Since Oakton's need for digital imaging services continues to increase, the College will also be acquiring additional licenses, hardware, and training as the platform is further developed. The College is seeking approval to spend up to \$85,000.00 with Hyland to cover the cost of FY 2022- 2023 maintenance and additional professional licenses and services.

Hyland Software, Inc., has been in business for over twenty years, with over 11,000 customers, a dedicated higher education practice, and 430 higher education institutions. The Administration is confident that Hyland Software, Inc will continue to meet the needs of the College.

This is both a sole source and bid-exempt purchase according to ILCS-805/3-27.1 item f, "purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services: are exempt from the bidding process" and ILCS-805/3-27.1 item I, ILCS-805/3-27.1 "goods or services which are economically procurable from only one source".

PS:tt
11/2022

President's Recommendation:

That the Board adopt the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Document Imaging and Management System Annual Maintenance Contract and System Upgrades from Hyland Software, Inc., 28500 Clemens Road, Westlake, OH 44145 for a total not to exceed \$85,000.00 per their quote number LE01-276417 dated 10/03/2022."

Authorization to Purchase Signage Design and Bidding Services

The College is undergoing a new image rebranding which consists of identification signage revisions at both Des Plaines and Skokie campuses. Current campus monuments and interior identification signages will need to be replaced with remanufactured new messaging. This will require multiple outside contractors to produce and install the new signage.

The Administration is seeking board approval to contract with Holabird & Root LLC, the College QBS architect, for signage design and bidding services. Holabird & Root will provide design, construction documents (drawings and specifications), and bidding and construction administration. The scope will include assisting the College in obtaining bids, reviewing of shop drawings, responding to requests for information, one site visit during construction, and one site visit for punch listing activities.

The following signs are in scope:

- Skokie Lincoln Avenue Exterior Sign
- Skokie Exterior Canopy Sign in Front Entrance
- Des Plaines Central Road Exterior Sign
- Des Plaines Golf Road Exterior Sign
- Des Plaines Main Entrance Exterior Sign
- Des Plaines Interior Sign above Main Door
- Eight (8) Podiums at Skokie and Des Plaines

The services are broken out as follows:

Description	Amount
Design	\$13,000.00
Contract Documents	\$19,000.00
Bidding	\$2,500.00
Construction/Administration	\$7,500.00
Total	\$42,000.00

RS:tt
11/2022

President's Recommendation:

That the Board adopt the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Signage Design and Bidding Services from Holabird & Root LLC, 140 South Dearborn Street, Chicago, IL 60603 for a total of \$42,000.00 per their proposal dated September 22, 2022."

Authorization to Purchase Engineering Services for Baseball Field Renovation

The approved Master Plan includes renovations for the baseball field at the Des Plaines campus. The baseball field was constructed on top of an abandoned landfill, and this causes ongoing surface grade elevation changes due to subgrade movement and settling. In the Fall of 2021, the College engaged its civil engineers to conduct a topography survey, geotechnical assessment and engineering investigation on the field. The deliverables included a concept grading plan for the baseball outfield to improve overland drainage, quantities of topsoil and sand required to achieve plan grad, a review of soil boring findings, determining floodplain limits near the baseball field to ensure grading does not impact the floodplain, and an estimate of probable costs for outfield regrade and outfield fence replacement alternatives. Based on the estimate, a total of \$900,000 was included in the Master Plan for the next phase to include design and engineering followed by construction.

The Administration is seeking board approval to contract with Manhard Consulting (the College's QBS engineers) for design and engineering services for \$107,600 to prepare construction bid documents. The design and engineering are broken out as follows:

Base Bid

- Scoreboard improvements
- Drainage improvement outside of the fence in center and right center field.
- 12-foot fence in straightaway center field due to college drive traffic.
- Fence in bullpens utilizing 8 foot and 4-foot new fencing
- Rebuild bullpens; if enclosed eliminate grass in the bullpens to decrease maintenance.
- Windscreen on outfield fence only
- Flag pole extending from a left field fence post with foundation and lighting
- Redo infield if new proposed outfield elevations do not work with existing infield elevation.
- Athletic field large roll sod not seed.
- Windscreen 50 -70 % blockage and larger fence posts to support windscreen weight and wind
- Perimeter inside fence to be able to drive vehicle on all around fence line .
- Improve drainage in infield and between field and dugouts
- Improve area behind home and between dugouts the granite washes out
- Install new foul poles
- Rebuild new bullpens

Alternate 1 (will require value engineering to meet approved Master Plan budget)

- Remove batting tunnel and turf between the fields
- Grade the area to be an area for drainage from both fields
- Replace turf with rock/porous material
- Add pipe and drains(s) to move the water away from the fields
- Install new batting tunnel; site TBA but north of current location
- Install additional batting tunnel south of the softball field

Alternate 2 (will require value engineering to meet approved Master Plan budget)

- Purchase modular 2-story press box with storage
- Remove and discard center bleacher section-baseball
- Clear turf area behind softball backstop
- Build suitable footings or pad for press box
- Set and secure each press box

The design and engineering services are broken out as follows:

	Base
<u>Civil Construction Document Phase</u> This phase would be completed at one time for the entire project after client has approved the proposed scope of work.	\$39,000.00
<u>Scoreboard/Electrical Consulting Phase</u> Development of electrical design drawings for the proposed base bid items including scoreboard electric/fiber routing design, pole lighting for inclusion in the bid package.	\$17,000.00
<u>Bid Phase</u> To prepare Project Manual, Bid Packages, Attend Pre-Bid Meeting, Respond to Addendums	\$7,000.00
<u>Civil Construction Administration Phase</u> Attend Pre-Construction meeting, visit site daily during construction, prepare final punch list, Review contractor pay applications and change order requests	\$14,000.00
Total	\$77,000.00

RS:tt
11/2022

President's Recommendation:

That the Board adopt the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of design and engineering services for the Des Plaines baseball field from Manhard Consulting Ltd, One Overlook Point, Suite 290, Lincolnshire, IL 60069 for a fee of \$77,000.00 per their proposal dated November 3, 2022.”

Authorization to Purchase Back-Wall Classroom Monitors

There is an increasing number of online and hybrid courses as the College emerges from the pandemic, as shown below with Fall 2022 semester compared to Fall 2019 (pre-pandemic).

	Fall 2019			Fall 2022			
	Online/Hybrid	Total	%	Online/Hybrid	Total	%	
Enrollment	4,065	19,107	21%	Enrollment	7,709	15,941	48%
Sections	330	1,600	21%	Sections	581	1,396	42%

The IT department met with Chairs and Coordinators to understand the technology-based challenges while teaching courses. One of the constraints with teaching in the hybrid environment is that instructors are unable to see online students when facing in-class students.

Installing back-wall monitors in the classroom will allow the College to improve this limitation and enhance student’s and teacher’s interaction by displaying the online students on the monitors. This will allow instructors to view both in-class and online students at the same time. The College is seeking to purchase 15 back-wall monitors for classrooms at both campuses along with its installation from AVI-SPL, LLC for a total \$63,073.71.

This is a bid-exempt purchase according to ILCS-805/3-27.1 item f, “purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services: are exempt from the bidding process.”

PS:tt
11/2022

President’s Recommendation:

That the Board adopt the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Back-Wall Classroom Monitors from AVI-SPL, LLC, 2266 Palmer Dr, Schaumburg, IL 60173, for a total of \$ 63,073.71.”

Preview and Initial Discussion of Upcoming Purchases

The following purchases will be presented for approval at an upcoming Board of Trustees meeting:

- a) Projector Lifecycle Refresh** – The capital equipment budget includes funds for the purchase of replacement multimedia projectors. The projectors are part of the annual 7-year lifecycle for projectors in classrooms. This purchase will replace 7-year-old and older classroom projectors. The College currently has 210 projectors in total. Every classroom is equipped with at least one ceiling mounted projector allowing instructors to project computer information and video on the screen.

The College is sending out an RFP to multiple resellers in order to obtain competitive pricing and should have the final vendor decision and pricing results for the December Board Meeting. This purchase is budgeted at \$60,000.

- b) IP Telephony Annual Maintenance and Software Assurance Agreement** – The College purchased a Mitel IP telephony system in 2012 to provide telephones, voicemail, and related services. The hardware/software support and upgrades for these systems are provided by a set of annual support and software assurance contracts that will expire on March 1, 2023. This support agreement provides hardware replacement for the voice gateways, onsite service as needed, telephone/email-based support, access to software patches and upgrades for all of the College's telephony systems. The purchase is budgeted at \$32,500.

The current trend in the information technology industry allows manufacturers to give one preferred reseller special, discounted pricing, effectively eliminating the motivation for other companies to submit pricing. In the past, the College has had unsatisfactory bid responses for these types of bids because vendors are resistant to submitting a bid after the manufacturer has already selected and identified the supplier. This purchase is bid-exempt in accordance with ILCS-805/3-27.1, "purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services: are exempt from the bidding process." For these reasons, it is in the best interests of the College to work directly with the manufacturer and their preferred reseller, Telcom Innovations Group (TIG) to secure pricing.

- c) Core Network Equipment** – The College's local and wide area networks consist of 151 switches and routers that together provide over 7,000 network ports for connecting computers, phones, wireless access points, digital signs, building management system controllers, security cameras and numerous other network devices to essential internal and external sites and services. At the core of the network are four 6-years-old multi-layer switches through which all traffic passes. As of September 2023, these four switches will no longer be supported. The FY2022-2023 capital equipment budget, therefore, includes funds to replace them.

The replacement switches to be purchased will be similar in capacity to what we have now, but modernized to comply with current industry standards. The Procurement and IT departments are working together to get competitive pricing from multiple manufacturers. Final recommendation will be based on manufacturer viability and reputation, product reviews and functionality, total cost of ownership, and suitability for our environment. The purchase is budgeted at \$150,000 and will be presented at the December 2022 Board of Trustees meeting for approval.

d) Splunk Software License/Updates/Support – The College licenses Splunk Technologies Splunk Enterprise software to provide a comprehensive centralized logging and cybersecurity analysis system. This software is a key part of the cybersecurity team’s toolkit to look for and respond to potential and suspected security incidents. This software is also used to review and solve other support incidents and collect other metrics. This software is purchased as an annual one-year term. Due to growth in log data with the return of on campus services, the college needs to increase from 30GB of log data per day to a 40GB license which will put the cost over \$25,000 per year. This license includes upgrades and support.

This purchase is budgeted at \$30,240. The College is obtaining competitive quotes for the purchase and will bring this to the December Board meeting for approval.

Approval of New Policy

Student Policy 5130 was presented to the Board as a First Read at the October 18, 2022 meeting. In accordance with College policy, action on the proposed policy will take place at the next regular meeting of the Board of Trustees on November 15, 2022.

JLS:bs
11/2022

President's Recommendation:

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 hereby accepts for approval the proposed new policy 5130 in support of Hardship Withdrawal.”

STUDENTS

Hardship Withdrawal

In accordance with the Illinois Student Debt Assistance Act (Public Act 102-0998), students who withdraw from the college due to unforeseen circumstances, may apply for an administrative withdraw. The administrative withdrawal appeal process is the means for Oakton students to be considered for a hardship withdrawal.

Hardships may include, but are not limited to, serious injury or illness; chronic illness; a medical issue of a family member that results in the student becoming a part-time or full-time caretaker of that family member; a mental health condition; a sudden or consistent lack of transportation; or a significant cost of living increase.

Students approved for a hardship withdrawal are encouraged to reenroll when their situation changes. The institution assists such students by providing comprehensive student services.

Acceptance of Illinois Community College Board Adult Education and Family Literacy Federal and State Grant Funds

The Illinois Community College Board has awarded Oakton Community College a total of \$1,959,929.00 in state and federal Adult Education and Family Literacy funding for fiscal year 2023. These funds provide educational opportunities for adult learners who participate in English as a Second Language, Literacy, Family Literacy, GED, Evening High School and Citizenship Education classes.

This funding is for the period July 1, 2022 to June 30, 2023.

Elena Smoukova, Senior Manager of Adult Education, will manage the grant, and Dr. Jesse Ivory, Dean of Adult & Continuing Education/Dean of the Skokie Campus, will administer the grant.

The award amount consists of the following allocations:

Federal Basic:	\$733,265.00
State Basic:	\$752,594.00
State Performance:	\$395,565.00
Federal IELCE:	<u>\$78,505.00</u>
TOTAL:	\$1,959,929.00

AG:sm
11/2022

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 accepts \$1,959,929.00 in federal and state funding through the Illinois Community College Board to support fiscal year 2023 Adult Education and Family Literacy programs at Oakton Community College."